Welcome to the 2019-20 AP® School Year

Oklahoma State Department of Education and The College Board
AP 2019 – 2020 Webinar Series – July 25, 2019

OKLAHOMA STATE DEPARTMENT OF
EDUCATION
CHAMPION EXCELLENCE

AP® CollegeBoard

Discussion Topics

- Overview
- AP Program Updates
  - What's Changing
  - What's Not Changing

- Actions Steps/Timeline
- Resources
- Next steps

Every AP® student deserves the chance to earn college credit, but not all pursue it.

So what stands in their way?

Student Benefits

Three ways students benefit through the changes in AP.

- Significantly reduced bubbling of answer sheets on or before exam dates
  - Less distraction for students
  - Allows for quicker start to the exam

- Free resources provide actionable feedback and practice opportunities throughout the year
  - Topic Questions
  - Personal Progress Checks
  - Question Bank

- Increased likelihood of earning of score 3+ with fall exam registration – especially helps underserved students and females in STEM

What's Not Changing

- Exams are administered in the first two full weeks in May.

- Exams are administered in the same manner as before.

- Scores are reported on the usual timeline – early July.

- The base exam fee is not changing:
  - $94 per exam
  - $142 per exam for AP Capstone Exams (AP Seminar, AP Research)

- Fee reduction for eligible students is not changing - $32 per exam in the U.S.

- School rebate is not changing - $9 per exam.

- Postmark deadline for payment to the College Board remains June 15.

What's Changing

- AP Exam Registration will take place in the fall – updated timeline.

- Update Exam Fees

- Registration website: myap.collegeboard.org

- Registration platform: APRO (AP Registration and Ordering)

- AP students and teachers will have access to new instructional resources.

- New streamlined processes

Fall Ordering Deadlines

2020 AP Exam Ordering Deadlines

October 4, 2019 **Preferred ordering deadline**	This is the recommended deadline to review exam registration rosters in AP Registration and Ordering, make needed changes, and confirm and submit your exam order.* Orders may be updated and resubmitted without additional fees until the final ordering deadline.
November 15, 2019, (11:59 p.m. ET) **Final ordering deadline**	Final deadline to submit your exam order for all full-year and first-semester AP courses, and all exam only sections, without incurring additional fees. Exams can be ordered or canceled after this date, although a fee applies in some cases.
March 13, 2020, (11:59 p.m. ET) **Spring course orders and fall order changes deadline**	Deadline to order all exams for AP courses that begin after November 15 and to update fall orders (fees may apply for changes made to fall orders). Schools are encouraged to submit any known cancellations by this date to ensure timely processing and accuracy of your exam shipment.

* **NOTE:** If your school is using the advanced option for the student exam decision indicator setting (you're choosing to have students directly indicate their exam registration in My AP), review page 60 for important details about the student decision deadline in relation to the preferred ordering deadline.

NEW The ordering deadlines listed above apply to **all** schools, including those outside the United States, U.S. territories, and Canada. International schools and test centers don't have different ordering deadlines.

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2019 – 2020 Exam Fees

This year fees may apply to exams ordered or canceled after the November 15 final ordering deadline.

The late order fee is per exam, it's not per order.

NEW Late order fee Additional fee applied to each exam ordered between November 16, 2019, and March 13, 2020, 11:59 p.m. ET.	$40 per exam (*in addition* to base exam fee) (Note: This fee won't apply to exams for courses that start after the November 15 exam ordering deadline—for example, second-semester or spring block courses—and exams for students who transfer to your school.)
NEW Unused/canceled exam fee	$40 per exam for: • Exams canceled in AP Registration and Ordering after November 15 and by March 13 (11:59 p.m. ET) • Exams that aren't taken and are indicated as unused in AP Registration and Ordering before your school's invoice is generated. (Invoices are generated the day after late testing ends.) The original exam fee is removed from the invoice. (Note: There are some scenarios for which the unused/canceled exam fee doesn't apply. See page 22 for details.)
Late-testing fee	$40 per exam (*in addition* to base exam fee) as applicable for alternate exams for late testing (Note: Most reasons for late testing **don't** incur an additional late-testing fee. See page 29 for late-testing reasons with no additional fee.)

