About Postsecondary Opportunities

High school graduation is an essential milestone for many students. Graduating from high school enables students to choose a future path – whether at a two- or four-year college, technical school, workforce training program or military – that aligns with their talents and passions. For this reason, graduation rates are an outcome indicator measuring how well we are supporting our students in gaining the postsecondary readiness they need to graduate ready for success. When aligned with a student’s Individual Career and Academic Plan (ICAP) postsecondary opportunities (PO) support graduation outcomes by engaging students in relevant experiences that prepare them for life after high school.

Acknowledging that students have different, individualized goals, multiple postsecondary readiness options are available. This allows districts to highlight local industry needs and approaches that support their students’ academic and career goals. Postsecondary options include:

- **Work-Based Internships**: Allow students to participate in immersive, experiential learning opportunities that build upon classroom skills and practical knowledge in a professional environment.
- **College-Prep Coursework**: Enable students to learn at a college-level pace and rigor and may provide opportunity to earn college credit based on test scores and college policies.
- **Dual (Concurrent) Enrollment**: Enable students to enroll in and engage with collegiate experience while earning credit in a college course offered through a local postsecondary institution.
- **CTE Certificate Program**: Allow students to earn industry certification through programs that combine classroom courses with skills-based practices and training.

In a year of distance, hybrid and face-to-face models, monitoring your coursework data will provide relevant information to help you answer several questions: **Who has access? Who needs access? What kinds of opportunities do we offer? How can we improve? and Which community partners can help?**
Coursework data aligns to both graduation and attendance outcomes so we ask that you review your real-time coursework data currently displayed in the Accountability Reporting application, prior to the Wave rolling over. Doing so allows you to:

- Identify 11th and 12th grade students who do not have access to or are not successfully participating in at least one postsecondary opportunity;
- Connect data from student’s individual and academic career plans to determine where you may need to expand offerings; and
- Make corrections in your local student information system to improve the accuracy of your data to inform next steps by resolving conflicts.

**Coursework Data within the Accountability Reporting Application:**

To access your coursework data, sign into Single Sign-On and click on Accountability Reporting.

Coursework data housed within the Accountability Reporting application allows you to monitor how well you are supporting ALL 11th and 12th grade students in gaining access to experiences that help prepare them for life after high school. Levels of data include **SCHOOL DATA, STUDENT DATA** and **REPORTS**. We will explore each level and connect the knowledge and actions each provides.

Click on **SCHOOL DATA** and then choose **SCHOOL COURSES** to display coursework information and enrollment for SY 2021.
In this example, we see that the site offers 714 different courses.

Review records for potential coding errors by filtering the Record Conflict column to Y.

Course record conflicts occur when course information provided to the Wave through your local student information system (SIS) does not display as expected.

In this example, the course description shows an AP course and the instructional level shows as general. If this is an AP course, correct the instructional level in your local SIS to show Advanced Placement.

View more information about each conflict by clicking on the Course Description or Y in the Record Conflict column. This will open a window that shows the Conflict Reason and suggestions to resolve the conflict in the Conflict Resolution section. To resolve a conflict, use one of the resolutions to correct the data in your local student information system (SIS) and then check back after 24 hours to confirm that the update has been made in your data here.
As mentioned, conflicts occur when course information provided to the Wave through your local student information system (SIS) does not display as expected. The table below shows you what we would expect to see for each type of opportunity.

<table>
<thead>
<tr>
<th>PS Type</th>
<th>OCAS Course Code</th>
<th>Instructional Level</th>
<th>Term Span</th>
<th># of Grades Expected</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Prep Coursework</td>
<td>See PO Guidance</td>
<td>0575 (Advanced Placement)</td>
<td>Varies by site</td>
<td>= to term span</td>
</tr>
<tr>
<td>Dual (concurrent) enrollment</td>
<td>See PO Guidance</td>
<td>0576 (College Level)</td>
<td>1 semester</td>
<td>One</td>
</tr>
<tr>
<td>Internship</td>
<td>See PO Guidance</td>
<td>05741 (General)</td>
<td>1 or 2 semester</td>
<td>minimum of 1</td>
</tr>
<tr>
<td>CareerTech</td>
<td>See PO Guidance</td>
<td>0579 (CareerTech)</td>
<td>1 or 2 semesters</td>
<td>Same as # of Semesters</td>
</tr>
</tbody>
</table>

**Student Data: Who has access?**

Click on the Student Data tab and choose Coursework to determine which students have access to postsecondary opportunities and which students may need access.

Clicking the coursework tab will open a display that shows coursework information for each student enrolled at your site. Filter for 11th grade students.

In this example, we see that the site has 582 eleventh grade students, and for the six records displayed:
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- three records show that the student is participating in more than one postsecondary opportunity as indicated by the number in the **PS Courses** column and;
- three records show that the student is not participating in a postsecondary opportunity as indicated by the 0 in the **PS Courses** column.

A student’s progress toward successful completion of an approved PS Course can also be monitored by clicking on their **STN**. Doing so opens a window that displays the student’s enrollment history, attendance and coursework details including grades.

