

OKLAHOMA

ANNUAL PERFORMANCE REPORT (APR) FFY 2011

INDIVIDUALS *with* DISABILITIES EDUCATION ACT (IDEA), PART C



OKLAHOMA STATE DEPARTMENT *of* EDUCATION
SPECIAL EDUCATION SERVICES

FEBRUARY 2013



Part C Annual Performance Report for FFY 2011

Overview of the Annual Performance Report (APR) for 2011-2012

The Oklahoma Early Intervention Program (SoonerStart) developed the Annual Performance Report (APR) in accordance with the detailed procedures prescribed by the Secretary of the United States Department of Education (USDE). SoonerStart incorporated input from the Individuals with Disabilities Education Act (IDEA) Part C Interagency Coordinating Council (ICC). It is important to note that stakeholders reviewed all indicators where Oklahoma did not report 100% compliance. Those indicators are 1, 7, 8a, 8b, 8c, and 9. The following groups assisted in the development of and will participate in improvement activities, timelines, and resources associated with the APR:

- Assistive Technology Committee;
- Early Childhood Outcomes (ECO) Center;
- Early Childhood Outcomes Stakeholder Group
- Interagency Coordinating Council (ICC);
- Infant Mental Health Committee;
- Early Childhood Technical Assistance Center (ECTA);
- Oklahoma Assistive Technology Center (OATC);
- Oklahoma Family Network;
- Oklahoma Parent Training Center;
- Oklahoma State Department of Health (OSDH);
- Oklahoma State Department of Human Services (OKDHS);
- Oklahoma State University – Assisting Brighter Living with Enabling Technology (OSU-ABLE Tech);
- Southeast Regional Resource Center (SERRC);
- University of Oklahoma Health Science Center (OUHSC) – Tolbert Center for Developmental Disabilities;
- University of Oklahoma Health Science Center (OUHSC) – Child Study Center;

SoonerStart will make available and report statewide data to the public regarding progress and/or slippage in meeting the measurable and rigorous targets identified in the APR. The SPP and APR along with the SoonerStart Data Profiles can be located on the OSDE-SES Web site at <http://www.ok.gov.sde> in addition the state will report disaggregated data based on the performance of each SoonerStart site on the targets in the APR. SoonerStart will deliver the APR to all SoonerStart sites and the ICC

Although decreased funding has resulted in significant staff shortages, SoonerStart has explored ways to better meet timelines and provide services to eligible infants and toddlers in Oklahoma.

Part C State Annual Performance Report (APR) for FFY 2011

Monitoring Priority: Early Intervention Services in Natural Environments-Timely Services

Indicator 1: Percent of infants and toddlers with IFSPs who receive the early intervention services on their IFSPs in a timely manner.

(20 U.S.C. 1416(a)(3)(A) and 1442)

Measurement:

Percent = [(# of infants and toddlers with IFSPs who receive the early intervention services on their IFSPs in a timely manner) divided by the (total # of infants and toddlers with IFSPs)] times 100.

Account for untimely receipt of services, including the reasons for delays.

FFY	Measurable and Rigorous Target
<i>FFY 2011</i>	In FFY 2011, 100% of infants and toddlers with IFSPs will receive the early intervention services on their IFSPs within 15 working days from the date of parent consent for services (i.e., the date on the initial IFSP).

Actual Target Data for FFY 2011:

In FFY 2011, 98.91% (3,231 of 3,264) of records indicated that SoonerStart services were provided within 15 working days from the date of parent consent for services (i.e., the date on the initial IFSP). This includes 20 children for whom delays were due to exceptional family circumstances.

Oklahoma utilizes a statewide online data system to collect data for monitoring Indicator 1. The data reviewed for this indicator represents activity that occurred between July 1, 2011 and June 30, 2012. Any data that are missing from the data system are verified at the local site. Any data that do not meet the 15 day timeline are verified at the local site to determine if exceptional family circumstances or other issues affecting the timeline are applicable. Oklahoma includes in its calculation (in both the numerator and the denominator) the number of children for whom SoonerStart has identified the cause for the delay as a documented exceptional family circumstances.

Infants and Toddlers with IFSPs who receive Early Intervention Services in a Timely Manner:

a. Number of infants and toddlers with IFSPs who receive the early intervention services on their IFSPs in a timely manner	3,231
b. Total number of infants and toddlers with IFSPs	3,264
Percent of infants and toddlers with IFSPs who receive the early intervention services on their IFSPs in a timely manner (Percent = [(a) divided by (b)] times 100)	98.91%

Explanation of Progress or Slippage that occurred for FFY 2011:

These data do not represent statistically significant slippage from FFY 2010 data of 98.95% (.04). SoonerStart did not meet its FFY 2011 target of 100%. The monitoring consistency provided by the new Program Managers as well as the technical assistance they provide to the local teams is the main reason this indicator has increased over the last two years. Oklahoma believes this data is valid and reliable with less than 2% of all infants and toddlers with IFSPs not receiving early intervention services in a timely manner. Per actual record reviews in each SoonerStart site the predominant reason for non-compliance (i.e., the reason for delay) was due to illness of the provider or the provider's family member. It was also noted that SoonerStart providers are diligent in completing appropriate documentation outlining the reasons for missing the timely services timeline. The Program Managers continue to provide clarification that SoonerStart timely service is classified as 15 working days not calendar days.

Correction of FFY 2010 Findings of Noncompliance (if State reported less than 100% compliance):

Note: For this indicator, report data on the correction of findings of noncompliance the State made during FFY 2010 (July 1, 2010 through June 30, 2011) and verified as corrected as soon as possible and in no case later than one year from identification.

(corrected within one year from identification of the noncompliance):

a. Number of findings of noncompliance the State made during FFY 2010(the period from July 1, 2010, through June 30, 2011) (Sum of column a on the Indicator C 9 Worksheet)	17
b. Number of findings the State verified as timely corrected (corrected within one year from the date of notification to the EIS programs of the finding) (Sum of column b on the Indicator C 9 Worksheet)	17
c. Number of findings <u>not</u> verified as corrected within one year [(1) minus	0

(2)]	
------	--

Correction of FFY 2010 Findings of Noncompliance Not Timely Corrected (corrected more than one year from identification of the noncompliance) and/or Not Corrected:

a. Number of FFY 2010 findings not timely corrected (same as the number from (3) above)	0
b. Number of FFY 2010 findings the State has verified as corrected beyond the one-year timeline (“subsequent correction”)	0
c. Number of FFY 2009 findings <u>not</u> yet verified as corrected [(4) minus (5)]	0

Actions Taken if Noncompliance Not Corrected

All noncompliance in FFY 2010 has been verified as corrected. Correction of non-compliance for FFY 2010 is 100%.

Verification of Correction of FFY 2010 findings (either timely or subsequent)

During FFY 2011 all sites received a quarterly review of the SoonerStart database. On-site verification visits were conducted quarterly by the Program Manager if a finding was issued until compliance is indicated for three consecutive months. Technical assistance was provided informally as well as in a written follow-up report. Oklahoma utilizes OSEP Memorandum 09-02 to monitor compliance at both the child level and the site level to ensure that SoonerStart is correctly implementing IDEA requirements. Quarterly on-site verification visits by Program Managers ensure that the local site is correctly implementing the policies and procedures for each child in the SoonerStart program.

Describe the program actions that the State took to verify the correction in FFY 2011 of findings of noncompliance identified in FFY 2010

The Program Manager reviewed the SoonerStart database to determine sites requiring verification visits. On-site visits involved reviewing the SoonerStart database Target Date Report for the site to determine the charts to review for the indicator monitored. Oklahoma monitored each applicable chart within a three month period at each site to determine correction at the child level. The Program Manager verified that all services, even if late, were initiated and that the appropriate documentation was completed stating the reason for missing any timelines. Quarterly on-site verification visits or database reviews by Program Managers ensure that the local site is correctly implementing the policies and procedures for each child in the SoonerStart program. See the Oklahoma State Performance Plan for detailed monitoring procedures.

Additional Information Required by the OSEP APR Response Table for this Indicator (if applicable):

Statement from the Response Table	State's Response
<p>OSEP appreciates the State's efforts and looks forward to reviewing in the FFY 2011 APR, the State's data demonstrating that it is in compliance with the timely service provision requirements in 34 CFR §§303.340(c), 303.342(e), and 303.344(f)(1). Because the State reported less than 100% compliance for FFY 2010, the State must report on the status of correction of noncompliance identified in FFY 2010 for this indicator.</p>	<p>The 17 findings issued to SoonerStart sites for Indicator 1 were corrected within one year of identification.</p>
<p>When reporting on the correction of noncompliance, the State must report, in its FFY 2011 APR, that it has verified that each EIS program with noncompliance identified in FFY 2010 for this indicator: (1) is correctly implementing 34 CFR §§303.340(c), 303.342(e), and 303.344(f)(1) (i.e., achieved 100% compliance) based on a review of updated data such as data subsequently collected through on-site monitoring or a State data system; and (2) has initiated services, although late, for any child whose services were not initiated in a timely manner, unless the child is no longer within the jurisdiction of the EIS program, consistent with OSEP Memorandum 09-02, dated October 17, 2008 (OSEP Memo 09-02). In the FFY 2011 APR, the State must describe the specific actions that were taken to verify the correction.</p>	<p>Oklahoma utilizes data from its statewide database to determine that all eligible infants and toddlers in the SoonerStart program have services initiated in a timely manner. In the instances where data is missing or does not appear to be in compliance, the Program Manager completes an on-site verification visit and monitors all charts within the specified time frame that require data verification. Program managers do not limit verification to a sample of the total clients at a local site, but review each chart that does not appear to be in compliance. Chart documentation is examined to determine if exceptional family circumstances prevented the initiation of timely serves. The chart verification ensures that each eligible infant and toddler subsequently received services, however past the 15 day timeline, or was no longer within the jurisdiction of the SoonerStart program. Individual chart monitoring assists the Program Manager in determining if the site is correctly implementing 34 CFR §§303.340(c), 303.342(e), and 303.344(f)(1).</p>
<p>If the State does not report 100% compliance in the FFY 2011 APR, the State must review its improvement activities and revise them, if necessary to ensure compliance.</p>	<p>OSDE-SES Program managers provide onsite monitoring and technical assistance statewide. SoonerStart has developed additional improvement strategies for the FFY 2011 APR.</p>

Monitoring Priority: Natural Environments	

Indicator 2: Percent of infants and toddlers with IFSPs who primarily receive early intervention services in the home or community based settings.

