

# OFFICE OF SCHOOL SUPPORT

JUNE • 2016



Superintendents and Principals,

As the year comes to a close, there may be many items that need to be completed prior to the summer break. One item is to ensure all students with disabilities are entered into the new OK EdPlan system correctly by June 30, 2016. To assist in meeting this deadline, the OSDE is offering several ways to provide support and assistance.

1. Administrators may work on site to clear up any “red stop signs” and for assistance refer to the *Year End Reporting and Certification Document*. Also, feel free to call the Office of Special Education Services at 405-521-3351 regarding any questions.
2. Administrators may contact Tina Spence, School Support Specialist with the Office of School Support. Tina is a former Secondary Transition Coordinator in the Office of Special Education Services and continues to work collaboratively with this office to maintain up to date information, guidance and is able to provide Technical Assistance with many programs within the Office of Special Education. Please feel free to call Tina at 405-521-4513 or email her at Tina.Spence@SDE.ok.gov. Tina is happy to answer questions and provide support via phone, email or will set up individual site appointments.

Please let us know if we can be of any assistance.

**Desarae Witmer**

**Executive Director**

## SISR AND JUNE 30TH

The School Improvement Status Report (SISR) is available through the Single Sign On account. All designated schools (with the exception of sites designated “Focus” for Graduation Rate) will be required to submit data on this application. The report tabs that are due on June 30, 2016, include the **Consultation, End-of-Year** and **Final Report**.

**engageok**  
**ON THE ROAD**

**REGISTER  
HERE**

**July 18-19  
Broken Arrow**

**July 20  
Sallisaw**

**July 21  
Durant**

**July 25-26  
Edmond**

**July 27  
Woodward**

**July 28  
Lawton**

## CCOSA CONFERENCE JUNE 9-10TH

OSDE will be presenting at CCOSA June 9-10 in Norman. State Superintendent Joy Hofmeister will give the keynote address. Other OSDE presentations will be led by:

- Dr. Robyn Miller - *Teacher Leader Evaluation*
- Matt Holder and Desarae Witmer - *ESSA- State Implications*
- Matt Holder and Vernon Florence - *OASA- School Funding*
- Todd Loftin - *ODSS-SES Update*
- Dr. Cindy Koss - *Strategies to Advise Students on College and Career Pathways*
- Dr. Jeanene Barnett - *Oklahoma Standards for Secondary and Elementary*
- Craig Walker - *OASA- Accountability and Assessment*

## STRATEGY SPOTLIGHT BY ELIZABETH WARREN

OSDE is excited to announce that the Comprehensive Academic Resource Training and Toolkit for English Learners (CARTT for ELs), our new website for English Learners and the educators who serve them, will be available to districts beginning in the 2016-2017 school year. The website is intended as a “one stop shop” for finding vital tools and information to aid districts in meeting the needs of English Learner students and their families. The website will be divided into seven primary modules, which are as follows:

1. Title III, Part A Federal Law and Guidance
2. Civil Rights Obligations
3. Oklahoma EL Data and WIDA English Language Development (ELD) Standards
4. Assessment and Accountability Requirements
5. Promising Practices for Language Instruction Educational Programs,
6. Parental Engagement and Community Outreach
7. 7. Resources: Literature Reviews, Sample Forms, Tools, and Useful Links.

These modules are further organized into separate dropdown menus for administrators, teachers, and parents, allowing each group to find what they need with minimum searching. In addition to providing crucial information regarding state and federal laws, obligations, and guidelines for serving ELs, CARTT will also contain valuable resources such as instructional videos, archived OSDE webinars, and links to important forms, tools, and supplementary materials. In an effort to ensure that CARTT is both user-friendly and widely available, it will be accessible through all manner of mobile devices in addition to laptops and PCs. All of its individual components will also be available as easily downloadable PDFs so that they may be accessed offline and distributed in hard copy format.

New modules, resources, and informational updates will be added on an ongoing basis so that educators can keep up with the latest in EL innovations. We look forward to sharing this powerful toolkit with Oklahoma’s educators and English Learners.