**Please note**: Eligibility for **PS credit** will appear as **N** (not eligible) until all grades have been submitted as students must complete the course and earn a D or higher to be eligible for PS credit.

**What type of opportunities do we offer and where might we need to expand?**

To determine what kinds of opportunities are offered, Click on the View **flat file** at the top of the spreadsheet. Doing so expands the table to display all of the courses a student is taking.

Filter the table to **Y** in the **PS Courses** column to determine how many postsecondary experiences students are accessing and then click the **+** under **Instructional Level** to determine what types of opportunities students are experiencing to gauge what is working and what may need to be added.

In this example, we see that 11th and 12th grade students are participating in 1,049 courses aligned to a postsecondary opportunity.
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We can then filter by instructional level to determine the percentage of each type to gauge what types of opportunities may need to be added to better support each student’s career aspirations.

In this example, we filtered for **Advanced Placement**. We see that of the 1,049 PS courses, 60 are for participation in an Advanced Placement course.

Use this table to filter by instructional level to determine the percentage of each PS courses by type currently offered at your site.

<table>
<thead>
<tr>
<th>Opportunity Type</th>
<th>Instructional Level</th>
<th>Number of Type</th>
<th>Total Opportunities</th>
<th>% of Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>College-Prep Coursework</td>
<td>Advanced Placement (0575)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dual/Concurrent</td>
<td>College Level (0576)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CTE Coursework</td>
<td>Career Tech (0579)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Internships</td>
<td>General (05741)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The percentage of type can be found using this formula:

\[
\text{Percentage of Type} = \frac{\text{Number of Type}}{\text{Total Opportunities}} \times 100
\]

You can also compare data for SY 2020 for both the **School** and **Student Level** by changing the year at the top of the table.
Questions to Ponder:

- What types of career aspirations do our students have? How do we know?

- How do the types of postsecondary opportunities we currently offer support our student’s career aspirations?

- What barriers might our students have in being able to participate in at least one postsecondary opportunity?

- What are we currently doing to remove barriers to opportunities and/or expand access to relevant opportunities that align to our student’s career aspiration to help prepare our students for success after high school?

- What are specific areas in which we can improve our efforts to support our student’s career aspirations?

- How are we currently using community partners to support the work? What changes might we need to consider?
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PS Credit Eligibility and Coding in your local SIS

Please note: Eligibility for PS credit for SY 2021 requires successful completion demonstrated by the student earning a letter grade of D or higher: therefore, the PS Eligible column will show as N (not eligible) until all grades have been submitted.

To determine if a PS Course is PS Credit Eligible, use the PS Credit Eligible Filters to choose Y or N. Choosing N filters the table to display records that may need to be corrected in your local student information system.

In this example, we see that-

- **Course Code: 9226- Administrative Support- Advanced** shows a term span of semester; we would therefore expect two grades of D or higher for this course to be eligible for PS credit.
- **Course Code: 5415- Advanced Placement United States History** shows a term span of semester; we would therefore expect two grades of D or higher for this course to be eligible for PS credit.
- **Course Code 9906 Automotive Service Technology**- student earned an F; therefore the course would not be eligible for credit.

As the Coursework Report is populated from data in your local SIS, all corrections must be made in your local SIS. The table below shows what is expected for the course to show as Y under the PS Credit Eligible column.

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OCAS course codes approved for credit can be found in the Postsecondary Opportunities Guidance located here: [https://sde.ok.gov/postsecondary-opportunities-report](https://sde.ok.gov/postsecondary-opportunities-report)
Resources for Individual Career and Academic Plans (ICAP)

- About ICAP: An ICAP identifies student interests, skills, postsecondary and workforce goals and experiences that lead to a meaningful plan that charts the progress needed to prepare students for college, career and life.
  - ICAP Implementation Resources: https://www.okedge.com/educators/implementing-the-icap/
  - ICAP Toolkits: https://www.okedge.com/educators/icap-toolkits/
  - ICAP Online Tool Trainings
    - OKCollegeStart Trainings: Link address- https://secure.okcollegestart.org/Home/Educators/_default.aspx

- College Preparation OK College Start is a free online tool that provides career interest quizzes, career information, growing occupation trends, scholarship and financial aid resources, and information about programs of study in Oklahoma. This interactive site can be used to research all Oklahoma campus’, take virtual tours, and connect with admissions counselors. For information on AP or Concurrent Enrollment opportunities view the webpage here.

- Career Training The Oklahoma Department of Career Technology website offers a wealth of free resources for students planning to pursue a certification during or after high school. On this site, you will find free career interest assessments, information about career expectations, growing trends in occupations, and information on programs of study available in Oklahoma.

Resources for Internships and Work-Based Learning

- Internship Resources: Internship FAQs, examples and guidance on how internships relate to a student’s Individual Career Academic Planning (ICAP) and new Oklahoma School Report Cards. Full link: https://www.okedge.com/business-community/service-work-based-learning/

- The OK Department of Rehabilitation Services partner with sites to develop work study programs that meet the requirements for Internships for your students with disabilities.
Resources for Secondary Transition Plans (Students with Disabilities)

- Secondary Transition Planning Resources: Link address- https://sde.ok.gov/secondary-transition

Resources for Connecting with Workforce Partners

Building partnerships between business and education are needed to create a solid workforce. The guides found here, include best practices from other districts, internship program ideas, as well as other helpful resources for working together to support each student’s career goals.