(20 U.S.C. 1416(a)(3)(A) and 1442)

Measurement:
Percent = (# of infants and toddlers with IFSPs who primarily receive early intervention services in the home or community based settings) divided by the total (# of infants and toddlers with IFSPs) times 100.

FFY	Measurable and Rigorous Target
<i>FFY 2011</i>	In FFY 2011, 95.81% of all infants and toddlers with IFSPs primarily receive early intervention services in the home or community based settings.

Actual Target Data for FFY 2011:

In FFY 2011, 2441 of 2564 (**95.20%**) of all infants and toddlers with IFSPs primarily receive early intervention services in the home or community based settings.

Oklahoma utilizes a statewide online data system to collect data for monitoring Indicator 2. The data reported in this indicator is consistent with the reported 618 data for Table 2.

Discussion of Improvement Activities Completed and Explanation of Progress or Slippage that occurred for FFY 2011:

This data represents a slight slippage from the FFY 2010 results of 96.64%. Oklahoma did not meet its target of 95.81% for the provision of Part C services in natural environments by less than 1%. IDEA provides flexibility for services in other settings due to children’s and families’ needs. To ensure meeting a child’s individualized developmental needs and IFSP priorities, progress in this indicator may not always be warranted. SoonerStart is committed to providing exceptional services to children and families in their natural environments. Training opportunities continue to emphasize the need to reach children and families in natural environments. Training is designed to expand current thinking when considering natural environments when writing an IFSP. The natural environment does not always equal a home

environment. Due to an ongoing shortage of service providers in some areas of the state, some SoonerStart sites have utilized the local Health Department Guidance Center staff to provide early intervention services to children. However, due to Health Department regulations, services must be at the provider's location which affects this indicator.

Monitoring Priority: Early Intervention Services in Natural Environments-Early Childhood Outcomes

Indicator C3: Percent of infants and toddlers with IFSPs who demonstrate improved;

- A. Positive social-emotional skills (including social relationships);
- B. Acquisition and use of knowledge skills (including early language/communication); and
- C. Use of appropriate behaviors to meet their needs.

(20 USC 1416(a) (3)(A) and 1442)

Measurement: (As defined by the Individuals with Disabilities Education Act [IDEA] and the Office of Special Education Programs)

Positive social-emotional skills (including social relationships):

Percent of infants and toddlers who did not improve functioning = [(# of infants and toddlers who did not improve functioning) divided by (# of infants and toddlers with IFSPs assessed)] times 100.

- a. Percent of infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers = [(# of infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers) divided by (# of infants and toddlers with IFSPs assessed)] times 100.
- b. Percent of infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it = [(# of infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it) divided by (# of infants and toddlers with IFSPs assessed)] times 100.
- c. Percent of infants and toddlers who improved functioning to reach a level comparable to same-aged peers = [(# of infants and toddlers who improved functioning to reach a level comparable to same-aged peers) divided by (# of infants and toddlers with IFSPs assessed)] times 100.
- d. Percent of infants and toddlers who maintained functioning at a level comparable to same-aged peers = [(# of infants and toddlers who maintained functioning at a level comparable to same-aged peers) divided by (# of infants and toddlers with IFSPs assessed)] times 100.

If a + b + c + d + e does not sum to 100%, explain the difference.

B. Acquisition and use of knowledge and skills (including early language/communication and early literacy):

Percent of infants and toddlers who did not improve functioning = [(# of infants and toddlers who did not improve functioning) divided by (# of infants and toddlers with IFSPs assessed)] times 100.

- a. Percent of infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers = [(# of infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers) divided by (# of infants and toddlers with IFSPs assessed)] times 100.
- b. Percent of infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it = [(# of infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it) divided by (# of infants and toddlers with IFSPs assessed)] times 100.
- c. Percent of infants and toddlers who improved functioning to reach a level comparable to same-aged peers = [(# of infants and toddlers who improved functioning to reach a level comparable to same-aged peers) divided by (# of infants and toddlers with IFSPs assessed)] times 100.
- d. Percent of infants and toddlers who maintained functioning at a level comparable to same-aged peers = [(# of infants and toddlers who maintained functioning at a level comparable to same-aged peers) divided by (# of infants and toddlers with IFSPs assessed)] times 100.

If $a + b + c + d + e$ does not sum to 100%, explain the difference.

Use of appropriate behaviors to meet their needs:

Percent of infants and toddlers who did not improve functioning = [(# of infants and toddlers who did not improve functioning) divided by (# of infants and toddlers with IFSPs assessed)] times 100.

- e. Percent of infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers = [(# of infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers) divided by the (# of infants and toddlers with IFSPs assessed)] times 100.
- f. Percent of infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it = [(# of infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it) divided by the (# of infants and toddlers with IFSPs assessed)] times 100.
- g. Percent of infants and toddlers who improved functioning to reach a level comparable to same-aged peers = [(# of infants and toddlers who improved functioning to reach a level comparable to same-aged peers) divided by the (# of infants and toddlers with IFSPs assessed)] times 100.
- h. Percent of infants and toddlers who maintained functioning at a level comparable to same-aged peers = [(# of infants and toddlers who maintained functioning at a level comparable to same-aged peers) divided by the (# of infants and toddlers with IFSPs assessed)] times 100.

If $a + b + c + d + e$ does not sum to 100%, explain the difference.



New Baseline and Target data from FFY 2010:

Oklahoma received a Verification/Results Visit from the USDE-OSEP in September of 2011. As part of the preparation activities, Oklahoma chose Early Childhood Outcomes as a “Results Topic” designed to add emphasis to improvement in any one area. After a review of data and two years of Focused Monitoring in both Part C and B, Oklahoma determined that ECO improvement continues to be an area of need in Oklahoma.

Oklahoma has had three stakeholder meetings as of January 2012. At the last meeting stakeholders from both Part C and B gathered to review the Oklahoma ECO Plan for Improvement, review all ECO data from 2006 to present, and review and revise targets as needed. The revised targets were submitted in the FFY 2010 APR as the group decided to use FFY 2010 data as the new baseline data and revise the targets for the next two years by rounding up the first year and moving up to the next integer the second year. Oklahoma continues to work with the ECO stakeholder group on the implementation of the improvement plan.

Target data for FFY 2011:

In FFY 2010, Oklahoma held three stakeholder meetings to revise the targets for Early Childhood Outcomes (ECOs). This was completed following Oklahoma’s Verification/Results Visit from the USDE-OSEP in September of 2011. Oklahoma determined that ECO improvement continues to be an area of need in Oklahoma.

Oklahoma utilizes a statewide online data system to collect data for monitoring Indicator 3. The data reviewed for this indicator represents activity that occurred between July 1, 2011 and June 30, 2012.

A. Positive social-emotional skills (including social relationships):	Number of children	% of children
a. Percent of children who did not improve functioning	29	2.0%
b. Percent of children who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers	201	13.8%
c. Percent of children who improved functioning to a level nearer to same-aged peers but did not reach	394	27.0%
d. Percent of children who improved functioning to reach a level comparable to same-aged peers	614	42.1%
e. Percent of children who maintained functioning at a level comparable to same-aged peers	219	15.0%
Total	N=1457	100%

B. Acquisition and use of knowledge and skills (including early language/communication):	Number of children	% of children
a. Percent of children who did not improve functioning	17	1.2%
b. Percent of children who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers	149	10.2%
c. Percent of children who improved functioning to a level nearer to same-aged peers but did not reach	556	38.2%
d. Percent of children who improved functioning to reach a level comparable to same-aged peers	652	44.7%
e. Percent of children who maintained functioning at a level comparable to same-aged peers	83	5.7%
Total	N=1,457	100%
C. Use of appropriate behaviors to meet their needs:	Number of children	% of children
a. Percent of children who did not improve functioning	23	1.6%
b. Percent of children who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers	136	9.3%
c. Percent of children who improved functioning to a level nearer to same-aged peers but did not reach	540	37.1%
d. Percent of children who improved functioning to reach a level comparable to same-aged peers	678	46.5%
e. Percent of children who maintained functioning at a level comparable to same-aged peers	80	5.5%
Total	N= ,1457	100%

Summary Statements	Targets FFY 2011 (% of children)	Actual FFY 2011 (% of children)
Outcome A: Positive social-emotional skills (including social relationships)		
1. Of those children who entered or exited the program below age expectations in Outcome A, the percent who substantially increased their rate of growth by the time they exited the program	77.60%	81.4%
2. The percent of children who were functioning within age	54.60%	57.2%

expectations in Outcome A by the time they exited the program		
Outcome B: Acquisition and use of knowledge and skills (including early language/communication and early literacy)		
1 Of those children who entered or exited the program below age expectations in Outcome B, the percent who substantially increased their rate of growth by the time they exited the program	88.60%	87.9%
2. The percent of children who were functioning within age expectations in Outcome B by the time they exited the program	60.50%	50.4%
Outcome C: Use of appropriate behaviors to meet their needs		
1 Of those children who entered or exited the program below age expectations in Outcome C, the percent who substantially increased their rate of growth by the time they exited the program	87.80%	88.5%
2. The percent of children who were functioning within age expectations in Outcome C by the time they exited the program	53.80%	52.0%

Discussions of Improvement Activities Completed and Explanation of Progress or Slippage that occurred for FFY 2011:

Indicator C3: A) Percent of infants and toddlers with IFSPs who demonstrate improved positive social-emotional skills (including social relationships).

