

1705: FIRST INTERVENTION VISIT

IDEA, Part C requires early intervention services to begin within a timely period after the date of parental consent on the IFSP. SoonerStart defines “timely” as 15 working days after parental consent is obtained on the Initial IFSP and subsequent Annual IFSPs. The anticipated date of the first intervention visit by each service provider is recorded on the Service Delivery page of the IFSP in EdPlan as the “Begin” date.

If, during the IFSP meeting, the parent/caregiver declines to schedule the first intervention visit within 15 working days, the actual agreed upon first visit date should be entered as the “Begin” date on the service delivery page of the IFSP even if more than 15 working days in the future. Do not enter a ***placeholder*** date to satisfy the 15 day timely services requirement.

Following the completion of the first intervention visit, the service provider should enter the date in the First Intervention Visit Log in EdPlan. Do not enter the anticipated first visit date – only the actual first visit date. If the date of the first visit occurred more than 15 working days from the IFSP date, the reasons for delay will automatically populate. The Service provider should select if the delay was attributed to the family, staff or weather reasons and select Save and Continue.

When more than one service provider is assigned to serve the family, the service provider who provides the first visit following the IFSP is responsible for entering the first visit date in the First Intervention Visit Log in EdPlan.

If attempts to contact the family are unsuccessful or the family withdraws from the program before the first intervention visit can be completed, the service provider should enter information in the Comment box on the First Intervention Visit Log stating that the visit did not occur due to family reasons. Select Save and Continue. An error message will populate but disregard and exit the First Intervention Visit Log.