



# Enrollment Packet 2023-24

Date: \_\_\_\_\_

Grade Level: \_\_\_\_\_

Sending School: \_\_\_\_\_

	First	Middle	Last
<b>Students Full Name</b>			
<b>Gender (Circle One)</b>	Male or Female	<b>Date of Birth</b>	
<b>Birthplace (City &amp; State)</b>		<b>Social Security #</b>	
<b>Race (Check ALL that apply.)</b>	<input type="checkbox"/> American Indian/Alaska Native <input type="checkbox"/> Native Hawaiian/Pacific Islander <input type="checkbox"/> White <input type="checkbox"/> Black or African American <input type="checkbox"/> Asian		
<b>Ethnicity (Check only ONE.)</b>	<input type="checkbox"/> Hispanic	<input type="checkbox"/> NOT Hispanic	
<b>Grade Enrolling (Circle one.)</b>	7	8	9
		10	11
			12
<b>Student's Address</b>			
<b>Student's Email Address</b>			
<b>Student's Cell Phone</b>			
<b>Student's Home Phone</b>			
<b>Student's Employer   Work #</b>			
<b>CONTACT INFORMATION #1</b>	<b>Relationship to Student</b>		
<b>Parent/Legal Guardian's Name</b>			
<b>Parent/ Guardians Address (If different than students)</b>			
<b>Parent/Guardian's Email Address</b>			
<b>Parent/Guardian's Cell Phone</b>			
<b>Parent/Guardian's Home Phone</b>			
<b>Employer's Name   Number</b>			
<b>CONTACT INFORMATION #2</b>	<b>Relationship to Student</b>		
<b>Parent/Legal Guardian's Name</b>			
<b>Parent/ Guardians Address</b>			
<b>Parent/Guardian's Email Address</b>			
<b>Parent/Guardian's Cell Phone</b>			
<b>Parent/Guardian's Home Phone</b>			



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Employer's Name   Number			
Does this CONTACT have permission to pick student up from school?		<b>YES</b>	<b>or</b> <b>NO</b>
<b>CONTACT INFORMATION #3</b>	Relationship to Student		
Parent/Legal Guardian's Name			
Parent/ Guardians Address			
Parent/Guardian's Email Address			
Parent/Guardian's Cell Phone			
Parent/Guardian's Home Phone			
Employer's Name   Number			
Does this CONTACT have permission to pick student up from school?		<b>YES</b>	<b>or</b> <b>NO</b>

*If none of the OTHER contacts can be reached who is someone we can call in case of Emergency?*

<b>EMERGENCY CONTACT</b>	Relationship to Student		
Name			
Address			
Cell Phone			
Home Phone			
Employer's Name   Number			
Does this CONTACT have permission to pick student up from school?		<b>YES</b>	<b>or</b> <b>NO</b>

<b>MEDICAL INFORMATION</b>	<b>All information is for office use only and will be kept confidential!</b>		
Doctor's Name   Number			
Any and ALL medical conditions the school needs to know about.			
All known Allergies			
Does student use an Epi-Pen?	Yes    or    No	Wears contacts/glasses?	Yes    or    No
Medications currently taking			



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**Additional information the school should know**

*Please understand that Take Two Academy is an Alternative school, we try different approaches of getting through to your student. The following information is asked only to better understand them, and to see where they are coming from and what they struggle with on a daily basis. Please be honest to all questions, your answers in no way impact our decision of enrolling your child. All information is used for staff & teachers use only and will be kept confidential!*

