



JANET BARRESI
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION
STATE OF OKLAHOMA

MEMORANDUM

TO: The Honorable Members of the State Board of Education

FROM: Janet C. Barresi

DATE: August 20, 2013

SUBJECT: Lindsey Nicole Henry Scholarship

Approval is requested for Undercroft Montessori School, an American Montessori Society and AdvancED private school that wishes to participate in the Lindsey Nicole Henry (LNH) Scholarship for Students with Disabilities program.

Undercroft

Montessori School • est.1964

July 27, 2013

Oklahoma State Board of Education
Oklahoma State Department of Education
Special Education Services
Attention: Ms. Anita Eccard
2500 North Lincoln Blvd.
Oklahoma City, OK 73105

Dear Ms. Eccard,

Undercroft Montessori School would like to apply for participation in the Lindsey Nicole Henry Scholarship for Students with Disabilities Program.

Undercroft is accredited through the American Montessori Society and has recently been approved for accreditation through AdvancEd. Undercroft was founded in 1964 and currently serves approximately 200 students from age three through eighth grade.

Our program is inclusive and we employ a learning specialist with Oklahoma state certification in elementary education, learning disability, mentally handicapped, multiple disabilities and other health impairment, to assist teachers in making appropriate accommodations for students with special education needs in the classroom. We provide facilities on campus for a speech and language pathologist; a reading tutor who specializes in dyslexia; and an occupational therapist who provides both individual occupational therapy and social skills groups for our students.

I have enclosed confirmation of our recent approval for accreditation through AdvancEd and an Affidavit/Private School Compliance Statement. If you require additional information, please contact me at nancy.davis@undercroft.org or 918-622-2890.

Thank you for your consideration.

Sincerely,



Nancy Davis
Head of School

Nancy Davis

From: Daniel Craig [dcraig@advanc-ed.org]
Sent: Friday, June 28, 2013 8:17 AM
To: Anita.Eccard@sde.ok.gov
Cc: Nancy Davis; Heather and Nathan Opp; Traci R. Sarani
Subject: Undercroft Montessori School Accreditation

Hi Anita,

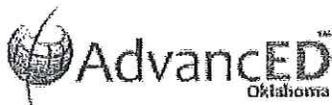
I just wanted to follow up with you regarding Undercroft Montessori School in Tulsa.

The school was presented to the National Commission on June 22nd in Washington, DC and approved for accreditation.

Let me know if you need additional information.

Thanks.

Dan



Daniel Craig, Ed.D.
Director

2500 North Lincoln Boulevard, Suite 216
Oklahoma City, OK 73105

866.249.9410

405.521.6031 (fax)

dcraig@advanc-ed.org
www.advanc-ed.org



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AFFIDAVIT (Private School Compliance Statement)
Required Annually

I, Nancy Davis, swear and/or affirm under oath that:

1. I am the Head of School (insert title) of Undercroft Montessori School (private school), a Lindsey Nicole Henry Scholarship Act approved private school.

2. Undercroft Montessori has been an approved private school for receipt of Lindsey Nicole Henry Scholarship funds since August, 2013.

3. Undercroft Montessori (private school) is in compliance with state laws for the 2013-2014 school year, including but not limited to the following:

- Meets the accreditation requirement set by the State Board of Education or another accrediting association approved by the State Board of Education;
- Demonstrates fiscal soundness by having been in operation for (1) school year or providing the Oklahoma State Department of Education (OSDE) with a statement by a certified public accountant confirming that the private school desiring to participate is insured and the owner or owners have sufficient capital or credit to operate the school for the upcoming year by serving the number of students anticipated with expected revenues from tuition and other sources that may be reasonable expected;
- Complies with the antidiscrimination provisions of 42 U.S.C., Section 2000d;
- Meets state and local health and safety laws and codes;
- Will be academically accountable to the parent/legal guardian for meeting the educational needs of the student;
- Employs or contracts with teachers who hold baccalaureate or higher degrees, or have at least three (3) years of teaching experience in public or private schools, or have special skills, knowledge, or expertise that qualifies them to provide instruction in subjects taught;
- Complies with all state laws relating to general regulation of private schools; and
- Adheres to the tenet of its published disciplinary procedures prior to the expulsion of a scholarship student.

FURTHER, AFFIANT SAITH NOT.

DATE: 7-29-2013

Nancy J. Davis

Representative of Undercroft + Montessori School

Subscribed and sworn to before me this 29th day of July, 2013 by

Nancy Davis

Whitney Martin

NOTARY PUBLIC

My Commission No.: 11010600

My Commission Expires: Nov 21, 2015

