Project 723: Oklahoma Schools COVID-19 Prevention Program

Chelsea Hunt & Lyric Jackson

OKLAHOMA Education

ELC Reopening Schools Grant

The ELC Reopening Schools Grant (**Project 723**) is funded by the Centers for Disease Control and Prevention (CDC) in collaboration with the Oklahoma State Department of Health (OSDH). The Oklahoma State Department of Education (OSDE) is the sub-recipient ensuring funds are disseminated to schools, monitoring grant progress, and reimbursing for allowable expenses.

Project 723 Agenda

- Mid-Year Evaluation
- Nuggets of Wisdom
  - Claims Process
  - Allowable Expenses
  - Grant Deadlines
  - Tech Tuesdays
- Q & A

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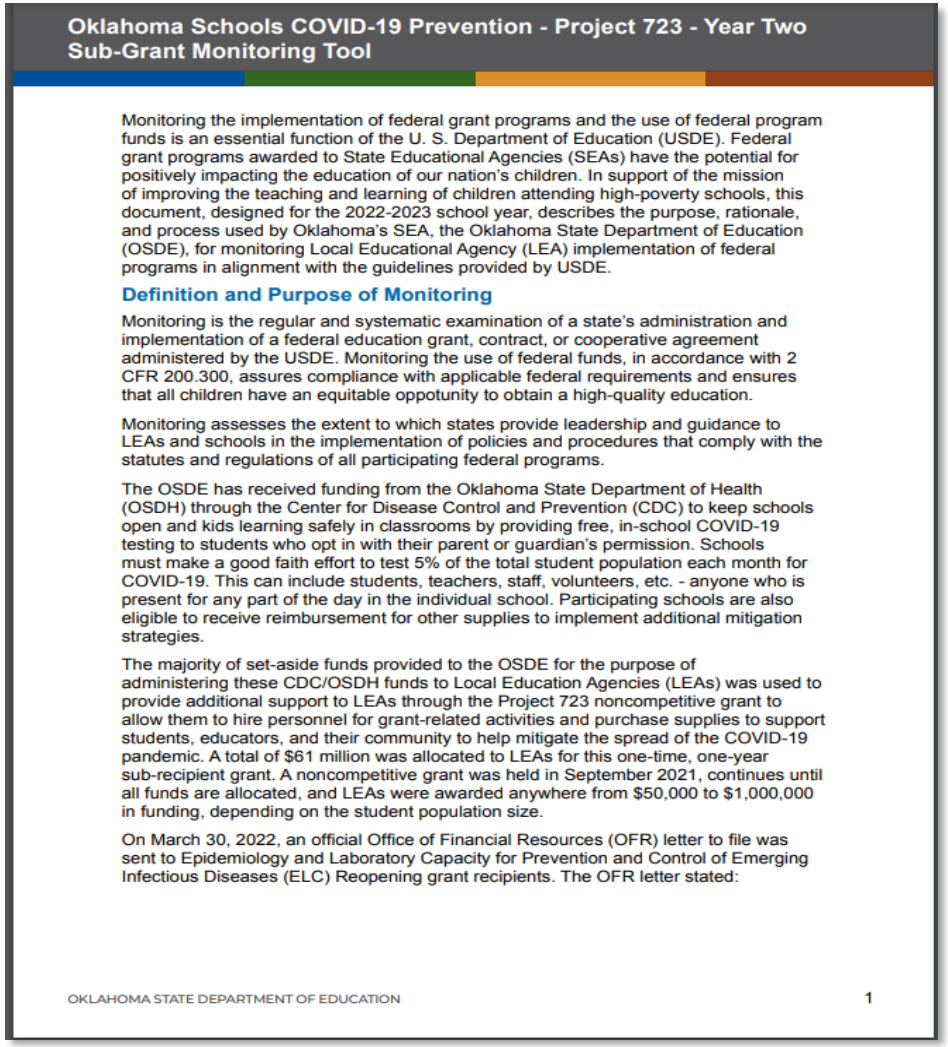
The “Why” of Monitoring

Monitoring the use of federal funds, in accordance with **2 CFR 200.300**, assures compliance with application federal requirements and ensures that all children have an equitable opportunity to obtain a high-quality education.