*Needs to be answered by the STUDENT if possible!*

**{Please circle one}**

- YES**     *or*     **NO**     Student & parent/guardian are willing to sign an attendance contract.
- YES**     *or*     **NO**     Are you a teen parent or currently pregnant?
- YES**     *or*     **NO**     Have you had poor attendance and skip classes often when overwhelmed?
- YES**     *or*     **NO**     Have been suspended for violence, drugs or weapons? What grade? \_\_\_\_\_
- YES**     *or*     **NO**     Struggle with Drug, Alcohol *or* Tobacco use? (Circle all that apply) ...
- YES**     *or*     **NO**     ... If yes, would you like help dealing with these addictions?
- YES**     *or*     **NO**     Have you ever been in trouble with the law? When & Why?  
\_\_\_\_\_
- YES**     *or*     **NO**     Are you in the Juvenile Justice System? Case Worker-  
\_\_\_\_\_
- YES**     *or*     **NO**     Do you have a DHS Case Worker? Name-  
\_\_\_\_\_
- YES**     *or*     **NO**     Comes from home where personal crisis or trauma exist?
- YES**     *or*     **NO**     Do you get outside counseling? If yes, with whom?  
\_\_\_\_\_
- YES**     *or*     **NO**     Financial reasons make it necessary to work? Where- \_\_\_\_\_
- YES**     *or*     **NO**     Eligible for Free or Reduced Lunches? Form needed on file-
- YES**     *or*     **NO**     Are you currently on an IEP?
- YES**     *or*     **NO**     Attend SOTC AM or PM Classes enrolled in?

**I understand that dismissal from the program can occur without a suspension and for violating behavior, academic, and/or attendance expectations.**

\_\_\_\_\_  
Parents/Legal Guardian's Signature

\_\_\_\_\_  
Date



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Sending School: \_\_\_\_\_

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_  
**Student Permission Forms**

Student's Printed Name \_\_\_\_\_

## Media Permission

YES or NO

\*Photos/Videos to be used in a school publication, Cable Ch. 17, TV News, Newspaper, District Social Media posts, or Take Two Social Media posts

I hereby consent to my child being interviewed, photographed and/or video-taped by representatives of Ardmore City School, its agents and independent contractors. Any information or images obtained from those activities may be reproduced by the school district and/or the public media for use in advertising, publicity or educational activities including, but not limited to district and/or school websites. I hereby waive any claims I may have and release the school district and its employees from any liability or claims arising out of such activities.

## Staff-Student Communications

I **DO** authorize Ardmore City Schools or its staff to communicate with my student outside of school.

Typical contact would be for **attendance** or assignment purposes.

I approve communication through one of the following methods:

(check all that apply)

- Home Phone
- Cell Phone
- E-mail
- Social Networking

\_\_\_\_\_ I **DO NOT** authorize Ardmore City Schools or its staff to communicate with my student outside of school.

## Directory Information

YES You **MAY** release my child's directory information to Military recruiters.

or

NO You **MAY NOT** release my child's directory information to Military recruiters.

## Fieldtrips

\_\_\_\_\_ I **DO** hereby grant permission for my student to attend fieldtrips scheduled by take Two Academy.

I will not hold the instructor or other personnel connected with the trip responsible in case of accident or injury to my student. I also understand that my student may **NOT** be allowed to participate in Take Two trips or activities if he/she has not met the requirements set by the program coordinators.

\_\_\_\_\_ I **DO NOT** wish for my student to attend any fieldtrips or activities.

## Emergency Release / Early Release Form

Every effort will be made to contact the parent/guardian at the information in Wen-Gage. If we are unable to reach any of the listed contacts, please respond the following statement.

\_\_\_\_\_ I authorize release of my child to **any adult** with whom he/she feels comfortable.



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\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Date

## TAKE TWO ACADEMY ATTENDANCE GUIDELINES

Take Two Academy believes that **every** day is important. This belief is an extension of the school board's belief that the attainment of academic excellence requires attending school on a regular basis. The benefit of lectures, discussion and participation is lost forever to those who are absent.

A student's attendance record is a shared responsibility between the student, his/her parents/legal guardians, and school personnel. Parents should **only** excuse students for **valid** reasons and monitor their student's attendance. Please call the office at (580) 221-3037 or text the Take Two Cell phone at (580) 490-1371.

