



STATE OF OKLAHOMA
DEPARTMENT OF PUBLIC SAFETY

February 26, 2014

To all Certified Driver Education Instructors,

With the passage of HB 2367, 2012 legislation, all certified driver education instructors, who are employed by any school district or a certified commercial driver training school, are eligible to apply to become a designated examiner (DE) for the Department of Public Safety (DPS). These designated examiners will be authorized to administer the skills portion of the driving exam to anyone that has not previously been a student of the designated examiner.

DPS will be responsible for conducting the training for these designated examiners. The training will consist of the same curriculum that the DPS Examiners are taught. The date for the training will be Monday, March 17, 2014 at 9:00 am at the Department of Public Safety Robert E. Lester Training Center, 3600 N. Martin Luther King Blvd. Oklahoma City, OK. It is located on the Department of Public Safety complex.

We will be accepting applications for designated examiners beginning at 8:00 am on Monday, March 10, 2014. All applications shall be either scanned and emailed to desexaminer@dps.state.ok.us or faxed to 405-419-2197. We will not accept applications by mail or reservations over the phone. This class will be limited to the first 12 applications received and will be based on the date and time stamp. To make it fair, only one (1) application for a DE per school will be accepted unless we do not have 12 people applying from individual schools. If that is the case, we will start back at the first applications received according to the date and time stamp and fill in the class in the order they were received until we get to 12 people. If you are selected for this first training class you will be notified along with further information on the training and other requirements.

The fee for this training is \$1,000 and shall be due prior to the first day of training. Anyone who has not paid the fee prior to the class starting will not be allowed to attend this session. Title 47 Chapter 110 Section D 3, your renewal fee will be \$500 due at the end of each calendar year (December 31, 2014). If you have any additional questions about this program you may call the Driver License Services Division at (405) 425-7745.

Jeff Hankins, Director
Driver License Services Division

attachments: O.S. § 47-6-110 D. 3
DE application

1. Any certified driver education instructor who is currently an operator or an employee of a commercial driver training school in this state or any driver education instructor employed by any school district in this state shall be eligible to apply to be a designated examiner of the Department of Public Safety for the purposes of administering the Class D driving skills portion of the Oklahoma driving examination to any person who has not previously been a student of the instructor.
2. The Department of Public Safety shall adopt a curriculum of required courses and training to be offered to applicants who are qualified to apply to be a designated examiner. The courses and training for certification shall meet the same standards as required for driver examiners of the Department of Public Safety.
3. Each person applying to be a designated examiner shall be required to pay an initial designated examiner certification fee of One Thousand Dollars (\$1,000.00). Upon successful completion of training prescribed by paragraph 2 of this subsection, the person shall be required to pay an annual designated examiner certification fee of Five Hundred Dollars (\$500.00). Each designated examiner certification shall expire on the last day of the calendar year and may be renewed upon application to the Department of Public Safety. The designated examiner certification fees collected by the Department pursuant to this subsection shall be deposited to the credit of the Department of Public Safety Restricted Revolving Fund to be used for the purposes of this subsection. No designated examiner certification fee shall be refunded in the event that certification is denied, suspended or revoked.
4. A designated examiner may charge a fee of no more than Twenty-five Dollars (\$25.00) for each Class D driving skills examination given, whether the person being examined passes or fails the examination.
5. The Department shall conduct an annual complete nationwide criminal history background check on each designated examiner and a complete nationwide criminal history background check on each designated examiner applicant. The fees for the background check shall be borne by the designated examiner or designated examiner applicant.
6. The Department of Public Safety shall promulgate rules to implement and administer the provisions of this subsection.