

# DIFFERENTIATED MONITORING RESULTS (DMR) LEVEL III (NEEDS INTERVENTION/MODERATE RISK)



District Data Determinations are provided each November in the Special Education Data Packet. All districts must meet the target for Indicators 4, 9, 10, 11, 12, & 13, regardless of the overall District Determination status. Refer to the most recent District Data Determinations to address compliance indicators through this process.

## STEP I: INDICATORS 4, 9, & 10

### Compliance Indicators: Indicator(s) 4, 9, and/or 10

If the indicator has three asterisks (\*\*\*) and/or identified that policies, procedures, or practices may be leading to inappropriate identification for one or more of the indicator(s) the target has not been met. Refer to the District Determination and complete the following activities (see exception below).

- ✓ **Upload** Board Approved Policy **(by December 31st)**.
- ✓ **Complete** Procedure and Practice Review Questions **(by December 31st)**.
- ✓ **Submit** an assurance statement signed by the Superintendent and Special Education Director **(by December 31st)**.
- ✓ **Address** Root Cause **(by January 12th)**.
- ✓ **Develop** an improvement plan with professional development aligned to the indicator **(by January 12th)**.
- ✓ **Establish** monitoring tools to measure improvement plan effectiveness **(by January 12th)**.
- ✓ **Review** Improvement plan progress twice **(by March 31st and again by May 31st)**.
- ✓ **Submit** professional development documentation **(summary and sign-in sheets by May 31st)**.

### Exception: Indicators 4, 9, and/or 10

If the LEA has exceeded the target for two or more consecutive years but the district Policy, Procedures, and Practices (PPP) appear to **not** be problematic, the LEA will work to bring the indicator into compliance and is required to identify the root cause and implement a plan.

If the LEA has been notified for three consecutive years that their policies, procedures, and/or practices (PPP) **are** contributing to overidentification, the LEA will be required to complete the appropriate tier.

Additional activities are required if found to be non-compliant and/or have not met the state target in the same area/indicator across three consecutive years. The district will be notified of additional required activities. Activities are developed on a tiered system based on the number of consecutive years with a growth measure built in. Refer to pages 14-16 in the General Supervision System Manual for additional detailed information.

If 10% or more growth is demonstrated while implementing the plan from the previous year, the district will remain at Tier 1 for the current year. If the district drops down below the gain the district will move to the next tier below the current placement.

**Note:** Upload Toolkit documentation to EdPlan. Select from the main menu bar **Tools>LEA Document Library>Compliance>select the current year (FY 23/24)**.

\*Refer to DMR Dates to Remember document located on the website for additional information.

You are encouraged to review data and work towards compliance for each indicator with an effort to reduce the risk of significant disproportionality.

**If compliant or have completed this step, move to step II.**

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## STEP II: COMPLIANCE INDICATORS 11, 12, & 13

### Compliance Indicators: Indicator(s) 11, 12, and/or 13

Indicators 11, 12, and/or 13 require 100% compliance. If the district has not met the required 100% target and is notified of noncompliance, complete the following activities for the corresponding indicator toolkit. Refer to the Annual District Determination and District Data Profile for indicator results. The indicator toolkit will guide the district in the review of its special education program.

#### **(See exception below).**

- ✓ Address the Guiding Questions and identify the root cause of noncompliance (by January 12th).
- ✓ Develop an improvement plan with professional development aligned to the indicator (by January 12th).
- ✓ Submit an assurance statement signed by the Superintendent and Special Education director (by January 12th).
- ✓ Review improvement plan progress twice by (March 31st and again by May 31st).
- ✓ Submit professional development documentation (summary and sign-in sheets by May 31st).

### **Exception: Indicators 11, 12, and/or 13**

LEAs identified as noncompliant (less than 100%) for three consecutive years for the same indicator are required to complete the appropriate tier.

### **DMR Level 3 and/or Level 4**

LEAs identified as a DMR Level 3 or DMR Level 4 in the same focus/target area of improvement for 3 consecutive years are required to complete the appropriate tier.

Additional activities are required if found to be non-compliant and/or not have met state target in the same focus area/indicator across three consecutive years and/or have been identified as a DMR Level 3 or DMR Level 4 in the same focus/target area. The district will be notified of additional required activities. Activities are developed on a tiered system based on the number of consecutive years with a growth measure built in. Refer to pages 14-16 in the General Supervision System for additional detailed information.

If 10% or more growth is demonstrated while implementing the plan from the previous year, the district will remain at Tier 1 for the current year. If the district drops down below the gain, the district will move to the next tier below current placement.

**Note:** Upload Toolkit documentation to EdPlan. Select from the main menu bar **Tools>LEA Document Library>Compliance>select the current year (FY 23/24)**.

\*Refer to DMR Dates to Remember document located on the website for additional information.

**Note:** Beginning the 2023-2024 school year, LEAs that have been identified as a DMR Level 3 or 4 and did not complete the confidential student file monitoring by the deadline may receive a Notice on their accreditation report.

