

RSA Timeline - Due Dates for 2013-14 School Year

All Oklahoma School Districts must submit their district and site RSA plans to meet the requirements for the reading goal, required assessments, and reporting for the 2013-2014 school year.

Friday, August 30, 2013, Submit Annual District Reading RSA Plan *Data is submitted online through the SSO [\(SSO\) link](#)*

Complete all sections of Elementary Reading Plan
All Associated Sites are certified by School Site Principals
District Plans are certified by District Superintendent
Submitted for Approval to Oklahoma State Dept. of Education

In order for a district NOT to electronically submit Reading Sufficiency Plan to OKSDE for approval, all of the following conditions must be met:

Have All Site Plans Been Previously Approved by OKSDE?
Were There No Changes in Expenditures from The Previous School Year?
Do All Site Expenditures Meet The Following Criteria? <ul style="list-style-type: none"> o Individual and small group tutoring o Purchase of a training in the use of screening and assessment measures o Summer Reading Academy school programs o Saturday School Programs
Are All of Your Sites Meeting 100% of The RSA Goal Calculator?
No School Sites on Needs Improvement List?

If any responses from the above are “NO” then the Annual District Reading RSA Plan must be electronically submitted for approval by **August 30, 2013**.

Tuesday, October 1, 2013, Beginning-of-Year (BOY) Report -*Data is submitted online through the SSO. [\(SSO\) link](#)*

GOAL CALCULATOR (Final Calculation is the Percentage of students reading at or above grade level)
RSA Child Count(Must be certified by District Superintendent through SSO)

Provide written notification to parents of (K-3) students reading below grade level with the following information:

A description of the current services that are provided to the student
A description of the proposed supplemental instructional services and supports that will be provided to the student that are designed to remediate the identified area of reading deficiency;
That the student will not be promoted to the fourth grade if the reading deficiency is not remediated by the end of the third grade, unless the student is exempt for good cause
Strategies for parents to use in helping their child succeed in reading proficiency
That while the results of the criterion-referenced test administered are the initial determinant, they are not the sole determiner of promotion and that portfolio reviews and assessments are available
Implementation of the specific criteria and policies of the school district for midyear promotion

By End of Second Quarter According to School District's Approved Calendar

Provide written notification to parents of (K-3) students reading below grade level with the following information:

Student has been identified as having a substantial deficiency in reading;
Are on an Academic Progress Plan (APP), formally known as “Program of Reading Instruction”
Student has potential need to attend a Summer Academy Reading Program.

Friday, April 4, 2014 – SARP Report (use Mid-Year test scores) *Data is submitted online through SSO [\(SSO\) link](#)*

Submit SARP Child Count
Submit the names of qualified teachers to teach the 2014 Summer Academy Reading Program and Assurance Statement for Project Code 367 (Submitted by District Superintendent through SSO)
Dates and Times of SARP Operation

Friday, May 30, 2014 – End-of-Year Report *Data is submitted online through the SSO [\(SSO\) link](#)*

ENTERED(Number of students who were identified as below benchmark on approved screen that moved into site after BOY Report)
EXITED(Number of students who were identified as below benchmark and left or moved from site)
COMPLETED (equal to or less than BOY+Entered-Exited=Completed) NOTE: Only those students who moved from the school site are subtracted, otherwise, students who were tested with the district approved assessment and are now on level are entered as completed program
NUMBER of Third Grade STUDENTS PROMOTED FOR GOOD CAUSE EXEMPTIONS
NUMBER of RETENTIONS for Kindergarten, First, Second, and Third Grade