

The 2015-2016 Oklahoma Alternate Assessment Program (OAAP) will utilize two different assessment systems. Social Studies will be assessed through Pearson Portfolio. The subject areas of Math, English/Language Arts and Science will be assessed through the Dynamic Learning Maps (DLM) Alternate Assessment System. All documents referenced and linked in this update are available at <http://ok.gov/sde/assessment>.

Please review the updated OAAP Calendar. To access the most current information and resources regarding OAAP, please visit <http://ok.gov/sde/assessment>. For information regarding DLM training, please see this [memo](#).

DLM SCIENCE FALL FIELD TEST

The deadline for rostering students for the DLM Science Fall Field Test is November 2nd, 2015. The window for the field test is November 9th, 2015 to December 2nd, 2015. For more information please see the [About the Science Fall 2015 Field Test](#) document and the [Science Supplement to the Test Administration Manual](#).

Test Administrators (teachers administering the DLM assessment) are encouraged to complete the Personal Needs and Preferences (PNP) profile and the First Contact (FC) survey for students participating in the Science Fall Field Test by November 2nd, 2015.

The [Accessibility Manual](#) describes a six-step process for evaluating and choosing appropriate supports for each student. Information regarding the Personal Needs and Preferences Profile begins on page 103 of the [Test Administration Manual](#). Information regarding the First Contact Survey begins on page 115 of the [Test Administration Manual](#).

DLM – MANAGING STUDENT MOVES

When a student changes buildings within a district or changes districts within a state, they must be removed from the “old” school/district and then added back into Educator Portal into the “new” school/district. These changes may not be made through the Edit a Student Record Manually procedure.

Review the section titled Manage Student Moves in the updated [Data Steward Manual](#), which describes each step needed to successfully move a student and prevent duplicate enrollments.

PORTFOLIO – PEARSON ACCESS NEXT

Pearson will be utilizing an updated program for the Portfolio, Pearson Access Next. Pearson will provide District Test Coordinators with new login accounts this year. District Testing Coordinators will receive their login information on November 9, 2015. After receiving login information, Test Coordinators (District/Building) are responsible for the following:

- Once you receive your login, make sure the Test Coordinator names and contact information in Pearson Access Next are current. You must verify this information for each test administration. This includes mailing address and shipping address for reports. To add or remove Test Coordinator names for your school/district, please contact Pearson at 866-294-9970 or at okhelp@support.pearson.com.
- Add OAAP role/access for their own user accounts.

- Add and remove OAAP Test Administrators and OAAP Test Supervisor user accounts for district staff members who will upload OAAP student evidence.

PORTFOLIO – TRAINING

There are two separate trainings for the Pearson Portfolio.

- The OSDE will provide the Portfolio Administration Training via webcast. The webcast will be accessible through <http://ok.gov/sde/assessment> by October 30th, 2015. Training is exclusively online in the form of a webcast. It is a requirement that teachers who are implementing the OAAP in the subject area of social studies complete the training.
- Pearson will provide a technical training via conference call and WebEx. The dates for the training are November 9th, 11th, and 13th. More information about the technical training can be found at <http://ok.gov/sde/assessment>.

CHECKLIST

District Staff

- ✓ Register for the Pearson Technical Training.
- ✓ View available Portfolio administration training at <http://ok.gov/sde/assessment>.
- ✓ Ensure that DLM test administrators are assigned a teacher role in [Educator Portal](#) and are in the process of completing [required training](#) for DLM.
- ✓ Ensure that the [KITE Client](#) is installed and updated on any computer or other device that will be used to administer the DLM assessment.
- ✓ Ensure that students participating in the [Science Fall Field Test](#) are enrolled and rostered in Educator Portal by **November 2nd, 2015**.
- ✓ Ensure that students participating in the [Winter Window](#) for ELA/Math (EOI) are enrolled and rostered in Educator Portal by **November 16th, 2015**. Do not roster students for ELA or Math EOIs during the Winter Window if they are not participating in the Winter Window.
- ✓ Complete the [informational survey](#) regarding the Science Fall Field Test. You are not required to complete the survey; it is for informational purposes only.

Test Administrators

- ✓ Register for the Pearson Technical Training.
- ✓ View available Portfolio administration training at <http://ok.gov/sde/assessment>.
- ✓ Ensure that you are assigned a teacher role in [Educator Portal](#). If you are not, please contact your Assessment Coordinator.
- ✓ Complete [required training](#) for DLM. You must already have an account in [Educator Portal](#) to access the training.
- ✓ Ensure that the [KITE Client](#) is installed and updated on any computer or other device you will use to administer the DLM assessment.
- ✓ Review DLM's Oklahoma specific [Resource Page](#).
- ✓ Complete the Personal Needs and Preferences (PNP) profile and First Contact (FC) Survey for your students who are participating in the [Science Fall Field Test](#) by **November 2nd, 2015**.
- ✓ Complete the Personal Needs and Preferences (PNP) profile and First Contact (FC) Survey for your students who are participating in the [Winter Window](#) by **November 16th, 2015**.

For any questions or concerns, please call or email:

Todd P. Loftin

Executive Director, Assessment/Instruction

Special Education Services, Oklahoma State Department of Education

Email: Todd.Loftin@sde.ok.gov Phone: 405-522-3237