

Pearson Access Next OAAP Portfolio Technical Training

Oklahoma State Testing Program (OSTP),
Oklahoma Alternate Assessment Program
(OAAP) Portfolio

- Winter 2015 End of Instruction (EOI)
- Spring 2016 Grades 5,7,8 & End of Instruction (EOI)

Agenda



- Important Dates
- Pearson Access Next
 - Web Site, Support Pages, Entering the Secure Site
 - Your Account, Password Maintenance
 - Roles: District Test Coordinator, OAAP Test Administrator, OAAP Test Supervisor, Test Security Oath
 - District Test Coordinator: Maintaining User Accounts and Contact Information
- OAAP Portfolio Grades and Subjects Assessed
- Required Evidence
- Organizing Student Evidence
- Technical Tips and Troubleshooting
- OAAP Portfolio Administration
 - Register Students
 - Upload Evidence
 - Manage Evidence
 - View Upload Status
- Support and Questions

Important Dates



Winter 2015 EOI Administration – November 16 through January 8.

- Test Coordinators register OAAP students in Pearson Access Next via Student Data Upload (SDU) or manually starting November 16, 2015.
- Testing window. Submit OAAP portfolios in Pearson Access Next. The Winter 2015 testing window will close at midnight on January 8, 2016.

Spring 2016 Grades 5,7,8 and EOI Administration – January 11 through May 13.

- Test Coordinators register OAAP students in Pearson Access Next via Student Data Upload (SDU) or manually starting January 11, 2016. This includes grades 5,7,8 and EOI students for the Spring 2016 administration.
- Testing window. Submit OAAP portfolios in Pearson Access Next. The Spring 2016 testing window will close at midnight on May 13, 2016.



Move-In Students

- If portfolio evidence has already been submitted in Pearson Access Next when a student moves, the **new (receiving)** school must contact Pearson immediately to request that Pearson move the portfolio to the new school. The Test Coordinator at the old (sending) school should mark student's test as No Longer Enrolled under Test Management for each test.
- **The final deadline for these requests is the last day of the testing window:**
 - **Winter admin – January 8, 2016**
 - **Spring admin – May 13, 2016**
- Please see the OAAP Portfolio Administration Manual for more information about submitting portfolios for students who enter or transfer into a school during the testing window. Both the old (sending) and new (receiving) schools play a role in the process.



Demographic Updates and Reporting

- Test Coordinators can make demographic updates throughout the testing window on Pearson Access Next. (name, grade, etc.)
- After the testing window has closed, demographic updates can ONLY be made via the state (WAVE) demographic clean-up window. Test Coordinators will have 30 days to make final demographic updates in the June-July 2016 timeframe.

Please note the approximate timeframes below. Pearson will provide specific reporting dates in upcoming months.

	Winter 2015 Administration	Spring 2016 Administration
Preliminary Reports posted to Pearson Access Next	N/A	Late June 2016
Last day to update Shipping Address for Final Reports	Late January 2016	Early August 2016
Final Reports posted to Pearson Access Next	Early February 2016	Mid August 2016
Final Reports arrive in districts	Mid February 2016	Late August 2016

Pearson Access Next Web Site



<http://ok.pearsonaccessnext.com/>

PearsonAccess^{next}

[Home](#) [Support](#)



Sign In

[Sign In](#)

[Forgot Username](#) | [Forgot Password](#)

To access all Pearson services used by Oklahoma districts and schools, please sign in above.

