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| DAILY MEAL COUNT FORM (all spaces must be completed by Site Supervisor at time of Meal Service) |
| Date: Meal Type (Circle) B L SN SU |
| Site Name: |
| Address: Telephone: |
| Supervisor’s Name: |
| Delivery Time: Delivery Temperature Milk: Sandwich: |
| Meals received/prepared \_\_\_\_\_ + Meals available from previous day\_\_\_\_= Total meals available (1) |
| Signature of Delivery Driver: |
| Signature of Site Supervisor: |
| First Meals Served to Children (cross off number as each child receives a meal):  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20  21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40  41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60  61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80  81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100  101 102 103 104 105 106 107 108 109 110 111 112 113 114 115 116 117 118 119 120  121 122 123 124 125 126 127 128 129 130 131 132 133 134 135 136 137 138 139 140  141 142 143 144 145 146 147 148 149 150 151 152 153 154 155 156 157 158 159 160  Circle and Initial the last number Total First Meals + (2) |
| Second meals served to children:  1 2 3 4 5 6 7 8 9 10 Total Second Meals + (3) |
| Meals served to Program adults:  1 2 3 4 5 6 7 8 9 10 Total Program Adult Meals + (4) |
| Meals served to non-Program adults:  1 2 3 4 5 6 7 8 9 10 Total non-Program Adult Meals + (5) |
| Total Meals Served = (6) |
| Any meals served (given that will not be claimed)  1 2 3 4 5 6 7 8 9 10 Total of Unclaimed Meals + (7) |
| Total damaged/incomplete/other non-reimbursable meals+ (8) |
| Total leftover meals+ (9) |
| Explain what is done with leftover meals:  Explain what is done with leftover milk: |
| Total of items: (6) + (7) + (8) + (9) = (10) (10) should equal (1)  Plus #s from back (if applicable) |
| Number of additional children requesting a meal after all available meals were served:  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 |
| By signing below, I certify that the above information is true and accurate:  Signature: Date: |
| I understand that this information is being given in connection with the receipt of Federal Funds and that deliberate misrepresentation may subject me to prosecution under applicable State and Federal criminal statutes. |