The fees listed above apply to all schools, including those outside the United States, U.S. territories, and Canada. Late order, unused/canceled exam, and late-testing fees are applied in the same way to all students, including those eligible for a College Board fee reduction.

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AP Teachers

Powerful resources, empowering you

Unit Guides

Personal Progress Checks & Topic Questions

AP Question Bank

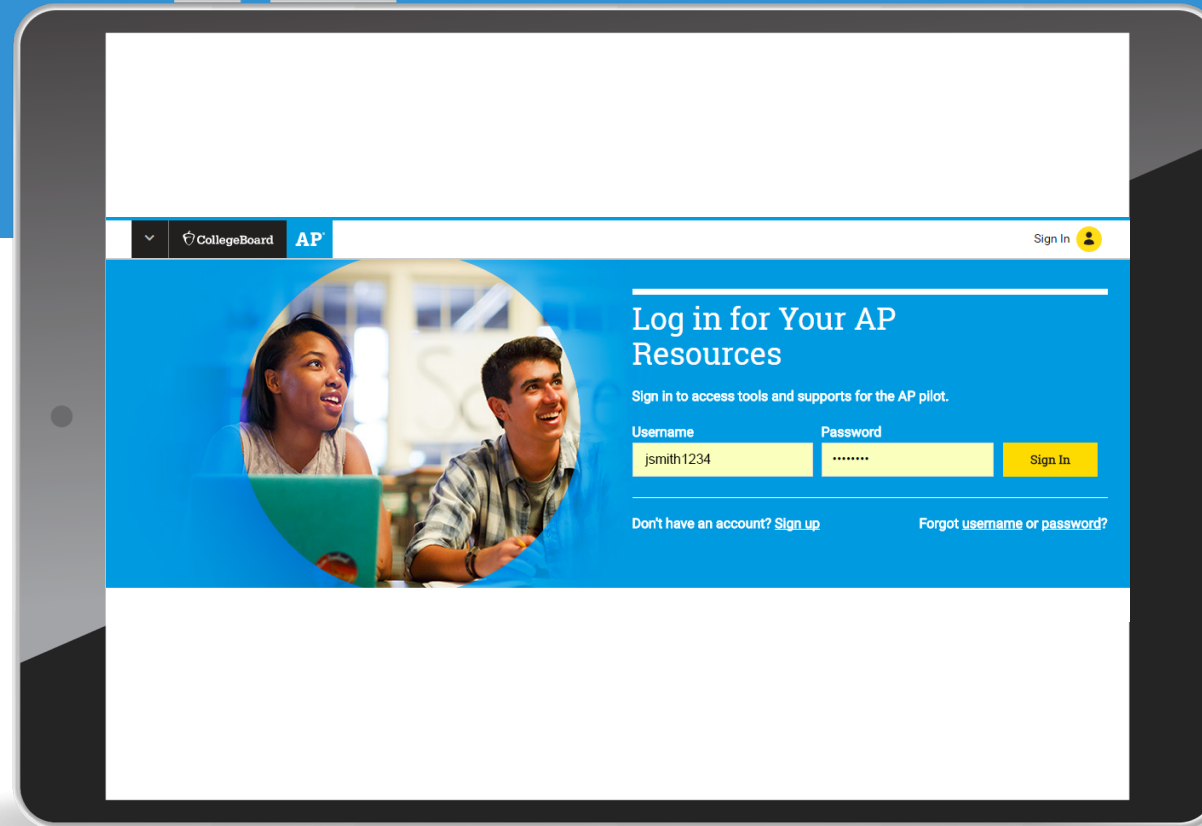**Progress Dashboard**