Contact Us

Call Center
1-866-294-9970
Monday - Friday
6:00 am - 7:30 pm (CST)

E-mail
OKhelp@support.pearson.com

Related Links

- [Oklahoma SDE Home Page](#)
- [Pearson System Status Website](#)
- [WriteToLearn](#)
- [Knowledge Base](#)

Program Information

Welcome

Oklahoma State Testing Program (OSTP)

Oklahoma Alternate Assessment Program (OAAP) Portfolio

The purpose of the OSTP is to assess students mastery of the Oklahoma Academic Standards. The OAAP Portfolio is an assessment developed for a small population of students with the most significant cognitive disabilities

OAAP 2015-2016

- Winter 2015 administration is November 16, 2015 - January 8, 2016 for EOI U.S. History
- Spring 2016 administration window is January 11, 2016 - May 18, 2016 for grade 5 Social Studies, grade 7 Geography, grade 8 U.S. History, and EOI U.S. History

Pearson Access Next – Entering the Secure Site



- **Current users:** District Testing Coordinators will be the only ones with access to Pearson Access Next. You will receive an email with instructions on creating a password.
- **New users:** District Testing Coordinators will create your account. You will receive an email with instructions on creating a password.
Passwords must be 8-32 characters in length and must **not** include the following special characters: ^&*(><"' += |
- Login page has links for: Forgot Username, Forgot Password and Help.

Important: Do NOT share username and password information.

Pearson Access Next – Your Account & Maintenance



In order to control access to Pearson Access Next, the following security features are in place:

- Passwords will auto-expire every **90 days**. You will receive an email 14 days prior to the auto-expiration to remind you to change your password.
- An account will be locked after multiple invalid login attempts (i.e., incorrect username and/or password).
- An account will be **locked after 240 days of inactivity**. You will receive an email 14 days prior to the lock to remind you to log in.
- An account will be **deleted after 360 days of inactivity**.

To Resolve a Locked Account:

All users: On the **LOGIN** screen (previous slide), click the **Help** link.

To Reactivate a Deleted Account:

- **Test Coordinators:** Please contact Pearson to resolve your deleted account.
- **All other roles (OAAP Test Administrators, etc.):** Contact your Test Coordinator to reactivate your account.

Pearson recommends that you check your email settings to allow emails from “@pearson.com” so that memos, password warnings, and other communications are not blocked by your junk/spam filters.

Pearson Access Next – Support



Resource	Description	Location
<p>OAAP Portfolio Administration Manual</p>	<p>Provides general guidance about the Oklahoma School Testing Program (OSTP) and the OAAP Portfolio, blueprints, and pieces of evidence.</p>	<p>http://ok.pearsonaccessnext.com/ > Login > Support, Documentation</p>
<p>Oklahoma Pearson Access Next User’s Guide</p>	<p>Provides step-by-step instructions for using Pearson Access Next.</p>	<p>http://ok.pearsonaccessnext.com/ > Login > Support, Documentation</p>



- Home
- Setup
- Testing
- Reports
- Support**

SETUP

Select an action ▾

TESTING

Select an action ▾

REPORTS

Select an action ▾

★ Program Information

Welcome

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Oklahoma Alternate Assessment Program (OAAP) Portfolio

The purpose of the OSTP is to assess students mastery of the Oklahoma Academic Standards. The OAAP Portfolio is an assessment developed for a small population of students with the most significant cognitive disabilities whom the Individualized Education Program (IEP) team has determined to be unable to participate in the general assessment, even with

OAAP 2015-2016

- Winter 2015 administration is November 16, 2015 - January 8, 2016 for EOI U.S. History
- Spring 2016 administration window is January 11, 2016 - May 18, 2016 for grade 5 Social Studies, grade 7 Geography, grade 8 U.S. History, and EOI U.S. History

Contact

Call Center

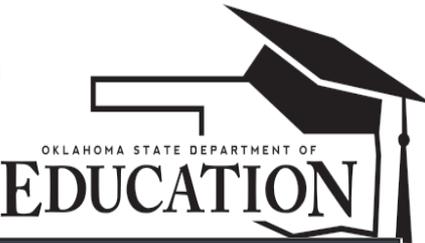
1-866-294-9970
Monday - Friday
6:00 am - 7:30 pm (CST)

E-mail

OKhelp@support.pearson.com

Links

- [Oklahoma SDE Home Page](#)
- [Pearson System Status Website](#)
- [WriteToLearn](#)



- Home
- Setup
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- Support

Support

Search Filters All Clear Hide

- Resource Categories
- Additional Resources (2)
 - 2015 Winter OAAP (1)

