JOY HOFMEISTER
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION
OKLAHOMA STATE DEPARTMENT OF EDUCATION

TO: District Superintendent and District Test Coordinators

SUBJECT: Reimbursement for Alternative Reading Proficiency Tests - 2014-2015 School Year

(Please forward this memo to the person responsible for reimbursement claims for the 8th Grade Reading Proficiency Alternative Tests.)

Based on Section 6-107.3, Title 47, of the Oklahoma Statutes, any person under the age of 18 years wishing to apply for a driver's license or permit must demonstrate a satisfactory reading ability at the eighth-grade level (unless the student is on an individualized education program [IEP] and performing satisfactorily in reading according to the IEP). Public school students must therefore successfully complete the eighth-grade state reading test or an alternative test approved by the State Department of Education. The list of the approved alternative tests is attached.

Public schools must give an alternative reading test four times per year to students who attend public school as well as to nonpublic school students. The first alternative administration is free to all students but reimbursable to schools. Schools may charge students up to $25 for subsequent test administrations.

Contingent on the availability of appropriated funds, the State Department of Education will reimburse schools up to $25 for each student who is given the first alternative reading test. Reimbursements will be disbursed until funds are exhausted. To request reimbursement, submit the following information by e-mail to amy.nicar@sde.ok.gov for the testing claim windows below:

TEST REIMBURSEMENT CLAIM WINDOW:

- 1st Semester – December 1, 2014 – January 15, 2015
- 2nd Semester – April 1 – May 15, 2015

INFORMATION REQUIRED:

1) County Code
2) County Name
3) District Code
4) District Name
5) Number of Alternate Tests Given
6) Notation of 1st or 2nd Semester
7) Please note in the email subject line "READING PROFICIENCY REIMBURSEMENT"

It would also be helpful that you make this information available to counselors, parents, and community members to address their inquiries.

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