



**Date of Issuance:** July 9, 2024

**Solicitation No.** EV00000489

**Requisition No.** 2650014265

**Amendment No.** 1

Hour and date specified for receipt of offers is changed:  No  Yes, to: \_\_\_\_\_ CST

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly in the subject line of the email.

**RETURN TO:** [Supplier Portal \(oklahoma.gov\)](http://oklahoma.gov)

Darlene Saltzman  
Contracting Officer

\_\_\_\_\_  
Phone Number

Darlene.Saltzman@omes.ok.gov  
E-Mail Address

**Description of Amendment:**

a. This is to incorporate the following:

On behalf of the State of Oklahoma, the Office of Management and Enterprise Services (OMES) gives notice of the following questions concerning this solicitation, received during the Q&A period, which closed on 6/28/2024. All questions and procurement/agency responses are detailed below:

**EV00000489 Q&A**

1. What is the budget for this project?

***The budget is \$200K per year***

4.1 Provide asynchronous training and professional development related to evidence-based instruction, assessment & data, behavior and social skills, classroom management, IEP development & implementation, and collaboration in accordance with IDEA and Oklahoma statutes, policies, and procedures to early career special education teachers working in Oklahoma Public Schools. Training will provide an emphasis on compliance and improved student outcomes.

**Questions:**

- 1. Will the professional development be delivered in OK's LMS or vendor's LMS?

***Delivered in the vendor's LMS***

2. What is the preferred length of each asynchronous training?

***Training lengths may vary depending on subject matter. 1 to 1.5 hours would be a preferable average.***

3. How many total hours of asynchronous training is ideal?

***A total of 5 to 10 hours is acceptable***

4. For the option years, will there be new participants? Or should vendor plan to develop new content for each year?

***It may include new participants, while other participants may want to continue their learning, accessing different modules in subsequent years.***

5. Should the asynchronous courses be self-paced or graded? If graded, will the vendor, OSDE, or LEAs provide the coaches?

***Courses should be self-paced. We do not require that it be a graded course but it can be. Coaching should come from the vendor***

6. Is the training required or voluntary?

***Voluntary – by application***

4.2 Provide access to professional publications and research geared to special education teachers.

**Question:**

1. To clarify, is the requirement that the vendor provide an annual license for 200 new teachers to one or more professional organization, publication service, journal, etc.?

**Yes, this is correct.**

4.3 Provide access to a professional network of special education peers for collaboration of ideas and best practices

**Question:**

1. To clarify, is the requirement that the vendor provide an annual license for 200 new teachers to a professional network or is the vendor responsible for establishing and facilitating a statewide professional network?

**Yes, an annual license to a professional network (assumably previously established)**

4.4 Provide synchronous sessions with a content expert to support implementation of professional learning content for individual special education teachers.

**Questions:**

1. Is this requirement the same as “Virtual Synchronous Mentoring Sessions” in the cost proposal? If not, are the synchronous sessions virtual, in person, or a combination of the two?

**Yes, these are the same.**

2. What is the length of each session and how many sessions per teacher?

***Up to 60 minutes, at minimum 5 sessions per teacher***

3. Is the expectation that all 200 teachers will receive individual synchronous sessions? If not, how many teachers will be selected and what are the selection criteria?

**Yes, at the election of the teacher**

4.5 Provide discounts to a professional special education teacher organization.

**Questions:**

1. To clarify, is the requirement that the vendor pay a portion of the organization fees for each of the 200 new teachers? If yes, what amount of discount is expected? Or is the vendor expected to negotiate a discount with special education teacher organization?

**Yes, minimum 30% discount. Paid or negotiated is fine.**

2. Is there a specific organization that is preferred? If not, is there a preference for a state or a national organization?

***Council for Exception Children or similar is preferred. The preference would be for a national organization with or without state chapters.***

b. All other terms and conditions remain unchanged.

\_\_\_\_\_  
Supplier Company Name (**PRINT**)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Representative Name (**PRINT**)      Title

\_\_\_\_\_  
Authorized Representative Signature