Mid-Year Evaluation



Oklahoma Schools COVID-19 Prevention - Project 723 - Year Two
Sub-Grant Monitoring Tool

Monitoring the implementation of federal grant programs and the use of federal program funds is an essential function of the U. S. Department of Education (USDE). Federal grant programs awarded to State Educational Agencies (SEAs) have the potential for positively impacting the education of our nation's children. In support of the mission of improving the teaching and learning of children attending high-poverty schools, this document, designed for the 2022-2023 school year, describes the purpose, rationale, and process used by Oklahoma's SEA, the Oklahoma State Department of Education (OSDE), for monitoring Local Educational Agency (LEA) implementation of federal programs in alignment with the guidelines provided by USDE.

Definition and Purpose of Monitoring

Monitoring is the regular and systematic examination of a state's administration and implementation of a federal education grant, contract, or cooperative agreement administered by the USDE. Monitoring the use of federal funds, in accordance with 2 CFR 200.300, assures compliance with applicable federal requirements and ensures that all children have an equitable oppotunity to obtain a high-quality education.

Monitoring assesses the extent to which states provide leadership and guidance to LEAs and schools in the implementation of policies and procedures that comply with the statutes and regulations of all participating federal programs.

The OSDE has received funding from the Oklahoma State Department of Health (OSDH) through the Center for Disease Control and Prevention (CDC) to keep schools open and kids learning safely in classrooms by providing free, in-school COVID-19 testing to students who opt in with their parent or guardian's permission. Schools must make a good faith effort to test 5% of the total student population each month for COVID-19. This can include students, teachers, staff, volunteers, etc. - anyone who is present for any part of the day in the individual school. Participating schools are also eligible to receive reimbursement for other supplies to implement additional mitigation strategies.

The majority of set-aside funds provided to the OSDE for the purpose of administering these CDC/OSDH funds to Local Education Agencies (LEAs) was used to provide additional support to LEAs through the Project 723 noncompetitive grant to allow them to hire personnel for grant-related activities and purchase supplies to support students, educators, and their community to help mitigate the spread of the COVID-19 pandemic. A total of $61 million was allocated to LEAs for this one-time, one-year sub-recipient grant. A noncompetitive grant was held in September 2021, continues until all funds are allocated, and LEAs were awarded anywhere from $50,000 to $1,000,000 in funding, depending on the student population size.

On March 30, 2022, an official Office of Financial Resources (OFR) letter to file was sent to Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC) Reopening grant recipients. The OFR letter stated:

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Sub-Grant Monitoring Tool – will provide full details of the monitoring process.

Helpful Resources:

1. Project 723 Monitoring Newsletter
2. Project 723 Website

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Reporting Documents

Oklahoma Schools COVID-19 Prevention - Project 723 - Year Two
REPORTING COVER SHEET

DISTRICT NAME

SCHOOL SITE NAME

YEAR

☐ 2022-2023

TOTAL AMOUNT OF APPROVED BUDGET (SELECT ONE):

☐ MID-YEAR EVALUATION – FEBRUARY 15, 2023

☐ CLOSEOUT/FINAL EVALUATION – JULY 31, 2023

SUPERINTENDENT OF SCHOOLS SIGNATURE

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Reporting Cover Sheet- must be included and signed by the superintendent.

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Reporting Documents - 2

Oklahoma Schools COVID-19 Prevention - Project 723
Year Two Mid-Year Budget Narrative - Due: February 15, 2023

	Total Award	Total Funds Spent as of 1/31/23	Explanation of Funds Spent
Travel – Include mileage reimbursement, hotel, per diem, student transportation costs, airfare, and conference registration for travel approved in the original budget.			(Ex.: Travel costs for 3 staff to attend the state distance learning conference @ $1,000/staff).
Equipment – The Federal definition is a single unit item with a cost of $5,000 or more and a shelf life of one year. LEAs should use the written definition of equipment found in their purchasing policies and include a copy if different from the Federal definition.			
Supplies – Consumable and non-consumable supplies that may include computers and technology costs. Depending on the LEA definition of equipment (see above)			
Contractual – Contractual agreements for goods and service delivery that cannot be provided by an existing LEA staff member.			
Other – Other costs not allocated to any other line item above (salaries/benefits, rent, utilities, postage, shipping, etc.)			
Total Indirect Costs			
Total Direct Costs			

* Attach an OCAS Expenditure Report reflecting reporting period 07/01/2022 to 02/15/2023 to this document. At least two claims must be submitted prior to Feb. 15. **Attach documentation of consent forms on file, SIRS reporting, and COVID-19 testing plan.

