TITLE 210. STATE DEPARTMENT OF EDUCATION
CHAPTER 20. STAFF
SUBCHAPTER 9. PROFESSIONAL STANDARDS: TEACHER EDUCATION AND CERTIFICATION
PART 9. TEACHER CERTIFICATION

210:20-9-91. Application for new ~~licenses/~~certificates

The application processes for individuals seeking new ~~licenses/~~certificates are described separately for individuals completing requirements at an in-state college or an out-of-state college.

(1) **Graduates of Oklahoma colleges and universities.** The application process for graduates of Oklahoma colleges and universities is as follows:

(A) The completed application may be submitted to the director of teacher education at the recommending college or sent directly to the State Department of Education along with an official up-to-date transcript(s) and the appropriate processing fee. See 210:20-9-9 (d)

(B) The signature of the director of teacher education verifies that the applicant has met the requirements of the institution's approved teacher education program for the license/certificate sought and that the applicant possesses the character and general fitness to be a teacher. Application approval by the State Department of Education verifies that the applicant has met an approved program.

(i) Vocational ~~license/~~certificate applicants: The director of teacher education at the recommending institution or the applicant will forward the application to the appropriate state supervisor at the ~~State~~Oklahoma Department of ~~Vocational-Technical Education~~Career and Technology Education. After approving the application the state supervisor will send it, along with supporting documents, to the State Department of Education.

(ii) Nonvocational ~~license/~~certificate applicants: The director of teacher education at the recommending institution ~~may~~shall forward the approved application, along with supporting documents, to the State Department of Education.

(2) **Graduates of out-of-state colleges and universities.** The application process for graduates of out-of-state colleges and universities is as follows:

(A) The applicant will submit the following items to the State Department of Education as part of the application process:

(i) the completed application form

(ii) official up-to-date transcripts of all college course work

(iii) ~~a copy of a valid out-of-state teaching certificate in the area sought~~documentation the applicant has completed an accredited teacher preparation program

~~(iv) verification of out-of-state teaching experience~~

(iv) the appropriate processing fee for each class of certificate sought. See 210:20-9-9 (d)

(B) For vocational ~~license/~~certificate applications, the applicant will submit all items in (2) (A) of this section directly to the State Department of Education.

~~(C) All teachers certified out-of-state after submitting requested items in (2) (A) of this section as well as out-of-state applicants who have held a certificate and hold a master's~~

~~degree and have accumulated an additional 15 or more semester hours in a teaching field may obtain certification through one of the following options:~~

~~(i) Option I- have a current certificate issued by the National Board for Professional Teaching Standards.~~

~~(ii) Option II- receive a two-year certificate allowing the applicant to meet requirements I and II for Standard Certification:~~

~~(I) Meet the following requirements: successfully complete the residency program as a licensed teacher, if applicable; and successfully complete one year of employment in an Oklahoma accredited school or, if not subject to the Residency program, employment may be in an accredited college or university. An administrator will provide supervision and a teacher or appropriate colleague will provide assistance as needed. Ultimately, certification is contingent on the district or college/university-level evaluation of the candidate.~~

~~(II) Meet requirements of section (a) of 210:20-9-10.1, ". . . shall pass the applicable state competency examination(s)."~~

(3) **Applicants who are certified out-of-state.** The following provisions apply to applicants for Oklahoma teaching certificates who already hold certificates issued by another state:

(A) The State Board of Education shall issue a certificate to an applicant who submits a valid out-of-state teaching certificate, and has on file with the State Department of Education a current Oklahoma criminal history record check from the Oklahoma State Bureau of Investigation and a national criminal history record check as defined in 74 O.S. § 150.9. The applicant shall be responsible for the costs of the criminal history record checks. The Oklahoma certificate shall be valid only for the subject areas and grade levels most closely aligned to those recognized on the applicant's out-of-state certificate.

(B) An applicant who submits documentation of five (5) years or more of successful teaching experience as a certified teacher in an accredited school shall not be required to take any competency examinations in the subject areas and grade levels most closely aligned to those recognized on the applicant's out-of-state certificate. An applicant with fewer than five (5) years of successful teaching experience as a certified teacher in an accredited school must attain a passing score on the Oklahoma Subject Area Test (OSAT) for each area in which certification is sought, as well as the Oklahoma General Education Test (OGET) and the Oklahoma Professional Teaching Exam (OPTE).