- File Format
- .xhtml (1)
 - .bin (1)
 - .pdf (1)

[PearsonAccess Next Online User Guide](#)
 PearsonAccess Next Online User Guide
 Last updated: Sep 18, 2015

[Oklahoma Department of Education Website](#)
 Link
 Last updated: Sep 18, 2015

[OAAP 2015-2016 Rubrics](#)
 OAAP 2015-2016 Rubrics
 Last updated: Sep 30, 2015

« 1 »

Top Resources

- [PearsonAccess Next Online User Guide](#)
- [Oklahoma Department of Education Website](#)

Contact Us

Call Center
 1-866-294-9970
 Monday - Friday
 6:00 am - 7:30 pm (CST)

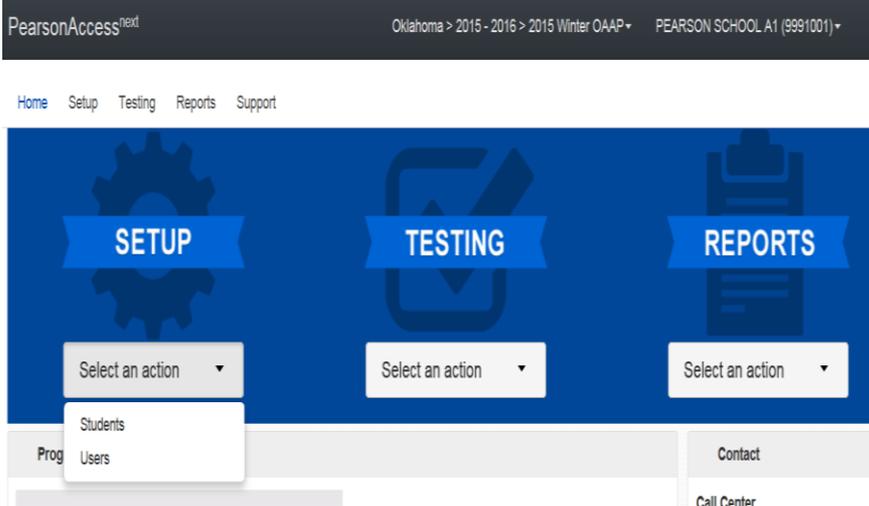
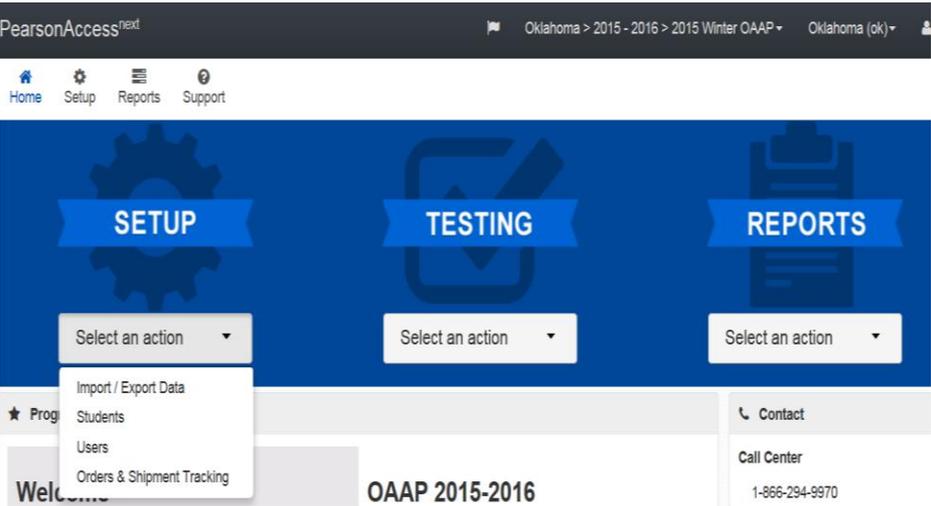
E-mail
OKhelp@support.pearson.com

- Related Links**
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 - [WriteToLearn](#)
 - [Knowledge Base](#)

Pearson Access Next – Role-based Access



The interface changes dynamically to display only functions for which the user is authorized.



