

CODE

County

District

Site

County _____ District _____ School _____

2011-2012 APPLICATION FOR ACCREDITATION: CHARTER SCHOOL

ONE ORIGINAL and ONE COPY of this application must be filed with the Accreditation Division, State Department of Education, 2500 North Lincoln Boulevard, Oklahoma City, OK 73105-4599, **beginning on October 3, and received in the Accreditation office no later than October 17. (When October 1 or October 15, falls on a Saturday, Sunday or Holiday, the next business day becomes the deadline).** A copy is to be kept on file in the superintendent’s office at the local site.

Failure to file this report on time may result in a deficiency.

CERTIFICATE OF ACCURACY

I hereby certify that the information contained in the following report is complete and correct.

Representative of the Charter School Governing Board

Superintendent (Please sign here)

Street address _____

Mailing address _____

City, State, Zip _____

Phone (Include area code) _____

Is this school located within the city limits of the city entered above? _____YES _____NO

Statistical Information

Please indicate membership (total number of students enrolled in this site) as of October 3. Use only the grade levels included in this school.

Count each student only once in the appropriate grade level (PK through Out-of-Home Students).

United States Education Department Mandated Ethnicity and Race (E & R) Tabulation Categories															
GRADE	Non-Hispanics should be counted in one race tabulation category.														
	Hispanic*		American Indian or Alaskan Native* (Non-Hispanic)		Asian* (Non-Hispanic)		Black* (Non-Hispanic)		Hawaiian or Pacific Islander* (Non-Hispanic)		White* (Non-Hispanic)		Two or More Races* (Non-Hispanic)		TOTAL
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	
PK 3 (1/2 day)**															
PK 3 (full day)**															
Pre-Kindergarten (1/2 day) ¶															
Pre-Kindergarten (full day) ¶															
Kindergarten (1/2 day)															
Kindergarten (full day)															
1															
2															
3															
4															
5															
6															
7															
8															
9															
10															
11															
12															
Out-of-Home Students+															
GRAND TOTAL															

* The student is a member of a specific ethnic group if he/she, or the community, considers him/her to be a member of that group.

** Pre-Kindergarten 3 (PK3) are three-year-olds who are on an Individualized Education Program and who are below legal school age, who are eligible by the State of Oklahoma to be served by the public schools (students previously identified as “Nongraded”).

¶ The Pre-Kindergarten count will include all 4-year-olds.

+ Out-of-Home Students are out-of-home placement and not residents of the school district in which the residential child facility or treatment program or center is located. Therapeutic foster children should be listed in this category unless parents are residents of district.

Bilingual Total by Ethnicity++ (Do not exceed grand totals)															
Virtual/Internet Students on campus #															
Virtual/Internet Students off campus #															

++ See instruction sheet for Bilingual Eligibility criteria. This Bilingual count is part of the calculation used by State Aid. The Bilingual total must not exceed the grand total in each ethnic category.

List all students enrolled in Virtual/Internet classes on and off campus. Count these students in their grade level also.

Oklahoma State Department of Education
2011-2012 GRADUATION REPORT

CODE

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County District Site

No changes to this report will be accepted after October 31, 2011.

Please report the number of students that **Graduated** the school year of **2010-2011** in each applicable category.

United States Education Department Mandated Ethnicity and Race (E & R) Tabulation Categories.															
Race Ethnicity Columns are in a different order from previous applications.															
Non-Hispanics should be counted in one race tabulation category.															
Fill in all 5 lines.	Hispanic*		American Indian or Alaskan Native* (Non-Hispanic)		Black* (Non-Hispanic)		Asian* (Non-Hispanic)		Hawaiian or Pacific Islander* (Non-Hispanic)		White* (Non-Hispanic)		Two or More Races* (Non-Hispanic)		TOTAL
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	
1.	2010-11 Graduates Total by ethnic group														
2.	Students who graduated with a High School diploma in the standard 4 years														
3.	Number of graduates on an IEP**														
4.	Number of graduates identified as ELL#														
5.	Number of graduates that were eligible for free and reduced-price lunch														

* The student is a member of a specific ethnic group if he/she, or the community, considers him/her to be a member of that group.

