

**OKLAHOMA STATE DEPARTMENT OF EDUCATION  
JANET BARRESI  
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION**

**COMPLIANCE REVIEW: SPECIAL EDUCATION PROGRAMS**

**SCHOOL DISTRICT/AGENCY:**

Chandler Public School District

**TEAM MEMBERS:**

Christa Knight      Monitoring Project Coordinator, OSDE-SES  
Malissa Cook        Associate State Director, OSDE-SES

**COUNTY:**

Lincoln

**DATE OF REVIEW:**

November 12, 2010

**I. INTRODUCTION:**

Local educational agencies (LEAs) must adopt policies and procedures consistent with State and federal requirements and are responsible for implementing programs that comply with the Individuals with Disabilities Education Act (IDEA) Part B. General supervision of LEAs is carried out at the state level. The Oklahoma State Department of Education (OSDE), Special Education Services (SES) conducted an on-site concern specific compliance review on November 12, 2010. The OSDE-SES reviewed the following area(s): Financial records. The compliance review consisted of IDEA Part B Financial record reviews, the American Recovery and Reinvestment Act (ARRA) IDEA Part B Financial record reviews, and personnel interviews.

Chandler Public School District is an independent school district serving 163 children with disabilities, ages three through 21, as reported on their October 2009, Child Count Report.

**II. AREAS THAT REQUIRE CORRECTIVE ACTIONS AND IMPROVEMENT:**

**1) Area of Noncompliance:**

Cost Certifications, Office of Management and Budget Circular A-87

**OSDE Findings:**

Based on the financial record review, documentation of Time and Effort Certifications could not be located.

**Improvements Required:**

Within 30 days of the receipt of this report, Chandler Public School District will develop, implement, and submit a written improvement plan. This plan shall document how the LEA will ensure that Time and Effort Certification records will be maintained for all LEA employees who are paid with Federal funds.

**III. ASSURANCE STATEMENT:**

**Assurance Statement with superintendent's signature required.**

Within 30 days of the receipt of this report, Chandler Public School District must submit a signed, written assurance statement to this office.

Content: *"This district shall develop and implement improvements for areas of noncompliance in order to comply with State and federal laws and regulations. Improvements and remedies will include examination of the LEA's existing policies, practices, and procedures necessary to properly address the financial requirements of the IDEA Part B."*

#### **IV. OTHER INFORMATION:**

Subsequent monitoring activities may be initiated as necessary to ensure the LEA's compliance is consistent with policies, procedures, and regulations and in accordance with the state educational agency's responsibilities required by 34 CFR § 300.149.

Under the Open Records Act, it may be necessary for the LEA or the OSDE to provide access to this public document upon request. In the event that the OSDE receives such a request, it will seek to protect, to the extent provided by law, personally identifiable information, which, if released, could constitute an unwarranted invasion of privacy and confidentiality.

In accordance with 34 CFR § 300.212, Public Information, the LEA will make such public documents, relating to the eligibility of the agency under IDEA Part B, available to the parents of children with disabilities and to the general public, as necessary.