

To: Oklahoma District Test Coordinators, OAAP Test Supervisors,
and OAAP Test Administrators

Date: May 7, 2013

Re: OAAP Final Reminder—Spring 2013 Testing Window Closes
May 7th

Important Reminder:

The OAAP Spring 2013 administration window will **close at midnight**, Tuesday, May 7, 2013. All student information, test assignments, and portfolio evidence must be entered in PearsonAccess prior to closing. No student information, test assignments, or portfolio evidence may be entered in PearsonAccess after midnight today, Tuesday, May 7, 2013.

Technical Requirements/System Check:

Districts participating in the OAAP Winter administration should review the technical requirements and perform a system check immediately to allow time to resolve any technical issues. Please see the *2012–2013 Technical Tips for Technology Coordinators and Test Administrators* document available at:

www.okassessments.com/OAAP

If you are experiencing technical problems, please contact the Pearson call center at 1(866) 294-9970 or OKhelp@support.pearson.com. **Portfolios must be submitted by midnight today, May 7, 2013.**

The Pearson call center will be available today, Tuesday, May 7, from 6:00am to 7:30pm.

Thank you for your support and cooperation in this matter. If you have additional questions/concerns, please contact Pearson at 866-294-9970 or email us at okhelp@support.pearson.com.