

## **2013–2014 DUE DATES**

### Oklahoma State Department of Education School Personnel Records

- Superintendent's Contract: 15 days after signing
  
- Initial Personnel Reports: Tuesday, October 1, 2013
  
- Administrators' Salary and Fringe Benefit Report: Pulled from the Initial Personnel Report in October
  
- Local School District's Salary Schedule: Friday, November 15, 2013
  
- Final Personnel Reports: Monday, February 3, 2014
  
- End-of-Year Personnel Reports and Certified Substitute Teachers:  
Monday, June 16, 2014