Oklahoma reported that 81.4% of those children who entered or exited the program below age expectations substantially increased their rate of growth in this outcome by the time they exited the program. These data represent progress from the FFY 2010 data of 77.60%. SoonerStart did meet its revised FFY 2011 target of 77.60%.

The percent of children who were functioning within age expectations in this outcome by the time they exited the program was 57.2%. These data represent progress from the FFY 2010 data of 54.60%. SoonerStart did meet its revised FFY 2011 target of 54.60%.

Indicator C3: B) Percent of infants and toddlers with IFSPs who demonstrate improved acquisition and use of knowledge and skills (including early language/communication and early literacy).

Oklahoma reported that 87.9% of those children who entered or exited the program below age expectations substantially increased their rate of growth in this outcome by the time they exited the program. These data represent slippage from the FFY 2010 data of 88.60%. SoonerStart did not meet its revised FFY 2011 target of 88.60%.

The percent of children who were functioning within age expectations in this outcome by the time they exited the program was 50.4%. These data represent slippage from the FFY 2010 data of 60.50%. SoonerStart did not meet its revised FFY 2011 target of 60.50%.

Indicator C3: C) Percent of infants and toddlers with IFSPs who demonstrate use of appropriate behaviors to meet their needs.

Oklahoma reported that 88.5% of those children who entered or exited the program below age expectations substantially increased their rate of growth in this outcome by the time they exited the program. These data represent progress from the FFY 2010 data of 87.80%. SoonerStart did meet its revised FFY 2011 target of 87.80%.

The percent of children who were functioning within age expectations in this outcome by the time they exited the program was 52.0%. These data represent slippage from the FFY 2010 data of 53.80%. SoonerStart did not meet its revised FFY 2011 target of 53.80%.

Oklahoma uses the Child Outcome Summary Form (COSF) developed by the Early Childhood Outcomes Center statewide for both B and C. Oklahoma Part C uses the Battelle Developmental Inventory, Second Edition (BDI-2) statewide and it is one of the tools used to assist providers in comparing children to same aged peers. Any other assessment tools are acceptable including child observation and parent report. Oklahoma does not serve children who are at risk of having a developmental delay.

In FFY 2011 the improvement activities completed were focused on improving the quality of data and data collecting. Oklahoma convened an Early Childhood Outcomes stakeholder group to review current practices in ECO completion and make recommendations regarding future trainings for staff and families. The stakeholder group advocated continued staff training in typical child development and increased involvement of parents in determining child ratings. Improvement activities to address these recommendations will be initiated during FFY 2012.

SoonerStart sites continued local trainings on ECO completion. This training focused on the purpose and importance of ECOs as well as explanations of the individual ratings. Program Managers provided technical assistance to each SoonerStart site on developing procedures to ensure that the COSF is completed and the results entered into the statewide database.

Oklahoma reported slippage in Outcome B-1, Outcome B-2 and Outcome C-2. Due to Oklahoma's narrow eligibility criteria, children must have significant delays to qualify for early intervention services. Children with multiple developmental delays often do not achieve cognitive and communication skills at the same rate as their typically developing peers as the focus of services is typically on achieving motor skills. Behaviors necessary to achieve needs are predominantly tied to cognitive and communication development. Additionally, many children in SoonerStart live in rural, low socio-economic environments and have difficulty accessing on-going medical care. These children tend to have a higher incidence of middle ear and upper respiratory conditions which are poorly managed and can lead to ongoing delays in language skills.

Another probable reason for the slippage in these child outcomes is the increase in referrals for children who are diagnosed with or have behaviors that are indicative of an autism spectrum disorder. These children often do not make significant progress in their communication skills while in an early intervention program as services focus primarily on environmental awareness and social interaction with family members.

Monitoring Priority: Early Intervention Services in Natural Environments-Parent Involvement

Indicator 4: Percent of families participating in Part C who report that early intervention services have helped the family:

- A. Know their rights;
- B. Effectively communicate their children's needs; and
- C. Help their children develop and learn.

(20 USC 1416(a)(3)(A) and 1442)

Measurement:

- A. Percent = [(# of respondent families participating in Part C who report that early intervention services have helped the family know their rights) divided by the (# of respondent families participating in Part C)] times 100.
- B. Percent = [(# of respondent families participating in Part C who report that early intervention services have helped the family effectively communicate their children's needs) divided by the (# of respondent families participating in Part C)] times 100.
- C. Percent = [(# of respondent families participating in Part C who report that early intervention services have helped the family help their children develop and learn) divided by the (# of respondent families participating in Part C)] times 100.

Target Data and Actual Target Data for FFY 2011:

Target Data and Actual Target Data	FFY 2011 Target	FFY 2011 Actual	
<i>A. Know their rights</i>	93.40%	259	98.48%
<i>B. Effectively communicate their children's needs</i>	95.40%	255	96.96%
<i>C. Help their children develop and learn</i>	94.00%	254	96.58%

Response Rate and Representativeness of the Response Group

The data reviewed for this indicator represents activity that occurred between July 1, 2011 and June 30, 2012.

For FFY 2011, 263 surveys were returned to SoonerStart. There were 2564 children on IFSPs for the FFY 2011 Child Count and this count is used to determine the response rate. For FFY 2011, the family survey response rate is 10.26%. This represents progress from the FFY 2010 response rate of 9.42%. It is notable that sites with the largest number of survey responses are from rural areas of the state. The site that serves the largest population, Oklahoma County, only submitted 1.14% of the total survey responses. Oklahoma's second urban area had a 15.6% response rate. Oklahoma believes that the data represents the demographics of the state. Of the surveys that were returned, the racial/ethnicity reported was: 69% white; 2% Black/African American; 7% Hispanic/Latino; 1% Asian/Pacific Islander; 14% American Indian/Alaskan Native; 5% Multi-Racial; and 2% unknown. Oklahoma demographics from the 2010 census are 68% white; 7% Black/African American; 8.9% Hispanic/Latino; 1.8% Asian/Pacific Islander; 8.6% American Indian/Alaskan Native; 4.7% multi-racial.

Monitoring Priority: Child Find (Birth to One)

Indicator 5 - Percent of infants and toddlers birth to 1 with IFSPs compared to national data.

Measurement:
 Percent = (# of infants and toddlers birth to 1 with IFSPs) divided by the (population of infants and toddlers birth to 1) times 100 compared to national data.

FFY	Measurable and Rigorous Target
<i>FFY 2011</i>	In FFY 2011, 1.30% of infants (0-1) with IFSPs will receive early intervention services.

Actual Target Data for FFY 2011:

In FFY 2011, the national percent of the population birth to 1 receiving services in the IDEA Part C early intervention program was 1.02%. In FFY 2011, Oklahoma served 350 of 53,393 (.66%) of this population.

Oklahoma utilizes a statewide online data system to collect data for Indicator 5. . The data reported in this indicator is consistent with the reported 618 data for Table 1.

Discussion of Improvement Activities Completed and Explanation of Progress or Slippage that occurred for FFY 2011:

For FFY 2011, SoonerStart's data showed slippage from its FFY 2010 data of .87% and did not meet its target of 1.30% for serving infants birth to 1. Oklahoma's population of children age birth to one increased less than 1% from 51,949 in FFY 2010 to 53,393 in FFY 2011. SoonerStart continues to face challenges in increasing the number of children served.. Oklahoma has a narrow eligibility requirement which impacts the number of children eligible for services. In some areas of the state, local sites have been without dedicated service providers for extended periods of time, depending on assistance from neighboring EI units. Local referral sources are

aware of the shortage of service providers and have referred infants and toddlers to other community programs. SoonerStart continues to experience a higher than expected number of families declining referrals or failing to follow through with the eligibility process since the economic downturn over the past several years. Families in Oklahoma often live with extended family members and may move several times before settling in a location long enough to follow through with a referral to the SoonerStart program.

Regional Coordinators continue to lead each of the SoonerStart sites in completing an annual Public Awareness Plan. The Public Awareness Plan is designed to target specific areas of need in ensuring that all eligible children are found and served including children with disabilities that are Indian, or homeless, or in foster care. However, due to the staff shortages, SoonerStart teams are limited in the time available to contact and educate referral sources about the SoonerStart program. Also, professional printing and dissemination of public awareness materials has been reduced in order to dedicate more funding to provide early intervention services to eligible infants and toddlers and their families.

SoonerStart sites continue to partner with local Department of Human Services (DHS) offices to ensure that all children with substantiated cases of abuse and/or neglect (including drug exposure) are referred to the SoonerStart program as well as work with the Oklahoma Parent Center and Oklahoma Family Network to disseminate information through their websites, conferences, communications, etc. about the SoonerStart program. The OSDE develops additional public awareness materials in-house for statewide distribution to promote early identification of developmental disabilities.

Monitoring Priority: Child Find (Birth to Three)

Indicator 6 - Percent of infants and toddlers birth to three with IFSPs compared to national data.

