**INTERAGENCY COORDINATING COUNCIL MEETING**

Oklahoma State Department of Education Video Streaming Site

3017 N. Stiles, Suite 200 Tulsa County SoonerStart

Oklahoma City, OK 73105 5100 E. Skelly Dr., Suite 450

 Tulsa, OK 74135

September 7, 2022

**Call to Order:** Mark Sharp called the meeting to order at 9:33 a.m.

**Roll Call**:

Members present: Mark Sharp, Audra Beasley, Rodney Barrett, Dr. Lori Beasley, Paula Brown, Lana Brown, Ashley Couch, Audra Haney, Kathy Gary, Darla Hill-Myers, Gina McPherson, Heather Pike, and Gina Richardson.

Members absent: Representative Mark Lawson, Stacey Blasing, Scott Elliott, Mary Jones, and Tracy Keely.

Guest present: Christi Landis, Lori Jackson, Kim Donnell, Jennifer Horton, Lou Anne Mullens, Becky Barnes, Melissa Green, Laurie Ban, Kelly Lamon, Kris Fanning, Jennifer Horton, Ginger Elliott-Teague, Stephanie Kite, John Corpolongo, Julie Smith, Amy Woods, Michele Presley, Abby Johnson, Bailey Maxey, Jenisa Atha, and Zoe Campbell.

**Welcome and Introduction:** Mark Sharp opened with a warm welcome.

Special Presentation: Congratulations John Corpolongo on 40 years of service.

**Discussion Items:**

1. SFY 2024 SoonerStart Joint Funding Request: Mark Sharp shared updates on the Joint Funding Plan. ICC Members will review for recommendations and/or changes:
	* pg. 1. - first paragraph second line change (SFY2022).
	* pg. 2. - third paragraph (33rd) instead of (3rd).
	* pg. 2. - first paragraph (children with disabilities and or developmental delay).
	* Pg.3. – second paragraph last sentence (increase) instead of (increased).
2. 2022 State Annual Report: The following recommendations and/or corrections:
	* pg. 1. - Clarify that the report is 2022 with 2020 – 21 data.
	* pg. 1. - “approval ratings based on the 407 responses”.
	* pg. 2. – Part C of the IDEA for 2020-2021.
3. 2023 Annual Performance Report Target Adjustment: Lou Anne Mullens shared updates on the 2023 APR Report. The Part C SPP/APR includes:
	* Indicators measuring child and family results.
	* Measuring compliance w/requirements of the IDEA.
	* State Systemic Improvement Plan (SSIP) through which each State focuses its efforts on improving a State-elected child or family outcome.

Every six years, IDEA requires states to produce a new State Performance Plan (SPP) with revised /updated targets for achieving program goals and child and family outcomes. This was achieved last year through several Stake Holder meetings.

Using the data from FFY 2020 SoonerStart must revised our baselines for indicators:

* A1 84.38%
* B1 85.10%
* C1 85.82%

 To align targets to baseline:

* Re-set targets.
* Must show improvement over baseline.

1. ICC Membership: Mark Sharp shared that the Governor is currently reviewing membership and the announcement is coming soon.
2. Pyramid Model / State Systemic Improvement Plan: Kim Donnell share updates on the Pyramid Model. The two main goals are to implement Evidence Based Practices and to get coaching as a Professional Development.
	* Finished all the Pyramid Model trainings.
	* Starting another rotation of trainings in January for new staff.
	* Looking forward to new pilot sites.
	* Next Friday will start the community of practice to build their capacity as coaches.
	* In January we hope to have a volunteer from each coach to try a whole coaching cycle.

**Action Items:**

1. **Minutes from 12/1:** Gina Richardson made the motion to approve the minutes from 12/1/2021. Lori Beasley seconded the motion.
2. **Minutes from 2/9:** Paula Brown made the motion to approve the minutes from 2/9/2022. Gina Richardson seconded the motion.
3. **Minutes from 6/8:** Gina Richardson made the motion to approve the minutes from 6/8/2022. Audra Haney seconded the motion.
4. **2023 Joint Funding Request:** Paula Brown made the motion to accept Joint Funding as corrected during discussion. Lori Beasley seconded the motion.
5. **2022 State Annual Report:** Paula Brown made the motion to accept the State Annual Report with corrections as indicated. Audra Haney seconded the motion.

