

Historical Adjusted Graduation Cohort – Frequently Asked Questions (FAQ)

Question	Answer
How do I know the cohort year for a student?	The cohort year for a student is the year they are expected to graduate in order to be considered an on-time graduate. The cohort year is 4 years <i>after</i> the student was enrolled in 9 th grade for the first time. For example, if a student enrolled was promoted from 8 th grade in May of 2011 and enrolled in 9 th grade for the 2011-12 school year, that student’s cohort year would be 2015.
How do I know the cohort year for a student who was NOT in my district for the 9 th grade?	<p>Determining the cohort year can be a challenge if you received the student for the first time in a grade greater than 9th grade. There are three things you can look at to assist you in determining the cohort year:</p> <ol style="list-style-type: none"> 1. Look at the student's transcript and records received from their previous school to see if it indicates what year they began high school. 2. Compare the pre-populated cohort year with what you determine from the transcript or currently know about the student. The Wave utilizes historical drop out records, Wave data, and state assessments to pre-populate the correct cohort year for the student. 3. If you have no other record or data other than the year the student entered your school, utilize the grade they began in and count backwards to ninth grade to determine their cohort year (e.g. If the student entered your school as an 11th grader, assume that two years prior was the ninth grade year and the first year of high school.)
Can you better define the Report Categories?	<p>01 - Graduated - The student graduated (Note: This report is for the 2015 cohort year. If the student will graduate in the 2015-2016 school year, they should NOT be indicated as a graduate for this report). Only students with this category will count as a graduate for your 4 year graduation rate.</p> <p>02 - Exited to another Diploma Issuing School - The student left your school PRIOR to the end of the 2014-2015 school year to attend a public or private school or other institution that issues an accredited HS Diploma (Not Including GED or homeschooling). Students with this category will not count on your 4 year graduation rate.</p> <p>03 - Dropped Out - The student dropped out and, as of the end of the 2014-2015 school year, has not been found to re-enter. Students with this category will count in the denominator on your 4 year graduation rate.</p> <p>04 - Emigrated - The student has left the country PRIOR to the end of the 2014-2015 school year. Students with this category will not count on your 4 year graduation rate.</p> <p>05 - Died - The student died during or PRIOR to the end of the 2014-2015 school year. Students with this category will not count on your 4 year graduation rate.</p> <p>06 - Exited to a Non-Diploma Issuing school or institution - The student left your school PRIOR to the end of the</p>

2014-2015 school year to attend a school or institution that does not offer a state certified diploma. **Students with this category will count in the denominator on your 4 year graduation rate.**

07 - Exited to Homeschooling - The student has left your school PRIOR to the end of the 2014-2015 school year to be homeschooled. Note: If the student exited to attend an online virtual school that results in enrollment in the public school sponsoring the virtual school or virtual charter, this would NOT be considered homeschooling. You would exit these students as attending another Diploma Issuing School. If at the conclusion of the education being offered, the student can receive a state certified diploma, it would not be considered an Exit to Homeschooling. **Students with this category will count in the denominator on your 4 year graduation rate.**

08 - Exited - Received their GED - The student left your school PRIOR to the end of the 2014-2015 school year having received their GED. **Students with this category will count in the denominator on your 4 year graduation rate.**

09- Exited - Reached the Maximum Age for Services - The student left your school PRIOR to the end of the 2014-2015 school year having reached the maximum age for services as determined by state law. **Students with this category will count in the denominator on your 4 year graduation rate.**

10 - Exited - Suspension - The student has been suspended and that length of that suspension was through the end of the 2014-2015 school year. **Students with this category will count in the denominator on your 4 year graduation rate.**

11 - Exited - Completed IEP, but did not receive a diploma - The student exited having completed their IEP requirements, but the completion of the requirements did not result in a state certified diploma. **Students with this category will count in the denominator on your 4 year graduation rate.**

12 - Finished Out the Year - The student was enrolled at the conclusion of the 2014-2015 school year and was not determined to be a drop out over the summer. Regardless of where they enrolled in the fall of 2014, they completed the school year at this school. **Students with this category will count in the denominator on your 4 year graduation rate.**

13 - Never Enrolled - The data showing that this student was enrolled in this school is inaccurate. This student was never enrolled at this school. **Students with this category will not count on your 4 year graduation rate.**

14 - Exited - Over Compulsory Age - The student is over the compulsory age as defined by law for attendance. This student exited PRIOR to or at the end of the 2014-2015 school year for this reason. **Students with this category will count in the denominator on your 4 year graduation rate.**