Budget Narrative: Explain any funds that have not been spent and the reason they have not been spent (for example, "Funding was delayed due to lack of inventory for computers") and provide a timeline for when these funds will be spent prior to June 30, 2023, for each line item. Add pages as needed.

Mid-Year Budget Narrative – must be filled out completely. Put $0 if nothing claimed.

Oklahoma Schools COVID-19 Prevention - Project 723 Year Two
Mid-Year Grant Evaluation - Due Feb. 15, 2023

SUMMARY OF WHAT HAS BEEN COMPLETED AS OF JANUARY 31, 2023 (NO MORE THAN ONE PAGE):

HAVE YOU MADE ANY CHANGES TO YOUR ORIGINAL GRANT? PLEASE EXPLAIN.

PLEASE HIGHLIGHT ANY CHALLENGES OR SUCCESSES THAT YOUR SCHOOL DISTRICT EXPERIENCED WITH THE COVID-19 PREVENTION GRANT PROJECT 723 FOR YEAR TWO?

PROVIDE A REVISED TIMELINE FOR COMPLETING YOUR COVID-19 PREVENTION GRANT PROJECT 723 BY JUNE 30, 2023.

Activity	Person(s) Responsible	Time Frame

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Mid-Year Evaluation – must have each section completed.

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Reporting Documents - 3

The required **supporting documentation** must be submitted:

- School district's **COVID-19 testing plan**
- **OCAS Expenditure Report**: 07/01/2022 – 01/31/2023
- **Consent Forms**: an Assurance Letter signed by Superintendent
- **SIRS Test Results**: export a PDF of test results onsite testing date of application approval to 01/31/2023

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Where should reports be submitted?

- Districts **must** submit mid-years reviews to the Office of Innovation email at **officeofinnovation@sde.ok.gov**.
  - Do not submit to individual team members.
  - Use **Project 723 Mid-Year Review** **(insert district name)** in subject email line.
  - If files are too large, reach out to the Project 723 team directly for an alternative submission method.

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Who reviews submitted reports?

Grant Director	Program Manager II	GMS Specialist I	Claims Auditor
Chelsea Hunt (405) 521-3459	Lyric Jackson (405) 521-6474	Precious Williams (405) 522-4895	Abby Anderson (405) 521-6428
Reviewing Districts A-D	Reviewing Districts E-Ma	Reviewing Districts Mc-Se	Reviewing Districts Sh-Z

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How are reports assessed?

Oklahoma Schools COVID-19 Prevention - Project 723 - Year Two
Desk and Site Visit Monitoring Checklist

This guide has been developed by the Oklahoma State Department of Education to assist sub-grantees in fulfilling their fiduciary responsibility to safeguard grant funds and ensure funds are used for the purposes for which they were awarded in Oklahoma Schools COVID-19 Prevention Project 723. In their review, the Executive Director of Innovative Programs will be focusing on the sub-grantee's fiscal accountability and financial compliance. Answers in the affirmative ('Yes') to the questions in this guide indicate compliance. Answers in the negative ('No') indicate that the grantee may be out of compliance with a grant requirement and should take immediate action to comply.