### Attendance Procedures

**A child having more than 10 absences per semester shall result in the loss of credit, removal from the school program, and/or referral to the district attorney.**

**Excused Absences:** (580) 221-3037 Take Two Academy's phone lines are open 24 hours a day to receive calls and messages. Business hours are from 8:00AM - 4:00PM. After 4:00PM calls are taken by voicemail until 8:00AM the following morning. Voicemail is checked routinely throughout the day as well, please be sure to speak clearly and to leave your name, child's name and a call back number. Excused Absences consist of the following: doctor's appointment, dental appointment, legal appointment/subpoena, or religious observance.

#### **EXCUSED ABSENCES COUNT TOWARDS THE TOTAL NUMBER OF ABSENCES!**

**Unexcused Absences:** Any absence that is not excused by a parent/legal guardian or a school official will be considered unexcused and subject to consequences. Students who are truant will be assigned consequences as deemed appropriate by administration.

**Permit to Leave:** Students leaving campus during the school day must have their parent/legal guardian's permission and must check out at the Take Two front office. Failure to check out through the front office will result in the absence being marked unexcused and will be assigned a consequence as deemed appropriate by administration.

**Tardies:** A tardy shall be defined as a student who is not in his/her designated class when the tardy bell rings. A student is marked absent after missing 15 minutes of a class. This policy is designed to encourage students to be on time for every class period. However, we realize that certain circumstances beyond our control may prevent a student from arriving on time. Tardies cannot be excused by parents/legal guardians except for the following reasons: doctor's appointment, dental appointment, legal appointment/subpoena, or religious observance.



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**Parking:** Students are to park in the designated student area. Parking across the street is **OFF LIMITS. Vehicle towing is a possibility.** Students **MUST** have valid car insurance and a driver's license.

**Invalid Contact information:** Please make sure that Take Two Academy has valid contact information for your student(s); especially if your address or phone number should change during the school year. In working with **you** and your **student** to ensure your student's success, administrators and teachers may need to contact the parents/legal guardians about attendance issues, academic progress, health/illness concerns, discipline issues, or in an emergency situation. It is **vital** that a student's information be kept up to date.

## Parent/Legal Guardian:

I have read and agree to abide by Take Two Academy's attendance requirements. I understand that my assistance is needed in maintaining my child's attendance. I also understand that failure to do so can affect his/her position at Take Two Academy. I understand that it is my responsibility to communicate with the school when my child will be absent or for any reasons that will interfere with his/her attendance.

\_\_\_\_\_  
Parents/Legal Guardian's Signature

\_\_\_\_\_  
Date

## Take Two Student:

I have read and agree to abide by Take Two Academy's attendance requirements. I understand that it is my responsibility to make every day the best it can be. I will make every effort to attend school and all my classes on time, every day, ALL day! I agree to be honest with my teachers and school administrators so they can better serve me. I understand that if I am tardy, I will receive consequences. I also understand that if I miss more than 10 days per semester that I may lose some or all my semester credit.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date



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## Parent/Legal Guardian:

- I will call the Take Two's front office (580) 221-3037 / text at (580) 490-1371 within a reasonable time to report my student absent from school and bring in any required documents that are necessary to excuse the absence (doctor's note, court documents, etc.) I will communicate with the school regarding all issues that will affect him/her at school and keep the school informed of any updated contact information. (New phone numbers, addresses, etc.)
- I will support my student in all academic & attendance areas to help him/her become successful. I will assist in providing him/her a way to school and that he/she will be there on time. Preferably no later than 8:15 AM. (Busses are a great option for transportation, ask Take Two's front office for more information.)
- I understand that if my student misses more than 10 absences per semester that he/she could lose all academic credits for that semester and/or lose his/her position at Take Two Academy.
- I understand that issues at home can affect him/her academically & socially and that he/she needs my support to get them through the school year successfully. I will keep communication open with Take Two Academy & inform the school of issues that might arise at home.