Test Coordinator access
DTC- Can view all schools/students in district
BTC- Can only view students in their building
DTC/BTC- Can register students and perform other administrative functions

OAAP Test Administrator access
Can view only their OAAP students
Can upload portfolio evidence and view upload status

Pearson Access Next – Test Coordinator Role



The District/Building Test Coordinator’s primary responsibilities are:

- Maintain User Accounts, Contacts, and Contact Information
- Register Students
- Add/Edit Students and Test Assignments
- View Upload Status of OAAP evidence
- View Reports

The screenshot displays the Pearson Access Next user interface. At the top, there are three main navigation tabs: 'SETUP' (with a gear icon), 'TESTING' (with a checkmark icon), and 'REPORTS' (with a clipboard icon). Below each tab is a 'Select an action' dropdown menu. The 'SETUP' dropdown menu is expanded, showing options: 'Import / Export Data' (circled in red), 'Students', 'Users', and 'Orders & Shipment Tracking'. Below the navigation area, the page content includes a 'Welcome' message, 'Oklahoma State Testing' branding, and a section for 'OAAP 2015-2016' with details about the winter 2015 administration. On the right side, there is a 'Contact' section for the 'Call Center' with the phone number 1-866-294-9970 and operating hours: Monday - Friday, 6:00 am - 7:30 pm (CST).

Pearson Access Next – OAAP Test Administrator Role



The OAAP Test Administrator’s primary responsibilities are:

- Manage Evidence (upload evidence, enter a task description, view a file, add/delete evidence, check status of each upload)
- View Upload Status
- You must be at the site level to upload evidence regardless of your assigned role.

The OAAP Test Supervisor role is appropriate for district staff with supervisory responsibilities (e.g., special education directors, principals, counselors)

- OAAP Test Supervisors may be associated with a district level or site level organization.
- OAAP Test Supervisors may view and upload evidence for all students/tests registered at the district or site (depending on how the user account is set up).
- OAAP Test Supervisors may be set up in addition to OAAP Test Administrators (typically teachers), who are assigned to specific students/tests.



Pearson Access Next – Test Security Oath



When the testing window opens November 16, upon initial log in, all users with the OAAP Test Administrator or OAAP Test Supervisor role will be asked to respond to the Test Security Oath:

Please note: In order to proceed and upload portfolio evidence for the administration noted, users must select “Agree”. Users will not be presented the acknowledgement again upon their next attempt to access the specific administration.

PearsonAccess^{next} (/customer/index.action) Menu

PearsonAccess^{next} WEB SITE TERMS AND CONDITIONS OF USE

By selecting Yes, you are acknowledging and agreeing to both the OAAP Oath and PearsonAccess^{next} Terms and Conditions.

Acknowledgement

The "2015 Winter OAAP EOI" test administration requires the following oath acknowledgement.

Please note: In order to proceed and upload portfolio evidence for the administration noted, users must select "Yes". Users who select "No" will be presented the acknowledgement again upon their next attempt to access the specific administration.

I acknowledge my responsibilities in complying with the Individuals with Disabilities Education Act (IDEA) and the No Child Left Behind (NCLB) Act to appropriately assess students with the most significant cognitive disabilities on the Oklahoma Alternative Assessment Program (OAAP) Portfolio. To the best of my knowledge, I verify adherence to the testing rules for the State Board of Education on test security procedures and proper test administration. I further acknowledge that the student performance data provided in the uploaded evidence is accurate and authentic.

Winter 2015 is the default administration, so when a user first logs into Pearson Access Next, the oath question will be for Winter 2015.

If the user will NOT be uploading evidence for the 2015 Winter admin, click “Change Test Administration” and select “2016 Spring OAAP Grades 5,7,8 & EOI”.

