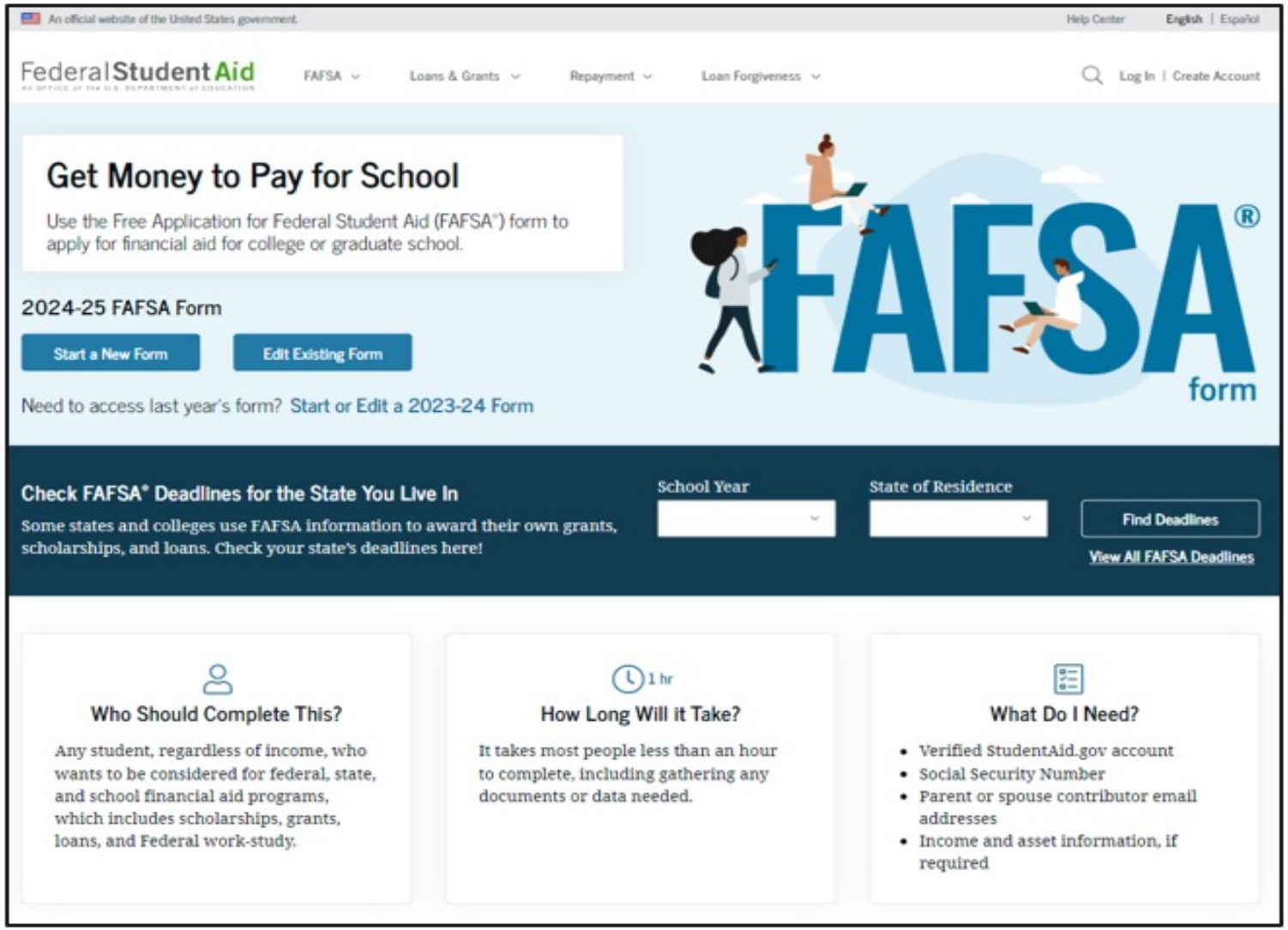
Creating an FSA ID

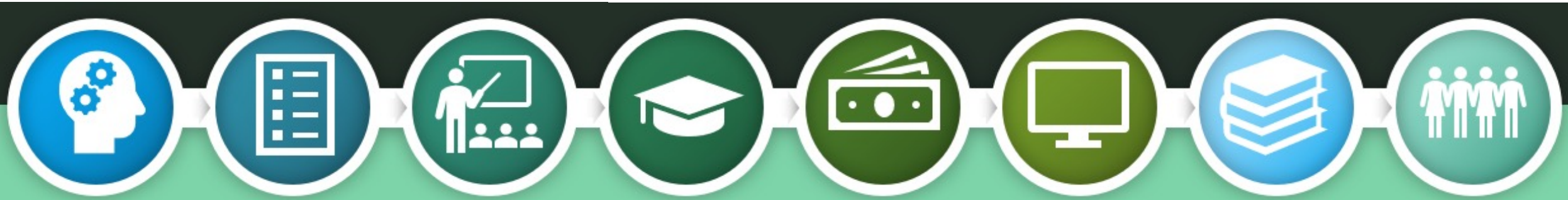
UCanGo2.org™

WITHIN REACH ... WITHIN *YOU*

FAFSA

- The FAFSA, or Free Application for Federal Student Aid, is your first step in applying for federal and some state financial aid programs.
- Complete the FAFSA every year for financial assistance to help with college expenses.
- Find the FAFSA application at FAFSA.gov.
- To access and sign the FAFSA, students and parents will need to create an FSA ID (Federal Student Aid Identification) at StudentAid.gov.



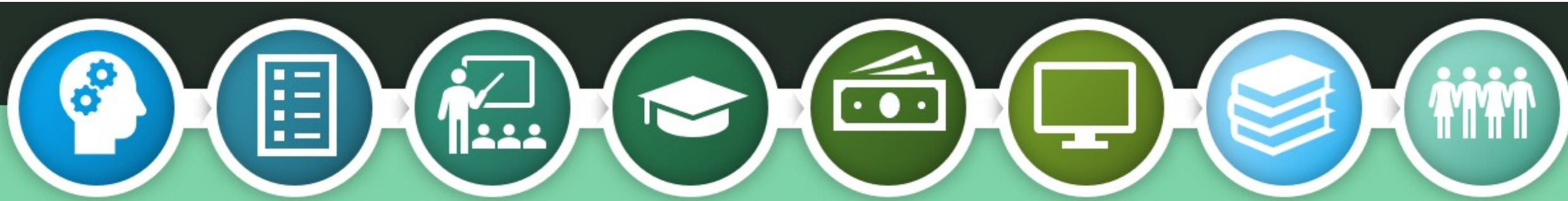


Why should you complete the FAFSA?

