1. End of year data report... It was not listed on your reports screen. Are we still doing that?
   a. Yes. The End of Year Data report will be sent out via a link to the report in May and it will also be linked in the Alternative Education newsletter.

2. Are we still using the evaluation rubric? The rubric seems to ask more than is stated in the 16 Criteria.
   a. The rubric is no longer used an evaluation to determine a total score for funding. It will be used as an audit to determine areas that need support for your program.
   b. The documents you upload into the digital folders will be used to evaluate your program for funding.
   c. The updated Alternative Education Evidence Criteria Review (referred to as the checklist) has been emailed and it is on our website also.

3. Are schools required to have an alternative education program?
   a. All school districts of this state serving students in grades seven through twelve shall provide alternative education programs that conform to the requirements of statutes and rules applicable to alternative education.
   b. If your district does not have enough students for a program, you have the option of joining a co-op with other districts or complete the appropriate statutory waiver paperwork for a district serving less than 10 students.
   c. All districts must complete an alternative education plan and submit it to OSDE by September 1 of each school year.
   d. Any district that does not have an approved program must have alternative placement services for students and will not receive funding as an alternative program.

4. So, for next year will we follow the "existing alt ed" process or the "new alt ed" process? Just wondering if not receiving funding one year qualifies us as new or existing.
   a. All programs, regardless of funding, must adhere to this process.
   b. After FY23 if you do not receive funding for any reason the district would be considered a new program.

5. So, the Sept 1st deadline is different from what we've done in the past. In the past, it seemed to be in Nov or so. Did I miss this year's submission?
   a. Before HB2520 the due date for the Implementation Report was September 15. The due date now is September 1.
6. On the DWSNA (Districtwide Student Needs Assessment) ... the training said our number of identified at risk students should correlate with our Alt Ed numbers?? We never immediately place students in Alt Ed... usually we identify them as "at risk", try other factors first, then talk about the possibility of Alt Ed if those other strategies don't work (or even though students are identified as "at-risk", they may decide not to enroll in Alt Ed). Occasionally we jump right to Alt Ed, but not usually.
   a. Correlate implies there will not be a large discrepancy between the DWSNA numbers and the students coded as alternative education.
   b. The DWSNA is submitted at the end of the year, so SDE wants to see how you are serving the most at-risk students you have identified in this report throughout the year. Districts should look at the data from the DWSNA annually and see reduced numbers.

7. I understand there is a de-reg for having less than 10 students in the program. Is there a de-reg for not having a program at all?
   a. No there is not a dereg/waiver for not having a plan to address the needs of at-risk students.

8. Why are we making alternative education so similar to special education?
   a. We understand that you may see similarities with the information required. The documentation we are asking for brings us in full compliance with HB2520.

9. Is funding tied to the number of alternative students in a given program? If so, how much per student?
   a. Funding is tied to the Average Daily Membership (ADM) of your program. The per student amount cannot be determined until we have received the funding budget from this legislative session.

10. Can we use data from the previous school year as evidence for the upcoming school year’s criteria?
    a. You will be permitted to use previous year’s data for some, but not all, of the criteria.
       i. Current data should be used for criteria 1, 4, 8, 9, 10, 11, & 14
       ii. Current and/or previous year’s data can be used for criteria 2, 3, 5, 6, 7, 8, 12, 13, 15, & 16.
       iii. Label documents according to the FY (fiscal year). Also be sure to label each document with the appropriate criteria number and letter.

11. (Criteria 1) If we belong to an Alt. Ed. Co-op, do we still do all of these or will the Co-op do these things?
    a. Both; the Co-op and LEA will be responsible for certain reports.
       i. Co-op (sending school) – Authorization to Pay form
       ii. LEA – Teaching out of Certification form
       iii. LEA & Co-op - Districtwide Student Need Assessment, Implementation Plan

12. (Criteria 2) Record keeping - the presentation stated that the SIS attendance logs were not enough. We typically print the attendance report from PowerSchool, if that no longer works, what do we need to create?
a. Programs need to provide documentation, for example a spreadsheet, that provides a snapshot of a student’s progress in terms of behavior, attendance, and grades (course completion).

