Coding Alt Ed Students in the Student Information System

Per HB 2520 funding for Alternative Education programs will be based on the Average Daily Membership (ADM) of students served by an alternative education program in the prior school year according to the Annual Statistical Report (ASR) conducted by the State Department of Education. The per-student funding amount shall be based on the funding available for the program each fiscal year.

During the 2020-21 school year, data will be collected to calculate these allocations. Districts should make sure that each student who is being served in the district's alternative education program, as defined in its Alternative Education Implementation Plan, is coded as "alternative education" in the Student Information System (SIS). Please work with district enrollment staff, counselors, and registrars to ensure students are coded correctly. See below for examples of how to navigate your information system to "flag" alt ed status.

If information for your SIS is not listed, contact your vendor or district IT staff for how to locate the Alternative Education field within the student record.

POWERSCHOOL	WENGAGE	INFINITE CAMPUS
▪ Student Selection	▪ Student Selection	▪ Student Selection
▪ Name (student)	▪ Name (student)	▪ Index on the left
▪ Information (down the left side)	▪ Federal (tab on the left)	▪ Student information – on the left
▪ State/Province - OK	▪ Click New (on the farright)	▪ General
▪ Special Program	▪ Federal Code	▪ Enrollment – on the top
▪ Alternative Education*	▪ Drop Down Box	▪ Most current line of enrollment (important for wave to pick up)
	▪ Alternative Education *	▪ State reporting field
	▪ Save	▪ Alternative Education Academy
		▪ Save