Used to determine your eligibility for financial aid

Also used to apply for some forms of state aid

Required each year for Oklahoma's Promise Scholarship recipients

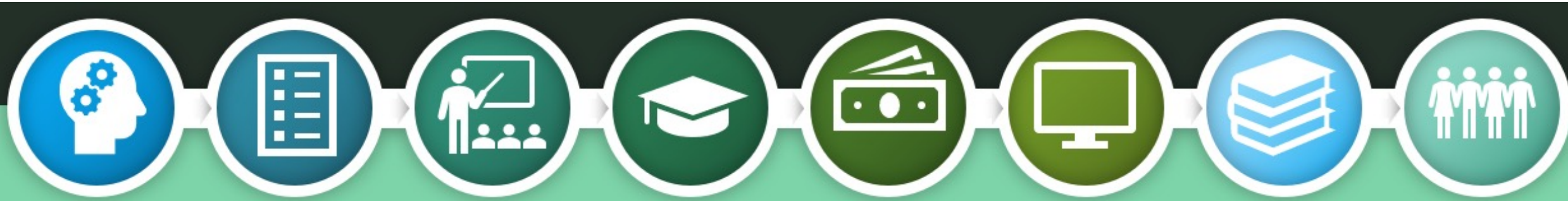


FAFSA Facts

The high school class of 2022 left about $3.6 billion in Pell Grants on the table by not completing the FAFSA.

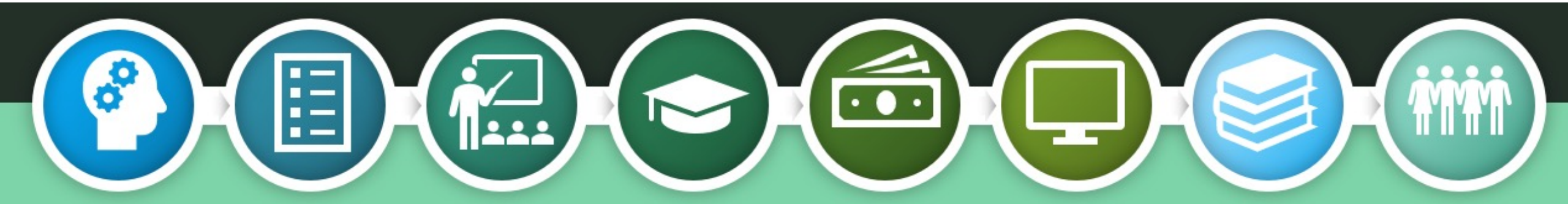
By 2025, nearly three out of four Oklahoma jobs will require education or training beyond high school.

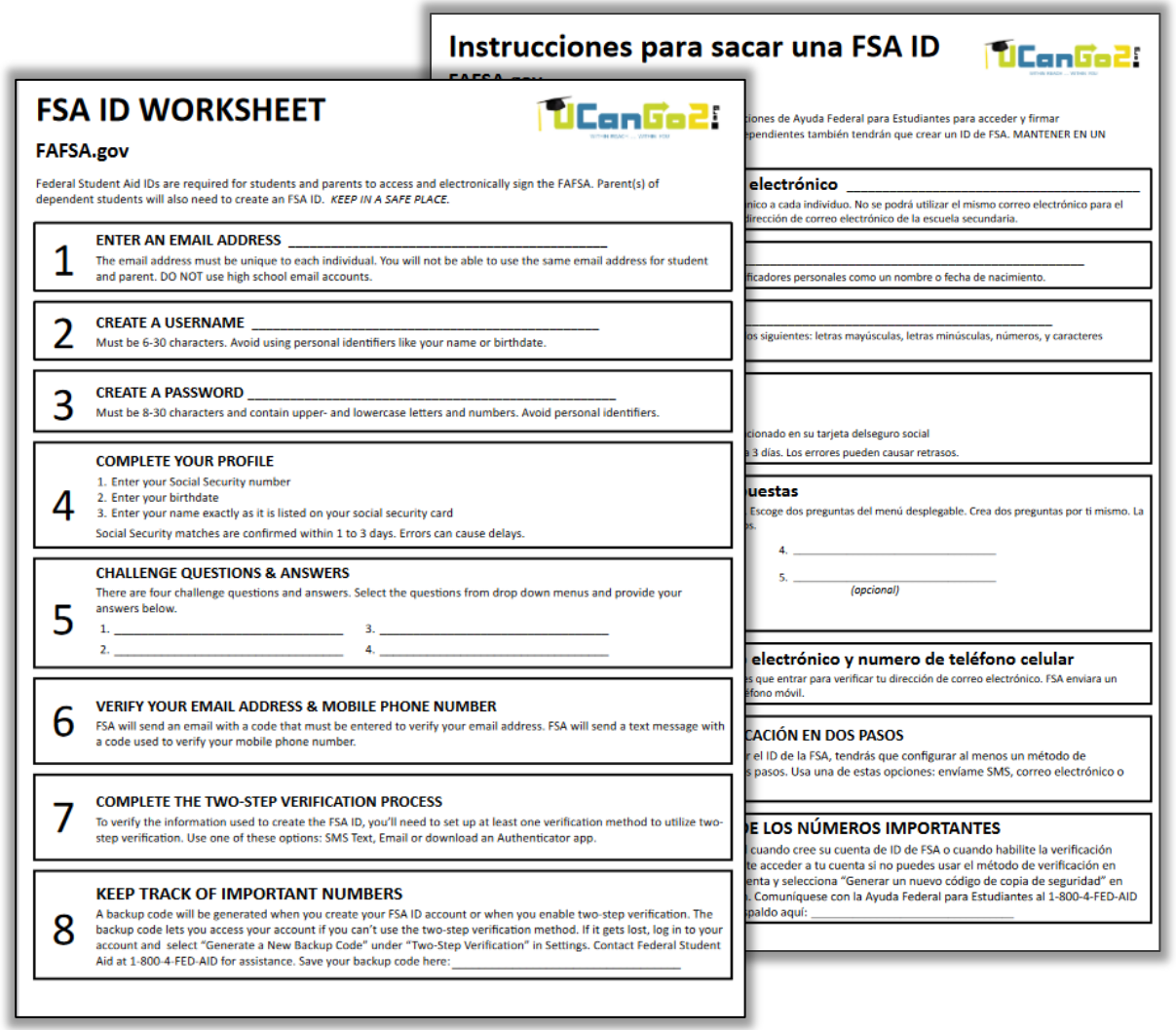
Seniors who complete the FAFSA are 84% more likely to immediately enroll in postsecondary education.