# DIFFERENTIATED MONITORING RESULTS (DMR) LEVEL III (NEEDS INTERVENTION/MODERATE RISK)



## STEP II: COMPLIANCE INDICATORS 11, 12, & 13 (CONTINUED)

### OSDE Compliance check for improvement

#### Prong I (Identification of needed supports and corrections)

- ✓ **Letter of Assurance:** The district will inform the OSDE-SES that noncompliance will be corrected and monitored to ensure future compliance
- ✓ **Data Corrections (Student Level Corrections):** The districts with identified noncompliance must correct all records in accordance with IDEA.
- ✓ **Improvement Plan:** If a district is substantially below the 100 percent target for one or more indicators, the district is also required to submit an improvement plan to address the sources of noncompliance for the indicator(s) (see above for requirements).

#### Prong II (Monitor for continued compliance)

**Compliance:** The Office of Special Education Programs (OSEP) requires a review of areas identified within one year of any finding of noncompliance to ensure that districts have corrected and are maintaining compliance. OSDE-SES will conduct continuous compliance reviews through a random sampling process, by which student records will be randomly selected and reviewed for compliance.

\*Refer to DMR and Compliance Dates to Remember document located on website for additional information.

**Note:** You are encouraged to review the District Data Profile for all areas not meeting the targets and develop plans to move towards compliance. Remember to keep monitoring district data to ensure progress.

## STEP III: PERFORMANCE INDICATOR 1 & 2, 3, 7 & FISCAL

### Performance Indicators 1 & 2, 3, 7, and/or Fiscal

The Oklahoma State Department of Education-Office of Special Education Services (OSDE-SES) has identified one or more performance indicator(s) as furthest from the target. The district must address low performance by following the guidance below. Refer to the Annual District Data Determination and District Data Profile for identified **area(s) of focus**.

### Performance Indicators: Indicator(s) 1 & 2, 3, 7 and/or Fiscal

If the indicator(s) identified have not met the target, complete the corresponding indicator toolkit in EdPlan. The toolkit will guide the district in the review of its special education program to assist with compliance by completing the following (**see exception below**):

- ✓ **Complete** Guiding Questions, analyze data, and determine root cause (**by January 12**).
- ✓ **Develop an Improvement Plan** and align professional development to the indicator (**by January 12th**).
- ✓ **Submit** the Assurance statement signed by Superintendent and Special Education Director (**by January 12th**).
- ✓ **Review** the Improvement Plan progress twice (**by March 31st and May 31st**).
- ✓ **Submit** Professional Development documentation (**summary and sign-in sheets by May 31st**).

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**Exception:** Additional activities are required if found to be noncompliant and/or not have met the state target in the same focus area/indicator across three consecutive years and/or have been identified as a DMR Level 3 or DMR Level 4 in the same focus/target area. The district will be notified of additional required activities. Activities are developed on a tiered system based on the number of consecutive years with a growth measure built in. Refer to pages 14-16 in the General Supervision System for additional detailed information.

**Note:** Upload Toolkit documentation to EdPlan. Select from the main menu bar **Tools>LEA Document Library>Compliance>select the current year (FY 23/24)**.

\*Refer to DMR Dates to Remember document located on the website for additional information.

## STEP IV: DMR III MONITORING ACTIVITIES

### Compliance and Performance Review

If the district's Differentiated Monitoring Results (DMR) status is Level 3, the district is required to participate in monitoring activities to assist in determining areas of needed support. The district can receive either a Targeted or a Comprehensive Monitoring. Refer to the Annual District Data Determination and District Data Profile for identified **areas(s) of focus**.

#### Targeted Compliance and Performance Review

- ✓ Target monitoring activities are administered with the intent of assessing the district's implementation of IDEA requirements. The monitoring activities may include:
- ✓ Review of student records
- ✓ Data verification review
- ✓ Interviews with LEA personnel
- ✓ Other activities as needed

#### Comprehensive Compliance and Performance Review

Comprehensive monitoring activities are administered with the intent of assessing the district's implementation of IDEA requirements and to review the special education program to its entirety. This type of monitoring activity will include:

- ✓ IDEA Part B fiscal review
- ✓ Review of LEA policy and procedures (administrative records)
- ✓ Review of student records
- ✓ Data verification review
- ✓ Interviews with LEA personnel
- ✓ Individual student tracking
- ✓ Parent interviews
- ✓ Other activities as needed

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## STEP IV: DMR LEVEL 3 MONITORING ACTIVITIES (CONTINUED)

### Prong I (Identified noncompliance correction)

The Oklahoma State Department of Education-Special Education Services (OSDE-SES) will notify the district of all low-performing areas identified and may prescribe a Corrective Action Plan (CAP) addressing identified areas of low performance and improvement strategies to ensure correction. The corrective action(s) may include:

- ✓ Professional Development
- ✓ Review of Policies, Practices & Procedures
- ✓ Letter of Assurance
- ✓ Child Specific Findings (student file corrections)
- ✓ Improvement Plan
- ✓ Caseload Class Size Exception (may be required)
- ✓ Systemic Compliance (Prong II Review)

### Prong II (Monitor for systemic compliance)

#### Compliance

Within one year of any findings, the Office of Special Education Programs (OSEP) requires a review of all monitoring corrective actions identified in the Prong 1 process. OSDE-SES will conduct a Prong II systemic compliance review through a random sampling process. The district should demonstrate systemic compliance in all areas identified in the corrective action plan.

**Note:** You are encouraged to review the District Data Profile for all areas not meeting the targets and develop plans to move towards compliance. Remember to keep monitoring district data to ensure progress.



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