Measurement:
 Percent = (# of infants and toddlers birth to three with IFSPs) divided by the (population of infants and toddlers birth to 3) times 100 compared to national data.

FFY	Measurable and Rigorous Target
<i>FFY 2011</i>	In FFY, 2011, 2.20% of infants and toddlers (0-3) will receive early intervention services.

Actual Target Data for FFY 2011:

In FFY 2011, the national percent of the population birth to three receiving services in the IDEA Part C early intervention program was 2.79% In FFY 2011, Oklahoma served 2,564 of 158,596 (1.62%) of this population.

Oklahoma utilizes a statewide online data system to collect data for Indicator 6. . The data reported in this indicator is consistent with the reported 618 data for Table 2.

Discussion of Improvement Activities Completed and Explanation of Progress or Slippage that occurred for FFY 2011:

For FFY 2011, SoonerStart's data showed slippage from its FFY 2010 data of 1.75% and did not meet its target of 2.20% for serving infants birth to three. Oklahoma's population of children age birth to three increased negligibly from 157,953 in FFY 2010 to 158,596 in FFY 2011. SoonerStart continues to face challenges in increasing the number of children served. Oklahoma has a narrow eligibility requirement which impacts the number of children eligible for services. In some areas of the state, local sites have been without dedicated service providers for extended periods of time, depending on assistance from neighboring EI units. Local referral sources are aware of the shortage of service providers and have referred infants and toddlers to other community programs. SoonerStart continues to experience a higher than expected number of families declining referrals or failing to follow through with the eligibility process since the economic downturn over the past several years. Families in Oklahoma often live with extended family members and may move several times before settling in a location long enough to follow through with a referral to the SoonerStart program.

Regional Coordinators continue to lead each of the SoonerStart sites in completing an annual Public Awareness Plan. The Public Awareness Plan is designed to target specific areas of need in ensuring that all eligible children are found and served including children with disabilities that are Indian, or homeless, or in foster care. However, due to the staff shortages, SoonerStart teams are limited in the time available to contact and educate referral sources about the SoonerStart program. Also, professional printing and dissemination of public awareness materials has been reduced in order to dedicate more funding to provide early intervention services to eligible infants and toddlers and their families.

SoonerStart sites continue to partner with local Department of Human Services (DHS) offices to ensure that all children with substantiated cases of abuse and/or neglect (including drug exposure) are referred to the SoonerStart program as well as work with the Oklahoma Parent Center and Oklahoma Family Network to disseminate information through their websites, conferences, communications, etc. about the SoonerStart program. The OSDE develops additional public awareness materials in-house for statewide distribution to promote early identification of developmental disabilities.

Monitoring Priority: Effective General Supervision Part C / Child Find

Indicator 7: Percent of eligible infants and toddlers with IFSPs for whom an evaluation and assessment and an initial IFSP meeting were conducted within Part C's 45-day timeline.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Measurement:

Percent = [(# of infants and toddlers with IFSPs for whom an evaluation and assessment and an initial IFSP meeting was conducted within Part C's 45-day timeline) divided by the (# of infants and toddlers with IFSPs evaluated and assessed for whom an initial IFSP meeting was required to be conducted)] times 100.

Account for untimely evaluations, assessments, and initial IFSP meetings, including the reasons for delays.

FFY	Measurable and Rigorous Target
<i>FFY 2011</i>	For FFY 2011, 100.00% of eligible infants and toddlers with IFSPs will have an evaluation, assessment, and initial IFSP meeting within Part C's 45-day timeline.

Actual Target Data for FFY 2011:

For FFY 2011, 1,337 of 1,613 records reviewed (82.89%) of eligible infants and toddlers with IFSPs had an evaluation, assessment, and initial IFSP meeting conducted within Part C's 45-day timeline. Of those, 341 IFSPs were past the timeline due to exceptional family circumstances. These cases were included in the state's calculation.

There were 276 children who did not have an evaluation, assessment, and initial IFSP meeting within Part C's 45-day timeline.

Oklahoma utilizes a statewide online data system to collect data for monitoring Indicator 7. The data reviewed for this indicator represents activity that occurred between July 1, 2011 and June 30, 2012. Any data that are missing from the data system are verified at the local site. Any data that do not meet the 45 day timeline are verified at the local site to determine if exceptional family circumstances or other issues affecting the timeline are applicable. Oklahoma includes in its calculation (in both the numerator and the denominator) the number of children for whom SoonerStart has identified the cause for the delay as documented exceptional family circumstances.

Infants Evaluated and Assessed and provided an Initial IFSP meeting Within Part C's 45-day timeline:

a. Number of infants and toddlers with IFSPs for whom an evaluation and assessment and an initial IFSP meeting was conducted within Part C's 45-day timeline	1,337
b. Number of infants and toddlers with IFSPs evaluated and assessed for whom an initial IFSP meeting was required to be conducted	1,613
Percent of eligible infants and toddlers with IFSPs for whom an evaluation and assessment and an initial IFSP meeting were conducted within Part C's 45-day timeline (Percent = [(a) divided by (b)] times 100)	82.89%

Explanation of Progress or Slippage that occurred in FFY 2011:

These data represent significant progress from the FFY 2010 data of 78.35%. SoonerStart did not meet its FFY 2011 target of 100%.

SoonerStart sites are using all available resources to meet timelines. Service providers previously designated as site administrators began participating in multidisciplinary evaluations and IFSP development. The pre-IFSP process was streamlined and the evaluation for eligibility now occurs at the first contact with the family to assist the SoonerStart team in meeting the 45 day timeline. All staff received training on procedural safeguards and some service providers are also providing service coordination to the families they serve. Select dedicated service coordinators have received intensive training on evaluation, assessment and service provision and are providing early intervention services in limited areas. SoonerStart continues to expand the role of the service coordinator to be early intervention providers. As part of General Supervision activities, the Program Managers provide written technical assistance and verification visit follow-up reports to Oklahoma State Department of Education and Oklahoma State Department of Health in addition to the supervising staff at each site. Per actual record reviews in each SoonerStart site, staff continues to identify staff shortages as adversely affecting scheduling eligibility evaluations and IFSPs.

Correction of FFY 2010 Findings of Noncompliance (if State reported less than 100% compliance):

Level of compliance (actual target data) State reported for FFY 2010 for this indicator: 78.35%

a. Number of findings of noncompliance the State made during FFY 2010 (the period from July 1, 2010, through June 30, 2011)	25
b. Number of FFY 2010 findings the State verified as timely corrected (corrected within one year from the date of notification to the EIS program of the finding)	25
c. Number of FFY 2010 findings <u>not</u> verified as corrected within one year [(1) minus (2)]	0

Correction of FFY 2010 Findings of Noncompliance Not Timely Corrected (corrected more than one year from identification of the noncompliance) and/or Not Corrected:

a. Number of FFY 2010 findings not timely corrected (same as the number from (3) above)	0
b. Number of FFY 2010 findings the State has verified as corrected beyond the one-year timeline (“subsequent correction”)	0
c. Number of FFY 2010 findings <u>not</u> verified as corrected [(4) minus (5)]	0

Oklahoma utilizes OSEP Memorandum 09-02 to monitor compliance at both the child level and the site level to ensure that SoonerStart is correctly implementing IDEA requirements. There were 25 site level findings for Indicator 7 in FFY 2010 when a site was determined to have missed the target timeline for the required IFSP.

Actions Taken if Noncompliance Not Corrected:

All noncompliance in FFY 2010 has been verified as corrected. Correction of non-compliance for FFY 2010 is 100%.

Verification of Correction of FFY 2010 noncompliance or FFY 2010 findings (either timely or subsequent):

During FFY 2011 all sites received a quarterly review of the SoonerStart database as well as an on-site verification visit by the Program Manager if a finding was issued until compliance is indicated for three consecutive months. Technical assistance was provided informally as well as in a written follow-up report. Oklahoma verifies correction of non-compliance at the site level and at the child level in accordance with OSEP Memorandum 09-02.

Describe the specific actions that the State took to verify the correction of findings of noncompliance identified in FFY 2010:

The Program Manager reviewed the SoonerStart database to determine sites requiring verification visits. On-site visits involved reviewing the SoonerStart database Target Date Report for the site to determine the charts to review for the indicator monitored. Oklahoma monitored each applicable chart within a three month period at each site to determine correction at the child level. The Program Manager verified that all services, even if late, were initiated and that the appropriate documentation was completed stating the reason for missing any timelines. Quarterly on-site verification visits or database reviews by Program Managers ensure that the local site is correctly implementing the policies and procedures for each child in the SoonerStart program. See the Oklahoma State Performance Plan for detailed monitoring procedures.