** IEP: Individual Educational Program

ELL: English Language Learners are students who have been identified by federally required English Proficiency test.

1. SCHOOL CALENDAR

- a. School days taught _____ Professional days _____ Total days in session _____
- b. Our site reports by: Traditional Days Calendar (180) Hours Calendar (1,080 hours)
- c. **First day classes met** (Month/Day/Year)
- d. **Last day classes will meet** (Month/Day/Year)
- e. **Date first quarter ends** (Month/Day/Year)
- f. **Date spring break begins** (Month/Day/Year) if applicable
If not applicable, please describe _____
- g. **Does your site have a four day week?** Yes _____ No _____
- h. **Scheduled parent/teacher conferences:**
Date: _____ Time: _____
Date: _____ Time: _____
- i. **INTERACTIVE CALENDAR:** List all dates when classes will be dismissed for functions and holidays.

CALENDAR DESCRIPTION. (Do not include Summer School.)

- a. Traditional
- Year-round (July to June)

2. SCHOOL DAY

- a. Length of school day in minutes (i.e., 360 do not include breakfast and or lunch period if included in the instructional day).
- b. Number of minutes for lunch and or breakfast
- c. Time first class period starts
- d. Time last class period of the day ends
- e. Are all students in Grades 9 through 12 enrolled in a minimum of six periods, or the equivalent in block scheduling, of rigorous academic and/or rigorous vocational courses each day, which may include arts, vocal and instrumental music, speech classes, and physical education classes. (Do not include alternative education students.) Yes _____ No _____
- f. Number of minutes per week Physical Education is provided for Kindergarten through 5th grade? (Do not include recess)

3. DAILY SCHEDULE:

- a. _____ Number of minutes for recess? A.M. _____ P.M. _____ NA _____
- b. _____ Total number of hours in the school day (excluding lunch time)?

4. MISCELLANEOUS:

- a. When are competitive athletic classes offered?
_____ During the school day
_____ After the school day
_____ Nonapplicable
- b. List competitive athletic classes offered: (example: Football, Basketball, Track)

5. LIBRARY MEDIA

- a. Is there a central library at this school site? Yes _____ No _____
If no, where is the library located? _____
- b. Does this library serve more than one site? Yes _____ No _____
If yes, list other locations. _____
- c. Name of person serving as Library Media Specialist/Librarian. _____
- d. Library Media Specialist/Librarian is:
 _____ certified Library Media Specialist _____ exempt from certification/Statutory Waiver
 _____ not certified _____ other _____
- e. Library is staffed in the following way:
 _____ a half-time certified librarian _____ one-fifth time certified librarian with a full-time library assistant
 _____ one full-time certified librarian _____ a half-time librarian with a full-time library assistant
 _____ two full-time certified librarians _____ one full-time librarian and a half-time library assistant
 _____ vacant _____ one full-time librarian and one full-time library assistant
 _____ other _____
- f. Is the library accessible to students and staffed during the entire school day? Yes _____ No _____
- g. EXCLUDING federal funds, give the amount of LOCAL FUNDS spent during the 2010-2011 school year for books, software, periodicals (not hardware or supplies) at this site. \$ _____
- h. Total number of students enrolled **on-site** as reported on 2010-2011 Application for Accreditation (number used to calculate required library expenditures). _____

6. CPR PROVIDER

- What contracted organization provides CPR training? American Red Cross
- American Heart Association Emergency Medical System County Health Department
- Local Fire Department List Other provider: _____

7. PROGRAMS OF STUDIES OFFERED

Programs or sets of competencies offered?

