

**Spring 2014 Data Correction and Certification Reports: Weekly Snapshot of Key Dates and Training Opportunities (Draft 02/04/14)**

Month	Week	Grades 3-8 Pre-Code	Drop Out Report: 1st Quarter	Drop Out Report: 2nd Quarter	Adjusted Grad. Cohort	Roster Data Clean Up and Verification	Annual Statistical Report (ASR)	SMART Report	Eligible Course Review & Adv. Course-work Cert.	OCCT/ OMAAP Correction Window	OAAP Correction Window	CTE Courses & AP Exam Review	ACT/SAT Review	A-F Report Card Calculation Review	RSA End-of-Year Report
January	Week 2	Training													
January	Week 3	Training													
January	Week 4	Training													
February	Week 1	Close	Close		Open										
February	Week 2				Training										
February	Week 3														
February	Week 4				Training										
March	Week 1					Clean-Up									
March	Week 2				Training	Training								Training	
March	Week 4					Training								Training	
March	Week 5				Training	Open			Review					Training	
April	Week 1			Close		Training								Training	
April	Week 2				Training	Training			Training					Training	
April	Week 3					Training								Training	
April	Week 4				Training	Training			Training					Training	
May	Week 1					Training	Open	Open	Open					Training	
May	Week 2				Training	Training		Training						Training	
May	Week 3				Training	Training		Training						Training	
May	Week 4				Close	Training								Training	
June	Week 1					Close		Training	Training	Open				Training	
June	Week 2						Close	Close	Training	Training	Open			Training	
June	Week 3								Training	Training	Training			Training	
June	Week 4								Training	Training	Training			Training	
June	Week 5								Close	Close	Training			Training	