Additional Information Required by the OSEP APR Response Table for this Indicator (if applicable):

Statement from the Response Table	State’s Response
--	-------------------------

<p>The State must demonstrate, in the FFY 2011 APR, that the State is in compliance with the 45-day timeline requirements in 34 CFR §§303.321(e)(2), 303.322(e)(1), and 303.342(a). Because the State reported less than 100% compliance for FFY 2010, the State must report on the status of correction of noncompliance identified in FFY 2010 for this indicator.</p>	<p>The 25 findings issued to SoonerStart sites for Indicator 7 were corrected within one year of identification.</p>
<p>When reporting on the correction of noncompliance, the State must report, in its FFY 2011 APR, that it has verified that each EIS program with noncompliance identified in FFY 2010 for this indicator: (1) is correctly implementing 34 CFR §§303.321(e)(2), 303.322(e)(1), and 303.342(a) (i.e., achieved 100% compliance) based on a review of updated data such as data subsequently collected through on-site monitoring or a State data system; and (2) has conducted the initial evaluation, assessment, and IFSP meeting, although late, for any child for whom the 45-day timeline was not met, unless the child is no longer within the jurisdiction of the EIS program, consistent with OSEP Memo 09-02. In the FFY 2011 APR, the State must describe the specific actions that were taken to verify the correction.</p>	<p>Oklahoma utilizes data from its statewide database to determine that all eligible infants and toddlers in the SoonerStart program receive an initial IFSP within 45 days of referral. In the instances where data is missing or does not appear to be in compliance, the Program Manager completes an on-site verification visit and monitors all charts within the specified time frame that require data verification. Program managers do not limit verification to a sample of the total clients at a local site, but review each chart that does not appear to be in compliance. Chart documentation is examined to determine if exceptional family circumstances prevented the timely completion of the IFSP. Individual chart monitoring assists the Program Manager in determining if the site is correctly implementing 34 CFR §§303.321(3)(2), 303.322(e)(1), and 303.342(a).</p>
<p>If the State does not report 100% compliance in the FFY 2011 APR, the State must review its improvement activities and revise them, if necessary to ensure compliance.</p>	<p>OSDE-SES Program managers provide onsite monitoring and technical assistance statewide. SoonerStart has developed additional improvement strategies for the FFY 2011 APR.</p>

Monitoring Priority: Effective General Supervision Part C / Effective Transition

Indicator 8A: Percent of all children exiting Part C who received timely transition planning to support the child’s transition to preschool and other appropriate community services by their third birthday including:

- A IFSPs with transition steps and services

(20 U.S.C. 1416(a)(3)(B) and 1442)

Measurement:

Percent = (# of children exiting Part C who have an IFSP with transition steps and services) divided by the (# of children exiting Part C)] times 100.

FFY	Measurable and Rigorous Target
<i>FFY 2011</i>	In FFY 2011, 100.00% of all children exiting Part C will receive timely transition planning to support their transitions to preschool and other appropriate community services by their third birthdays, including IFSPs with transition steps and services.

Actual Target Data for FFY 2011:

In FFY 2011, 1739 of 1751 (99.31%) children exiting Part C received timely transition planning to support their transitions to preschool and other appropriate community services by their third birthdays, including IFSPs with transition steps and services. This includes seven children for whom delays were due to exceptional family circumstances.

Oklahoma utilizes a statewide online data system to collect data for monitoring Indicator 8a. The data reviewed for this indicator represents activity that occurred between July 1, 2011 and June 30, 2012. Any data that are missing from the data system are verified at the local site. Any data that do not appear to meet the requirement of an IFSP with transition steps and services are verified at the local site to determine if exceptional family circumstances or other issues affecting the requirement are applicable.

Children Exiting Part C who Received Timely Transition Planning:

a. Number of children exiting Part C who have an IFSP with transition steps and services	1739
b. Number of children exiting Part C	1751
Percent of all children exiting Part C who received timely transition planning to support the child's transition to preschool and other appropriate community services by their third birthday (Percent = [(a) divided by (b)] times 100)	99.31%

Discussion of Improvement Activities Completed and Explanation of Progress or Slippage that occurred in FFY 2011:

These data represents significant progress for Indicator 8a from the FFY 2010 data of 95.91%. SoonerStart did not meet its FFY 2011 target of 100% for this indicator.

Oklahoma is proud of its progress in this indicator. SoonerStart teams have received continuous technical assistance on transition. The transition plan is an integral part of the Transition IFSP development with the family. The SoonerStart Transition Guide has been revised to provide a clearer understanding of the transition process and responsibilities to both families and staff. Oklahoma anticipates continued progress in this indicator.

Correction of FFY 2010 Findings of Noncompliance (if State reported less than 100% compliance):

Level of compliance (actual target data) State reported for FFY 2010 for this indicator: 95.91%

a. Number of findings of noncompliance the State made during FFY 2010 (the period from July 1, 2010, through June 30, 2011)	18
b. Number of FFY 2010 findings the State verified as timely corrected (corrected within one year from the date of notification to the EIS program of the finding)	18
c. Number of FFY 2010 findings <u>not</u> verified as corrected within one year [(1) minus (2)]	0

Correction of FFY 2010 Findings of Noncompliance Not Timely Corrected (corrected more than one year from identification of the noncompliance) and/or Not Corrected:

a. Number of FFY 2010 findings not timely corrected (same as the number from (3) above)	0
b. Number of FFY 2010 findings the State has verified as corrected beyond the one-year timeline (“subsequent correction”)	0
c. Number of FFY 2010 findings <u>not</u> verified as corrected [(4) minus (5)]	0

Actions Taken if Noncompliance Not Corrected:

All noncompliance in FFY 2010 has been verified as corrected. Correction of non-compliance for FFY 2010 is 100%.

Verification of Correction of FFY 2010 noncompliance or FFY 2010 findings (either timely or subsequent):

Oklahoma utilizes OSEP Memorandum 09-02 to monitor compliance at both the child level and the site level to ensure that SoonerStart is correctly implementing IDEA requirements. Quarterly review of the SoonerStart database and on-site verification visits insure that the local site is correctly implementing the Transition Steps and Services on the IFSP requirement for each child in the SoonerStart program unless the child is no longer within the jurisdiction of the EIS program.

Describe the specific actions that the State took to verify the correction of findings of noncompliance identified in FFY 2010:

The Program Manager reviewed the SoonerStart database to determine sites requiring verification visits. Quarterly on-site visits involved reviewing the SoonerStart database Transition Report for the site to determine the charts to review for the indicator monitored. Oklahoma monitored each applicable chart within a three month period at each site to determine correction at the child level. The Program Manager verified that all services, even if late, were initiated and that the appropriate documentation was completed stating the reason for missing any timelines. Quarterly on-site verification visits or database reviews by Program Managers ensure that the local site is correctly implementing the policies and procedures for each child in the SoonerStart program. See the Oklahoma State Performance Plan for detailed monitoring procedures.

Additional Information Required by the OSEP APR Response Table for this Indicator (if applicable):

Statement from the Response Table	State's Response
<p>OSEP appreciates the State's efforts and looks forward to reviewing in the FFY 2011 APR the State's data demonstrating that it is in compliance with the IFSP transition content requirements in 34 CFR §§303.148(b)(4) and 303.344(h) and 20 U.S.C. 1436(a)(3) and(d)(8). Because the State reported less than 100% compliance for FFY 2010, the State must report on the status of correction of noncompliance identified in FFY 2010 for this indicator.</p>	<p>The 18 findings issued to the sites were corrected within one year of identification.</p>
<p>When reporting on the correction of noncompliance, the State must report, in its FFY 2011 APR, that it has verified that each EIS program with noncompliance identified in FFY 2010 for this indicator: (1) is correctly implementing 34 CFR §§303.148(b)(4) and 303.344(h) and 20 U.S.C. 1436(a)(3) and (d)(8) (i.e., achieved 100% compliance) based on a review of updated data such as data subsequently collected through on-site monitoring or a State data system; and (2) has developed an IFSP with transition steps and services for each child, unless the child is no longer within the jurisdiction of the EIS program (i.e., the child has exited the State's Part C program due to age or other reasons), consistent with OSEP Memo 09-02. In the</p>	<p>Oklahoma utilizes data from its statewide database to determine that all children in the SoonerStart program have Transition Steps and Services on an IFSP when applicable. The Program Manager review the Transition target date report for the site to determine the children who had reached the appropriate age and required an IFSP with Transition steps and services during a specified time period (quarterly reviews). For each child meeting the age requirement within the time period, the chart was reviewed to verify that the child's IFSP contained Transition Steps and Services, even if completed past the target timeline or that the child was no longer within the jurisdiction of the SoonerStart program. Program managers do not limit verification to a sample of the total</p>

<p>FFY 2011 APR, the State must describe the specific actions that were taken to verify the correction.</p>	<p>clients at a local site, but review each chart that does not appear to be in compliance. Chart documentation is examined to determine if exceptional family circumstances prevented the timely completion of the Transition Steps and Services. Individual chart monitoring assists the Program Manager in determining if the site is correctly implementing 34 CFR §§303.148(b)(4) and 303.344(h) and 20 U.S.C. 1436(a)(3) and (d)(8) in completing the Transition Steps and Services on the IFSP in a timely manner.</p>
<p>If the State does not report 100% compliance in the FFY 2011 APR, the State must review its improvement activities and revise them, if necessary to ensure Compliance.</p>	<p>OSDE-SES Program managers provide onsite monitoring and technical assistance statewide. SoonerStart has developed additional improvement strategies for the FFY 2011 APR.</p>
<p>Monitoring Priority: Effective General Supervision Part C / Effective Transition</p>	

Indicator 8B: Percent of all children exiting Part C who received timely transition planning to support the child’s transition to preschool and other appropriate community services by their third birthday including:

A Notification to LEA, if child potentially eligible for Part B;

(20 U.S.C. 1416(a)(3)(B) and 1442)

Measurement:
Percent = [(# of children exiting Part C and potentially eligible for Part B where the notification to the LEA occurred) divided by the (# of children exiting Part C who were potentially eligible for Part B)] times 100.

FFY	Measurable and Rigorous Target
<i>FFY 2011</i>	In FFY 2011, 100.00% of all children exiting Part C will receive timely transition planning to support their transitions to preschool and other appropriate community services by their third birthdays, including notification to the LEA, if they are potentially eligible for IDEA Part B services.

