

OFFICE OF CURRICULUM INSTRUCTION •

Oklahoma Physical Education Standard Curriculum Resource Project

■ APPLICATION

APPLICATIONS DUE: **MAY 24 BY 4:00 PM**

SUCCESSFUL APPLICANTS WILL BE NOTIFIED THROUGH EMAIL **MAY 27, 2016 BY 4:00 PM**

OVERVIEW

The Oklahoma State Department of Education is seeking physical education educators to participate in the development of the Oklahoma Physical Education Standards Curriculum Resource Project. The Oklahoma Physical Education Standards Curriculum Resource Project will provide educators with information and resources to develop curriculum aligned to the Oklahoma Academic Standards for Physical Education. The project will not serve as curriculum itself.

Resources may include the following deliverables:

- Classroom instructional suggestions and guidance
- Sample lessons or lesson ideas
- Classroom assessment suggestions (Formative and Summative)
- Other deliverables as determined necessary.

Oklahoma educators will be selected through the process defined in this application to serve as Curriculum Resource Project writers.

CURRICULUM RESOURCE WRITER EXPECTATIONS

- Writers will work with another educator to develop resources for the grade-level or course that they currently teach or have had experience in teaching. *All work will be conducted outside of the educator's regularly scheduled school days and teaching contracted hours.*
- Writers will participate in a series of virtual modules that will serve as professional development and training to develop the resources for this project.
- Writers will meet virtually with another teacher to discuss the virtual modules.
- Writers will attend three in-person meetings in Oklahoma City from 9:00 am-5:00 pm.

PAYMENT

Oklahoma educators selected through this application process will be paid \$642.85 per month for work to be completed from **June, 2016 through August, 2016**. This fee includes travel costs and other costs related to participating in the project. No other stipends or reimbursements will be made to participating educators for any reason.

INSTRUCTIONS FOR APPLYING

Please complete the application for consideration to be selected to participate in the development of the Oklahoma Physical Education Standard Curriculum Resource Project.

NAME AND INFORMATION

FIRST NAME LAST NAME MIDDLE INITIAL

SCHOOL DISTRICT

HOME ADDRESS

CITY STATE ZIP CODE

PREFERRED EMAIL SECONDARY EMAIL

PREFERRED PHONE NUMBER SECONDARY PHONE NUMBER

Current Grade Level(s) Taught. Please check all that apply.

- PreK – 1 Elementary, 2 – 4 Middle School, 5-8
 High School, 9 - 12 College or University

Current Subject(s) Taught.

- Physical Education
 Other: _____

Previous Grade Level(s) Taught. Please check all that apply.

- PreK – 1 Elementary, 2 – 4 Middle School, 5-8
 High School, 9 - 12 College or University

Previous Subject(s) Taught.

- Physical Education
 Other: _____

W-9 TAX FORM

Since selected applicants will receive payment for their work with the Oklahoma Physical Education Standards Curriculum Resource Project, applicants will need to complete a W-9 Tax Form.

SUBMIT PROOF OF AUTO INSURANCE

Since selected applicants will be traveling to and from in-person meetings and receive payment for their work with the Oklahoma Physical Education Standards Curriculum Resource Project, applicants will need to submit proof of auto insurance at the time of application.

SCOPE AND SEQUENCE OF WORK –

JUNE 2016

- Curriculum Resource Project writers will attend the first in-person meeting. The **June** meeting will serve to outline to the participant expectations and provide training needed to begin developing products that will comprise the Physical Education Standards Curriculum Resource Project.
- Curriculum Resource Project writers will:
 - Begin to develop products outlined in in-person meeting.
 - Meet virtually with their grade-level or course team members to develop products.
 - Meet virtually with the Director of Physical Education as needed.
 - Make adjustments to the products based on feedback received by the Director of Physical Education for the OSDE.
 - Meet production deadlines outlined by the Director Physical Education for OSDE.

July, 2016

- Curriculum Resource Project writers will attend the 2nd in-person meeting.
- Curriculum Resource Project writers will:
 - Continue developing products that will comprise the Oklahoma Physical Education Curriculum Resource Project.
 - Meet virtually with their grade-level or course team members to develop products.
 - Meet virtually with the Director of Physical Education as needed.
 - Make adjustments to the products based on feedback received by the Director of Physical Education.
 - Meet product deadlines outlined by the Director of Physical Education.

August, 2016

- Curriculum Resource Project writers will attend the 3rd in-person meetings to collaborate on resource development for the Oklahoma Physical Education Standards Curriculum Resource Project.
 - Continue developing products that will comprise the Oklahoma Physical Education Curriculum Resource Project.
 - Meet virtually with their grade-level or course team members to develop products.
 - Meet virtually with the Director of Physical Education as needed.
 - Make adjustments to the products based on feedback received by the Director of Physical Education.
 - Meet product deadlines outlined by the project manager.
 - Submit final products to the Director of Physical Education at the Oklahoma State Department of Education.

APPLICATION SUBMISSION

Applications can be submitted by e-mail or by mailing them to:

Sherry Fisher
Director of Physical Education
Oklahoma State Department of Education
2500 N. Lincoln Blvd.
Oklahoma City, Ok 73105
Sherry.Fisher@sde.ok.gov

QUESTIONS

For questions regarding the project or the application contact:

Sherry Fisher
Director of Physical Education
Oklahoma State Department of Education
2500 N. Lincoln Blvd.
Oklahoma City, Ok 73105
Sherry.Fisher@sde.ok.gov
405-522-4499 (Office)
918-289-6599 (Cell Phone)

ACKNOWLEDGMENT

I understand that completing this application does not guarantee my selection to participate in this project. I further acknowledge that if selected I will abide by any non-disclosure agreement and rules of procedure by which the project would operate.

SIGNATURE

DATE