FSA ID

- Username and password
- Serves as your electronic signature
- Student and parent will each create their own FSA ID
- Will be used each year to renew your FAFSA form
- Create the FSA ID at StudentAid.gov





FSA ID WORKSHEET

FAFSA.gov

Federal Student Aid IDs are required for students and parents to access and electronically sign the FAFSA. Parent(s) of dependent students will also need to create an FSA ID. *KEEP IN A SAFE PLACE.*

1 ENTER AN EMAIL ADDRESS _____
The email address must be unique to each individual. You will not be able to use the same email address for student and parent. DO NOT use high school email accounts.

2 CREATE A USERNAME _____
Must be 6-30 characters. Avoid using personal identifiers like your name or birthdate.

3 CREATE A PASSWORD _____
Must be 8-30 characters and contain upper- and lowercase letters and numbers. Avoid personal identifiers.

4 COMPLETE YOUR PROFILE
1. Enter your Social Security number
2. Enter your birthdate
3. Enter your name exactly as it is listed on your social security card

Social Security matches are confirmed within 1 to 3 days. Errors can cause delays.

5 CHALLENGE QUESTIONS & ANSWERS
There are four challenge questions and answers. Select the questions from drop down menus and provide your answers below.

1. _____ 3. _____
2. _____ 4. _____

6 VERIFY YOUR EMAIL ADDRESS & MOBILE PHONE NUMBER
FSA will send an email with a code that must be entered to verify your email address. FSA will send a text message with a code used to verify your mobile phone number.

7 COMPLETE THE TWO-STEP VERIFICATION PROCESS
To verify the information used to create the FSA ID, you'll need to set up at least one verification method to utilize two-step verification. Use one of these options: SMS Text, Email or download an Authenticator app.

8 KEEP TRACK OF IMPORTANT NUMBERS
A backup code will be generated when you create your FSA ID account or when you enable two-step verification. The backup code lets you access your account if you can't use the two-step verification method. If it gets lost, log in to your account and select "Generate a New Backup Code" under "Two-Step Verification" in Settings. Contact Federal Student Aid at 1-800-4-FED-AID for assistance. Save your backup code here: _____

Instrucciones para sacar una FSA ID

FSA ID Worksheet

- Visit UCanGo2.org to print the FSA ID Worksheet in English or Spanish.
- As you set up your FSA ID, you can record your information here for future reference.
- Be sure to keep the worksheet in a safe place.

You will need these items to set up your FSA ID

Social Security Number

Full, legal name

Date of Birth

Cell Phone Number

Home Address

Email Address –

Do NOT use your school based email address

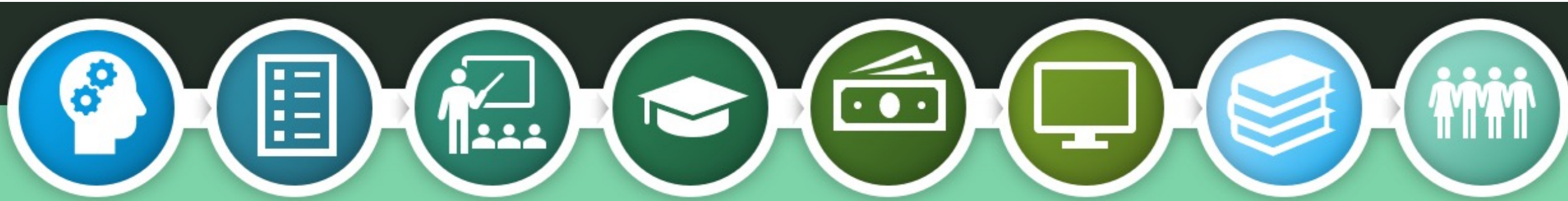
Download a 2 factor authentication app –

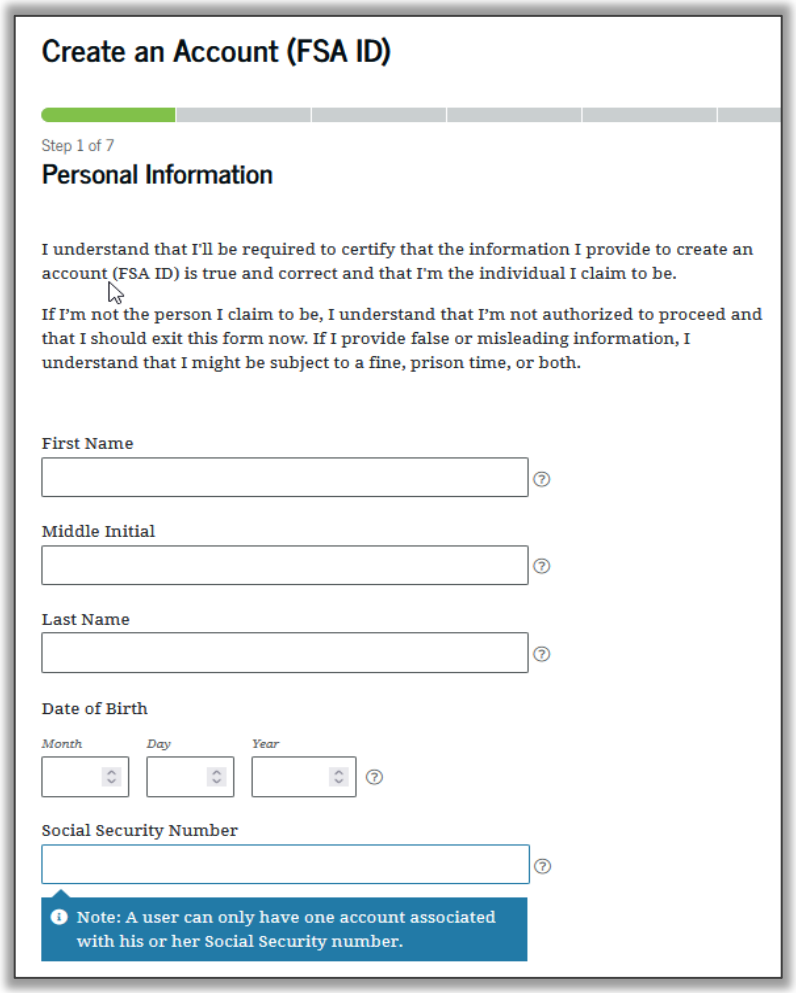
- Google Authenticator
- Duo Mobile

You can set up a free email account at one of these sites:

- Gmail
- Yahoo
- Outlook
- AOL mail

Your parent must have a different cell phone number and email address to set up their FSA ID





Personal Information

Enter your name, exactly how it appears on your Social Security card.