OAAP Portfolio Grades and Subjects Assessed



Grades and Courses Assessed with the OAAP Portfolio

	Grade 5	Grade 7	Grade 8	End-of-Instruction
Geography		✓		
Social Studies	✓		✓	
US History				✓

Required Pieces of Evidence

For requirements by grade/subject for the 2015–2016 OAAP Portfolio, see the *OAAP Portfolio Administration Manual*. When reading these tables, it is important to note that at least one piece of supporting evidence is required for each objective in the left column.

- Note:** Videos are not required.

Organizing Student Evidence



It may be helpful to create a folder structure that mirrors the organization of Pearson Access Next: **class > student > test > standard/objective**. For example, a file structure for a student taking an OAAP Grade 7 Geography test would look like this:

- Teacher Name's Class
 - Student Name
 - OAAP Grade 7 Geography
 - 7.1 Maps
 - 7.2 Cultural and Physical Regions of the World
 - 7.3 Interactions of Physical Systems
 - 7.4 Human Systems
 - 7.4 Interactions of Humans and Their Environments

The OSDE-SES and Pearson will not be responsible for student work uploaded to an incorrect student, so please make sure that your electronic files are saved and organized appropriately on your own computer.

The OSDE-SES recommends that all uploaded evidence is stored at the district (either electronic copies or hard copies) until score reports have been received.

Technical Tips – Pearson Access Next General Guidelines



Pearson Access Next was intended to support one user per username.

- **Do NOT share usernames and passwords.**
- **Do NOT log in with the same username on two devices at the same time.**

Pearson Access Next will time out after a period of inactivity.

The following do NOT count as active work: logging in, scrolling, using the tab key to move between fields, and moving the cursor.

- If a user is working under any tab other than the OAAP tab, Pearson Access Next will time out after **14 minutes of inactivity**.
- If a user is *actively working* under the OAAP tab, Pearson Access Next will time out after **one (1) hour of inactivity**. So, if a file requires more than one hour to upload, the user will be timed out (logged out) before the upload completes.



The time required to upload a file is affected by both file size and upload connection.

Limit File Size

- The recommended maximum file size is 30 megabytes.
- Prior to recording videos, refer to the device-specific instructions to select low or medium resolution. Do not record videos in raw video format.
- If users create large video files and find they need to convert or edit the files to reduce file size, they should work with their local technology support before contacting Pearson for assistance. Converting and editing videos require specialized software, can take a long time, and do not work for every file.

Consider the Speed of your Internet Connection

Technical Tips – Software Requirements



- Flash Player and Java are required to upload evidence.
- Pearson Access Next will run in the following browsers: Internet Explorer, Firefox, Google Chrome, and Safari.
- Test administrators' computers should have the necessary software to open file types listed in the table below. **Test administrators must be able to view and verify evidence before and after uploading to Pearson Access Next.**
- The following table lists file types Pearson Access Next will accept.

Requirement	File Types
Documents	doc, docx, pdf, docm, dotx, dotm, xlsx, xltx, xltm, xlsb, xlam, pptm, potx, potm, ppam, ppsm, odb, odc, odf, odg, odi, odm, odp, ods, odt, otc, off, otg, oth, oti, otp, ots, ott, oxt
Photos	jpg, png, gif
Videos	flv, asf, qt, mov, mpg, avi, wmv, mp4, 3gp, f4v, m4v, mpeg, mkv, rm

*Please note that bmp files greater than 10mb may not upload correctly. It is recommended that photos/images be saved in jpg format instead of bmp.