Actual Target Data for FFY 2011:

In FFY 2010, 967 of 983 995 of 1,145 (86.90%) 98.38 children exiting Part C received timely transition planning to support their transitions to preschool and other appropriate community

services by their third birthdays including notification to the LEA, if they were potentially eligible for IDEA Part B services. This includes 9 children for whom delays were due to exceptional family circumstances.

Children Exiting Part C who Received Timely Transition Planning (Notification to LEA):

a. Number of children exiting Part C and potentially eligible for Part B where the notification to the LEA occurred	967
b. Number of children exiting Part C who were potentially eligible for Part B	983
Percent of all children exiting Part C who received timely transition planning to support the child’s transition to preschool and other appropriate community services by their third birthday (Notification to LEA) (Percent = [(a) divided by (b)] times 100)	98.38%

Oklahoma utilizes a statewide online data system to collect data for monitoring Indicator 8b. The data reviewed for this indicator represents activity that occurred between July 1, 2011 and June 30, 2012 Any data that are missing from the data system are verified at the local site. Any data that do not appear to meet the requirement of Notification to the LEA are verified at the local site to determine if exceptional family circumstances or other issues affecting the requirement are applicable.

Discussion of Improvement Activities Completed and Explanation of Progress or Slippage that occurred in FFY 2011:

These data represent significant progress for Indicator 8b from the FFY 2010 data of 86.90%. SoonerStart did not meet its FFY 2011 target of 100% for this indicator.

Oklahoma is proud of its progress in this indicator. Previous to FFY 2011, monitoring results indicated that many staff were confused or misinformed regarding the Notification to the LEA requirement or did not send the notification in a timely manner. Additional training and technical assistance has been provided to each of the SoonerStart sites and compliance with this Indicator has risen more than 10%.

Correction of FFY 2010 Findings of Noncompliance (if State reported less than 100% compliance):

Level of compliance (actual target data) State reported for FFY 2010 for this indicator: 86.90%

a. Number of findings of noncompliance the State made during FFY 2010 (the period from July 1, 2010, through June 30, 2011)	1
b. Number of FFY 2010 findings the State verified as timely corrected (corrected within one year from the date of notification to the EIS program)	1

of the finding)	
c. Number of FFY 2010 findings <u>not</u> verified as corrected within one year [(1) minus (2)]	0

Correction of FFY 2010 Findings of Noncompliance Not Timely Corrected (corrected more than one year from identification of the noncompliance) and/or Not Corrected:

a. Number of FFY 2010 findings not timely corrected (same as the number from (3) above)	0
b. Number of FFY 2010 findings the State has verified as corrected beyond the one-year timeline (“subsequent correction”)	0
c. Number of FFY 2010 findings <u>not</u> verified as corrected [(4) minus (5)]	0

Actions Taken if Noncompliance Not Corrected:

All noncompliance in FFY 2010 have been verified as corrected. Correction of non-compliance for FFY 2010 is 100%.

Verification of Correction of FFY 2010 noncompliance or FFY 2010 findings (either timely or subsequent):

Oklahoma utilizes OSEP Memorandum 09-02 to monitor compliance at both the child level and the site level to ensure that SoonerStart is correctly implementing IDEA requirements. Quarterly review of the SoonerStart database and quarterly on-site verification visits insure that the local site is correctly implementing the Notification to the LEA requirement for each child in the SoonerStart program unless the child is no longer within the jurisdiction of the EIS program.

Describe the specific actions that the State took to verify the correction of findings of noncompliance identified in FFY 2010:

The Program Manager reviewed the SoonerStart database to determine sites requiring verification visits. Quarterly on-site visits involved reviewing the SoonerStart database Transition Report for the site to determine the charts to review for the indicator monitored. Oklahoma monitored each applicable chart within a three month period at each site to determine correction at the child level. The Program Manager verified that all services, even if late, were initiated and that the appropriate documentation was completed stating the reason for missing any timelines. Quarterly on-site verification visits or database reviews by Program Managers ensure that the local site is correctly implementing the policies and procedures for each child in the SoonerStart program. See the Oklahoma State Performance Plan for detailed monitoring procedures.

Additional Information Required by the OSEP APR Response Table for this Indicator (if applicable):

Statement from the Response Table	State's Response
<p>The State must demonstrate, in the FFY 2011 APR, that the State is in compliance with the LEA notification requirements in 34 CFR §303.148(b)(1). Because the State reported less than 100% compliance for FFY 2010, the State must report on the status of correction of noncompliance identified in FFY 2010 for this indicator.</p>	<p>The one (1) finding issued to the site was corrected within one year of identification.</p>
<p>When reporting on the correction of noncompliance, the State must report, in its FFY 2011 APR, that it has verified that each EIS program with noncompliance identified in FFY 2010 for this indicator: (1) is correctly implementing 34 CFR §303.148(b)(1) (i.e., achieved 100% compliance) based on a review of updated data such as data subsequently collected through on-site monitoring or a State data system; and (2) has provided notification to the LEA for each child, unless the child is no longer within the jurisdiction of the EIS program (i.e., the child has exited the State's Part C program due to age or other reasons), consistent with OSEP Memo 09-02. In the FFY 2011 APR, the State must describe the specific actions that were taken to verify the correction.</p>	<p>Oklahoma utilizes data from its statewide database to determine that all children in the SoonerStart program have received the Notification to the LEA. The Program Managers review the SoonerStart database Transition Target Date report for the site to determine the potentially eligible children who had reached the appropriate age and required notification to the LEA during a specified time period (quarterly reviews). For each child meeting the age requirement within the time period, the chart was reviewed to verify that the LEA had been notified even if completed past the target timeline or that the child was no longer within the jurisdiction of the SoonerStart program. Individual chart monitoring assists the Program Manager in determining if the site is correctly implementing 34 CFR §303.148(b)(1) in notifying the LEA in a timely manner.</p>
<p>If the State does not report 100% compliance in the FFY 2011 APR, the State must review its improvement activities and revise them, if necessary to ensure compliance.</p>	<p>OSDE-SES Program managers provide onsite monitoring and technical assistance statewide. SoonerStart has developed additional improvement strategies for the FFY 2011 APR.</p>

Indicator 8C: Percent of all children exiting Part C who received timely transition planning to support the child's transition to preschool and other appropriate community services by their third birthday including:

C. Transition conference, if child potentially eligible for Part B.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Measurement:

Percent = [(# of children exiting Part C and potentially eligible for Part B where the transition conference occurred) divided by the (# of children exiting Part C who were potentially eligible for Part B)] times 100.

Account for untimely transition conferences, including reasons for delays.

FFY	Measurable and Rigorous Target
<i>FFY 2011</i>	In FFY 2011, 100.00% of all children exiting Part C will receive timely transition planning to support their transitions to preschool and other appropriate community services by their third birthdays, including a transition conference, if they are potentially eligible for IDEA Part B services.

Actual Target Data for FFY 2010:

In FFY 2011, 940 of 1036, (90.73%) children exiting Part C received timely transition planning to support their transitions to preschool and other appropriate community services by their third birthdays including transition conference, if they were potentially eligible for IDEA Part B services. This includes 68 children for whom delays were due to exceptional family circumstances.

Oklahoma utilizes a statewide online data system to collect data for monitoring Indicator 8c. The data reviewed for this indicator represents activity that occurred between July 1, 2011 and June 30, 2012. Any data that are missing from the data system are verified at the local site. Any data that do not appear to meet the requirement of an IFSP with transition steps and services are verified at the local site to determine if exceptional family circumstances or other issues affecting the requirement are applicable.

Children Exiting Part C who Received Timely Transition Planning (Transition Conference):

a. Number of children exiting Part C and potentially eligible for Part B where the transition conference occurred	940
b. Number of children exiting Part C who were potentially eligible for Part B	1036
Percent of all children exiting Part C who received timely transition planning to support the child's transition to preschool and other appropriate community services by their third birthday (Transition Conference) (Percent = [(a) divided by (b)] times 100)	90.73%

Discussion of Improvement Activities Completed and Explanation of Progress or Slippage that occurred in FFY 2011:

These data represent significant progress for Indicator 8c from the FFY 2010 data of 81.12%. SoonerStart did not meet its FFY 2011 target of 100% for this indicator.

Oklahoma is proud of its progress in this indicator. SoonerStart staff has traditionally worked to accommodate the LEA when scheduling Transition Planning Conferences (TPCs), which often resulted in jeopardizing timelines. With additional training on Part C regulations and technical assistance, TPCs are scheduled to accommodate the family first and the LEA is invited to attend. This shift in focus has resulted in more timely TPCs. Staff report that there has not been a significant decrease in the number of LEAs participating. SoonerStart anticipates continued improvement in this indicator.

Correction of FFY 2010 Findings of Noncompliance (if State reported less than 100% compliance):

Level of compliance (actual target data) State reported for FFY 2010 for this indicator: 81.12%

a. Number of findings of noncompliance the State made during FFY 2009 (the period from July 1, 2010, through June 30, 2011)	15
b. Number of FFY 2010 findings the State verified as timely corrected (corrected within one year from the date of notification to the EIS program of the finding)	15
c. Number of FFY 2010 findings <u>not</u> verified as corrected within one year [(1) minus (2)]	0

FFY 2010 Findings of Noncompliance Not Timely Corrected (corrected more than one year from identification of the noncompliance) and/or Not Corrected:

a. Number of FFY 2010 findings not timely corrected (same as the number from (3) above)	0
b. Number of FFY 2010 findings the State has verified as corrected beyond the one-year timeline (“subsequent correction”)	0
c. Number of FFY 2010 findings <u>not</u> verified as corrected [(4) minus (5)]	0

Actions Taken if Noncompliance Not Corrected:

All noncompliance in FFY 2010 have been verified as corrected. Correction of non-compliance for FFY 2010 is 100%.