Enter the correct month, date and year of your birth.

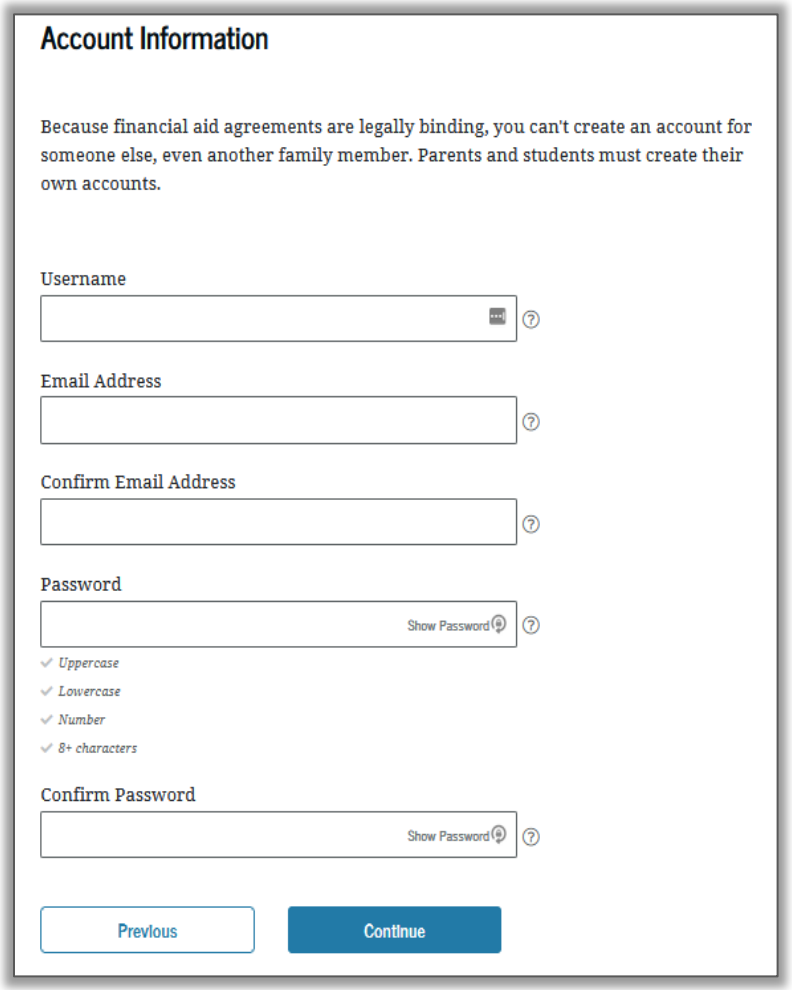
Enter your Social Security Number accurately.

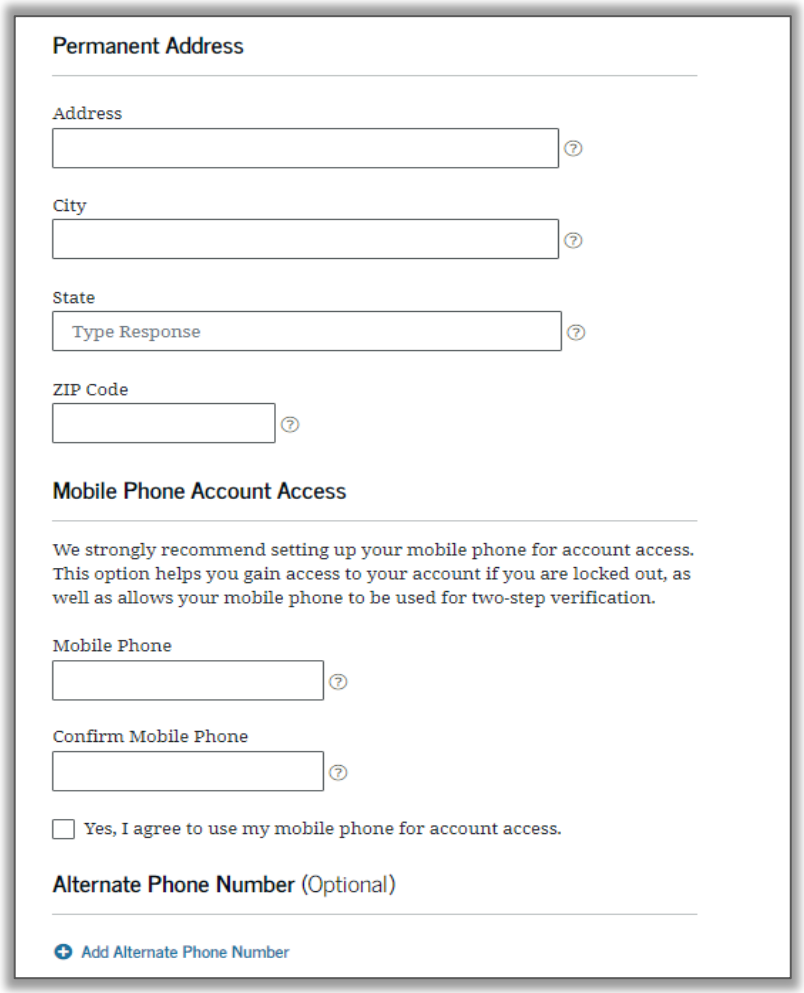
Username and Password

Username can be 6-30 characters long—a combination of letters and numbers. Not case sensitive.