DATE _____ **Person Completing** _____

Administration/Purchasing			
Description	**Yes**	**No**	**N/A**
1. Does the sub-grantee ensure progress reports are submitted on time?			
2. Does the sub-grantee ensure expenditure reports are submitted on time?			
3. Does the sub-grantee ensure that the Special Conditions (e.g., CLIA Certificate, Good Faith Effort 5% Testing, etc.) associated with the grant have been met?			
4. Does the sub-grantee ensure financial reporting is accurate, current, and ensures complete disclosure of financial results?			
5. Do the sub-grantee accounting records include support documentation such as invoices, contracts, award documents, etc.?			
6. Does the sub-grantee maintain effective internal control and accountability for all grant cash, property, and other assets, ensuring it is used solely for authorized purposes?			
7. Do actual expenditures or outlays reconcile with budgeted amounts for the grant?			
8. Does the sub-grantee provide evidence of the results from the Debarment and Suspension database prior to making purchases exceeding $25,000?			
9. Does the sub-grantee provide evidence that a purchase order was created prior to making all purchases for the grant?			
10. Does the sub-grantee have a COVID-19 Testing Plan in place with procedures for ensuring that all students have access to an education during COVID-19?			
11. Does the sub-grantee have evidence of notifications sent to parents/guardians explaining consent for COVID-19 testing? Does the sub-grantee have consent forms on file for minors (e.g., students) and adults participating in COVID-19 on-site testing?			
12. Does the sub-grantee have written procedures for assessing and addressing gaps in services resulting from the COVID-19 epidemic?			
13. Does the sub-grantee provide evidence they have involved county health departments in their community in COVID-19 testing efforts of their Project 723 Grant funds?			
Additional Comments			

Desk and Site Visit Monitoring Checklist

These **two** documents are used by the Project 723 team to provide a **snapshot** of **required** documentation and the team will denote whether you are in or out of **compliance**.

Oklahoma Schools COVID-19 Prevention - Project 723 - Year Two
Risk Assessment Monitoring Matrix

		Risk Level			Comments/Instructions
Criteria		**Low**	**Moderate**	**High**	
Pre-Award Risk Assessment					
1	**Rating Assigned Prior to Award**				Enter the risk level assessed in the pre-award risk assessment. Monitoring during the award should be conducted at this level until such time as the granting agency feels it may be modified.
February 2023 Mid-Year Performance					
2	**COVID-19 Testing Plan and Consent Forms are filed:**				
Low =	Acceptable - Plan Uploaded and Consent Forms on file				Assess the sub-grantee's compliance with COVID-19 Testing Plan and Verification of Consent Forms (minors and adults) on file.
Moderate =	No Plan Uploaded and No Consent Forms on file				
High =	No Plan Uploaded and No Consent Forms on file after prior communications sent				
3	**Progress Reports are filed:**				
Low =	On Time				Assess the sub-grantee's compliance with timely progress reporting.
Moderate =	Usually on Time				
High =	Consistently Late				
4	**Progress is:**				
Low =	Acceptable				Assess the sub-grantee's quality of progress to date. If there are concerns about the level of progress achieved, grantee should be ranked as moderate or high risk
Moderate =	Slightly Behind Schedule				
High =	Not Started or Significantly Behind Schedule				
5	**Financial Reports are filed:**				
Low =	On Time				Asses the sub-grantee's compliance with timely financial reporting.
Moderate =	Usually on Time				
High =	Consistently Late				
6	**Quality of Financial Reporting:**				
Low =	Acceptable/No Errors				Assess the sub-grantee's quality of financial reporting. If report contains errors or is incomplete, sub-grantee should be ranked moderate or high risk.
Moderate =	Minor Errors Detected				
High =	Numerous Errors Detected				
Total Score					

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Risk Assessment Monitoring Matrix

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Compliance or Risk Level Notifications

Once mid-year reviews have been completed, grantees will receive an email stating the following:

- Your grant is **compliant**
- Your grant has received a **moderate-risk** ranking
- Your grant has received a **high-risk** ranking

