

SCHOOL AGREEMENT TO MEDIATE AND REQUEST FOR MEDIATION

I, _____ representing _____ school, request mediation in the matter of _____ (student's name) to try to reach an agreement on some or all of the issues regarding educational services for the student. I understand that the mediation process will involve the mediator speaking privately to the parent(s) and the school representative(s). I understand the mediator, acting as a neutral third party, will work with each of the parties to develop an agreement that is mutually satisfactory.

If an agreement is reached, I understand that the signed agreement will be shared with other individuals working with the student. I understand that discussions during the mediation session will be confidential and will not be used during subsequent proceedings. I, therefore, agree not to call the mediator as a witness in any future proceedings pertaining to the student's case.

The following is a summary of the issue(s) we would like discussed at the mediation with (name of parent(s)). _____ :

A copy of the parents' agreement to mediate is attached to this request. The parents have received a copy of "*Parents Rights in Special Education*" and have been informed of their right to a due process hearing.

Student _____ DOB _____

Parent(s) _____

School Representative _____

School _____

Address _____ (City) _____ (Zip) _____

Telephone ____ (____) _____ Email _____

Representative signature _____ Date _____

SUBMIT TO:

Special Education Resolution Center (SERC)

4825 South Peoria, Suite 2

Tulsa, Oklahoma 74105

Phone: (888) 267-0028 toll free, or (918) 712-9632

Fax: (918) 712-9058.