Create and confirm your password; 8-30 characters long—a combination of numbers, upper- and lowercase letters.

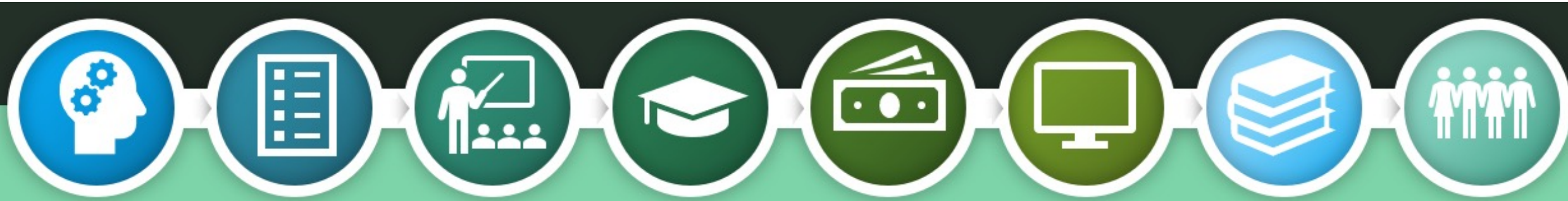
Choose ‘Show Text’ to see the information you’re entering.





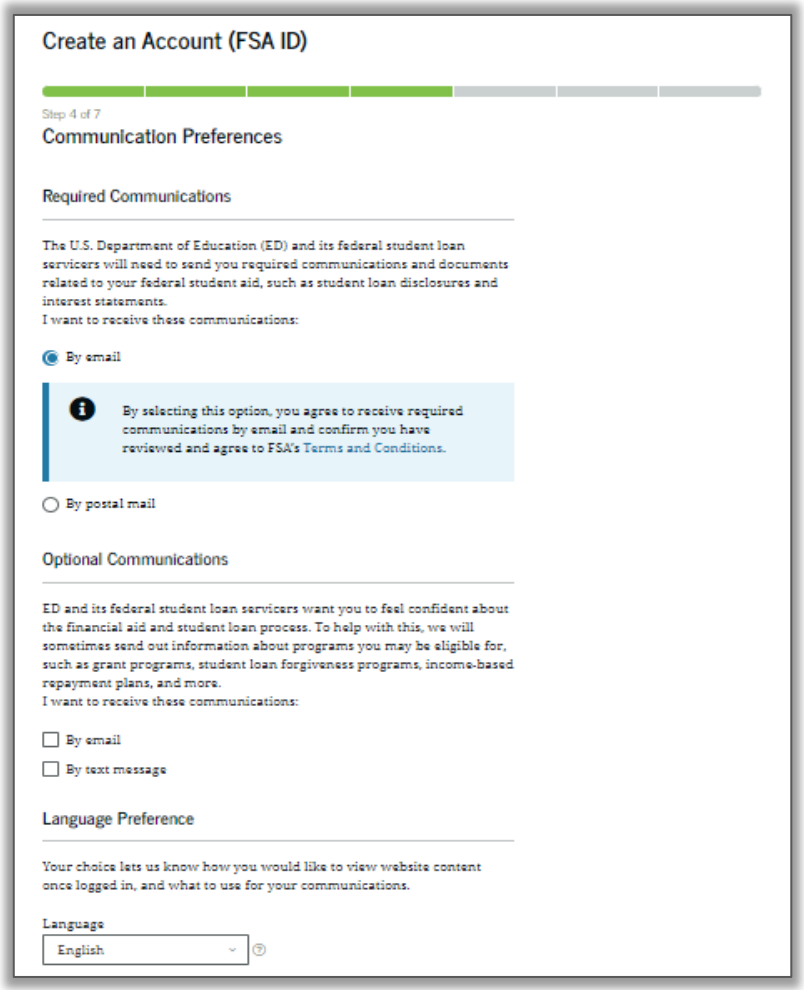
Contact Information

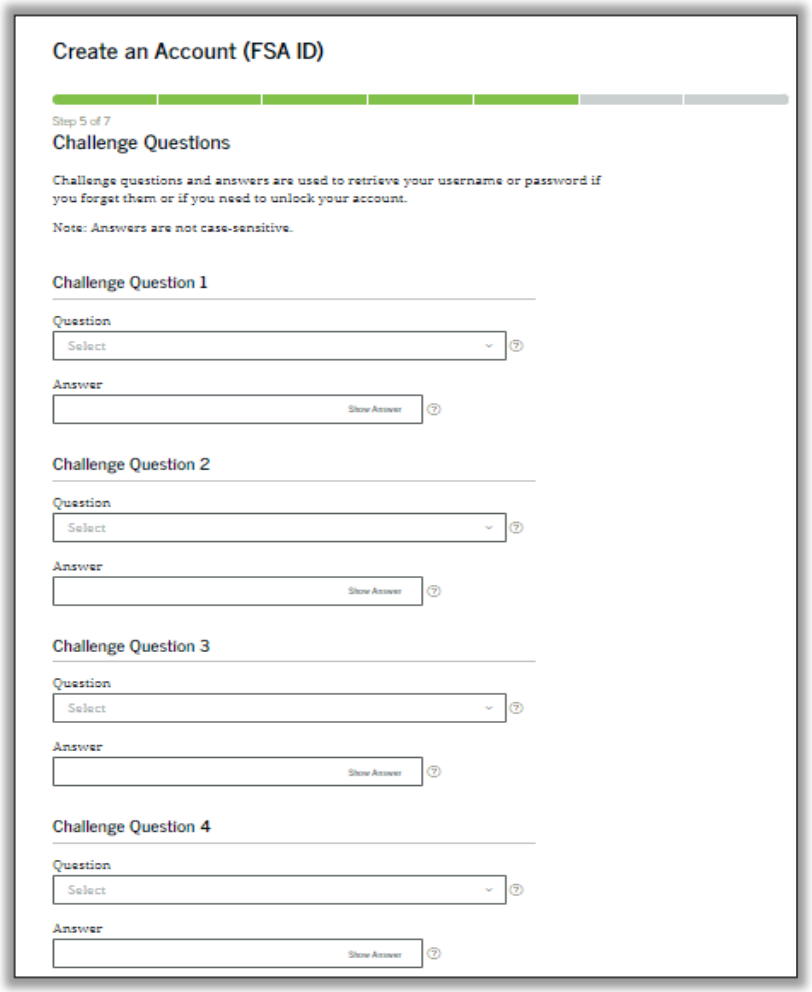
- Enter your complete home address
- Enter and confirm your mobile phone number. (You can't use the same cell phone number as your parent.) Your confirmation gives Federal Student Aid permission to send you a secure code if you should need to reset your password.



