

## CLASS GRANT APPLICATION

### Grant Information:

**Requested Amount:** Minimum amount of \$1,000 and a maximum amount of \$5,000.

**Purpose:** Must be intended to promote student learning in one or more content areas or skills for the supplies, materials, and/or equipment to be funded.

**Plan:** The plan for using the proposed materials and/or equipment in their classroom to achieve the stated purpose.

**Alignment:** The purpose and plan for the requested grant must align with the Oklahoma Academic Standards.

**Itemized Budget** - A proposed budget itemizing how grant funds will be spent if awarded, which includes the appropriate Oklahoma Cost Accounting System (OCAS) codes for the planned expenditures. The OCAS manual that lists the expenditure codes is updated annually and is available on the State Department of Education website.

**Names and Signatures:** The name and signature of the applying teacher and the administrator of the school site where the teacher is employed. For shared grants, the names, and signatures of all applying teachers should be included along with the name and signature of the site administrator.

**Additional Information:** Grants will be awarded each year to at least one recipient who represents each of the following categories:

- An early childhood or elementary school.
- A middle or junior high school.
- A high school.
- An alternative school, alternative academy, or alternative education program as defined by 70 O.S. § 1210.568.
- A school in a "small school district" as defined by 70 O.S. § 18-201.1(B)(3).
- A school in a district with an average daily membership of thirty thousand (30,000) or more.
- A school in a district that is not a "small school district" and has an average daily membership lower than thirty thousand (30,000).

**Application:** Complete the form below. Applications will be submitted to <https://airtable.com/appyDpOyYwuc4WRIE/shro0lCw2LCOWRbgh>.

Full name

Teacher ID

Current position

**A detailed description of your purpose and plan to promote student learning in one or more content areas.**

**Alignment to the Oklahoma Academic Standards**

**Itemized budget:**

**Applicant's Name:**

**Applicant's Signature:**

Date:

**Administrator's Signature:**

Date:

**Shared Grant Signatures**

**Applicant's Name:**

**Applicant's Signature:**

**Date:**

**Applicant's Name:**

**Applicant's Signature:**

**Date:**

**Applicant's Name:**

**Applicant's Signature:**

**Date:**

**Administrator's Signature:**

**Date:**