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AP Classroom: A powerful resource for teachers and students
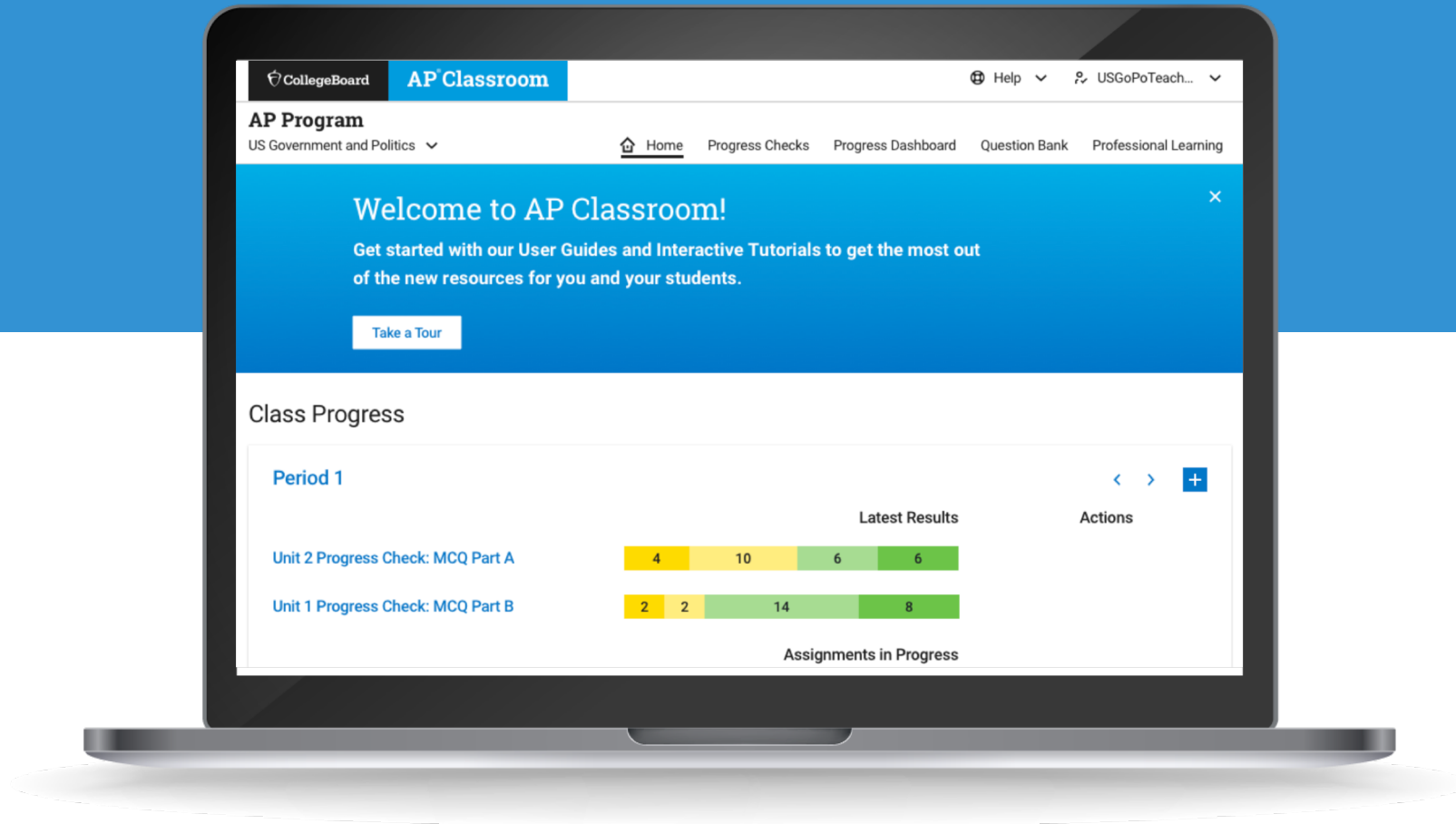
Digital Activation: Unlock new tools and resources in a few clicks

Expediting Setup

Information/Decisions needed to complete setup

- Coordinator/Principal/Alt Coordinator contact info

- Your school's start and end dates for the year

- Number of students (not just AP) in each grade-level

- Does you school administer exams?

- Is the exam required for students taking AP Courses?

- Does your school have an eligibility requirement for enrollment in AP courses?