Contact Information

- Choose how you would like to receive communication about your FAFSA
  - Email
  - Postal Mail
  - Text
- You can also request to have your FAFSA information provided in English or Spanish



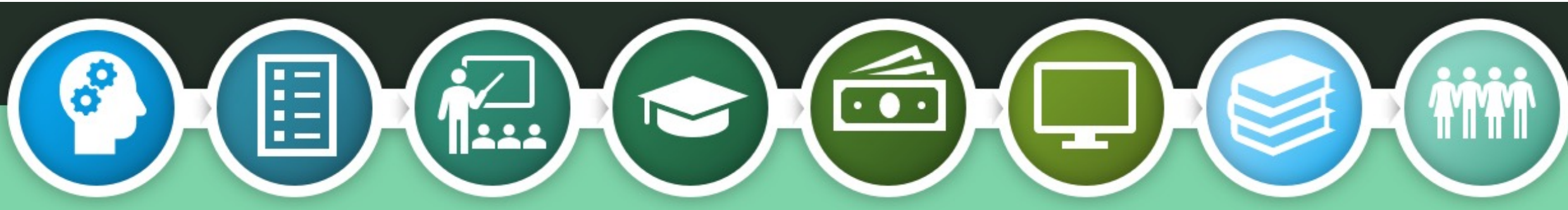


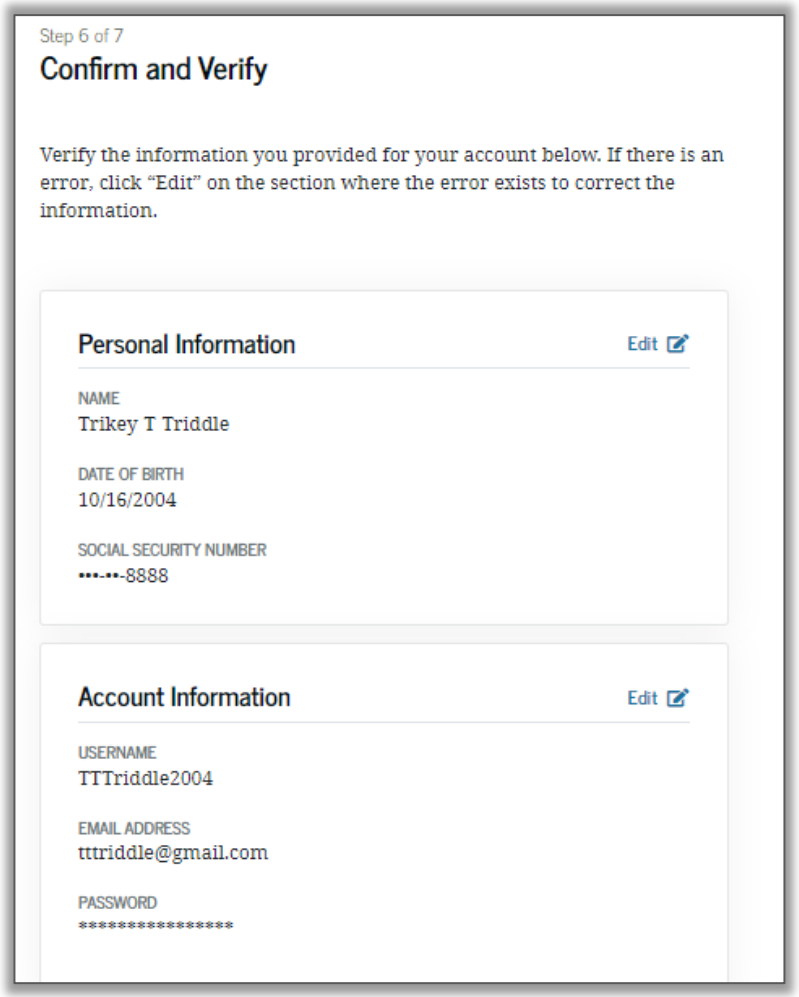
Challenge Questions

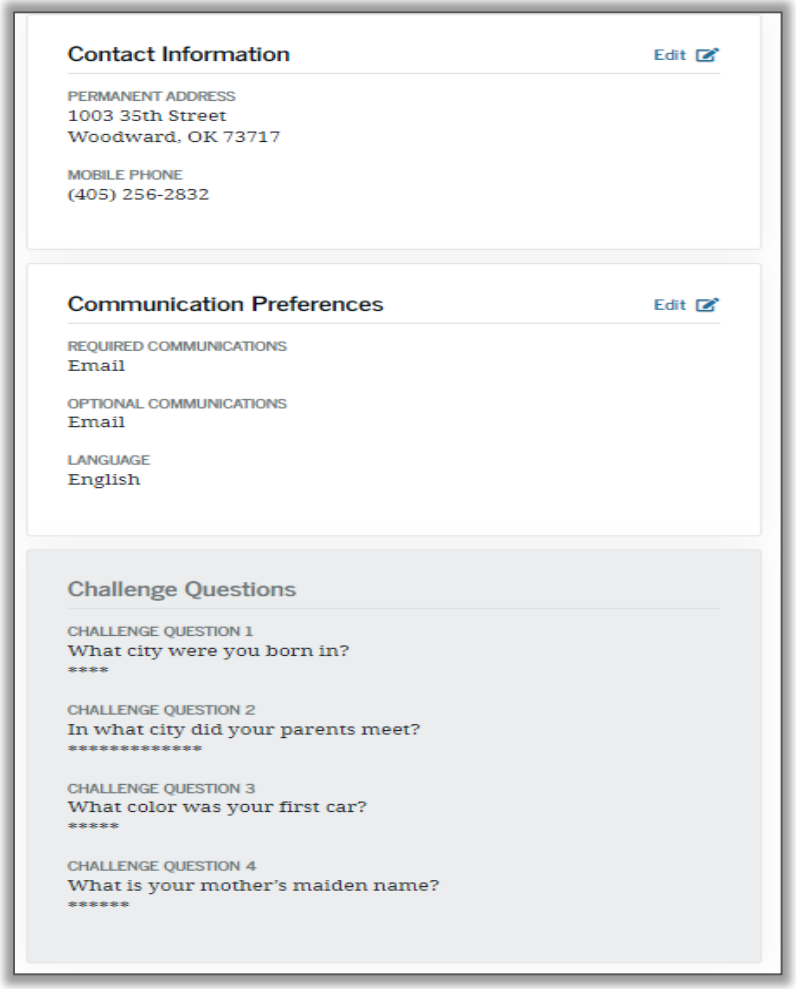
Choose four different challenge questions and enter each of your answers under the corresponding question.