\_\_\_\_\_  
Parents/Legal Guardian's Signature

\_\_\_\_\_  
Date

## Student:

- I understand that great attendance is defined as reporting to each class (every day) and being on time prepared with all required material and ready to learn.
- I understand that if I skip one class, I will receive an unexcused absence for each class I miss and an office referral to an administrator.
- I agree that when I am absent from school that I will remind my parent/legal guardian to call Take Two or I will bring documentation (doctor's appointment, dental appointment, legal appointment/subpoena, or religious observance) to submit it to Take Two's front office.
- I understand that missing more than 10 days of school per semester can result in loss of credit for that semester and/or removal from the Take Two program.
- I will establish and maintain great attendance in order to be successful.
- I understand that establishing a great attendance record will prepare me for the future (college, work, etc.)
- I will set an exemplary record of great attendance not only to make myself proud but to motivate my peers to do the same.



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Student's Signature \_\_\_\_\_

Date \_\_\_\_\_

## Internet Safety & Guidelines

Ardmore City Schools is pleased to make available to students and staff access to interconnected computer systems within the district and to the Internet, the worldwide network that provides access to significant educational materials and opportunities.

In order for the school district to ensure the continued accessibility of its computer network and the Internet, all students and staff must take responsibility for appropriate and lawful use of this access. Students and staff must understand that one person's misuse of the network and Internet access may jeopardize the ability of all students and staff to enjoy such access. While the school's teachers and other staff will make reasonable efforts to supervise student use of network and Internet access, they must have student cooperation in exercising and promoting responsible use of this access.

Below is the *Acceptable Use and Internet Safety Policy* ("policy") of the school district and the Data Acquisition Site that provides Internet access to the school district. Upon reviewing, signing, and returning this policy as directed, each student and staff member agrees to follow the policy and will be given the opportunity to enjoy Internet access at school. If a student is under 18 years of age, he or she must have his or her parent or guardian read and sign the policy. The school district shall not provide access to any student who, if 18 or older, fails to sign and submit the policy to the school as directed or, if under 18, does not return the policy as directed with the signatures of the student and his/her parent or guardian.

Listed below are the provisions of the agreement regarding computer network and Internet use. The district has designated a staff member to whom users may direct questions. If any user violates this policy, the user's access will be denied or withdrawn, and the user may be subject to additional disciplinary action.

### **Personal Responsibility**

*By signing this policy, the user agrees not only to follow the rules in this policy, but also to report any misuse of the network to the person designated by the school for such reporting. Misuse means any violations of this policy or any other use that is not authorized under this policy, and having the effect of harming another of his or her property.*

### **Term of the Permitted Use**

*A student or staff member who submits to the school, as directed a properly signed policy and follows the policy to which she or he has agreed will have computer network and Internet access during the course of the school year only. Students and staff will be asked to sign a new policy each year during which they are students or staff members in the school district before they are given an access account.*

### **Acceptable Uses**

#### **1. Educational Purposes Only**

The school district is providing access to its computer networks and the Internet for educational purposes **only**. If the user has any doubt about whether a contemplated activity is educational, the user may consult with the person (s) designated by the school to help decide if a use is appropriate.

#### **2. Unacceptable Uses of Network**

Among the uses that are considered unacceptable and which constitute a violation of this policy are the following:





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- a. Uses that violate the law or encourage others to violate the law. Do not transmit offensive or harassing messages; offer for sale or use any substance the possession or use of which is prohibited by the school district's student discipline policy; view, transmit or download pornographic materials or materials that encourage others to violate the law; intrude into the networks or computers of others; and download or transmit confidential trade secret information, or copyrighted materials. Even if materials on the networks are not marked with copyright symbol, the user should assume that all materials are protected unless there is explicit permission on the materials to use them.
- b. Uses that cause harm to others or damage to their property. For example, do not engage in defamation (harming another's reputation by lies); employ another's password or some other user identifier that misleads message recipients into believing that someone other than the user is communicating or otherwise using his/her access to the network or the Internet; upload a worm, virus, "Trojan horse," "time bomb," or other harmful form of programming or vandalism; participate in "hacking" activities or any form of unauthorized access to other computers, networks, or information systems.
- c. Uses that jeopardize the security of student and staff access and of the computer network or other networks on the Internet. For example, do not disclose or share your password with others; do not impersonate another user.
- d. Uses that are commercial transactions. Students, staff, and other users may not sell or buy anything over the Internet. The user should not give others private information about the use or others, including credit card numbers and social security numbers.

