

Individual School Board Member Report

Each individual board member may use this report to track progress for their term.
Do not send this to the State Department of Education.

Part 1.

Required Topics for New or Appointed Members

Required Hours

My Record

New Members have 15 months (February this year through May of next year) to obtain these hours. (70 O.S. 5-110)

Appointed Members begin at the date of appointment and have 15 months to obtain these hours. (70O.S. 5-110)

1. School Finance and reporting	2 Hours	_____Hours -Workshop date_____
2. Oklahoma Open Meeting/Open Records Act	2 Hours	_____Hours -Workshop date_____
3. New state and federal laws	1 Hour	_____Hours -Workshop date_____
4. Ethics, duties, and responsibilities	1 Hour	_____Hours -Workshop date_____
5. Legal issues	2 Hours	_____Hours -Workshop date_____
6. School employment and due process law	1 Hour	_____Hours -Workshop date_____
7. Specific instruction on Individuals with Disabilities Act (IDEA)	2 Hours	_____Hours -Workshop date_____
8. Educational issues	1 Hour	_____Hours -Workshop date_____
Required Total		12 hours My total Hours _____

Part 2.

All Board Members are required by law to have Continuing Education hours. These hours are based on your board term not the amount of years you serve. Each member must obtain the hours prior to filing for re-election in November. (70 O.S. 5-110)

Continuing Education for All Board Members

Required Hours

- | | |
|---------------------------------------|----------|
| 1. For a 3 year term | 9 Hours |
| 2. For a 4 year term | 12 Hours |
| 3. For a 5 year term or a 7 year term | 15 Hours |

My Record

Workshops attended for Continuing Education

Hours Awarded

1. Date_____	Name_____	_____Hours
2. Date_____	Name_____	_____Hours
3. Date_____	Name_____	_____Hours
4. Date_____	Name_____	_____Hours
5. Date_____	Name_____	_____Hours
6. Date_____	Name_____	_____Hours
7. Date_____	Name_____	_____Hours
8. Date_____	Name_____	_____Hours
9. Date_____	Name_____	_____Hours

My total Continuing Education Hours _____