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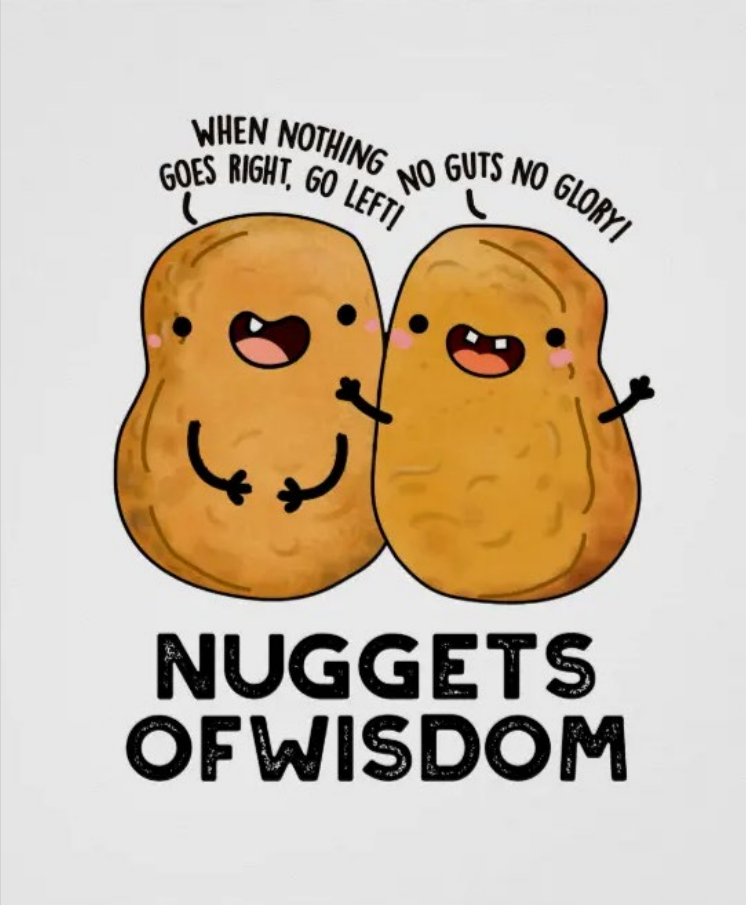
Project 723 Nuggets of Wisdom



We are thankful for your participation in Year Two of Project 723!

We have created various guidance resources to help our grantees, so please visit our website for current and future resources.

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Claims Process

- Each claim goes through a **reviewal process**.

- Helpful Links:
  - Project 723 Claims Webinar
  - Project 723 Claims PowerPoint
  - Project 723 Claims Newsletter
  - District Claims Checklist

Oklahoma Schools COVID-19 Prevention - Project 723
DISTRICT CLAIMS CHECKLIST

CHECKLIST INSTRUCTIONS:

Project 723 Grantees must use the District Claims Checklist to help prevent districts' claims from being rejected and decrease delays in receiving a reimbursement check.

- ☐ Reporting Period (first day of month, last day of month)
- ☐ **Project No**: 723 ; **Name**: OK Schools COVID-19 Prevention
- ☐ Signature by Superintendent or Authorized Representative
- ☐ **Fiscal Year Budgeted** shows the total amount district been awarded
- ☐ **Beginning Approved** (Budgeted) Balance Matches Budget Detail
- ☐ Order Date (**date of P.O.**) must occur before Warrant Date (**date paid**)
- ☐ Payments made with district credit cards (aka Payment Agents) must have each vendor name listed. Example: Visa/Holiday Inn
- ☐ Verify invoices:
  - ☐ Are clear, legible, and in order (SER, DER, supporting documents)
  - ☐ Match Summary and Detailed Expenditure Reports (SER/DER)
  - ☐ Include PO No and Project No that are visibly written
  - ☐ Indicate which charges are coded to Project 723 on documents
  - ☐ Have site codes that match both GMS and SPR
  - ☐ Reflect vendor names that match expenditure reports
- ☐ Confirm all Personnel is validated in SPR
- ☐ Ensure a contract and W-9 Form is included for any contract services
- ☐ Ensure all supporting documents are included with each claim
- ☐ SER/DER and supporting documents are in one report

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Allowable Expenses and Coding

Oklahoma Schools COVID-19 Prevention - Project 723 - Year Two
ALLOWABLE & UNALLOWABLE EXPENSES

The ELC Reopening Schools Grant (Project 723) is funded by the Centers for Disease Control and Prevention (CDC) in collaboration with the Oklahoma State Department of Health (OSDH). The Oklahoma State Department of Education (OSDE) is the sub-recipient ensuring funds are disseminated to schools, monitoring grant progress, and reimbursing schools for allowable expenses.

The OSDE must follow a review and approval process from the OSDH and CDC prior to an expense being deemed allowable or unallowable.

If an item is not listed below, please check with OSDE prior to purchase to ensure that the item is an allowable cost.