- | | | |
|--|-------------------------------|------------------------------------|
| _____ a. Language Arts | _____ b. Reading | _____ c. Writing |
| _____ d. Mathematics | _____ e. Science | _____ f. Social Studies |
| _____ g. Visual Arts | _____ h. General Music | _____ i. Native American Languages |
| _____ j. Foreign Languages | _____ k. Health-Safety | _____ l. Physical Education |
| _____ m. Instructional Technology | _____ n. Informational Skills | _____ o. American Sign Language |
| <input type="checkbox"/> Not Applicable to this site | | |

8. COLLEGE PREPARATORY/CORE CURRICULUM.

- a. Number of the current year 9th grade students enrolled in the college preparatory/work ready curriculum.
 - b. Number of the current year 9th grade students enrolled in the core curriculum.
- a.+ b. = total number of 9th graders for the 2011-2012 school year _____
- (This number should equal the number of 9th graders on the grade grid.)

9. HIGH SCHOOL UNITS OF CREDIT (if applicable)

- a. Number of carryover units offered on alternate year basis (if needed for 38 unit requirement) (Limited to 4 units)
- b. How many Advanced Placement courses are being offered?
- c. How many Advanced Placement courses are being taught?
- d. How many students are concurrently enrolled during the first semester?

10. GRADUATION REQUIREMENTS

Enter the number of high school units or competencies required by your district for graduation (Units and Competencies are equal in the law.):

- a. English/Language Arts
- b. Mathematics
- c. Social Studies
- d. Science
- e. Foreign Language
- f. The Arts
- g. Number of electives
- h. **Total units required by your site for graduation (a through g = h)**

11. HIGH SCHOOL CREDIT FOR 7TH AND 8TH GRADE STUDENTS

- a. Does this site have 7th or 8th grade? Yes _____ No _____
(If you answered "NO" above, check "NO" to the following questions.)
- b. Are any 7th or 8th grade students enrolled in classes for high school credit?
at the Elementary Yes _____ No _____
at the High School Yes _____ No _____

If yes, please complete the High School portion of the application.

12. TECHNOLOGY CENTERS

Please provide the name and appropriate county-district site code for your participating technology center:

- a. Name: _____ County-District-Site Code: _____
- b. Name: _____ County-District-Site Code: _____

(If additional space is needed, please list on separate sheet of paper).

2011-2012 Counseling Services

This form must be completed and returned with the Application for Accreditation, due by Monday, October 17, 2011. Each school is required by 70 O.S. § 3-104.4 to provide this information.

County Number	District Number			Site Number		

County Name	District Name	School Site Name
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1. Are counseling services provided by a **certified** school counselor employed at this school site? Yes ___ No ___
- 1a. If this is an elementary or charter school and you answered no, are guidance services provided by a person specially trained in the area of guidance? Yes ___ No ___
- 1b. If other staffing, please specify. (List the name, address, and certification of the provider.) _____

2. Total number of students enrolled at this school site as of Monday, **October 3, 2011**: _____

- | | | | |
|--|----------------------------|--|--|
| <p>3a. List only the names of certified school counselors employed at this site:</p> | <p>3b. Teacher number:</p> | <p>3c. Number of clock hours per day as counselor at this site:
OR
Time assigned to this site:
(For example: 5 hours per week)</p> | <p>3d. Number of students the counselor is responsible for serving at this site:</p> |
|--|----------------------------|--|--|

4. Identify the duties and responsibilities of all counselors (check all that apply):
- | | |
|---------------------------------------|--|
| a. _____ Individual/group counseling | f. _____ Serve on duty schedule |
| b. _____ Academic and career guidance | g. _____ Substitute for teachers |
| c. _____ Consult with parents/staff | h. _____ Coordinate special education |
| d. _____ Plan/coordinate guidance | i. _____ Student discipline duties |
| e. _____ Facilitate referrals | j. _____ Work on master schedule |
| | k. _____ Coordinate/administer student tests |

2011-2012 Early Childhood Report

This form must be completed and returned with the Application for Accreditation, due by Monday, October 17, 2011. Each school is required by 70 O.S. § 3-104.4 to provide this information. (Questions regarding this form only, should be directed to, Early Childhood, at (405) 521-3346.)

