

Date

Dear Parent or Guardian:

Kindergarten through third grade is an exciting time for every student. The students are learning so many new things. One of the most important things they are learning is how to read. Being a good reader is critical if a student is going to have a successful school experience. According to state law, if a student does not score above the Unsatisfactory Level on the third-grade Oklahoma Core Curriculum Test (OCCT) or Oklahoma Modified Alternate Assessment Program (OMAAP) for reading, he or she is considered to have a substantial problem in reading and cannot be promoted to the fourth grade, unless he or she meets one of the good-cause exemptions.

Two of these exemptions are based upon the student's performance. The first of these exemptions requires the student to demonstrate an acceptable level of performance on an alternative standardized reading assessment approved by the State Board of Education. The second of these exemptions allows a student to be promoted who has demonstrated through a student portfolio that he or she is reading on grade level as evidenced by demonstration of mastery of the state standards beyond the retention level.

Standards that provide a reasonable expectation that the student has met the requirements noted above include the mastery of reading skills, as presented in the scope and sequence of the school district's core reading program. Evidence of demonstrated mastery is as follows:

1. Successful completion of portfolio elements that meet state criteria, and
2. Satisfactory performance on a locally selected standardized assessment that shows the student scored at or above grade level in reading comprehension, as demonstrated by standard scores or percentiles consistent with the month of promotion to fourth grade.

Based on last year's academic progress, your child has been identified as needing additional assistance in reading. Listed below are the current services and support services that will be provided to your child.

Current Services:

- 1.
- 2.

Additional Services:

- 1.
- 2.

In addition, we will be developing an Academic Progress Plan (APP) which will consist of assessments that will identify your child's strengths and weaknesses in reading, math, science, and writing. Identifying these strengths and weaknesses will allow us to provide your child with the proper help necessary for him or her to score above the Unsatisfactory Level.

Another option that might present itself for your child is a midyear promotion which may only occur prior to November 1. A midyear promotion can only occur if he or she 1) is a successful and independent reader as demonstrated by reading at or above grade level, 2) has progressed sufficiently to demonstrate mastery of appropriate fourth-grade reading skills, and 3) has met any additional requirements, such as satisfactory achievement in other curriculum areas, as determined by the policies of the district school board.

If you have any questions regarding your child's academic progress, please contact the school. School staff is available to provide resources that you may use at home to help your child.

Sincerely,