

**Minutes of the Regular Meeting of the  
STATEWIDE VIRTUAL CHARTER SCHOOL BOARD  
OLIVER HODGE EDUCATION BUILDING  
2500 NORTH LINCOLN BOULEVARD, ROOM 2-17  
OKLAHOMA CITY, OKLAHOMA**

**April 14, 2015**

The Statewide Virtual Charter School Board met in regular session at 1:05 p.m. on Tuesday, April 14, 2015, in State Board Room of the Oliver Hodge Education Building at 2500 North Lincoln Boulevard, Oklahoma City, Oklahoma. The final agenda was posted at 12:00 p.m. on Friday, April 10, 2015.

The following were present:

Ms. Terrie Cheadle, Secretary to the Board

Members of the Statewide Virtual Charter School Board present:

Mr. John Harrington, Edmond

Ms. Denise Floyd, Lawton

Mr. Jaared Scott, Stillwater

Ms. Pamela Vreeland, Tulsa

Ms. Debbie Long, Claremore

Others in attendance are shown as an attachment.

**CALL TO ORDER  
AND  
ROLL CALL**

John Harrington called the Statewide Virtual Charter School Board regular meeting to order at 1:05 p.m. and welcomed everyone to the meeting. Ms. Cheadle called the roll and ascertained there was a quorum.

**PLEDGE OF ALLEGIANCE, OKLAHOMA  
FLAG SALUTE, AND MOMENT OF SILENCE**

John Harrington led Board members and all present in the Pledge of Allegiance to the American Flag, a salute to the Oklahoma Flag, and a moment of silence.

**February 10, 2015 Statewide Virtual Charter School  
Board Regular Meeting Minutes Approved**

Jaared Scott moved to approve the February 10, 2015 minutes of the Statewide Virtual Charter School Board regular meeting. Pamela Vreeland seconded the motion. The motion carried with the following votes: Ms. Floyd, yes; Ms. Vreeland, yes; Mr. Scott, yes; and Mr. Harrington, yes.

**OPENING COMMENTS**

John Harrington welcomed everyone to the meeting. Dr. Rebecca Wilkinson, Executive Director, Statewide Virtual Charter School Board (SVCSB) introduced Lt. Col. (Ret) Lance Nelson who is the new Chief of Staff and newest member of Superintendent Hofmeister's leadership team, and Dr. Daniel Craig is the new Regional Accreditation Officer (RAO) for charter schools.

**ADMINISTRATION**

**Presentation and report regarding monthly operations of the  
Oklahoma Statewide Virtual Charter School Board (SVCSB)**

Dr. Wilkinson presented a report on how virtual charter schooling is benefiting an eleven-year old student and a national competitor in Junior Drag Racing.

Dr. Wilkinson reported the leaders of the Oklahoma virtual charter schools have agreed to conduct an informal survey of their parents as to the reasons they chose the virtual charter school option. The survey is due May 22, 2015 and hopefully the survey results will be presented at the June 9, 2015 regular meeting.

**Cancel the November 10, 2015 Statewide Virtual  
Charter School Board Regular Meeting Approved**

Dr. Wilkinson reported the November 10, 2015 regular meeting is scheduled during the iNACOL Conference in which she and Chairman Harrington will be attending.

**(Debbie Long arrived at 1:09 p.m.)**

Board members discussed Oklahoma Open Meeting requirements for those attending the conference for their respective institutions.

Denise Floyd moved to approve cancelling the November 10, 2015 Statewide Virtual Charter School Board regular meeting. Jaared Scott seconded the motion. The motion carried with the following votes: Mr. Harrington, yes; Ms. Long, yes; Mr. Scott, yes; Ms. Vreeland, yes; and Ms. Floyd, yes.

**Enter into a Memorandum of Understanding with the University of Oklahoma**

Dr. Wilkinson presented a report regarding a third party evaluation contract with the University of Oklahoma-Center for Education Development and Research (CEDaR) to annually assess the progress of virtual charter school contracts, performance, and goals.

Board members discussed the report.

Debbie Long moved to direct Dr. Wilkinson to gather additional details on obtaining a Memorandum of Understanding (MOU) with the University of Oklahoma to include cost, time frame and methodologies. Denise Floyd seconded the motion. The motion carried with the following votes: Ms. Floyd, yes; Ms. Vreeland, yes; Mr. Scott, yes; Ms. Long, yes; and Mr. Harrington, yes.

**STATEWIDE VIRTUAL CHARTER  
SCHOOL (SVCSB) LOGO AND TAGLINE Approved**

Dr. Wilkinson presented a recommendation on the logo and tagline for the Statewide Virtual Charter School Board.