Flash Player and “i” devices

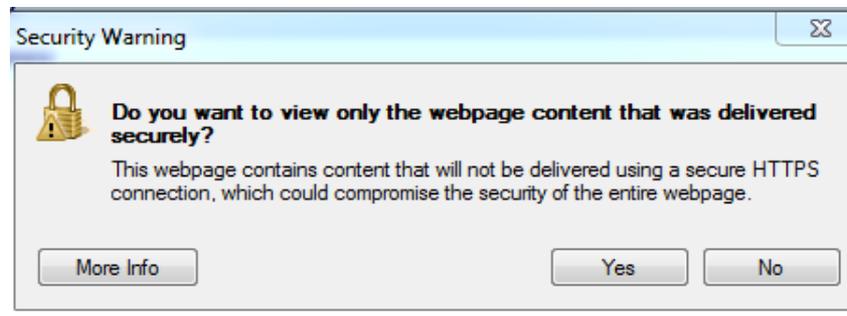
- Videos **may be recorded** on a digital video camera, mobile phone (including iPhone), electronic notepad (including iPad), or other device, as long as the device supports one of the file types listed on the previous slide.
- However, **files may NOT be uploaded directly** from iPads, iPhones, and any other device that does not have Flash Player.
- iPad and iPhone users can transfer files to a laptop or desktop computer and then upload to Pearson Access Next.



Technical Tips – Troubleshooting



- Add <http://www.kaltura.com> to the exclusions list in the computer's firewall or content filter for all computers you use.
- Internet Explorer may display a security warning when users try to upload evidence. There are two versions of the security warning:
 1. If you receive the security warning "**Do you want to view only the webpage content that was delivered securely?**" when uploading evidence, select "**No.**" (see screen shot below)



2. If you receive the security warning, "**This page contains both secure and nonsecure items. Do you want to display the nonsecure items?**" You should choose "**Yes.**"

Technical Tips – Troubleshooting

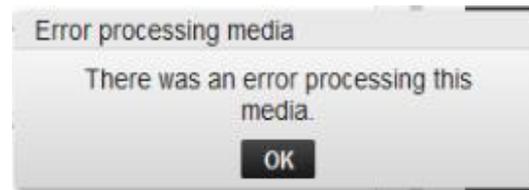


How can I be sure that my file has been uploaded successfully?

- After uploading a file, **if the user clicks on the filename in Pearson Access Next and can view the file or play the video, the upload was successful.**



- In most cases, a file is uploaded successfully and available for viewing within seconds. In RARE cases, the upload is successful but a conversion process in the data base fails.



- Therefore, it is recommended that users click on each filename in Pearson Access Next. **If a file cannot be viewed within one hour after uploading, please contact Pearson.**

The slides that follow explain the activities required to complete the OAAP portfolio.

- **Test Coordinator** tasks required to register students, set up test assignments, assign a teacher to each test, and capture test details
- **Test Administrator** tasks required to upload portfolio evidence





- Test Coordinator responsibility (DTC/BTC)
- Register students via Student Data Upload (SDU) or manual registration.
- Register students for Winter and Spring administrations separately (i.e., one SDU for Winter, one SDU for Spring). Remember, OAAP is ONLY for Social Studies.
- The SDU/RSDU template has been updated for 2015-2016. Please be sure to use the latest template and layout posted to Pearson Access Next > Resources

OAAP Portfolio Administration – Register Students



Reminder:

The **OAAP Winter 2015 EOI** test administration is limited to EOI students who are **seniors (grade 12)** and/or **second time testers**.

- **Please note that OSDE will invalidate any Winter EOI tests uploaded for ineligible students.** So, it is very important that students registered for Winter EOI be noted as grade 12 and/or second time tester in Pearson Access Next.
- To designate an EOI student as a second time tester for a particular subject area test, a Test Coordinator must do one of the following:
 - When registering the student/test via Student Data Upload (SDU), enter a “1” in column AF on the SDU template (screen shot below).

AF	2nd Time Testing Opportunity	Optional N/A for 3-8	1	Valid Values (blank, 0, 1) blank or 0 = no; 1 = yes
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- After a student has been registered and a test assignment has been made, access the Student Test Details page and place a checkmark in the 2nd time tester field. See details on next slides.

OAAP Portfolio Administration – Upload Evidence



Uploading evidence is a Test Administrator responsibility and involves multiple steps.