### 3. Netiquette

All users must abide by rules of network etiquette, which include the following:

- a. Be polite. Use appropriate language. No swearing, vulgarities, suggestive, obscene, belligerent, or threatening language.
- b. Avoid language and uses that may be offensive to other users. Do not use access to make, distribute, or redistribute jokes, stories, or other material that is based upon slurs or stereotypes relating to race, gender, ethnicity, nationality, religion, or sexual orientation.
- c. Do not assume that a sender of e-mail is giving his or her permission for the user to forward or redistribute the message to third parties or to give his/her e-mail address to third parties. This should be done only with permission or when the user knows that the individual would have no objections.
- d. Be considerate when sending attachments with e-mail (where this is permitted). Be sure that the file is not too large to be accommodated by the recipient's system and is in a format that the recipient can open.

### 4. Cyber Bullying

Cyber bullying is when one or more people intentionally harm, harass, intimidate, or reject another person using technology. This includes but is not limited to the following:

- Sending mean or threatening messages via e-mail, IM (instant messaging), or text messages.
- Spreading rumors about others through e-mail, IM, or text messages.
- Creating a Web site or other social-networking accounts that targets another student or other person(s).
- Sharing face or embarrassing photos or videos of someone with others via a cell phone or the Web
- Stealing another person's log in and password to send mean or embarrassing messages from his or her account.

It shall be the policy of Ardmore City Schools that cyber bullying will not be tolerated under any circumstances. A student caught violating this policy will lose computer privileges and these actions may result in further



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disciplinary action including suspension or expulsion from school of the student(s) involved. In addition, violators and their parents/guardians may be subject to civil and/or criminal penalties as specified by Oklahoma and/or federal law.

## Internet Safety

- 1. General Warning; Individual Responsibility of Parents and Users.** All student users and their parents/guardians are advised that access to the electronic network may include the potential for access to materials inappropriate for school aged students. Every user must take responsibility for his or her use of the computer network and Internet and stay away from these sites. Parents of minors are the best guides to materials to shun. If a student or staff member finds that other users are visiting offensive or harmful sites, he or she should report such use to the appropriate school designee.
- 2. Personal Safety.** Be safe. In using the computer network and Internet, the user should not reveal personal information such as the user's home address or telephone number. The user should not use his/ her real last name or any other information which might allow a person to locate the user without first obtaining the permission of a supervising teacher. Do not arrange a face-to-face meeting with someone "met" on the computer network or Internet without a parent's permission (if the user is under 18). Regardless of the user's age, the user should never agree to meet a person the user has only communicated with on the Internet in a secluded place or in a private setting.
- 3. "Hacking" and other Illegal Activities.** It is a violation of this policy to use the school's computer network or the internet to gain unauthorized access to other computers or computer systems, or to attempt to gain such unauthorized access. Any use which violates state or federal law relating to copyright, trade secrets, the distribution of obscene or pornographic materials, or which violates any other applicable law or municipal ordinance, is strictly prohibited.
- 4. Confidentiality of Student Information.** Personally identifiable information concerning students may not be disclosed or used in any way on the Internet without the permission of a parent or guardian or, if the student is 18 or over, the permission of the student. Users should never give out private or confidential information about themselves or others on the Internet, particularly credit card numbers and Social Security numbers. A supervising teacher or administrator may authorize the release of directory information, as defined by law, for internal administrative purposes or approved educational projects and activities.
- 5. Active Restriction Measures.** The school, either by itself or in combination with the Data Acquisition Site providing Internet access, will utilize filtering software or other technologies to prevent users from access in g visual depictions that are (1) obscene, (2) pornographic, or (3) harmful to minors. We are using McAfee's Smart Filter BESS Edition for our technology protection measure (internet filtering software) to ensure that users are not accessing such depictions or any other material that is inappropriate for minors.