    - Does your school host outside students for exams?

- Does your school collect exam fees from students?

- Do you want AP teachers to have the ability to move/drop students in AP Registration and Ordering?

AP Coordinators

New processes to save you valuable time

Streamlined Exam Ordering

Student Registration Labels

Exam Day Improvements

Student Registration Labels

New labels eliminate more than two million hours of pre-exam bubbling.

Exam Day Improvements

Exam day tools help coordinators organize their exam administration.
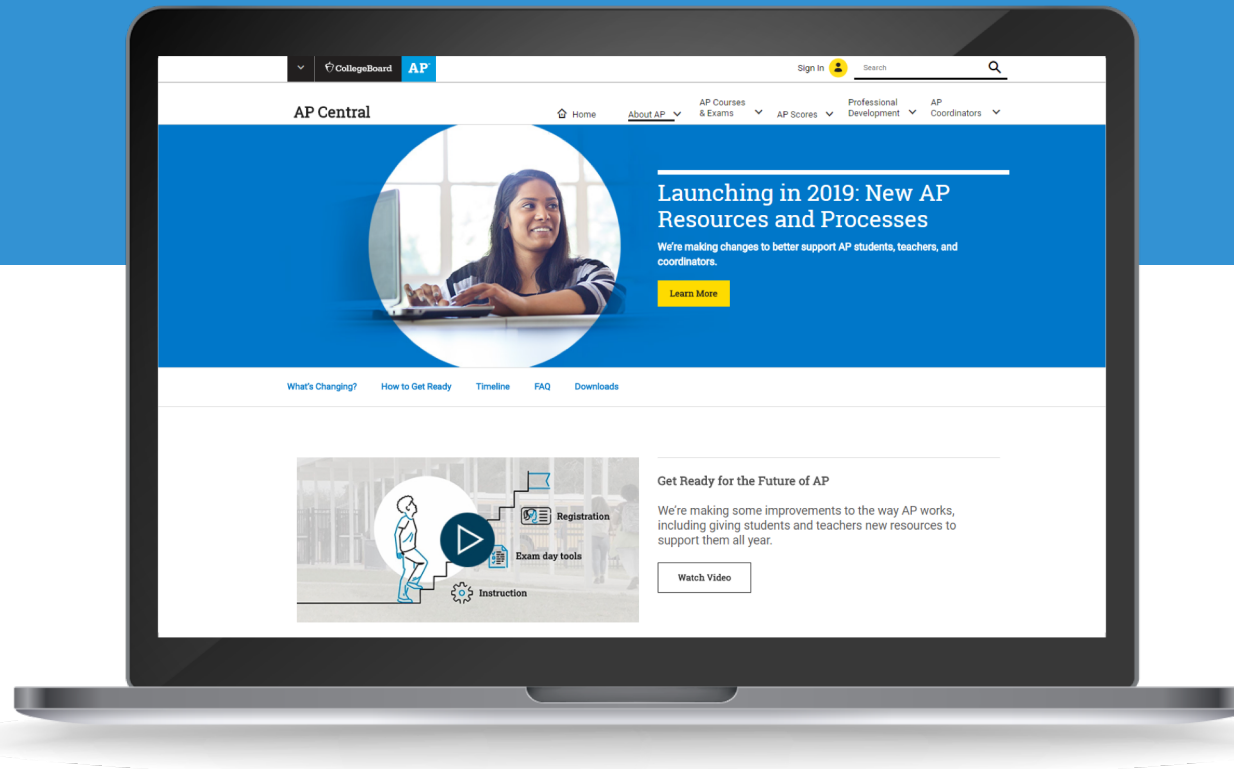
Exam room assignments
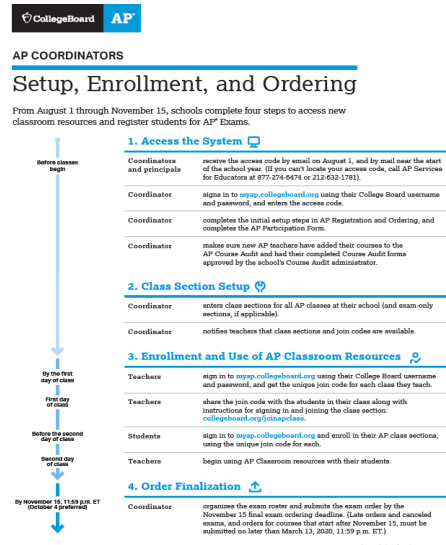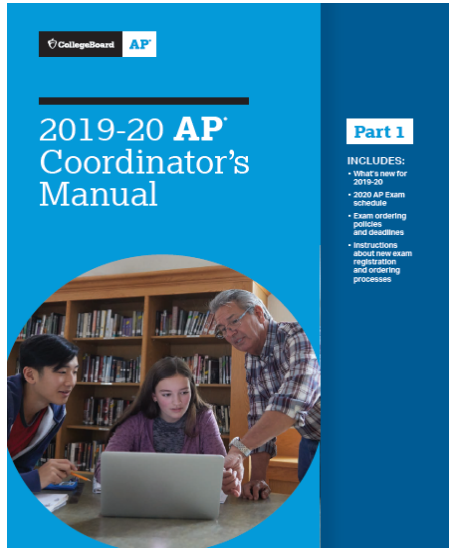
Proctors