1. Click on **Testing > Student Tests**
2. Select the student and task **Score Alternative Student Tests > Start.**

PearsonAccess^{next} Oklahoma > 2015 - 2016 > 2015 Winter OAAP > PEARSON SCHOOL A1 (9991001)

Home Setup **Testing** Reports Support

Student Tests

Tasks 1 Selected Student Tests 0 Selected Clear

Select Tasks Start Manage

- Edit Student Tests
- Score Alternative Student Tests**

Search

Filters Clear Hide

Organization

- Select one or more
- No matches found
- No matches found

State Testing ID

5 Results Show Filters Displaying 25 Manage Columns

Student	Organization	Test	Local Student ID	Enrolled Grade*	Level of Communication*
<input checked="" type="checkbox"/> DOH, JANE ⓘ	PEARSON SCHOOL A1 (9991001)	OAAP U.S. History			

OAAP Portfolio Administration – Upload Evidence



- 3. Select all that apply under the **required** fields of Response and Presentation. If applicable, enter information in the “Other” text field.
- 4. Enter the **required** Task Description.
- 5. Click **Save**.

- US.2 Industrial Revolution ✓

Identify major technological advances/inventions and reasons for U.S. immigration during the industrial revolution.

Response:*

- Switch Devices
- Calculator
- Picture Communication System
- Verbal
- Sign Language
- Manipulatives
- Voice Output Device
- Other

Presentation:*

- Electronic White Board
- Large Print
- Auditory Assistance
- Braille
- Other
- Sign Language
- Switch Devices
- Picture Communication System
- Manipulatives

If other was selected for any questions above, please provide details:

Task Description: Must include a description

OAAP Portfolio Administration – Upload Evidence



The next section you will upload your evidence using either method below, then click **Save**.

[Show Student Details](#)



- Test Information ✓

In what setting is the student receiving direct instruction?*

Special Education

- ✓

Only objectives with completed task descriptions will be available for uploading evidence. The section fields below cannot be cleared when filled.

+ US.2 Industrial Revolution ✓

- Evidence for US.2 ✓

Evidence	+ Artifact Requirements
-----------------	--------------------------------

Drag and drop a file here...

OR

OAAP Portfolio Administration – Manage Evidence



- At this point, one file should be uploaded.
- Up to three (3) files may be uploaded for each objective.
- From this screen, OAAP Test Administrator can manage evidence: Add/Edit a Task Description, Add more evidence/files, view a file, delete evidence, check status of upload

Evidence for US.2 ✓

Evidence		+ <i>Artifact Requirements</i>
Sample 3.png		View Delete Download

Drag and drop a file here... OR

OAAP Portfolio Administration – Manage Evidence



- To View an uploaded file, click Download
 - Please check each file after uploading.
 - If you can view/play the file, the file was uploaded successfully. For videos, **please make sure the sound can be heard**. Lack of sound may result in a zero score.
 - If file cannot be viewed/played within one hour, contact Pearson.

Evidence for US.2 ✓

Evidence		+ <i>Artifact Requirements</i>
Sample 3.png		View Delete Download

Drag and drop a file here... OR

OAAP Portfolio Administration — Manage Evidence



- Once all information is captured and saved, the green check mark will fill in.

+ Test Information ✓

- ✓

Only objectives with completed task descriptions will be available for uploading evidence. The section fields below cannot be cleared when filled.

+ US.2 Industrial Revolution ✓

+ Evidence for US.2 ✓

+ US.3 Causes of World War I ✓

- ✓

Only objectives with completed task descriptions will be available for uploading evidence. The above section fields cannot be cleared when filled.

+ US.4.1 Events in the U.S. in the era between the World Wars: Automobiles

OAAP Portfolio Administration – View Upload Status



Site-level users (DTCs, BTCs, and Test Administrators) will be able to view Student and Registration Reports. To view the report, click on the name of the report.