Internet filtering software or other technology-based protection systems may be disabled by a supervising teacher or school administrator, as necessary, for purposes of bona fide research or other educational projects being conducted by students age 17 and older.

The term "harmful to minors" is defined by the Communications Act of 1934 (47 USC Section 254 [h] [7]), as meaning any picture, image, graphic image file, or other visual depiction that

- Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
- Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals;



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- Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
6. All students will be educated about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber bullying awareness and response.

## **Privacy**

Network and Internet access is provided as a tool for the user's education. The school district reserves the right to monitor, inspect, copy, review, and store at any time and without prior notice any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the school district and no user shall have any expectation of privacy regarding such materials.

## **Failure to Follow Policy**

The user's use of the computer network and Internet is a privilege, not a right. A user who violates this policy, shall at a minimum, have his or her access to the computer network and Internet terminated, which the school district may refuse to reinstate for the remainder of the student's enrollment or the staff member's employment in the school district. A user violates this policy by his or her own action or by failing to report any violations by other users that come to the attention of the user. Further, a user violates this policy if he or she permits another to use his or her account or password to access the computer network and Internet, including any user whose access has been denied or terminated. The school district may also take other disciplinary action in such circumstances.

## **Warranties/Indemnification**

The school district makes no warranties of any kind, either express or implied, in connection with its provision of access to and use of its computer networks and the Internet provided under this policy. It shall not be responsible for any claims, losses, damages, or costs (including attorney's fees) of any kind suffered, directly or indirectly, by any user (or his or her parents or guardian) arising out of the user's use of its computer networks or the Internet under this policy. By signing this policy, users are taking full responsibility for their own use, and the user who is 18 or older or the parent(s) or guardian(s) of a minor student are agreeing to indemnify and hold the school, the school district, the Data Acquisition Site that provides the computer and Internet access opportunity to the school district and all of their administrators, teachers, and staff harmless from any and all loss, costs, claims, or damages resulting from the user's access to its computer network and the Internet, including but not limited to any fees or charges incurred through purchases of goods or services by the user. The user or the parent(s) or guardian(s) of a minor student agree to cooperate with the school in the event the school's initiating an investigation of a user's use of his or her access to its computer network and the Internet, whether that use is on a school computer or on another computer outside the school district's network.

## **Updates**

Users, and if appropriate, their parents/guardians, may be asked from time to time to provide new or additional registration and account information or to sign a new policy reflecting developments in the law or technology or changes in district policy. Such information must be provided by the user (or his/her parents or guardian) or such new policy must be signed if the user wishes to continue to receive service. If after account information is provided, some or all of the information changes, the user must notify the person designated by the school to receive such information.

Annually, students and/or parents must read and sign the Internet Access Conduct during enrollment.



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<b>Board Policy</b>	<b>SECTION: Information Technology</b>	<b>CE-A.1</b>
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## Internet Access Conduct Agreement

*Every student, regardless of age, must read and sign below:*

I have read, understand, and agree to abide by the terms of the foregoing Acceptable Use and Internet Safety Policy. Should I commit any violation or in any way misuse my access to the school district's computer network and the Internet, I understand and agree that my access privilege may be revoked and school disciplinary action may be taken against me. I understand I have no expectation of privacy with regard to my use of the school district's technology.

User's Name (print clearly) \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_

User's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Status	Student	Staff	Patron	I am 18 or older	I am under 18
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If I am signing this policy when I am under 18, I understand that when I turn 18, I will have to sign another policy.					

**Parent or Guardian:** (If applicant is under 18 years of age, a parent or guardian must also read and sign this agreement.) As the parent or legal guardian of the above student, I have read, understand, and agree that my child or ward shall comply with the terms of the school district's Acceptable Use and Internet Safety Policy for the student's access to the school district's computer network and the Internet. I understand that access is being provided to the students for educational purposes only. However, I also understand that it is impossible for the school to restrict access to all offensive and controversial materials and understand my child's or ward's responsibility for abiding by the policy. I am, therefore, signing this policy and agree to indemnify and hold harmless the school, the school district, and the Data Acquisition Site that provides the opportunity to the school district for computer network and Internet access against all claims, damages, losses, and costs, of whatever kind that may result from my child's or ward's use of his or her access to such networks and/or his or her violation of the foregoing policy. Further, I accept full responsibility for supervision of my child's or ward's use of his or her access account if and when such access is not in the school setting. I hereby give permission for my child or ward to use the building-approved account to access the school district's computer network and the Internet.