Verification of Correction of FFY 2010 noncompliance or FFY2010 findings (either timely or subsequent):

Oklahoma utilizes OSEP Memorandum 09-02 to monitor compliance at both the child level and the site level to ensure that SoonerStart is correctly implementing IDEA requirements. Quarterly

review of the SoonerStart database and quarterly on-site verification visits insure that the local site is correctly implementing the Transition Planning Conference requirement for each child in the SoonerStart program unless the child is no longer within the jurisdiction of the EIS program.

Describe the specific actions that the State took to verify the correction of findings of noncompliance identified in FFY 2010:

The Program Manager reviewed the SoonerStart database to determine sites requiring verification visits. Quarterly on-site visits involved reviewing the SoonerStart database Transition Report for the site to determine the charts to review for the indicator monitored. Oklahoma monitored each applicable chart within a three month period at each site to determine correction at the child level. The Program Manager verified that all services, even if late, were initiated and that the appropriate documentation was completed stating the reason for missing any timelines. Quarterly on-site verification visits or database reviews by Program Managers ensure that the local site is correctly implementing the policies and procedures for each child in the SoonerStart program. See the Oklahoma State Performance Plan for detailed monitoring procedures.

Additional Information Required by the OSEP APR Response Table for this Indicator (if applicable):

Statement from the Response Table	State's Response
<p>The State must demonstrate, in the FFY 2011 APR, that the State is in compliance with the timely transition conference requirements in 34 CFR §303.148(b)(2)(i) (as modified by IDEA section 637(a)(9)(A)(ii)(II)). Because the State reported less than 100% compliance for FFY 2010, the State must report on the status of correction of noncompliance identified in FFY 2010 for this indicator.</p>	<p>The 15 findings issued to the sites were corrected within one year of identification.</p>
<p>When reporting on the correction of noncompliance, the State must report, in its FFY 2011 APR, that it has verified that each EIS program with noncompliance identified in FFY 2010 for this indicator: (1) is correctly implementing 34 CFR §303.148(b)(2)(i) (as modified by IDEA section 637(a)(9)(A)(ii)(II)) (i.e., achieved 100% compliance) based on a review of updated data such as data subsequently collected through on-site monitoring or a State data system; and (2) has conducted a transition conference, although late, for any child potentially eligible for Part B whose transition conference was not timely,</p>	<p>Oklahoma utilizes data from its statewide database to determine that all children in the SoonerStart program have a TPC when applicable. The Program Managers review the Transition Target Date report for the site to determine the children who had reached the age of thirty-three months and required a Transition Planning Conference during a specified time period (quarterly reviews). For each child meeting the age requirement within the time period, the chart was reviewed to verify that the child's received a TPC even if completed past the target timeline or that the child was no longer within the jurisdiction of the SoonerStart</p>

<p>unless the child is no longer within the jurisdiction of the EIS program, consistent with OSEP Memo 09-02. In the FFY 2011 APR, the State must describe the specific actions that were taken to verify the correction.</p>	<p>program. Individual chart monitoring assists the Program Manager in determining if the site is correctly implementing 34 CFR §303.148(b)(2)(i) (as modified by IDEA section 637(a)(9)(A)(ii)(II)) in completing the Transition Planning Conference in a timely manner.</p>
<p>If the State does not report 100% compliance in the FFY 2011 APR, the State must review its improvement activities and revise them, if necessary to ensure compliance.</p>	<p>OSDE-SES Program managers provide onsite monitoring and technical assistance statewide. SoonerStart has developed additional improvement strategies for the FFY 2011 APR.</p>

Overview of the Annual Performance Report Development:

SoonerStart is responsible for ensuring an effective general supervision system. Noncompliance is identified and corrected as soon as possible but in no case later than one year from identification.

Monitoring Priority: Effective General Supervision Part C / General Supervision

Indicator 9: General supervision system (including monitoring, complaints, hearings, etc.) identifies and corrects noncompliance as soon as possible but in no case later than one year from identification.

(20 U.S.C. 1416 (a)(3)(B) and 1442)

Measurement:

Percent of noncompliance corrected within one year of identification:

- a. # of findings of noncompliance.
- b. # of corrections completed as soon as possible but in no case later than one year from identification.

Percent = [(b) divided by (a)] times 100.

States are required to use the “Indicator C 9 Worksheet” to report data for this indicator (see Attachment A).

FFY	Measurable and Rigorous Target
------------	---------------------------------------

FFY 2011	In FFY 2011, 100.00% of noncompliance identified will be corrected within one year of identification.
-----------------	---

Actual Target Data for FFY 2011:

In FFY 2011, 82 of 82 findings (100%) of noncompliance identified in FFY 2010 were corrected within one year of identification.

Describe the process for selecting EIS programs for Monitoring:

The Oklahoma SoonerStart program has 26 sites providing services to infants and toddlers and their families. All 26 sites receive an on-site monitoring and/or verification visit at least one time per year. Oklahoma utilizes data from its statewide database to review indicators for all infants and toddlers receiving Part C services. In the instances where data is missing or does not appear to be in compliance, the Program Manager completes an on-site verification visit and monitors all charts within the specified time frame that require data verification. Program managers do not limit verification to a sample of the total clients at a local site, but review each chart that does not appear to be in compliance. Program Managers may provide an on-site visit to monitor and provide technical assistance if a concern is noted. Findings are issued for noncompliance as required by IDEA.

Discussion of Improvement Activities Completed and Explanation of Progress or Slippage that Occurred for FFY 2011.

Note: For this indicator, report data on the correction of findings of noncompliance the State identified in FFY 2009 (July 1, 2010 through June 30, 2011) and verified as corrected as soon as possible and in no case later than one year from identification.

Timely Correction of FFY 2010 Findings of Noncompliance (corrected within one year from identification of the noncompliance):

d. Number of findings of noncompliance the State identified in FFY 2010 (the period from July 1, 2010, through June 30, 2011) (Sum of Column a on the Indicator C9 Worksheet)	82
e. Number of findings the State verified as timely corrected (corrected within one year from the date of notification to the EIS programs of the finding) (Sum of Column b on the Indicator C9 Worksheet)	82
f. Number of findings <u>not</u> verified as corrected within one year [(1) minus (2)]	0

Correction of FFY 2010 Findings of Noncompliance Not Timely Corrected (corrected

more than one year from identification of the noncompliance) and/or Not Corrected:

g. Number of FFY 2010 findings not timely corrected (same as the number from (3) above)	0
h. Number of FFY 2010 findings the State has verified as corrected beyond the one-year timeline (“subsequent correction”)	0
i. Number of FFY 2010 findings <u>not</u> yet verified as corrected [(4) minus (5)]	0

Verification of Correction for findings of noncompliance identified in FFY 2010 (either timely or subsequent)

During FFY 2011 all sites received a quarterly review of the SoonerStart database. On-site verification visits were conducted quarterly by the Program Manager if a finding was issued until compliance is indicated for three consecutive months. Verification of correction is also conducted at quarterly data or onsite reviews. Technical assistance was provided informally as well as in a written follow-up report. Oklahoma utilizes OSEP Memorandum 09-02 to monitor compliance at both the child level and the site level to ensure that SoonerStart is correctly implementing IDEA requirements. Quarterly on-site verification visits by Program Managers ensure that the local site is correctly implementing the policies and procedures for each child in the SoonerStart program

Describe the specific actions that the State took to verify the correction of findings of noncompliance identified in FFY 2010 (including any revisions to general supervision procedures, technical assistance provided and/or any enforcement actions that were taken):

The Program Manager reviewed the SoonerStart database to determine sites requiring verification visits. On-site visits involved reviewing the SoonerStart database data reports for the site to determine the charts to review for the indicator monitored. Oklahoma monitored each applicable chart within a three month period at each site to determine correction at the child level. The Program Manager verified that all services, even if late, were initiated and that the appropriate documentation was completed stating the reason for missing any timelines. Quarterly on-site verification visits or database reviews by Program Managers ensure that the local site is correctly implementing the policies and procedures for each child in the SoonerStart program. See the Oklahoma State Performance Plan for detailed monitoring procedures.

Actions Taken if Noncompliance Not Corrected:

All noncompliance in FFY 2010 has been verified as corrected. Correction of non-compliance for FFY 2010 is 100%.

Correction of Remaining FFY 2009 Findings of Noncompliance (if applicable)

Oklahoma reported in its FFY 2010 APR that all noncompliance reported in the FFY 2009 was corrected.

Correction of Any Remaining Findings of Noncompliance identified in FFY 2008 or Earlier (if applicable)

Oklahoma reported in its FFY 2010 APR that all noncompliance reported in the FFY 2008 was corrected.