- Home
- Setup
- Testing
- Reports**
- Support

Operational Reports

- Report Categories**
- Organizations
 - Students & Registrations**
 - Orders & Shipment Tracking
 - Users

 [Search](#)

- Students & Registrations**
- [Student Counts](#)
Display the number of enrolled and registered students by organization.
 - [Student Org Enrollment Report](#)
Student Org Enrollments by date
 - [Students Enrolled but not Registered for Test Administration](#)
List of all students that are enrolled for a test administration but are not registered.
 - [Student Registrations Report](#)
Student Registrations By Test Admin
 - [Student Registration Summary](#)

Post Administration Activities – Scoring



- OAAP Portfolio scoring will occur at a regional Pearson scoring site by professional Pearson scorers.
- A confidentiality agreement is signed by each scorer.
- All OAAP scorers will have a B.A. degree or higher.
- Scorers are trained with training sets approved by OSDE-SES. All scorers must qualify to score the assessment.
- There will be one hundred percent (100%) second scoring with resolution of non-matching scores.



No Score Codes

Evidence will be scored according to the rubric. Evidence that cannot be scored will receive a condition code.

At the **objective/standard level**, a zero (0) score and a condition code may be assigned for the following reasons:

- Condition code **A**—Task performed does not align with the task specification/rubric: The evidence submitted does not align with any of the point values on the rubric.
- Condition code **B**—Required supporting documentation not provided: There is no supporting evidence uploaded for the objective (task description, video, worksheet, photo sequence, data chart).
- Condition code **C**—Teacher interference: The teacher utilizes methods of presentation that violate the intended construct by aiding or directing student's response and interferes with the student's ability to recognize what knowledge or skill is expected (color-coding, hand over hand assistance, etc.).
- Condition code **D**—Evidence uploaded to the wrong student: The evidence uploaded is not the student's work. (Annie's video has been uploaded to Jonny's file.)
- Condition code **E**—Student did not participate: The test administrator attempted to assess the student and the student did not respond in any way to the assessment.

Post Administration Activities – Scoring



No Score Codes

At the subject area **test level**, a test would have been designated DNA (Did Not Attempt) if more than half of the objectives were not scorable. A subject area test is considered attempted when at least half of the portfolio items (objectives) are scorable. For example, if a test has five items, then three must be scorable in order for the subject to be considered attempted.

Student Name				Cond. Code**	Performance Level	Score	3.1 Patterns and Algebra	3.2 Number Sense and C	3.3 Geometry	3.4 Measurement	3.5 Data Analysis
State Student ID#	Birth Date	Gender	Points Possible		(##)	(##)					
ALASTNAME15CHAR, AFNAME11CHR A. 1234567890 04/05/1990 M				2 OP	Advanced	##	###	###	###	###	###
ALASTNAME, BFIRSTNAME B. 1234567890 01/01/1992 F				3	DNA	DNA	B	B	B	B	B
BLASTNAME, CFIRSTNAME C. 1234567890 03/17/1991 F					Proficient	##	###	###	###	###	###
CLASTNAME, AFIRSTNAME B. 1234567890 12/22/1991				2	Unsatisfactory	##	###	###	A	###	###
FLASTNAME, AFIRSTNAME D. 1234567890 09/08/1992 M				1	Limited Knowledge	##	###	###	###	###	###
GLASTNAME, AFIRSTNAME E. 1234567890 10/10/1991 M					DNA	DNA	A	B	###	A	###



Post Administration Feedback (Survey)

After the Spring 2016 testing window has closed, Pearson will email an online survey to all Test Coordinators, OAAP Test Administrators, and OAAP Test Supervisors. The survey will include questions about the test administration and about your attendance at OSDE and Pearson trainings.

Please note: The survey is not used to distribute certificates of attendance.

OSDE will provide a survey link at each OSDE training for the purpose of requesting a certificate of attendance.

Pearson does not collect any paper forms or provide certificates of attendance for any Pearson or OSDE-SES trainings.

- Support pages in Pearson Access Next
- Self Serve Knowledge Base in Pearson Access Next
- Toll Free Phone Support
 - 1-866-294-9970 6:00 am – 7:30 pm (CST)
- E-mail Support
 - okhelp@support.pearson.com

This PowerPoint presentation and a recorded training are posted to Pearson Access Next at:

<http://ok.pearsonaccessnext.com/>