13. *(Criteria 2)* We do intervention strategies every Friday during our PLC sessions - how many agendas from these meetings should we send?
   a. Please upload 25% of your meeting agendas.

14. *(Criteria 3)* Do we have to have intake packets for every student or just one as an example for Criteria 3?
   a. We will be looking for intake packets, student contracts, and at-risk indicators. You do not have to upload all the documents for every student – include at a minimum 25% of your enrollment.

15. *(Criteria 3)* Who should be on the intake committee?
   a. An administrator, counselor, regular education teacher, alternative education teacher, special education teacher (if applicable), parent/guardian and student.

16. *(Criteria 3)* Our intake application is online and populates to a google doc. Do we need to create a hard copy to scan and put into the digital folder?
   a. Download the documents then upload them into your appropriate digital folder.

17. *(Criteria 5)* Could I have my teachers watch some of the webinars that are posted on the Alt site to help with the PD part of the checklist? (like before school is out this year?)
   a. Yes, please keep appropriate documentation of each webinar they attend.
   b. Also, please consider attending the National Alternative Education Association’s national meeting. Information can be found here: [https://www.thenaeaa.org/conferences.html](https://www.thenaeaa.org/conferences.html)

18. *(Criteria 7)* Are we just providing random samples? I would provide an example of any subject area and its alignment to the OAS. I have them all, but you don't want them all loaded in this folder, do you?
   a. We would like to see all of the crosswalks you have created for your curriculum.
   b. Provide documentation of gaps in your curriculum crosswalks.

19. *(Criteria 7)* Can you clarify criteria 7 (a & b) for us? We teach the OAS and none of us were sure what the expectations were for b. list of identified gaps....
   a. This is the crosswalk between curriculum being used and Oklahoma State Standards. Academic subject matter standards are concise, written descriptions of what students are expected to know and be able to do at a specific stage of their education. Academic standards describe educational objectives (i.e., what students should have learned by the end of a course, grade level or grade span), but they do not describe a particular teaching practice, curriculum or assessment method.

20. *(Criteria 8)* Should our Student Information System (SIS) show each course the student is enrolled in? It cannot just state "Academy"?
   a. Per accreditation, students’ schedules must show that the student is enrolled in a full day of academic classes.
21. *(Criteria 8)* We have student's that come and go throughout the year, do we upload a document every time we have a new student?
   a. The September 1st upload is representative of students enrolled in your program at that time. We understand that enrollment fluctuates throughout the year.

22. *(Criteria 8)* We are unsure what was meant by individualized learning plans in criteria 8(c). Is this ICAP or grad plans? We do grad plans for each student, IEP's for the few sped students we have, and 504's when necessary.
   a. The ICAP is just a piece of this. For this criterion, we are looking for documents tracking course completion and needed courses, community service, career interest surveys, post-secondary planning, etc.

23. *(Criteria 8)* How do we need to provide examples for criteria 8(d)? We do group projects, Art Critiques... etc. Do we take pictures?
   a. Yes, pictures are the easiest way to document – especially for art.

24. *(Criteria 10)* Will an LPC candidate be acceptable for a counselor?
   a. A candidate must be working under the supervision of someone who is fully licensed.

25. *(Criteria 11)* All students who complete the school required 26 credits may walk. Sometimes students choose to only complete 23 credits, the state requirement. Those students CHOOSE not to walk. Are all of these students required to have a graduation plan?
   a. No matter which graduation path the students choose; we need to see a graduation plan for each student.

26. *(Criteria 11)* Our entire ICAP process is on CANVAS. I'm not sure how to print that off to scan to the digital file. If I can print, do we print off all the students ICAP?
   a. Printing is necessary for confirmation – choose 25% of your students to show compliance.

27. *(Criteria 12)* Do you have a curriculum for life skills that you recommend?
   a. Life skills curriculum can be found on the OSDE resource website: https://sde.ok.gov/resources-and-forms-school-districts#lifesskills

28. *(Criteria 13)* Is an Artist in Residence Required?
   a. The criteria states that hands-on arts education may include artist residency programs.

29. *(Criteria 14)* Did I hear right that we have to submit the budget twice?
   a. A copy of the budget you submitted through the Implementation Plan will also need to be uploaded to your digital folder.