

## INTERAGENCY COORDINATING COUNCIL MEETING

ZOOM Meeting

September 09, 2020

**Call to Order:** Mark Sharp called the meeting to order at 9:30 a.m.

### **Roll Call:**

Members present: Mark Sharp, Representative Mark Lawson, Audra Beasley, Lori Beasley, Stacey Blasing, Paula Brown, Ashley Couch, Scott Elliott, Darla Hill-Myers, Gina McPherson, Robbyn Morris, Heather Pike, John Corpolongo and Gina Richardson.

Members absent: Rodney Barrett, Sara Gillum, Kathy Gary, Bradley Jessee, Jennifer King, Mary Jones, Tracy Keeley and Tamara Royer.

Guests present: At least ninety in attendance, no guest list available.

**Welcome and Introduction:** Mark Sharp and Christi Landis opened with a warm welcome, and announcement of each guest in attendance.

### **Action Items:**

- a) **06/10/2020 Minutes:** Minutes approved.

### **Discussion Items:**

- o **COVID-19 Update (Re-Entry Plan):** Mark Sharp shared updates on COVID – 19 Re-Entry. See attachment-A.
- o **OSEP Differentiated Monitoring 2.0:** Mark Sharp shared updates on differentiated monitoring 2.0 from OSEP. The Office of Special Education Programs (OSEP), has updated their differentiated monitoring system called 2.0. The process consists of a five-year cycle, once we have been contacted:
  - o First year providing data to OSEP (fiscal review, how we handle complaints, policy and procedures etc.).
  - o Second year is full monitoring.
  - o Third year finalizing (write a corrective action plan if needed).
  - o Post visit correction and technical assistance.

OSEP's goal is to hit every state at least one time every five years.

**Operations Manual:** Lou Anne Mullens shared updates on the Operations Manual. With new procedures and processes due to COVID-19, the SoonerStart Connect Parent Portal and the online DHS referral, we needed to update the SoonerStart Operations Manual to help our staff keep up with all the changes.

In July, we revised or updated 12 sections of the Operations Manual and, thanks to Harrison, our Part C Data Manager, gave it a whole new look. The revised manual can be accessed from the SoonerStart page on the SDE website as well as in our PEPPER professional development module in EdPlan.

Developing and learning new procedures, launching new initiatives such as SoonerStart Connect and the Child Welfare Online Referral process as well as developing our COVID-19 Re-Entry process has been a whirlwind of activity for the administrative staff. Not to be outdone, our field staff has received over 2,000 referrals and evaluated or screened over 1000 children for SoonerStart services since June 1<sup>st</sup>. Looking ahead we are monitoring the 2019-2020 data for next February's APR report and beginning our data review for planning our next Statewide Systemic Improvement Plan. Stay tuned...

**DHS Referrals (Online Process):** Lou Anne Mullens shared updates on DHS referrals – online process. The second feature SoonerStart launched in late June was an on-line process for receiving DHS Child Welfare referrals. DHS notified SoonerStart in June that many Child Welfare Specialists would be permanently teleworking and the established process of faxing referrals to the local site offices would not be feasible. After brainstorming options with our Director of Data, Ginger Elliott-Teague, she developed an online process with built-in edit checks to reduce errors and incomplete referral information. Using a web link to access the referral form, Child Welfare Specialists complete and submit the referral form.

The child's county of residence triggers an email notification to the appropriate SoonerStart Regional Director who reviews and then assigns the referral to an RC.

Since the online referral process was rolled out 2 ½ months ago SoonerStart has received a little over 900 referrals.

**Medicaid Updates:** Mark Sharp shared updates on Medicaid. Partnered with PCG for educations billing. PCG is the same company that provides EdPlan, and is in an agreement with SoonerStart with helping with Medicaid billing. We have identified three key areas for us to move forward:

- IDEA Part B school age population and SoonerStart combined making sure that as many school districts are getting re-imbursements for the Medicaid services their providing.
- Looking at administrative planning (helping to give families an opportunity to enroll for Medicaid).

- The Health Care Authority has been instructed to move towards a managed care model which is part of Medicaid expansion and controlling cost.
- **Professional Development:** Christi Landis shared professional development and branding updates. Currently utilizing the Teams Speicher. We have created a training team which only houses trainings that are available and trainings that we have recorded. Everyone invited to the event such as Related Services, Resource Coordinators, Service Providers and Contractors, can access the link and register for the trainings that are available. Linda Raleigh our vision consultant who has now retired was also responsible for training all SoonerStart staff on vision screenings which is a part of our evaluations. We were able to capture Linda Raleigh on Zoom, and it is housed on the training page as well. Collaborated with the Communications team and decided to do the elevate series, and the decision was made to produce three films on SoonerStart family and our staff:
  - A family shocked at finding out their child has developmental delays.
  - A family that already has an IFSP and receiving service, therefore the focus is on the family and the Service Provider.
  - A family that has transitioned out of SoonerStart recently and qualified developmental delays. A phenomenal job by Resource Coordinator Alicia Dunn.

### **SoonerStart Special Projects:**

- **Infant Mental Health:** Paula Brown shared updates on the infant mental health committee. We had the opportunity to meet with a hundred percent participation from all the members with a good discussion on the individual entities in reference to infant mental health. One of the main emphasis of the discussion was the possibility of funding through the Department of Health and Mental Health for some implementation of the Pyramid model; which is a very developmentally appropriate way to approach behavior and emotional support in early childhood and a way to approach it with early intervention staff. The basis of the Pyramid model:
  - Good quality staff.
  - Developing relationships with the families and with the children that we are serving.
  - Developmentally appropriate practices and great intervention.
  - The children who may not respond like the typical child that may qualify for IFSP due to developmental delays.

- **Assistive Technology:** Amy Woods shared updates on assistive technology during COVID-19:
  - Maintaining virtual demonstrations and consultations over zoom as well as using other platforms with SoonerStart.
  - Recently started to revamp the SoonerStart web page on the Assistive Technology web site, for a more user/family friendly page.
  - Working on AT training for staff with Christi Landis and Allyson Robinson.
  - Annual recognition with Payne County, which were also the quarterly winners.
  - Sending out weekly Monday morning text updates to staff such as AT tips, featured AT equipment and durable medical equipment available, these are just a few examples.

**Oklahoma State Department of Education Personnel Report and other updates:** Mark Sharp shared the Oklahoma State Department of Education updates: Currently working on three vacancies in the following counties; Ada, Norman and Oklahoma. The vacancies are posted and can be found on the OSDE web site ([sde.ok.gov](http://sde.ok.gov)).

**Oklahoma State Department of Health personnel Report and other updates:** John Corpolongo shared the Oklahoma State Department of Health updates

- The central office is in the process of moving downtown. Oklahoma County SoonerStart will not be moving.
- Looking to fill two - three positions in Cleveland County.
- New Speech Pathologist in Tulsa County.
- New Physical Therapist in Tulsa County.
- New Occupational Therapist in Oklahoma County.

**New Business:** Happy Birthday Mark Sharp, Ginger Elliott-Teague and John Corpolongo.

**Public Comments:** None.

**Adjournment:** 11:02 a.m.