

Date

Dear Parent or Guardian:

Third grade is an exciting time for every student. The students are learning so many new things. One of the most important things they are doing is strengthening their reading skills. Being a good reader is critical if a student is going to have a successful school experience. According to state law, if a student does not score above Unsatisfactory Level on the third-grade Oklahoma Core Curriculum Test (OCCT) or Oklahoma Modified Alternate Assessment Program (OMAAP) for reading, he or she is considered to have a substantial problem in reading and cannot be promoted to the fourth grade.

The purpose of this letter is to help you understand that your child did not meet the reading level required for promotion and did not meet the requirements for one of the good-cause exemptions, as provided by Oklahoma law. Each decision about a child's promotion or retention is based on several things, including the student's performance on the OCCT or OMAAP, portfolio reviews, and certain alternative assessments. Your child was retained to give him or her more time to learn to read before he or she must meet the more difficult reading demands of the fourth grade and beyond. Below are the services we will provide to help your child catch up in reading:

- 1.
- 2.

In order to help students score above the Unsatisfactory Level, we will be providing additional assistance through a schoolwide Academic Progress Plan (APP). This will consist of assessments that will identify your child's strengths and weaknesses in reading, math, science, and writing. This will allow us to provide you with detailed information on your child. If you have any questions regarding your child's academic progress, please contact the school. School staff is available to provide resources that you may use at home to help your child.

Sincerely,