List of examinees

Visit AP Central® for more information.

We'll be sending follow-up messages and updating the website with additional communications tools and resources throughout the year.

For more on the resources and process changes, please visit **collegeboard.org/ap2019**

Setup, Enrollment, and Ordering

1. APRO set up
   a. Identify APC per campus
   b. Ensure College Board account
   c. Decide on student exam decision indicator setting within 7days; default yes
2. Participation form signed by APC - Access to APRO
3. Create class section
   a. Establish AP course naming convention
   b. Teacher or APC create class sections
4. Teacher access enabled
   a. Teachers submit Course Audit Form and/or Course Syllabus
   b. AP Course administrator approves AP Course Audit Forms
5. Students enrolled – by October 4
   a. CB accounts created
   b. Sections created and join codes shared
6. Orders placed by deadline
   a. Identify fee waiver eligible students
   b. Click "Submit"

Action Steps

Next Steps

- Develop a school-level communications plan to share out the new AP Exam order deadlines, policies, and fees.

- Enroll in free online training sessions and sign up for face-to-face training events for summer 2019.
  - Online
    - Operations Overview - OnDemand
    - Setup- Live Sessions
  - AP Coordinator's Training – August 13, 2019 AM/PM; Tulsa University
  - Fall Counselor Workshops
    - September 17, 2019 – University of Central Oklahoma
    - September 19, 2019 – Tulsa University
    - Live Online Session

- Oklahoma State Department/The College Board Monthly Webinars
  - **Sept. 17 – 2:00 PM**
  - **Oct 15 – 11:00 AM**
  - **Nov 12 – 11:00 AM**

Next steps for Administrators

1

Review information you've received from the College Board about upcoming AP changes.

2

Develop a school-level communications plan to share out the new AP Exam order deadlines, policies, and fees.

3

Connect AP teachers and coordinators with training resources, videos, live online sessions, and face-to-face workshops.

Actions for the school community

1

Coordinators activate the online system.

Before School Year

2

Coordinators or Teachers create online sections and generate join codes.

Before School Year

3

Students use a College Board account and join code to enroll in a section.

Start of School Year

4

Coordinators submit an order.

October/November

Contact Information

Must have the following information to escalate:

Date, Time, Representative Name, Representative Number, and Case/Incident Number

AP Services for Educators

877-274-6474 (toll free in the United States and Canada)
212-632-1781
610-290-8979 (fax)
Email: apexams@info.collegeboard.org

AP Services for Students

888-225-5427 (toll free in the United States and Canada)
212-632-1780
Email: apstudents@info.collegeboard.org

College Board Services for Students with Disabilities

P.O. Box 6226
Princeton NJ 08541-6226
844-255-7728 (toll free in the United States and Canada)
212-713-8333
Email: ssd@info.collegeboard.org

Questions

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Thank you

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