



Janet Barresi  
State Superintendent of Public Instruction  
State of Oklahoma

### MEMORANDUM

TO: The Honorable Members of the State Board of Education

FROM: Janet Barresi

DATE: March 28, 2013

SUBJECT: Sponsorship/Donation Report and Recommendation

Pursuant to 70 O.S. §70 3-104(12), the State Board of Education is authorized to accept and provide for the administration of any land, money, buildings, gifts, donations or other things of value which may be offered or bequeathed *to the schools* under the supervision or control of said Board. In accordance with OSDE's sponsorship/donation acceptance policy, this means that *donations that will benefit public schools can be accepted by the State Board for use*. This includes but is not limited to donations of gifts or money to assist with providing professional development, training, seminars, etc. to schools and/or school staff.

OSDE has received \$500 as donation from Hitch Enterprises in Guymon, Oklahoma, for professional development activities for elementary school teachers in the state. The donation will benefit the public schools and therefore in compliance with the law.

JB:ms  
Attachment

# Gift/Donation Solicitation; Acceptance Policy | 2012

## Attachment A

### Sponsorship/Donation Approval Form

Thank you for your interest in donating to the Oklahoma State Department of Education. Your gift will be used for the benefit of Oklahoma public schools. In order to process your gift, please provide the below information:

1. Name, Address & Phone Number of Donor: Hitch Enterprises  
309 Northridge Circle, Guymon, OK 73942  
(580) 338-8575
2. Description of the gift/ donation: Monetary donation
3. Value of the gift/donation: (market value): \$ 500
4. What is your intended purpose or use for this gift? \_\_\_\_\_  
Gift will be used provide professional development activities for elementary school teachers
5. Do you have or are currently seeking to establish a contractual relationship with OSDE? If so, please disclose the nature of the contractual relationship: No

3-20-13  
DATE:

  
(Signature and Title of Donor) President CEO

#### INTERNAL OSDE USE ONLY

OSDE Received application: 3-20-13  
Date

This Application Is: \_\_\_\_\_ Accepted by the State Board of Education on \_\_\_\_\_  
Rejected by the State Board of Education on \_\_\_\_\_

**RETURN FORM TO:** Oklahoma State Department of Education  
Director of Financial Services  
2500 North Lincoln Boulevard, Room 415  
Oklahoma City, OK 73105