CODE

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District

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County _____ District _____ School _____

A. Pre-Kindergarten/Four-Year-Old Children

- 1. Do you provide a public school Pre-Kindergarten program for four-year-olds?
2. If yes, is the Pre-Kindergarten program offered through collaboration with a public or private provider?
Yes, we offer a Pre-Kindergarten program through a collaboration agreement only.
Yes, we offer both the regular public school Pre-Kindergarten program and a collaboration program.
No, we offer only the public school Pre-Kindergarten program.

Questions 3 through 8 refer to collaboration programs. If your district does not have a collaboration agreement, skip to question 9.

- 3. If you have a collaboration agreement with a public or private provider for the Pre-Kindergarten program, is the collaboration teacher(s) listed on your school personnel record?
4. If the teacher(s) is not listed on the school personnel record, is the collaboration teacher(s) paid the salary and benefits appropriate for their years of experience as identified on the current state minimum teacher salary schedule?
5. If the teacher(s) is not listed on the school personnel record, please list their names and certificate numbers below (attach additional sheets if needed):

Table with 2 columns: Teacher Name, Certificate Number

- 6. If you have a collaboration program, are any of the four-year-olds in your collaboration out-of-district transfers?
7. If yes, do you have proper documentation of legal transfers for all out-of-district transfer students?
8. If you are collaborating with another entity to offer your Pre-Kindergarten Program, please identify with whom you are collaborating:
9. How many of your Pre-Kindergarten students counted for state aid purposes attend class in each of these settings?
TOTAL number of students attending the four-year-old program*

*(Please ensure the total number of students listed is equal to the total number of Pre-Kindergarten students you report on the grade grid of the Accreditation Report.)

- 10. Is your school site able to serve all eligible four-year-old children who request enrollment in the program?
11. If you have a waiting list, how many four-year-old children are on your waiting list?

B. Three-Year-Old Children

- 1. Does your school site provide an instructional classroom program that is available to all three-year-old children?
2. What is your total enrollment of three-year-old children?
3. How many of these children are on an Individual Education Program (IEP)?
4. How many are not on an Individual Education Program (IEP)?
5. If your school site provides a classroom program for all three-year-old children, how is it funded?

2011-2012 Paraprofessional Report

This form must be completed and returned with the Application for Accreditation, due by Monday, October 17, 2011.
(Questions regarding this form only, should be directed to Title I at (405) 521-2846.)

CODE

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County District Site

Paraprofessional Definition

A paraprofessional is an individual with instructional duties. Individuals who work solely in non-instructional roles, such as food service, cafeteria or playground supervision, personal care services, and non-instructional computer assistance are not considered to be paraprofessionals for Title I programs.

1. Select the Title I information that describes your school site.

Schoolwide _____ Targeted Assistance _____ Not a Title I School _____

Complete the rest of this form only if your school site receives Title I, Part A funds.

2. How many Title I, Part A paraprofessionals are currently employed at this school site? _____
3. How many Title I, Part A paraprofessionals are involved in instruction of students? (Note: Only paraprofessionals directly involved in student instruction must meet the Title I, Part A paraprofessional quality requirement. See definition above.) _____
4. How many of the paraprofessionals who are involved in the instruction of students have already met the Title I, Part A paraprofessional quality requirement (two years of college [48 hours], Associate’s Degree, passed the Oklahoma General Education Test or Para Pro Assessment available from the Educational Testing Service, or a local school district academic assessment approved by the Oklahoma State Board of Education)? _____

Migrant Student Program

If a school site serves migrant students please report the following:

1. How many of the paraprofessionals are involved in the instruction of migrant students? _____
2. How many of these paraprofessionals involved in the instruction of migrant students have already met the “highly qualified” requirement? _____