



Date of Issuance: 09/19/2024

Solicitation/Event No. EV00000540

Requisition No. 2650014864

Amendment No. 4

Hour and date specified for receipt of offers is changed:  No  Yes, to:

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly in the subject line of the email.

RETURN TO: [Supplier Portal \(oklahoma.gov\)](http://Supplier Portal (oklahoma.gov))

Nadine Rickey

Contracting Officer

(405) 521-3971

Phone Number

SDEpurchasingBID@sde.ok.gov

E-Mail Address

**Description of Amendment:**

a. This is to incorporate the following:

On behalf of the State of Oklahoma, the Oklahoma State Department of Education gives notice of the following corrections made to add an attachment, Bidder Instructions, and questions concerning this RFI solicitation, received during the Q&A period, which closed on 9/17/2024.

All questions and procurement/agency responses are detailed below:

1. Made correction to add excel Pricing sheet to attachments & added to section 7.9 of Bidder Instructions.
2. Remove the word "and" on Bidder Instructions section 7.2 g.
3. Revised Bidder Instructions 7.8 section b. to N/A

**Q1. In attachment A\_6 General Purpose section 1.4 and in the bidder instructions regarding pricing it states: Suppliers should submit programs for consideration using the template located in Appendix A. The appendix A only has three pages and does not show a template for pricing and solution. Is there a revision I am missing ?**

**A1.** On section 2.2 of the Appendix A it states - Preference given to suppliers demonstrating ability to meet the unique needs of varying district sizes in Oklahoma by providing pricing tiers that are per user cost and volume based. See the attached excel pricing sheet – pricing sheet added in Amendment 4.

**Q2. We are reviewing the Bidder Instructions and are seeking clarification on the structure of the Bid Packet. The required bid format (pages 4-9) outlines 10 sections (Cover Page, Executive Summary, etc.) that should be included in the Bid. However, Appendix A also states that it needs to be completed. Could you please clarify how Appendix A should be incorporated into the Bid Packet?**

**A2.** Appendix A should be included as the last portion of the proposal.

**Q3. We have another question under Bidder Instructions document in section 7.2 g the sentence for requirements ends in an "and" but no additional info. From doc g. Average client size (i.e., employee count); and**

Is this a typo or are there additional needs for this section.

**A3.** Yes, this is a typo, correction made – see Amendment 4.

**Q4. Bidder Instructions, 6.1 Preparation of the Bid - Is a separate PDF required for each of the sections (i.e. 7.1, 7.2) or can we provide one, single PDF in the bid format provided?**

**A1.** One PDF in the bid format is sufficient.

**Q: Bidder Instructions, 7.8 Section Seven: Response to Specifications and Requirements - Are D. VPAT, E. Security Certification and Accreditation Assessment and F. Service Level Agreement required for this bid?**

**A2.** No.

**Q: Appendix A., Mandatory Requirements, 2.2 - We have a proven “per-school pricing” model that works for thousands of districts and schools nationwide and reduces the burden of keeping track of users within each school. While we don’t object to the per-user pricing referenced in the RFI, will the state accept pricing on a per-school basis as an alternative to per-user pricing?**

**A3.** Preference pricing models only are listed in the RFI. Other pricing models may be considered.

**Q: Has the state established a timeline, including the timeframe for the state’s decision on the vendor list as well as the timeframe for districts to select from the approved list of vendors?**

**A4.** OSDE will create an approved suppliers list and make available to districts when completed after the RFI closes on October 10th. At that point, suppliers will work with districts going forward.

**Q: Once the district decisions have been made, is there a deadline for each district to have a system implemented?**

**A5.** See HB 4073, “Beginning with the 2024-2025 school year, each school district in this state shall implement a mobile panic alert system”.