15 - Permanently Incapacitated - The student exited PRIOR to the end of the 2013-2014 school year because they are permanently unable to receive any form of education. **Students with this category will count in the**

	denominator on your 4 year graduation rate.
If I make a change in my Student Information System, will it update the report?	No. This data was compiled utilizing historical Wave data, state assessment data, and drop out data. It is a starter set of data for each school to begin working with. At this point, new records must be entered manually and any incorrect records must be edited manually on screen. No automatic updates will be applied to the data.
If the data is not correct, can I change it?	Yes. All of the data elements on this report can be edited. Modify whatever is necessary to produce an accurate report that would be true as of the end of the reporting year for school year 2014-2015.
I have a missing student - should they be reported?	<p>All students currently on the report must be reported and checked for accuracy. The process below pertains to a student who is missing from the report and how to determine if that student should be added.</p> <ol style="list-style-type: none"> 1. Are they a graduate of the class of 2015 (i.e. Did they graduate in 2014-2015)? If Yes - STOP - Report the student, If No – Continue 2. Were they in 12th grade during the 2014-2015 school year? If Yes - STOP - Report the student, If No – Continue 3. Did they enroll in high school for the first time during the 2011-2012 school year (i.e. A 2015 cohort member)? If No - STOP - Do Not Report, If Yes – Continue 4. Did they graduate prior to the 2014-2015 school year? If Yes - STOP - Report the student, If No – Continue 5. Were they in grades 9 - 11? If No - STOP - Do Not Report, If Yes, Continue 6. Did they drop out in FY2011, FY2012, FY2013, or FY2014 with no known re-entry during any of those years following the drop out? If Yes - STOP - Report the student, If No - Continue <p>(Note: All drop outs were pre-populated using the drop out report, if the student is missing, but was reported as a drop out at any time during the last four years on the drop out report, check the "Reports" section of the Historical Adjusted Graduation Cohort application and find the student in the drop out report or the student history report. If they are there, see why they were not included. They may have re-enrolled in another school after being reported as a drop out and were removed for that reason. If they were removed for that reason, they do not have to be reported because they re-enrolled, but you may not have been aware of the enrollment prior to reporting them as a drop out)</p> <ol style="list-style-type: none"> 7. Did they attend your school during the 2014-2015 school year? If No - STOP - Do Not Report, If Yes - STOP - Report the student

<p>Do I take what happened during the 2015-2016 school year into consideration when determining the Report Category?</p>	<p>No. The data collected for this report should be what was known at the conclusion of the 2014-2015 school year. If the last known piece of data for the student during the 2014-2015 school year was the student dropping out, that is what should be reported. If the student graduated over the summer between the 2014-2015 school year and the 2015-2016 school year, but was counted as a graduate of the 2014-2015 school year, then the student should be reported as a graduate. For any other student, other than a student who graduates during the summer, the Report Category should be determined by what was last known about the student on the last day of school.</p>
<p>What is the last day a student can receive a diploma and still be considered a 2015 graduate?</p>	<p>September 30, 2015</p>
<p>What is the cutoff date for all of the other report categories?</p>	<p>For all report categories except graduation, the report category should coincide with the student's status as of the last day of school in the 2014-2015 school year.</p>
<p>How were the races determined on this report? Are the federal race categories being included?</p>	<p>The race/ethnicity categories on this report are setup as the way the races are to be collected, not the way they are to be aggregated when reporting federally. When collecting race information about an individual, there are always two questions asked. First, the individual is asked to indicate whether or not they are Hispanic. (Yes or No). After that, the individual is asked to specify one or more races (Asian, American Indian, Black, Pacific Islander, and/or White). This report is set up to receive the reported information in that manner. Thus, it is possible for a student to be both Hispanic and have a race indicated. When this data is aggregated to be reported, it will be aggregated into the seven federal race categories. If a student is marked as Hispanic, they will be placed in that federal category. If they indicated only one race and are marked as Not Hispanic, they will be placed into the indicated race category. If they indicated more than one race and are marked as Not Hispanic, they will be placed into the category indicating multiple races.</p>
<p>How are Charter schools reporting this information?</p>	<p>Charter schools who had a graduating class for the 2014-2015 school year must log in as a district to report this information. Some charter schools send data to the Wave via their sponsoring districts Student Information System. To avoid any confusion, we placed that data on the charter schools report. The sponsoring district will see empty reports for all of their charter schools. They can simply confirm the empty site since they will not be reporting the information. The charter will be responsible for logging in as a district to add, edit, and certify the data for this report.</p>

<p>Should foreign exchange students be included on this report?</p>	<p>Schools are accountable for all students they officially enroll, including foreign exchange students. Foreign exchange students entering a U.S. high school for the first time as 12th grader in 2014-2015 will be assigned to the 2015 cohort year and are not treated any differently than other students.</p> <p>Foreign exchange students who enroll in grades 9, 10, or 11 in a previous school year (e.g., 2013-2014) and who return to their country of origin at the end of that school year should be reported as '04 – Emigrated.'</p>
<p>I have a student that fulfilled graduation requirements, but did not receive a HS diploma because of his/her IEP. Should this student be on my report?</p>	<p>IEP students are treated the same as Regular Education students in the graduation rate formula. If an IEP student is a member of the 2015 cohort (based on the first entry into 9th grade), was still enrolled in your school at the end of the 2014-2015 school year, and did not receive a HS diploma by September 30, 2015, the student should be reported as "12 – Finished Out the Year."</p>