



Amendment of Solicitation

Date of Issuance: 7-6-2018

Solicitation No. 2650000350

Requisition No. _____

Amendment No. 1

Hour and date specified for receipt of offers is changed: ☒ No ☐ Yes, to: _____ CST

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY and RETURN TO:

U.S. Postal Delivery:

State Department of Education
2500 N. Lincoln Blvd

Oklahoma City, OK 73105

or

Personal or Common Carrier Delivery:

SAME

Irene Bowman

Contracting Officer

405-522-5301

Phone Number

Irene.bowman@sde.ok.gov

E-Mail Address

Description of Amendment:

a. This is to incorporate the following:

QUESTIONS 7 ANSWERS

1. The RFP states in C.1.1 – “The Facilitation of 1 and up to 8 full-day, interactive, face-to-face sessions with first year teachers elementary and secondary divided into two separate groups” Is this up to 8 sessions per group or 8 sessions total with four for each group?

ANSWER

The maximum number of sessions is 8. This number includes 4 sessions with the elementary teachers and 4 sessions with the secondary teachers if the facilitator(s) choose(s) to present multiple times to the same cohorts of elementary and secondary teachers. It is expected that multiple sessions by the same facilitator (s) contain different content that builds upon content presented throughout the duration of the project and is targeted to specific needs of the participants.

2. The RFP states “at least one and up to 8”, however, there are 5 specific dates listed as “conference dates”. Are these the C.1.1 dates or specific conferences that coincide with the days mentions? IF these are the C.1.1 dates, may we add additional dates if we feel three dates is not sufficient for building expertise in classroom management behaviors?

ANSWERS

Dates that have been secured with a facility include the following:

ELEMENTARY

10/25/2018

11/30/2018

01/16/2019

02/21/2019

SECONDARY

10/24/2018

11/29/2018

01/16/2019 – Combined with elementary, breakout sessions differentiated by cohorts

02/20/2019

The budget does not allow for additional in-person sessions, but we are open to virtual sessions between the in-person sessions.

3. Is it the responsibility of the presenter to procure a location for the presentations?

ANSWER

The locations has been secured

4. Is there a specific budget allocated for this training series?

ANSWER

Yes, the budget includes facilitators fees and travel expenses, other items to support teachers participation are also included.

b. All other terms and conditions remain unchanged.

Supplier Company Name (**PRINT**)

Date

Authorized Representative Name (**PRINT**) Title

Authorized Representative Signature