

INTERAGENCY COORDINATING COUNCIL MEETING

**Oklahoma County SoonerStart
3017 N. Stiles, Suite 200
Oklahoma City, Oklahoma**

**May 15, 2013
9:00AM**

Draft Minutes

Call to Order

The meeting was called to order at 9:15 a.m. by Chairperson Ford.

Roll Call and Introductions

The roll was called and the following members were present: Mark Sharp, Rene Axtell, Paula Brown, Amy Chlouber, Marti Ferretti, Tara Ford, Mark Jones, Jim Lewis, Lynn Rambo-Jones, Edd Rhoades, John Corpolongo, Sue Robertson.

Members not present were: Sean Burrage, Renee Kiel, Shari Kinney, Jan Matthews, Kermit McMurry, Amy Owens, Heather Pike, Lathonya Shivers, and Frank Stone.

Approval of December 12, 2012 meeting minutes

A motion was made by Marti Ferretti and seconded by Paula Brown to approve the draft minutes from December 12, 2012 as written. All members present voted in the affirmative. The motion passed.

Dr. Thubi Kolobe - Ways to prevent disabilities in infants

Dr. Thubi Kolobe discussed the need for additional referrals. Dr. Lewis requested more of this service in NE OK.

Automatic Qualifying Conditions - Dr. Edd Rhoades

Dr. Rhoades discussed different types of conditions. Hypoxic-Ischemic Encephalopathy being Moderate to Severe. Microcephaly which changes from -3SD to -2SD. Finally, Chromosomal disorders which affect neurological function and needs further research.

Approval of Auto Qualifying Condition Additions

A motion was made by Dr. Edd Rhoades to approve additions to Auto Qualifying Conditions. All members present voted in the affirmative. The motion passed.

SoonerStart Service Design Committee

Mark Sharp would like to revise the Mission Statement to make it simpler. Mark Sharp passed out a copy of the new proposed Mission Statement.

Approval of revising the Mission Statement - Mark Sharp

A motion was made by Paula Brown and seconded by Marti Ferretti to revise the current Mission Statement. All members present voted in the affirmative. The motion passed.

SoonerStart Procedure Training Update

Mark Sharp stated that RBI and Battelle Trainings are going well.

Complaints Status

Mark Sharp stated there were no complaints to report.

Grant Application - Mark Sharp

Submitted, Approved Policy, MOU (in process)

SoonerStart Policies and Procedures - Mark Sharp

Mark Sharp stated this is on the website

SoonerStart Contract Status - Mark Sharp

See Federal Budget

Summer Retreat Planning - Mark Sharp

ICC Subcommittee Reports - Chairperson Ford

Budget and Funding - Mark Sharp/John Corpolongo

Program Evaluation

Public Awareness - Robbin Morris / Lori Jackson

Personnel Development

Infant Mental Health - Amy Chlouder

Family Leadership - Heather Pike - Forward new Public Awareness Activities

Oklahoma State Department of Education Report

Mark Sharp provided an update on the current staff levels for the department of education. He stated that Christa Brant, Administrative Assistant, OSDE had been promoted to Resource Coordinator in Oklahoma County.

Oklahoma State Department of Health

John Corpolongo provided an update on the current staffing levels.

New Business

No new business

Public Comments

Chairperson Ford thanked everyone.

The meeting was adjourned around 12:00 noon.