Parent/Guardian (please print): \_\_\_\_\_ Home Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

This agreement is valid for the \_\_\_\_\_ school year only.



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## High School Support Indicator

Student Name: \_\_\_\_\_ Age: \_\_\_\_\_ Grade: \_\_\_\_\_

At-Risk For Dropping out of School Indicator	Points
Low socio-economic or minority status	1
Teacher, counselor, or principal referred	1
GPA below 2.0 (If so, please write current GPA _____)	1
Retained at any point in educational process	2
Credit deficiencies for graduation with entering class	
a. 2 credits or less	1
b. 3 – 5 credits	2
c. 6 – 7 credits	3
d. 8 credits or more	4
State testing deficiencies	1
Behavioral Intervention	
a. Full day in-school suspension: 2 – 5 times	1
b. Full day in-school suspension: more than 5 times	2
c. Out-of-school suspension: 1 – 2 times	3
d. Out-of-school suspension: 3 times or more	4
Attendance (excluding medical and any kind of suspension)	
a. Absent 10 or less days	1
b. Absent more than 10 days	2
Personal crisis or trauma (ex. drug/alcohol abuse, suicide attempts, placement outside of the home, abuse/neglect, pregnant/parenting)	3
Transience (past 3 years)	
a. 2 schools	1
b. 3 schools	2
c. 4 or more schools	3
Oklahoma Juvenile Authority (OJA) involvement (If yes, please list in what capacity or violation _____)	1
Department of Human Services (DHS) involvement (If yes, please list in what capacity _____)	1
Previously or currently involved in legal/court proceeding (If yes, please list when and what violation _____)	1
Previously or currently enrolled in an Alternative Education Program	2
<b>Total Points</b>	



# Enrollment Packet 2023-24

Date: \_\_\_\_\_

Grade Level: \_\_\_\_\_

Sending School: \_\_\_\_\_



**OKLAHOMA**  
Education

## College Preparatory/Work Ready Parental Curriculum Choice Letter

Dear Parent or Legal Guardian:

Under 70 O.S. § 11-103.6, state law requires eighth grade students entering the ninth grade to complete the college preparatory/work ready high school curriculum outlined in the statute, unless the student’s parent or legal guardian approves the student to enroll in the core curriculum. The college preparatory/work ready curriculum and the core curriculum requirements are attached. Successful completion of either curriculum will result in a student receiving a standard diploma. However, the core curriculum does not meet college entrance requirements, nor requirements for the Oklahoma’s Promise scholarship available to students whose family income is \$55,000 or less annually and who earn a 2.5 GPA in the college preparatory/work ready curriculum.

Choosing the courses a student takes in high school is an important decision for you and your child. A college preparatory curriculum is challenging, and may help determine a student’s future success in higher education and the world of work.

**According to the law, your child will automatically be enrolled in the college preparatory/work ready curriculum, and you do not need to take any action to enroll your child in this curriculum.**

However, if you choose the core curriculum, you **must** do all three of the following:

1. Meet with a school official to discuss your options,
2. Complete the information below, and
3. Return this signed form to the school prior to enrollment.

Please contact your child’s high school principal or school counselor if you have any questions or need additional information.

**As the parent or legal guardian, I am selecting the core curriculum for my student and understand this curriculum does not meet college entrance requirements nor OK Promise scholarship requirements.**

\_\_\_\_\_  
Parent/Guardian  
Initials

**▶ Please print all responses below.**

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Cohort

\_\_\_\_\_  
High School Name

\_\_\_\_\_  
Parent/Guardian Name

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official Name

\_\_\_\_\_  
School Official Signature

\_\_\_\_\_  
Date