Link address- https://www.okedge.com/business-community/partnership-guides/

OKEdge Online Learning Modules:

Note: You will need to create a free account to access these modules. Link address- https://osde.nextthought.com/login/

ICAP Recorded Webinars- webinars posted here discuss best practices for career development, work-based learning, industry engagement, academic counseling and much more.

Link Address- https://www.okedge.com/educators/professional-development/
Resources for Advanced Placement - resources linked on this page provide information related to Advanced Placement (AP) training, state incentives and classes for students, parents, teachers, program coordinators, counselors, and administrators. Link Address- https://sde.ok.gov/advanced-placement

Resources from Redefining Ready

Students are Career Ready if they have identified a career interest and meet two of the behavioral and experiential benchmarks listed below.

- 90% or greater Attendance
- 25 hours of Community Service
- Workplace Learning Experience
- Industry Credential
- Dual Credit Career Pathway Course
- Two or more organized Co-Curricular activities

Students are Life Ready when they leave high school with the grit and perseverance to tackle and achieve their goals by demonstrating personal actualization skills of self-awareness, self-management, social-awareness, responsible decision making, and relationship skills.

We can help students be life ready by:

- Leveraging interactive tools
- Increasing student agency and ownership
- Focusing on clear and consistent behavior expectations; and
- Empowering student voice and Encouraging celebrations

Redefining Ready Link Address- https://www.redefiningready.org/
Report Data: Comparing where we are with where we have been

In this display, we see that there were 336 students included in the measure, of those, 196 earned credit for successfully completing at least one approved postsecondary opportunity (PO).

The score represents the percentage of students successfully completing at least one approved postsecondary opportunity (PO). To find the percentage, we divide the numerator (students successfully completing at least one PO) by the denominator (total FAY students in 11th and 12th grade). For this example, we see that 58.33% of the students successfully competed at least one PO.

\[
\frac{196}{336} \times 100 = 58.33\%
\]

**Action:** Compare PO completion rates between years to gauge how well improvement efforts are working to increase access to PO for all students.

Clicking on the Denominator allows you to view student level records for all your 11th and 12th graders.

In this example, we see that of the seven records displayed, four students participated in at least one opportunity based on the information in the Courses column. Of those four, three earned credit for successful completion. To view records for students that took more than one course, click on the flat file or student’s STN.
Reminder: The goal of the postsecondary opportunities indicator is to ensure all students have access to at least one relevant opportunity that aligns to their career aspirations to help prepare them for life after high school. Because of this, students participating in multiple opportunities only earn one point.

Use the VIEW BY STUDENT GROUP menu to display report card data by student group. Doing so allows you to identify and remove barriers to expand access.

In this example, we chose Students with Disabilities. We see that 19 of the 62 students earned credit for successful completion of at least one opportunity.

Action: Use the public dashboard to identify sites that have higher rates and connect with them to see what they are doing.

To find sites with higher rates: go to oklaschools.com. Use the View by Student Group Menu to change the display to show Students with Disabilities.

Use the distribution graph to identify schools with higher percentage rates (scores) by clicking on a point on the graph.
Frequently Asked Questions

What changed from last year?

The coursework tabs in the **Accountability Reporting Application** are now available in real-time. As in past years, all corrections and changes must be made in your local SIS and will appear in the application after 24 hours. If you are unable to correct the information in your local SIS or the corrected data is not populating in the report after 24 hours, please contact us at accountability@sde.ok.gov

Effective last year, CareerTech enrollment at a Technology Center can be entered into the school’s local SIS by using the appropriate CareerTech OCAS course codes (8000 and 9000 level) with the instructional level code of “CareerTech” (0579).

**Reminder:** **9000+ subject codes can only be used for courses taught at the technology centers.** High Schools SHOULD NOT use 9000+ subject codes for courses offered at the high school.

8000+ subject codes should be used at the high schools for courses taught by certified Career Tech Education (CTE) teachers only.

For more information on Career Tech Courses approved for credit, please see https://www.okcareertech.org/educators/career-and-academic-connections/academics

Why are 9th and 10th graders showing in my coursework tab?

The Office of Accountability is committed to working on expanding the scope for the Postsecondary Opportunities Indicator. For us to be able to expand the scope, we need schools’ data to analyze the increase or decrease of these students participation and the reasonability of it being included in the indicator calculation.

**How does the information in the coursework tab connect to the Postsecondary Indicator?**

As data from the coursework tab will feed the Postsecondary Opportunity Indicator, it is important to monitor and correct your data throughout the school year. For the 2020-21 school year, districts should monitor their data and make corrections as needed as corrections cannot be made once the Wave rolls over at the end of the school year.

What do I do when our grades don’t show?

If no grades show, please contact your vendor and have them work with student information: StudentDataInfo@sde.ok.gov

For additional questions, support or feedback related to the PO coursework report, contact the Office of Accountability at accountability@sde.ok.gov