



JANET BARRESI
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION
STATE OF OKLAHOMA

MEMORANDUM

TO: District Superintendent

FROM: Ramona Coats, Assistant State Superintendent, Title I, IIA, VI and X
Gloria Bayouth, Executive Director, Office of Title I, IIA, VI and X

DATE: September 24, 2012

SUBJECT: 2012-2013 Highly Qualified Teacher (HQT) Status

Thank you for all your efforts to help Oklahoma educators achieve the HQT requirements set forth in the *No Child Left Behind Act of 2001* (NCLB). Many districts have met the required goal of NCLB and currently have all teachers highly qualified, including special education teachers and alternative education teachers who teach core academic subjects.

The HQT system provides opportunities for teachers and administrators to view highly qualified teacher status online. After the October Accreditation Report is complete, the HQT system will be updated to include the 2012-2013 core academic teaching assignments including the highly qualified status for each teacher. A district that does not meet the requirement to have 100 percent of all core academic content classes taught by a highly qualified teacher is out of compliance with federal regulations (*Section 1119 of the ESEA*).

Normally, non-compliant districts would be required to complete a Corrective Action Plan and set aside 5% of Title I, Part A funds to help in meeting the requirement; however, these conditions are currently waived under the guidelines of the *ESEA Flexibility Waiver* as was approved earlier this year. Note that the district continues to be responsible for providing parents with "timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified." [*Section 1111(h)(6)*]

Districts who do not meet the 100% highly qualified teacher requirement by **Friday, October 26, 2012**, may not receive approval for federal programs applications or authorization for reimbursement claims until compliance is attained.

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c: Principals
Human Resource Directors
Federal Programs Coordinators
Regional Accreditation Officers