



**JANET BARRESI**  
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION  
STATE OF OKLAHOMA

January 3, 2013

Dear Superintendent;

The Accreditation Section, of the State Department of Education, prepares and approves new site codes and grade span changes for Oklahoma's public schools. We notify all departments of these changes and computer programming must be submitted for each change.

We are making the effort to have every school's grade span for the Accreditation Application correct and ready to enter before October 1, 2013.

For the school year 2013-2014 all site code requests and grade span changes must be submitted to the Accreditation Section before September 1, 2013. No grade span changes or added sites (with the exception of new construction) will be accepted after this date. We appreciate your assistance as it will allow us serve the schools in a more efficient manner.

Sincerely,

A handwritten signature in black ink, appearing to read "Arthur Schofield".

Mr. Arthur Schofield  
Executive Director  
Accreditation Standards

AS/rr