Additional Information Required by the OSEP APR Response Table for this Indicator (if applicable):

Statement from the Response Table	State's Response
<p>In order to ensure accurate public reporting of its FFY 2010 APR, as required in IDEA section 616(b)(2)(C)(ii), the State must revise the language on page 42 of its FFY 2010 APR (in the box for its "Actual Target Data for FFY 2009") to be consistent with the number of findings reported in the State's Indicator C-9 worksheet, and on page 43 of its APR. Specifically, the State must revise that language to reflect that 82 of 82 findings (100%) of noncompliance identified in FFY 2009 were corrected within one year of identification, and post the revised FFY 2010 APR on the Lead Agency's website.</p>	<p>Oklahoma has revised the Actual Target Data for FFY 2009 that was incorrectly reported in the FFY 2010 APR to reflect that 82 of 82 findings (100%) of noncompliance identified in FFY 2009 were corrected within one year of identification. The corrected FFY 2010 APR has been posted on the lead agencies website for public reporting.</p>
<p>When reporting in the FFY 2011 APR on the correction of findings of noncompliance identified in FFY 2010, the State must report that it verified that each EIS program with findings of noncompliance identified in FFY 2010: (1) is correctly implementing the specific regulatory requirements (i.e., achieved 100% compliance) based on a review of updated data such as data subsequently collected through on-site monitoring or a State data system; and (2) has corrected each individual case of noncompliance, unless the child is no longer within the jurisdiction of the EIS program, consistent with OSEP Memo 09-02. In the FFY 2011 APR, the State must describe the specific actions that were taken to verify the correction.</p>	<p>During FFY 2011 all sites received a quarterly review of the SoonerStart database. On-site verification visits were conducted quarterly by the Program Manager if a finding was issued until compliance is indicated for three consecutive months. Verification of correction is also conducted at quarterly data or onsite reviews. Technical assistance was provided informally as well as in a written follow-up report. Oklahoma utilizes OSEP Memorandum 09-02 to monitor compliance at both the child level and the site level to ensure that SoonerStart is correctly implementing IDEA requirements. Quarterly on-site verification visits by Program Managers ensure that the local site is correctly implementing the policies and procedures for each child in the SoonerStart program.</p>

Further, in responding to Indicators 1, 7, 8A, 8B, and 8C in the FFY 2011 APR, the State must report on correction of the noncompliance described in this table under those indicators.	Oklahoma reported findings and correction of noncompliance under Indicators 1,7, 8A, 8B, 8C under each indicator in the FFY 2011 APR.
---	---

Do not have to report on Indicators 10 & 11

Monitoring Priority: Formal Complaints

Indicator 10: Percent of signed written complaints with reports issued that were resolved within 60-day timeline or a timeline extended for exceptional circumstances with respect to a particular complaint.

Measurement:

Percent = (1.1(b) + 1.1(c)) divided by (1.1) times 100.

FFY	Measurable and Rigorous Target

Actual Target Data for FFY

Discussion of Improvement Activities Completed and Explanation of Progress or Slippage that occurred for FFY 2011.

Revisions, with Justification, to Proposed Targets/Improvement Activities/Timelines/Resources for FFY 2011 in the *Oklahoma State Performance Plan (SPP; 2009)*:

Monitoring Priority: Due Process Hearing Requests

Indicator 11: Percent of fully adjudicated due process hearing requests that were fully adjudicated within the applicable timeline.

Measurement:

Percent = (3.2 (a) + 3.2(b)) divided by (3.2) times 100.

Measurable and Rigorous Target:

Actual Target Data for FFY :

Discussion of Improvement Activities Completed and Explanation of Progress or Slippage that occurred for FFY 2011.

Revisions, with Justification, to Proposed Targets/Improvement Activities/Timelines/Resources for FFY 2011 in the *Oklahoma State Performance Plan (SPP; 2009)*

Monitoring Priority: Due Process Resolution Sessions

Indicator 12 - Percent of hearing requests that went to resolution sessions that were resolved through resolution session settlement agreements (applicable if Part B due process procedures are adopted).

Measurement:
Percent = 3.1(a) divided by (3.1) times 100.

FFY	Measurable and Rigorous Target
<i>FFY 2011</i>	For FFY 2011, no targets have been established based on OSEP's recommendation to the State of Oklahoma. (States are not required to establish baseline or targets if the number of mediations is less than 10).

Actual Target Data for FFY 2011:

For FFY 2011 0 of 0 hearing requests that went to resolution sessions were resolved through session settlement agreements.

Discussion of Improvement Activities Completed and Explanation of Progress or Slippage that occurred for FFY 2011:

Because SoonerStart has not received any requests for mediation, no improvement activities have been proposed (as part of the *Oklahoma State Performance Plan, 2010*) or completed. In addition, no progress or slippage has occurred.

Revisions, with Justification, to Proposed Targets/Improvement Activities/Timelines/Resources for FFY 2011 in the *Oklahoma State Performance Plan (SPP; 2010)*:

Status	Activity	Timeline	Resources
	NA		

Monitoring Priority: Mediation

Indicator 13 - Percent of mediations held that resulted in mediation agreements.

Measurement:

Percent = (2.1(a) (i) + 2.1(b) (i)) divided by (2.1) times 100.

FFY	Measurable and Rigorous Target
<i>FFY 2011</i>	For FFY, 2011no targets have been established based on OSEP’s recommendation to the State of Oklahoma. (States are not required to establish baseline or targets if the number of mediations is less than 10).

Actual Target Data for FFY 2011:

For FFY 2011, 0 of 0 mediations held resulted in mediation agreements

Discussion of Improvement Activities Completed and Explanation of Progress or Slippage that occurred for FFY 2011

Because SoonerStart has not received any requests for mediation, no improvement activities have been proposed (as part of the *Oklahoma State Performance Plan, 2010*) or completed. In addition, no progress or slippage has occurred.

Revisions, with Justification, to Proposed Targets/Improvement Activities/Timelines/Resources for FFY 2011 in the *Oklahoma State Performance Plan (SPP; 2010)*.

Status	Activity	Timeline	Resources
	NA		

APR FFY 2011 IMPROVEMENT ACTIVITIES

ACTIVITY	INDICATOR(S)
OSDE will continue to request individual service provider productivity reports from OSDH in order to ensure service provider resources are maximized.	1,7
SoonerStart is evaluating staff shortages and how best to address this problem statewide. The OSDE continues to work with the OSDH to identify service providers from the urban areas that are willing to serve children in the more rural areas of the state.	1,7

SoonerStart utilizes monitoring data collected from all early intervention sites. Teams that scores less than 100.00% are required to assure correction for noncompliance and/or complete corrective action plans. SoonerStart Program Managers monitor and verify correction and subsequent compliance as well as continue to provide technical assistance and training opportunities to staff.	1,3,7,8
SoonerStart is in the process of changing team roles. Some Service Coordinators have been trained and are now providing evaluations, assessments and IFSP services. In turn, service providers will be trained in service coordination. SoonerStart is planning a new process and system but implementation has been delayed due to budgeting constraints.	1,7
Request additional technical assistance and information from SERRC on strategies for improving child outcomes or policies from other states.	3
Request additional technical assistance and information from the ECO Center, NECTAC, and other agencies, stakeholder groups, taskforces, and technical assistance providers regarding completion of ECOs.	3
Develop additional training opportunities for staff in typical child development for the completion of ECOs.	3
Develop training for staff in partnering with parents to complete entry and exit ECOs.	3
SoonerStart sites will be provided technical assistance for developing procedures to ensure that the COSF is administered and entered in the SoonerStart database.	3
A request to add an Entry and Exit ECO Target Date report to the SoonerStart database will be submitted to Oklahoma's Office of Management and Enterprise Services. When available, SoonerStart supervisors will review data reports to ensure that COSFs are completed timely.	3
SoonerStart has begun scheduling training on Routines Based Intervention by Robin McWilliams for all SoonerStart teams to improve quality of services and ultimately improve early childhood outcomes.	3,7,8
Early Childhood Outcomes training on completing ECOs was held in two state locations and via teleconference.	3
Provide updated training to all SoonerStart personnel on Procedural Safeguards and Parent Rights.	1,7,8
The Oklahoma Parent Center has agreed to help facilitate the dissemination of Parent Surveys and offers families the options of completing them online, by telephone or via mail.	4
SoonerStart will explore using a different Family Survey that has been approved by OSEP.	4
SoonerStart will work to increase the response rate on the Parent Surveys, particularly in the urban areas.	4
SoonerStart will develop a public awareness plan template for each site to customize and complete for their individual communities.	5,6
Each SoonerStart site partners with local Department of Human Services (DHS) offices to ensure that all children with substantiated cases of abuse and/or neglect (including drug exposure) are referred to the SoonerStart program.	5,6
SoonerStart partners with Oklahoma Parent Center and Oklahoma Family Network to disseminate information through their websites, conferences, communications, etc. about the SoonerStart program.	5,6

Monies from funded staff vacancies have been made available for contracts with service providers in rural areas of the state through OSDH.	1,7
SoonerStart has filled 11 service coordinator positions in 4 areas of critical shortages. OSDE will seek funding to fill additional vacancies in critical SoonerStart sites to reduce the impact of staff shortages on required early intervention services.	1,7
SoonerStart will revise the <i>Transition at Age Three: Steps for Success</i> transition guide that is disseminated to all families at the initiation of transition planning. Revisions will include new Part C Regulations published in September 2011. The guide includes examples of transition services, timelines for transition planning, procedural safeguards regarding transition, Part B contact information and strategies, and other useful transition information.	8
A mandatory statewide training on SoonerStart operating procedures will be held in the Fall of 2012.	1,2,3,4,5,6,7,8
On-going discussion between OSDE and OSDH on how to merge the agencies' databases to provide a single point of data entry and streamline data reporting and availability of program reports to be used for staff to monitor their caseloads and timelines.	1,7,8
The ICC has initiated a Service Design committee to explore various methods and systems of providing early intervention services in Oklahoma.	1,3,4,5,6,7,8
Develop a Personnel Development task group with parental involvement to explore opportunities for Continued personnel training as well as design specific training to meet the needs of staff.	9
Work with SERC to develop family training in advocacy, parent involvement, transition from Part C to Part B and procedural safeguards.	1,4
Develop joint training for SoonerStart staff and LEA staff to facilitate improved transition outcomes for children transitioning from Part C to Part B.	8
Develop a parent handbook for Part C parents	4