**ICC Committee Updates:**

* **Professional Development:** Christi Landis shared the following updates on Professional Development:

* + SoonerStart Statewide Conference coming up Nov. 1-2nd. Dathan Rush as the keynote speaker.
	+ Acknowledgements and appreciation to Teresa Boness and the breakout committee for an excellent job.
	+ New employee orientation on Pepper is complete. IFSPs are currently with the developers and once completed it should be up no later than the end of the month.
	+ Trying out a new supervisory tool called Playbook which is part of the Pepper system. The focus will be on core competencies. Also looking for implementation sites to try out and test before we scale up to the entire state.
	+ Looking at vision setting for professional development.
	+ Working with a retired Part C Coordinator from Nevada Andy Chrome. Andy who is very experienced will also be helping Playbook and Pepper.

Those who are interested are welcome to join the Professional Development Committee to help with ideas while working to build a comprehensive system as we move forward.

* **Infant Mental Health:** Paula Brown shared there was no meeting held for infant mental health. Audra Haney reported at the last ICC meeting. Basically, emphasized the Pyramid Model as supporting the staff that are implementing at the three pilot sites and incorporated leaders of those groups. If anyone feels inspired, or the need to be a part of the infant mental health committee please see Paula Brown.

Excited about the progress SoonerStart is making as it relates to the Pyramid Model which is supporting infant mental health.

* **Assistive Technology:** Amy Woods shared Assistive Technology updates:
	+ Starting nine SoonerStart and Able Tech trainings. Going to each region conducting a half day workshops.
	+ Think about families to come and visit to try out and consult with the different assistive technology.
	+ First meeting will be at region one October 12th.
	+ Purchased 5 speech Communication Aps for all the assistive technology kits and started distributing this week.
	+ Tulsa County is the annual recipient.
	+ Able Tech has a reused program and recently started receiving a lot of the pediatric equipment. This year received nineteen items valued at thirteen thousand dollars. Able Tech will be able to get them in and redistribute.
	+ Mini Explores are in and will be distributed to the sites.
	+ Quick guides will be sent out.

Mark Sharp shared OSDE ordered eight new Pro/Mobile.

**Oklahoma State Department of Education Personnel Report and other updates:** Mark Sharp shared the Oklahoma State Department of Education personnel updates.

* Working on better lining maps with the Oklahoma Department of Health.
* Add 1.8 million to state budget, which includes:
	+ Five new Resource Coordinators.
	+ Additional Health Department staff.
	+ Salary enhancement for both agencies
* Vacancies:
	+ Stillwater (vacancy) and (new vacancy).
	+ Guthrie (vacancy).
	+ El Reno (new vacancy).
	+ Chickasha (new vacancy).
	+ Ardmore (new vacancy)
	+ Claremore (new vacancy).

Return from the Data Conference in Washington. We should diligently be looking at the handbook/policies and procedures making sure they’re in place and up to date. Collaborating with Newborn Hearing Screening program with the Department of Health. We did implement the data sharing agreement this year. Looking to enhance data to include both programs and ultimately insures early for hearing.

**Oklahoma State Department of Health personnel Report and other updates:** Gina Richardson shared the following personnel updates for the Oklahoma State Department of Health:

* + Working on re-districting SoonerStart to align with Health Department districts.

Vacancies:

* + Nineteen vacancies state – wide.
	+ Registered Nurse in Pot County.
	+ Child Development Specialist in LeFlore Co.
	+ Oklahoma County is down to five vacancies.
	+ Tulsa has three vacancies (OTPT, Vision Consultant and Interpreter).

Hires:

* + Two Child Development Specialist in Oklahoma Co.
	+ Speech Pathologist in Oklahoma Co.
	+ Interpreter in Oklahoma Co.
	+ Admin in Tulsa.
	+ Speech Pathologist in Tulsa.
	+ Two Occupational Therapist.

New positions will go to district six, seven, eight, and nine.

 Just ordered fifty-nine tympanograms they will be shipped to all the sites soon.

**New Business:** None.

**Public Comments:** Paula Brown introduced her new assistant program assistant Zoey Campbell.

Paula Brown shared a successful 1st Annual Early Childhood Transition Summit in June and without the interaction and participation by Mark Sharp, and Christi Landis along with other SoonerStart staff. The Summit was well attended and well received. Hoping to plan a second Summit next summer.

Paula Brown, Mark Sharp, Christi Landis, and staff from 619 from Special Ed will present at the Fall Community Action Association Conference for Head Starts.

Audra Haney announced the Oct. 17th Fall Conference featured speaker is Dr. Perry. Also hosting a DC 0-5 coming up, which is appropriate framework for diagnosis for young children with concerns around mental health.

Christi Landis addresses that the SoonerStart Conference is only open to staff.

**Adjournment:** 10:55 a.m.