ALLOWABLE EXPENSES: Year Two (11/1/2022 thru 6/30/2023)

Expenditure	Allowable (Y/N)	Additional Guidance
New Personnel	Yes	Districts may hire new employees including nurses (RN, LPN, CNA), nurse aides, case and contact investigators/tracers, administrative assistants, secretaries, other staff services to complete tracking and reporting, custodial staff to clean school sites and surfaces, counselors, and occupational therapists to provide wrap-around services.
Existing Personnel	Yes, but only for grant-related activities.	Project 723 funds cannot be used to supplant. › Job responsibilities must change to include grant-related activities. › Compensation and benefits for the portion of time spent on grant-related activities is allowable. *For example, nurse salaries and benefits. If a nurse or any existing employee spends 50% of their time on grant-related work, then 50% of salary and benefits would be an allowable cost. › Grant may be used to pay COVID-related overtime expenses. Revised job responsibilities, timesheets or time and effort forms must be submitted for existing employees' additional time spent on grant-related activities for employees.

The Allowable & Unallowable Expense Document and OCAS Coding can both be found on the Project 723 website.

Any questions regarding **allowable** items please reach out to **OSDE's Project 723** team.

PROJECT 723 OCAS CODING

Salary	Function	Object	Special Notes
Nurses	2132	100	*Must have benefits listed as well - Object 200*
Janitors/ Custodians	2620	100	*Must have benefits listed as well - Object 200*
Secretaries	2410/2490	100	*Must have benefits listed as well - Object 200*
Contact Tracers	2132	100	*Must have benefits listed as well - Object 200*
Other Staff Services	2575	100	*Must have benefits listed as well - Object 200*
*Contract Services	Varies	300	*No Benefits needed*
*Janitorial Contract Services	2620	400	*No Benefits needed*
Substitutes - Contact Tracer, Nurse	2132	300	If the substitute is performing COVID-related duties, the personnel cost is covered, but if the substitute is not doing COVID-related duties it is not covered. Employees must be listed on the personnel tab and validated in SPR.
Substitutes - Custodians	2620	300	If the substitute is performing COVID-related duties, the personnel cost is covered, but if the substitute is not doing COVID-related duties it is not covered. Employees must be listed on the personnel tab and validated in SPR.

Supplies	Function	Object	Special Notes
Medical Supplies	2132	600	*See Year 2 Allowable & Unallowable Expenses
Portable Handwashing Sinks	2132	600	*See Year 2 Allowable & Unallowable Expenses
Hygiene/ Cleaning/ Custodial	2620	600	
Portable Air Purifiers	2620	600	
Dry Hydrogen Peroxide Systems	2620	600	
Filters	2620	600	*See Year 2 Allowable & Unallowable Expenses
*Furniture	2132	600	*If per unit cost is over $5,000 Object code is 700* *See Year 2 Allowable & Unallowable Expenses

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Grant Deadlines

6. What deadlines do I need to meet?

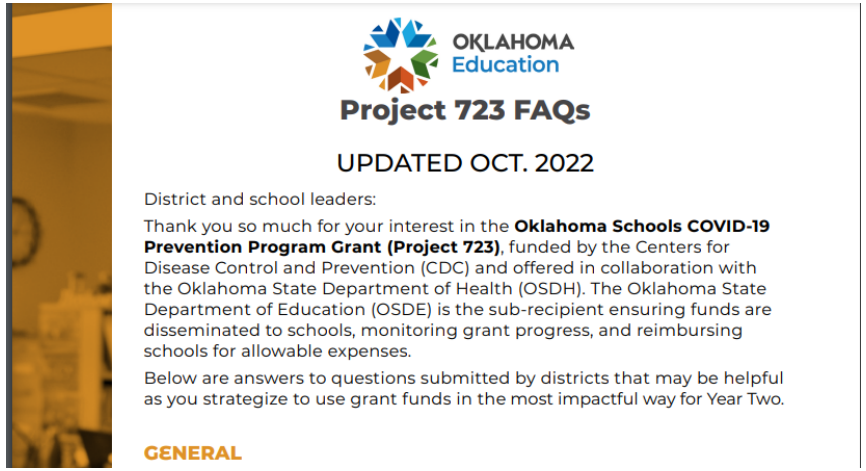
December 16, 2022	Last day to file a 7/1/2022 - 10/31/2022 payable claim
February 15, 2023	Mid-Year Budget Narrative Mid-Year Evaluation e.g., Supporting Documentation
Feb. 15-28, 2023	Monitoring Window
May 31, 2023	Desktop Review Last day to apply for Project 723
June 1, 2023	Last day to file a payable claim to guarantee payment by 6/30
June 30, 2023	All funds must be expended
July 31, 2023	Final Budget Narrative Final Evaluation Last day to file claims
September 1, 2023	Closeouts Due
Refer to Personnel Section	School Personnel Records dates