## RSA UPDATE

On Friday, May 13, the OCCT Reading scores were released to districts. Please keep in mind three important details as you review the scores.

1. The Reading Sufficiency Act (RSA) status is now a subset of the overall OCCT Performance Levels in response to the change in statute. Based on the student's performance on Standard 2.0 Vocabulary and Standard 4.0 Comprehension, a student will receive a designation of Meets RSA Criteria or Does Not Meet RSA Criteria. It may be possible for a student to score Limited Knowledge on the 3rd grade Reading OCCT as a whole but receive a Does Not Meet RSA Criteria. Likewise, a student may score Unsatisfactory on the 3rd grade Reading OCCT but receive a Does Meet RSA Criteria.

70 O.S. §1210.508(H)8

To determine the promotion and retention of third-grade students pursuant to the Reading Sufficiency Act, the State Board of Education shall use only the reading comprehension and vocabulary scores portion of the statewide third-grade criterion-referenced test and shall not use the other language arts scores portions of the test.

2. Remember, once the 3rd grade Reading OCCT scores are returned, for students who do not meet RSA criteria, multiple paths to promotion exist. To help determine the path that best fits an individual student's needs, please check the following resources:
  - ▶ Path #1: Review the student's performance on at least one of the 13 State Board Of Education Screening Instruments to see if he/she has met minimum level of third grade level proficiency [http://sde.ok.gov/sde/sites/ok.gov.sde/files/documents/files/RSA-K-3\\_FormativeAssessments\\_2016%20Update\\_0.pdf](http://sde.ok.gov/sde/sites/ok.gov.sde/files/documents/files/RSA-K-3_FormativeAssessments_2016%20Update_0.pdf)
  - ▶ Path #2: Check the list of 7 Good Cause Exemptions to see if the student qualifies [http://sde.ok.gov/sde/sites/ok.gov.sde/files/RSA\\_Quick\\_Guide\\_2015\\_1.pdf](http://sde.ok.gov/sde/sites/ok.gov.sde/files/RSA_Quick_Guide_2015_1.pdf)
  - ▶ Path #3: Encourage the student to successfully complete an approved Summer Academy Reading Program (SARP) as evidenced by scoring at the 45 percentile on one of the 4 approved alternative assessments, completing a student portfolio, or scoring a minimum level of third grade level proficiency on one of the 13 State Board Of Education Screening Instruments.
  - ▶ Path #4: Convene the Student Reading Proficiency Team (SRPT) and determine if the student is eligible for "Probationary Promotion." Schools are encouraged to convene the team in person, but the law does not preclude a virtual meeting.
3. A student's Academic Progress Plan and record of RSA progress must be a part of his/her permanent record and be sent to a new school if a student moves.

For more information, please contact:

Michele Sprague, Elementary ELA Director | [Michele.Sprague@sde.ok.gov](mailto:Michele.Sprague@sde.ok.gov), (405) 522-5819

Timmie Spangler, Instructional Materials & Library Director | [Timmie.Spangler@sde.ok.gov](mailto:Timmie.Spangler@sde.ok.gov), (405) 521-3456

Dionne Jordan-Mock, Coordinator II for Literacy | [Dionne.Jordan-Mock@sde.ok.gov](mailto:Dionne.Jordan-Mock@sde.ok.gov), (405) 521-4096

## FY16 END OF THE YEAR CHECK LIST FOR SCHOOL SUPPORT

---

- Items purchased with 515 funds have been labeled “515 FY16.”
  - For SIG Schools, “SIG FY16.”
- Items purchased have been added to the site/district inventory.
  - Needed in case of an emergency for insurance purposes.
- June 1st is the deadline for FY16 claims for reimbursement within FY16. Claims submitted after the June 1st deadline may not be processed and reimbursed before June 30, 2016.
  - FY16 Claims will be accepted until August 1, 2016.
  - FY16 Claims received after August 1, 2016 will be considered LATE and will require special justification on the LEA’s part.
- Non-Essential changes to FY16 budgets and applications may not be made to applications after June 30, 2016.
- In order to process your claims please make sure that your school district has updated its DUNS/SAMS number for this year. Thank you!

