

UNDER BIGTOP

SPECIAL EDUCATION

HANDS ON BUDGET WORKSHOPS

FY 2014

COME ONE, COME ALL!

The **Oklahoma State Department of Education (OSDE)**, **Special Education Services (SES)**, will once again be providing hands on training for budget completion and approval. The training will address the budget approval process for projects 621, 623, 625, 641, and 642. Please send the person that is responsible for completing the online budget application. **Participation is limited.** Please bring your laptop computer (with Internet capability), and a calculator.

AGENDA

REGISTRATION

8:30 a.m. – 9:00 a.m.

MATINEE

9:00 a.m. – 11:30 a.m.

LUNCH ON YOUR OWN

11:30 a.m. – 1:00 p.m.

ENCORE

1:00 p.m. – 4:30 p.m.



SPECIAL EDUCATION
SERVICES

MATINEE

9:00 a.m. – 11:30 a.m.

The **Matinee** performance is for those individuals who have two years or less experience completing the budget process. The training will include step-by-step instructions to filling out the application. By the end of the day, you should leave with an approved budget application.

ENCORE

1:00 p.m. – 4:30 p.m.

The **Encore** performance will focus on answering in-depth questions, as well as approving budget applications. By the end of the day, you should leave with an approved budget application. The Encore attendees are welcome to arrive in the morning for the complete presentation.

LOCATIONS

SEPTEMBER 5

Afton — Northeast Technical Center

www.surveymonkey.com/s/Afton-Sept-5-Registration-Budget-Workshop

SEPTEMBER 6

Ponca City — Pioneer Technical Center

www.surveymonkey.com/s/Ponca-City-Sept-6-Registration-Budget-Workshop

SEPTEMBER 12

McAlester — Kiamichi Technical Center

www.surveymonkey.com/s/McAlester-Sept-12-Registration-Budget-Workshop

SEPTEMBER 13

Ardmore — Southern Oklahoma Technical Center

www.surveymonkey.com/s/Ardmore-Sept-13-Registration-Budget-Workshop

SEPTEMBER 19

Altus — Southwest Technical Center

www.surveymonkey.com/s/Altus-Sept-19-Registration-Budget-Workshop

SEPTEMBER 20

Woodward — High Plains Technical Center

www.surveymonkey.com/s/Woodward-Sept-20-Budget-Workshop

SEPTEMBER 26, 27

Jenks — Jenks Educational Center

www.surveymonkey.com/s/Jenks-Sept-26-Registration-Budget-WorkShop

www.surveymonkey.com/s/Jenks-Sept-27-Registration-Budget-WorkShop

SEPTEMBER 10, 17, 24

Oklahoma State Department of Education — Computer Lab 2nd floor

www.surveymonkey.com/s/OKC-SDE-Sept-10-Registration-Budget-WorkShop

www.surveymonkey.com/s/OKC-SDE-Sept-17-Registration-Budget-WorkShop

www.surveymonkey.com/s/OKC-SDE-Sept-24-Registration-Budget-WorkShop