22. What are the School Personnel Records (SPR) deadlines and who can I contact for SPR questions?

CLOSED for auditing/maintenance	Superintendent has rights to REOPEN
Feb 1 – 15	Nov 1 – Dec 15
May 16 – 31	Feb 15 – May 15
Oct 16 – 31	
Dec 16 – 31	

For other questions regarding SPR, contact Heather Young at Heather.Young@sde.ok.gov or Ashlee Parker at Ashlee.Parker@sde.ok.gov.

All **deadlines** are found in the Project 723 FAQ page located on the Project 723 Website.



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Project 723 FAQs

UPDATED OCT. 2022

District and school leaders:

Thank you so much for your interest in the **Oklahoma Schools COVID-19 Prevention Program Grant (Project 723)**, funded by the Centers for Disease Control and Prevention (CDC) and offered in collaboration with the Oklahoma State Department of Health (OSDH). The Oklahoma State Department of Education (OSDE) is the sub-recipient ensuring funds are disseminated to schools, monitoring grant progress, and reimbursing schools for allowable expenses.

Below are answers to questions submitted by districts that may be helpful as you strategize to use grant funds in the most impactful way for Year Two.

GENERAL

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Tech Tuesdays

Project 723 Tech Support Survey

The Office of Innovation is looking to gauge interest for Tech Tuesdays where you can meet virtually and ask questions regarding your Project 723 grant tech (e.g., GMS) needs.

Tech Tuesdays will be scheduled the second Tuesday of every month at **9am** and **3pm**.

- An email will be sent to Project 723 grantees with **registration links**.
- If there is a **conflict**, a memo will go out immediately to let all know.

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Project 723 Website

Home / Oklahoma Schools COVID-19 Prevention Project 723

Oklahoma Schools COVID-19 Prevention Project 723

In light of how important in-person learning is to students and families, the Oklahoma Schools COVID-19 Prevention Project aims to keep schools open and kids learning safely in classrooms by providing free, in-school COVID-19 testing to students who opt in with their parent or guardian's permission.

Contact Information

- **Chelsea Hunt**
  Executive Director of Innovative Programs
  chelsea.hunt@sde.ok.gov
- **Lyric Jackson**
  Program Manager II
  lyric.jackson@sde.ok.gov
- **Precious Williams**
  Grants Management Specialist I
  precious.williams@sde.ok.gov
- **Abby Anderson**
  Claims Auditor
  abby.anderson@sde.ok.gov

Grant Overview

The ELC Reopening Schools Grant (Project 723) is funded by the Centers for Disease Control and Prevention (CDC) in collaboration with the Oklahoma State Department of Health (OSDH). The Oklahoma State Department of Education (OSDE) is the sub-recipient ensuring funds are disseminated to schools, monitoring grant progress, and reimbursing schools for allowable expenses.

To participate, schools must make a good faith effort to test onsite **5%** of the total school population each month for COVID-19. Eligible schools are also able to receive reimbursement for other supplies to implement additional mitigation strategies.

How to Apply

School districts may apply within the Grants Management System (GMS) located on Single Sign-On. Look for the grant name "OK Schls COVID-19 Prevention Proj. 723."

Year 2 applications opened on July 1, 2022. The application will remain open until May 31, 2023, or until all funds have been allocated (whichever comes first).

Oklahoma Schools COVID-19 Prevention Project 723 Resources

Please visit the Oklahoma State Department of Health (OSDH) Project 723 Webpage to learn more about the grant and access resources including talking points for schools, testing guidance, a sample email to parents and more. This site also contains enrollment and OSDH contact information.