## UPDATE! FY17 PROJECT 515 BUDGET & SCHOOLWIDE/ SCHOOL IMPROVEMENT PLAN WEBINARS

---

These trainings are focused on the budget component, and all school officials who are a part of that process should attend. You can register here: <https://oksdeevents.webex.com>

Wednesday, June 15th	9:00 AM
Tuesday, July 12th	1:00 PM
Thursday, August 4th	9:00 AM
Tuesday, August 30th	1:00 PM
Wednesday, September 7th	9:00 AM
Tuesday, September 20th	1:00 PM

## PROFESSIONAL DEVELOPMENT FOR 3RD AND 4TH YEAR DESIGNATED SITES

- SY14 Designations: Designation for the 3rd year: 15 hours of Professional Development attended from June 2015-July 2016. These opportunities are at the discretion of the site and the district instructional leader. Documentation should be submitted by October 1, 2016, to the Regional School Support Specialists or the Focus Designation School Support Specialist.
- SY15 Designation: Designation for the 3rd/4th year: 15 hours of Professional Development attended from June 2016-July 2017. These opportunities are at the discretion of the site and district instructional leader. Documentation should be submitted by October 1, 2017, to the Regional School Support Specialists or the Focus Designation

### CONTACT INFORMATION

**Desarae Witmer, M.Ed. / Executive Director**  
desarae.witmer@sde.ok.gov / (405) 522-3263

**Beth Steele, M.Ed. / SIG Turnaround Director**  
beth.steele@sde.ok.gov / (405) 521-2809

**Zada A. Farris / Grants Consultant**  
zada.farris@sde.ok.gov / (405) 521-4269

**Janie Stewart / Division Support Coordinator**  
janie.stewart@sde.ok.gov / (405) 522-0140

**Nicholas Clayton, M.A. / Specialist**  
nicholas.clayton@sde.ok.gov / (405) 522-1476

**Stephanie Schutt, M.A. / Specialist**  
stephanie.schutt@sde.ok.gov / (405) 522-1493

**Jan Foreman, M.Ed. / Specialist**  
jan.foreman@sde.ok.gov / (580) 618-1000

**VaRhea Owens-Hopkins, M.Ed. / Specialist**  
varhea.owens-hopkins@sde.ok.gov / (405) 522-8299

**Tina Spence, M.Ed. / Specialist**  
tina.spence@sde.ok.gov / (405) 521-4513

**Janel Cypert, M.Ed. / Specialist**  
janel.cypert@sde.ok.gov / (405) 521-2841

**Deborah Cornelison, M.Ed. / Specialist**  
deborah.cornelison@sde.ok.gov / (580) 421-5405

**Elizabeth Warren, M.F.A. / Specialist**  
elizabeth.warren@sde.ok.gov / (405) 522-5073

**Beta Noel, M.Ed. / School Support Consultant**  
beta.noel@sde.ok.gov / (405) 522-0140

**Dr. Jill Shackelford, Ed.D. / School Support Consultant**  
jillshackelford@me.com / (405) 522-0140

**Linda Hibbs, M.Ed. / School Support Consultant**  
linda.hibbs@sbcglobal.net / (405) 522-0140

**Roberta Ellis, M.A. / School Support Consultant**  
robertacoleellis@gmail.com / (405) 522-0140

**Roberta Gaston, M.Ed. / School Support Consultant**  
mrs.gaston@sbcglobal.net / (405) 522-0140

**engageok**  
**ON THE ROAD**

**REGISTER  
HERE**

**July 18-19  
Broken Arrow**

**July 20  
Sallisaw**

**July 21  
Durant**

**July 25-26  
Edmond**

**July 27  
Woodward**

**July 28  
Lawton**