**Q: Has the state established target adoption levels?**

**A6.** Not currently.

**Q: What adoption levels have been achieved by the current solution?**

**A7.** N/A

**Q: Would the state like the vendors to provide online training through a Learning Management System, along with a training compliance dashboard, that will provide schools (and the state) the visibility, and peace of mind, that users have been properly trained?**

**A8.** Suppliers will work with the individual district in which they contract to make these determinations.

**Q: Will the state require annual testing to be performed by the schools and/or vendors? If so, will the testing include 911 connectivity?**

**A9.** Suppliers will work with the individual district in which they contract to make these determinations.

**Q: Will the state require annual adoption reports to be provided by the vendor?**

**A10.** Suppliers will work with the individual district in which they contract to make these determinations. As part of the accreditation process, verification to meet requirements set forth in HB 4073 are confirmed annually.

**Q: What level of involvement, if any, will the state have during the implementation?**

**A11.** Suppliers will work with the individual district in which they contract to make these determinations. OSDE will create a list of approved suppliers.

**Q: Does the state have short-term and long-term success metrics for the selected vendors on this project?**

**A12.** Not currently. Suppliers will work with the individual district in which they contract to make these determinations.

**Q: Will the state require the panic alert technology to be used in complying with state drill requirements (Security Drills, Tornado Drills, Other Drills, Fire Drills and School Evacuation Drills)?**

**A13.** Not currently. Suppliers will work with the individual district in which they contract to make these determinations. As part of the accreditation process, verification to meet requirements set forth in HB 4073 are confirmed annually.

**Q: Has the state experienced specific challenges in the current program or has the state identified specific areas of improvement to be addressed by this new program?**

**A14.** Not currently.

**Q: Does the state recommend or require schools to follow the “I Love U Guys” Foundation’s Standard Response Protocol, or intend to introduce this requirement in the future?**

**A15.** Not currently. Suppliers will work with the individual district in which they contract to make these determinations. OSDE will create a list of approved suppliers.

**Q: Would the state value a solution that also includes drill management, accountability, and student reunification as part of the offering?**

**A16.** Minimum criteria is listed. Additional offerings are always welcome, and districts may evaluate the suppliers list as they see fit.

**Q5. "No third-party vendors or subcontractors shall be included as part of a submitted Bid to the RFI nor any subsequent contract. "**

**Which contradicts" Unless otherwise specified in the Solicitation, (i) manufacturers' names, brand names, information, and/or catalog numbers listed in a specification are for informational purposes and not intended to limit competition and (ii) a Bidder may offer any brand for which it is an authorized representative, which meets or exceeds the specification for any item(s) " Please Clarify.**

**A1.** No third-party vendors or subcontractors shall be included as part of a submitted Bid to the RFI nor any subsequent contract – See Amendment 4.

**Q: Do you want this for major crisis events only (e.g Active shooter etc.) or is there a requirement for personal safety incidents also? Does this require a graduated response e.g. staff first and if required escalated to 911?**

**A2.** Suppliers will work with the individual district in which they contract to make these determinations. See HB 4073, "Automatically alert designated school personnel when an emergency response is initiated on-site by smartphone application, phone call, text message, or other technology".

**Q: Who has the authority to launch a major crisis alert? Everybody including students or dedicated school staff once they are made aware of the incident?**

**A3.** Suppliers will work with the individual district in which they contract to make these determinations. See HB 4073, "Integrate designated school personnel with emergency responders to provide real-time situational updates during an emergency".

**Q: If students require access, what type of access is required by students ?**

**A4.** Suppliers will work with the individual district in which they contract to make these determinations. See HB 4073.

**Q: Is location tracking of individuals required at any point ?**

**A5.** See HB 4073, "Provide emergency responders with floor plans, caller location, and other information to assist emergency responders during a 9-1-1 call".

b. All other terms and conditions remain unchanged.

\_\_\_\_\_  
Supplier Company Name (**PRINT**)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Representative Name (**PRINT**)      Title

\_\_\_\_\_  
Authorized Representative Signature