- COVID-19 Testing & Ordering Guidance for Schools (updated Mar. 2022)
  View step-by-step guidance for schools to establish testing permissions, order tests and PPE, and report test results.
- COVID-19 Testing and Reporting Processes
- Onsite COVID-19 Testing Recommendations for Schools *(updated Aug. 2022)*
- Resources for Oklahoma Schools to Provide COVID-19 Testing *(updated Aug. 2022)*
- *What to Do After Receiving COVID-19 Test Results*

- Project 723 FAQs *(updated Oct. 2022)*
  View answers to questions submitted by districts that may be helpful as you strategize how to expend grant funds in the most impactful way.
- COVID-19 Testing Plan Template (Updated July 2022)
- ELC Incentive Plan Template
  Incentives are allowable and cannot exceed $25 per incentive. Districts must complete an ELC Incentive Plan Template and receive prior approval from OSDH/CDC before purchasing student incentives for grant-related activities. Return completed form to OSDE.

Consent Forms

- COVID-19 Testing Consent Form for Minors
- COVID-19 Testing Consent Form for Minors (Spanish)
- COVID-19 Testing Consent Form for Adults
- COVID-19 Testing Consent Form for Adults (Spanish)

How to **find** our website:

- Click direct link here
- Go to sde.ok.gov and search 723 in the search bar

Project 723 Claims

- Project 723 District Claims Checklist
- Project 723 Allowable & Unallowable Expenses *(Updated Dec. 2022)*
- Project 723 OCAS Coding *(updated Oct. 2022)*

Project 723 Personnel Reports

- Project 723 Timesheet Sample
- Project 723 Time and Effort Sample
- Project 723 Personnel Action Report Sample

Project 723 Grant Reporting

- Project 723 Sub-Grant Monitoring Tool *(updated Sep. 2022)*
- Project 723 Reporting Cover Sheet *(updated Sep. 2022)*
- Project 723 Risk Assessment Monitoring Matrix *(updated Sep. 2022)*
- Project 723 Mid-Year Budget Narrative *(updated Sep. 2022)*
- Project 723 Mid-Year Evaluation *(updated Sep. 2022)*
- Project 723 Final Evaluation Budget Narrative *(updated Sep. 2022)*
- Project 723 Final Evaluation *(updated Sep. 2022)*
- Project 723 Desk & Site Visit Monitoring Checklist *(updated Sep. 2022)*

Project 723 News & Updates

- Annual OSDE Grants Management Training | PowerPoint (Dec. 13, 2022)
- Project 723 Application Webinar | PowerPoint (Oct. 2022)
  Watch this recording to learn more about grant requirements, allowable expenses, budget parameters, and a step-by-step process for completing a Year Two application.
- Project 723 Claims Webinar | PowerPoint (Oct. 2022)
  Watch this recording to learn more about claims submissions, district claims checklist, and best practices to ensure a seamless reimbursement process for Year Two.
- Federal Programs: Lunch & Learn (Aug. 30, 2022)
  Speakers include: Michelle Dunn, Chelsea Hunt, Lyric Jackson & Matt Colwell
- SIRS Refresher Recorded Webinar *(updated Aug. 2022)*
- McKesson Supply Manager Training (Aug. 8, 2022)
  New ordering platform for COVID-19 rapid antigen tests and PPE.
- OSDH Oklahoma Schools COVID-19 Prevention Program Guidance (Jan. 2022)
- Project 723 Recorded Webinar (Nov. 10, 2021)
- Project 723 PPT (Nov. 10, 2021)
  This PPT includes a grant overview and information regarding the application process, allowable expenses, claims requirements, ordering PPE and testing kits, and more.
- Project 723 PPT (Sept. 22, 2021)
  This PPT includes general overview information about the grant, testing and budget parameters, logistics and more.

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Last updated on January 10, 2023

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Who Do Schools Contact?

- **Chelsea Hunt, MBA**
  Executive Director for Innovative Programs
  chelsea.hunt@sde.ok.gov

- **Lyric Jackson, MAL**
  Program Manager II
  lyric.jackson@sde.ok.gov

- **Precious Williams**
  Grants Management Specialist
  precious.williams@sde.ok.gov

- **Abby Anderson, M.Ed.**
  Claims Auditor
  abby.anderson@sde.ok.gov

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Thanks for all your efforts!

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