Sample Challenge Questions

- What's your mother's maiden name?
- What city were you born in?
- What is the name of your first pet?
- What is your high school mascot?
- What is the name of your elementary school?
- What is the nickname of your youngest sibling?
- Who was your first boss?
- What color was your first car?
- What is the name of the hospital you were born in?

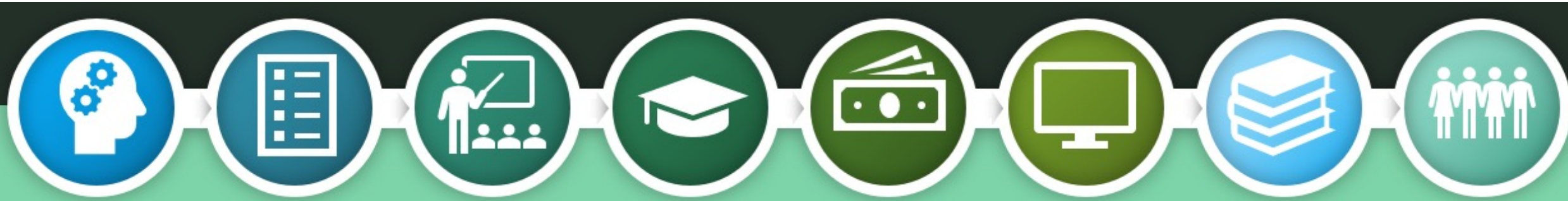






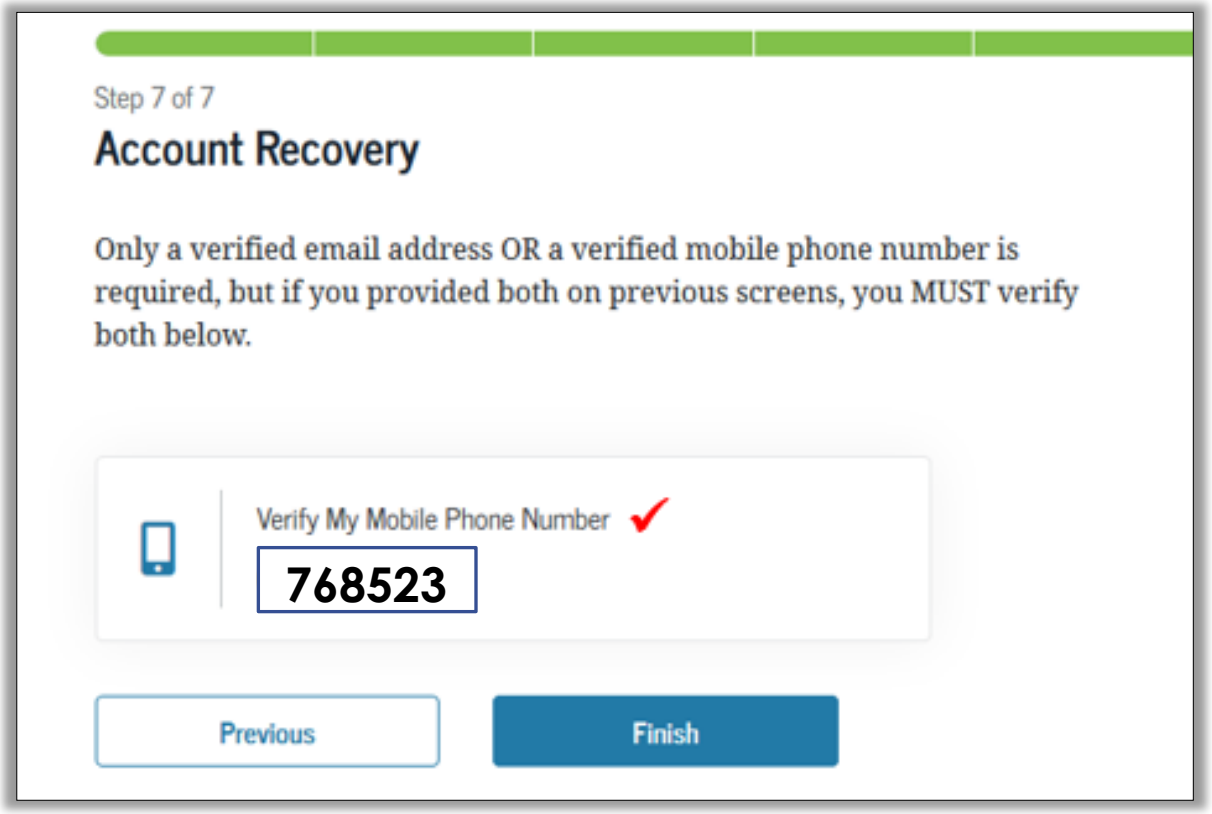
Confirm & Verify

Confirm and verify the information you've provided is accurate.



Verify Email & Phone Number

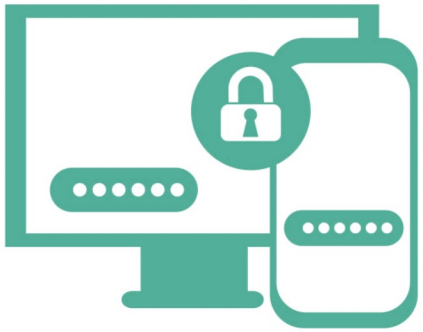
Student Aid will send a code to your cell phone and/or your email address. You'll provide the code here to set up your FSA ID. The code will serve as confirmation of the information you've provided.