Board members asked questions and discussed the recommendation.

Debbie Long moved to change the tagline language from “DELIVERING OPTIONS” to “DELIVERING CHOICE” and approve the recommendation. Pamela Vreeland seconded the motion. The motion carried with the following votes: Mr. Harrington, nay; Ms. Long, yes; Mr. Scott, nay; Ms. Vreeland, yes; and Ms. Floyd, yes.

**STATEWIDE VIRTUAL CHARTER SCHOOL BOARD (SVCSB) WEBSITE**

Dr. Wilkinson updated on the progress of the Statewide Virtual Charter School Board website, presentation at the May 12, 2015 regular meeting and a June 1 launch.

**PROPOSED AMENDMENT TO THE STATEWIDE VIRTUAL CHARTER  
SCHOOL BOARD (SVCSB) MEMORANDUM OF UNDERSTANDING  
WITH THE STATE DEPARTMENT OF EDUCATION**

Dr. Wilkinson presented a recommendation request amending the Memorandum of Understanding (MOU) between the Statewide Virtual Charter School Board and State Department of Education that will expire June 30, 2105. The recommendation needed is to hire staff on behalf of the SVCSB and not name specific positions.

Kimberly Richey, General Counsel, recommended the motion direct staff to begin the process of renegotiating the MOU. Chairman Harrington executed the existing contract under his authority on behalf of the SVCSB, and if possible proceed today with a general authorization to renegotiate would cover Dr. Wilkinson's concerns and those discussed with the Chief of Staff.

Debbie Long moved to authorize Dr. Wilkinson to renegotiate the SVCSB MOU and present for further review. Pamela Vreeland seconded the motion.

Board members discussed the motion. Debbie Long withdrew the motion and Pamela Vreeland withdrew the seconded.

Debbie Long moved to authorize Chairman Harrington to renegotiate the existing MOU agreement to allow for changes in staff hiring. Denise Floyd seconded the motion.

Debbie Long called for a "Point of Order" and asked if two motions were needed on the agenda item or one motion to encompass all.

Ms. Richey advised two separate motions were required.

Debbie Long moved to authorize Dr. Wilkinson and Chairman Harrington to negotiate the SVCSB Fiscal Year 2016 SDE MOU Agreement and present the changes to the SVCSB for approval. Pamela Vreeland seconded the motion. The motion carried with the following votes: Mr. Harrington, yes; Mr. Scott, yes; Ms. Vreeland, yes; and Ms. Floyd, yes.

**PROGRAM SPECIALIST JOB DESRIPTION**

Dr. Wilkinson presented a recommendation request for a program specialist and provided the current SDE Career Notice posting. At this time, two (2) candidates have been interviewed and at the end of May a candidate will be hired.

Board members asked questions and discussed the recommendations.

Denise Floyd moved to approve the program specialist recommendation request and authorize Dr. Wilkinson to make the placement. Debbie Long seconded the motion. The motion carried with the following votes: Ms. Floyd, yes; Ms. Vreeland, yes; Mr. Scott, yes; Ms. Long, yes; and Mr. Harrington, yes.

**BOARD AUTHORIZATION AND SPONSORSHIP  
GUIDELINES/PROCESS DOCUMENTS**

Dr. Wilkinson presented proposed guidelines for creating a Statewide Virtual Charter School Board (SVCSB) policy and procedure manual for authorization and sponsorship of statewide virtual charter schools. A policy and procedure manual will provide schools directions for renewal and new school application/authorizations.

Debbie Long moved to approve the proposed guidelines request for authorization and sponsorship as presented. Jaared Scott seconded the motion. The motion carried with the following votes: Mr. Harrington, yes; Ms. Long, yes; Mr. Scott, yes; Ms. Vreeland, yes; and Ms. Floyd, yes.

**ADJOURNMENT**

There being no further business Pamela Vreeland moved to adjourn the Board meeting at 2:30 p.m. Jaared Scott seconded the motion. The motion carried with the following votes: Mr. Harrington, yes; Ms. Long, yes; Mr. Scott, yes; Ms. Vreeland, yes; and Ms. Floyd, yes.

The next regular meeting of the Statewide Virtual Charter School Board will be held on Tuesday, May 12, 2015, at 1:00 p.m. The meeting will convene at the State Department of Education, 2500 North Lincoln Blvd., Oklahoma City, Oklahoma.

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John Harrington, Chairperson of the Board

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Terrie Cheadle, Secretary to the Board