

2100: STAFF MEETINGS

While staff meetings are not a requirement of IDEA Part C, SoonerStart considers it best practice for staff at each site to meet on a regular basis. Each site is allowed the flexibility to establish their own agendas for staff meetings and frequency of meetings.

Staff meetings are vital to the functioning of a well-coordinated staff and may serve many functions:

- Dissemination of policy/procedure information from the State Office.
- Training
- Provider assignment
- Consultation with other staff on intervention strategies
- Sharing of resource information