

**Talent Pool Recommendation Form**  
**Incomplete forms will be eliminated from this process.**

We invite you to recommend distinguished classroom teachers and/or principals who have demonstrated all of the following:

- Exceptional educational talent as evidenced by effective instructional practices and student learning results in the classroom and school;
- Exemplary educational accomplishments beyond the classroom that provide models of excellence for the profession;
- Individuals whose contributions to education are largely unheralded yet worthy of the spotlight;
- Early- to mid-career educators who offer strong long-range potential for professional and policy leadership; and
- Engaging and inspiring presence that motivates and impacts students, colleagues and the community.

Please complete a separate form for each individual including a one-page letter explaining how this person meets the criteria outlined. Please include a resume for each recommendation.

**THIS IS A CONFIDENTIAL PROCESS.**  
**Individuals should not be aware of this recommendation.**

Name of Recommended Educator: \_\_\_\_\_

Classroom Teacher: \_\_\_\_\_ Principal: \_\_\_\_\_ Other (specify): \_\_\_\_\_

For Teachers--Grade(s) currently teaching: \_\_\_\_\_ For Principals--Grade levels in building: \_\_\_\_\_

\_\_\_\_\_ Mathematics \_\_\_\_\_ Reading/English/Language Arts

\_\_\_\_\_ Social Studies \_\_\_\_\_ Foreign Language (specify) \_\_\_\_\_

\_\_\_\_\_ Science \_\_\_\_\_ Other (specify) \_\_\_\_\_

\_\_\_\_\_ Fine Arts

Total Years in Education: \_\_\_\_\_ If a principal, number of years as an administrator: \_\_\_\_\_

Will the recommended educator be at the same school site next year? \_\_\_\_\_

School District: \_\_\_\_\_

School Name: \_\_\_\_\_

School Mailing Address, City, Zip: \_\_\_\_\_

School Area Code and Phone Number: \_\_\_\_\_

Educator's Supervisor: \_\_\_\_\_ Supervisor's Email: \_\_\_\_\_

**RATE** educator from 1-10 (10 being highest) on the following four criteria and provide a paragraph to explain your rating. Be detailed and thorough, with examples whenever possible.

\_\_\_\_\_ 1. Exceptional educational talent as evidenced by effective instructional practices and student learning results in the classroom and school.

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\_\_\_\_\_ 2. Exemplary educational accomplishments beyond the classroom that provide models of excellence for the profession. Include committees, mentoring, awards, publications, and presentations.

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\_\_\_\_\_ 3. Strong long-range potential for professional and policy leadership, i.e., predict the educator's potential to remain in education for at least 25 more years and demonstrate leadership in the profession.

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\_\_\_\_\_ 4. Engaging and inspiring presence that motivates and impacts students, colleagues and the community. Do students perform at higher levels due to the educator, pursue certain careers, credit their success to the educator, etc.?

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Cite evidence of student achievement gains as a result of the educator's practices:

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Cite awards the educator has received:

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Other comments:

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**Education:**

| <u>Schools Attended</u> | <u>Degrees</u> | <u>Graduation Years</u> |
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Indicate ethnicity of educator being recommended:

- White
- Asian
- Hispanic or Latino
- Other (please specify): \_\_\_\_\_
- Black or African American
- Native American Indian or Alaska Native
- Native Hawaiian or Other Pacific Islander

List the names and phone numbers of three professional references other than you for the educator. We will call and interview them. They should know the educator currently and very well.

| Name | Title | ( )<br>Work Phone | ( )<br>Home Phone | Email |
|------|-------|-------------------|-------------------|-------|
|------|-------|-------------------|-------------------|-------|

| Name | Title | ( )<br>Work Phone | ( )<br>Home Phone | Email |
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| Name | Title | ( )<br>Work Phone | ( )<br>Home Phone | Email |
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Your Name: \_\_\_\_\_

Title: \_\_\_\_\_

District: \_\_\_\_\_

Relation to Recommended Educator (principal, colleague, etc.): \_\_\_\_\_

**Please return this form by May 31, 2013.**

Oklahoma State Department of Education  
Teacher and Leader Effectiveness Office  
ATTN: Ginger DiFalco, Coordinator  
2500 North Lincoln Boulevard, Room 1-12  
Oklahoma City, Oklahoma 73105-4599

You may direct questions to:

[Ginger.DiFalco@sde.ok.gov](mailto:Ginger.DiFalco@sde.ok.gov)

or

(405) 522-8298