

## AGREEMENT TO FURNISH FOOD SERVICE FOR THE SUMMER FOOD SERVICE PROGRAM

THIS AGREEMENT is made and entered between (vendor) \_\_\_\_\_  
and (sponsor) \_\_\_\_\_

WHEREAS the (vendor) \_\_\_\_\_ agrees to supply unitized meals  
(inclusive/exclusive) of milk and juice to (sponsor) \_\_\_\_\_  
with and for the rates herein listed:

Breakfast . . . \$ _____ each	Lunch . . . \$ _____ each
Snacks . . . \$ _____ each	Supper . . . \$ _____ each

It is further agreed that (vendor) \_\_\_\_\_, pursuant to the provisions of the Summer Food Service Program regulations, attached copy of which is part of this agreement, will assure that said meals meet the minimum meal pattern requirements as to components and portion sizes, and will maintain full and accurate records that the (sponsor) \_\_\_\_\_ will need to meet its responsibility including menu records containing the amount of food prepared and daily number of meals delivered by type.

These records must be reported to the (sponsor) \_\_\_\_\_ promptly at the end of the month. (Vendor) \_\_\_\_\_ agrees also to retain records required under the preceding clause for a period of three (3) years from the date of receipt of final payment under this agreement (or longer, if an audit is in progress);' and upon request, to make all accounts and records pertaining to the program available to representatives of the U. S. Department of Agriculture (USDA) and the General Accounting Office for audit or administrative review at a reasonable time and place.

This agreement shall be effective as of (date) \_\_\_\_\_ and conclude on (date) \_\_\_\_\_. It may be terminated by notice in writing given by either party hereto the other, at least thirty (30) days prior to the date of termination.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the dates listed below:

\_\_\_\_\_  
Sponsoring Organization

\_\_\_\_\_  
Food Service Provider

\_\_\_\_\_  
Title Date

\_\_\_\_\_  
Title Date

**Location of food preparation center(s):**