



JOY HOFMEISTER

STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

Standards Process Steering Committee Transparency Policy

Meeting notice shall be filed with the Secretary of State and posted on the State Superintendent's website no later than forty-eight hours prior to the start of all meetings;

Meeting agenda shall be posted on the State Department of Education website no later than twenty-four hours prior to the start of all meetings;

All meetings shall be open to the public;

The Committee may meet in closed session only after a motion to do so is approved by a 3/4th's vote of a quorum of members present;

The chairman of the Committee shall cause to be prepared a summary of all meetings which shall be posted on the State Department of Education's website within 48 hours of adjournment;

Open meetings requirements (for reference only):

Meeting agendas are required to be posted only 24 hours in advance. 25 O.S. §303

Executive session (closed to the public) requires approval by a majority of a quorum present. 25 O.S. §307(E)

Minutes of meetings shall be open to public inspection but are not required to be published on agency websites. Also, minutes are generally not available within 48 hours. The minutes are approved at the next meeting. 25 O.S. §312(A)