

## PARENT CHILDCARE LETTER

**Dear Childcare Provider or Teacher:**

Hello! A child who attends your childcare center/home by the name of:

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was recently determined “eligible” to receive early intervention services from the SoonerStart Early Intervention Program of Oklahoma. In an effort to gather all available information regarding this child and his/her family, we would like to speak with you briefly either by phone or in person. Through this conversation, we hope to gain more information about how this child is functioning in the activities that he or she participates in on a daily basis while in the childcare setting. We are interested in the following types of information regarding the time this child spends in your childcare center:

- *Any challenges that the child has during daily activities/routines*
- *Any skills that the child may need to improve upon or develop in order to better participate in the daily activities/routines*
- *Any concerns that you may have in regards to the child’s participation level or ability to participate in a daily activities/routines*
- *Information about how the child could better participate in daily activities/routines or what would make that activity/routine better or easier for the child*
- *Any relevant information that you feel is important to share, etc.*

The valuable information that you can provide back to us will be shared with the child’s family so that they can make important decisions about the early intervention services being provided for their child and family. With consent from the family, a Resource Coordinator from the SoonerStart Early Intervention Program will be contacting you soon to make arrangements to speak with you about this child:

**Resource Coordinator:**

**Phone Number:**

We look forward to speaking with you soon!!