Creating a Grants.gov Username and Password

With your DUNS number and SAM registration complete, you are ready to create a Grants.gov account and to request Grants.gov roles with your organization.

What is the Grants.gov AOR Role?

Organization applicants with the Authorized Organization Representative (AOR) role are authorized to submit grant applications in Grants.gov on behalf of the organization. Upon creating your organization applicant account in Grants.gov, your request for the AOR role is automatically sent to your organization's E-Business Point of Contact (EBiz POC) for approval.

To safeguard the security of your information, Grants.gov requires all users to create an account to verify your identity and eligibility to submit on behalf of your organization.

How do I create a username and password?

1. Enter your organization's DUNS or DUNS+4 number on the Register with Grants.gov page.
2. Click the Register button.
3. Complete the Organization Applicant Registration page, which includes creating a username and password.
4. Submit your Organization Applicant Registration.
5. Communicate with your EBiz POC. An email is automatically sent to the EBiz POC upon submission, but it may be helpful if you also let them know you are requesting Grants.gov roles.

NOTE: Grants.gov currently supports associating only one DUNS number per account.

[**Have the DUNS? Get Registered**](https://www.grants.gov/custom/spoExit.jsp?p=/apply/OrcRegister)

Looking for more help registering?

Review the [Organization Applicant Registration help articles in the Grants.gov Online User Guide](https://www.grants.gov/help/html/help/index.htm?callingApp=custom#t=Register%2FRegister_as_an_Organization_Applicant.htm) or the [Support](https://www.grants.gov/web/grants/support.html) page.

How long does it take to create a username and password?

Same day. You can log in with your new username and password after completing the registration process. However, you will not have the ability to submit an application or take other actions for your organization until the EBiz POC approves your request for roles. Go to [Step 4: EBiz POC Authorizes Grants.gov Roles](https://www.grants.gov/web/grants/applicants/organization-registration/step-4-aor-authorization.html) for more information.

Confirm Your Registration

To confirm that your registration with Grants.gov was successful, you must log in to Grants.gov using the username and password created during registration. If you are unable to log in, call or email the Grants.gov Contact Center (1-800-518-4726 or support@grants.gov).

When logging in to check your registration status, check the welcome box located on the Applicant Center landing page. Within the welcome box, check the Roles section. If "AOR" is listed as one of your roles, this indicates your registration was successful and is already approved by the EBiz POC. You may also see the "Manage Workspace" role; for more information on this role, review the [Manage My Workspaces help article](https://www.grants.gov/help/html/help/index.htm?callingApp=custom#t=Manage_My_Workspaces%2FManage_My_Workspaces.htm).