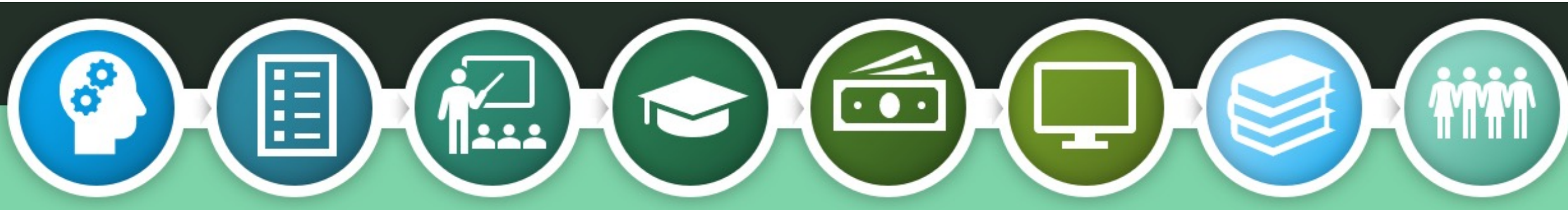


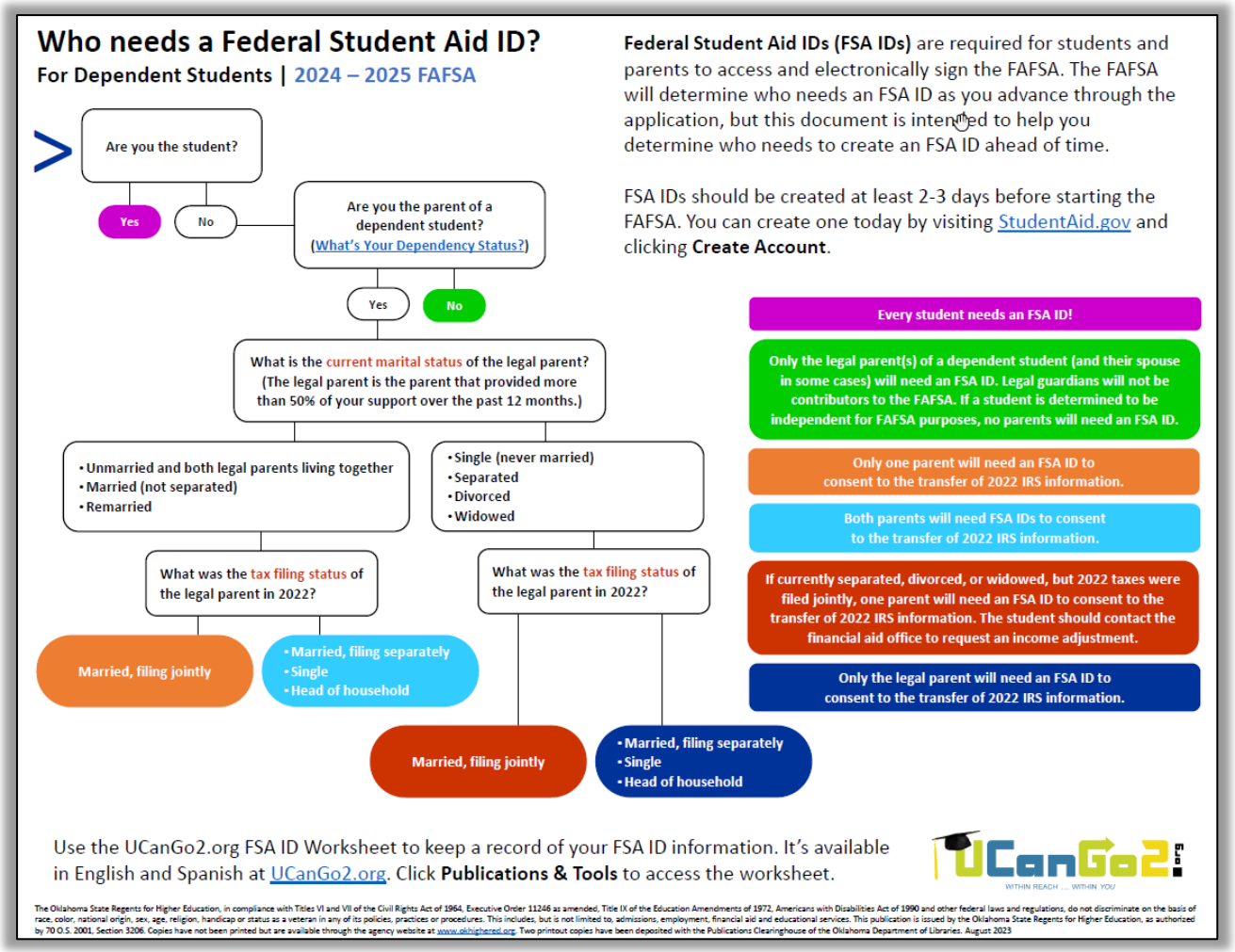
Two Step Authentication

To verify your information you'll need to set up a verification method to utilize two-step authentication. This process was added to secure your entry into the StudentAid.gov website.

- SMS Text
- Email
- Authenticator app
  - Google Authenticator
  - Microsoft Authenticator
  - Authy
  - LastPass
  - Duo Mobile

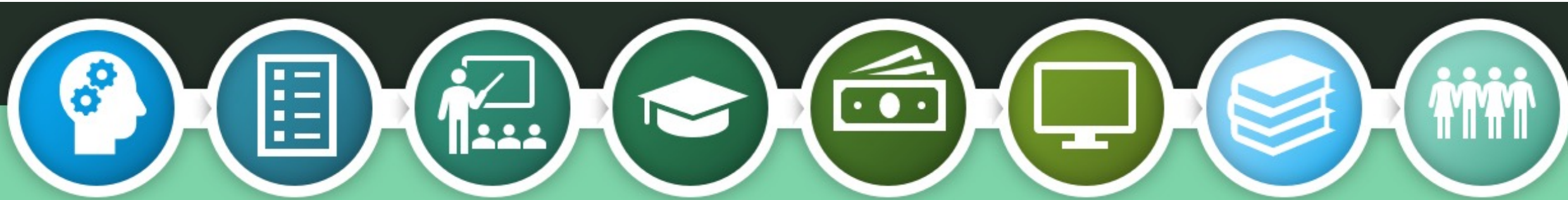






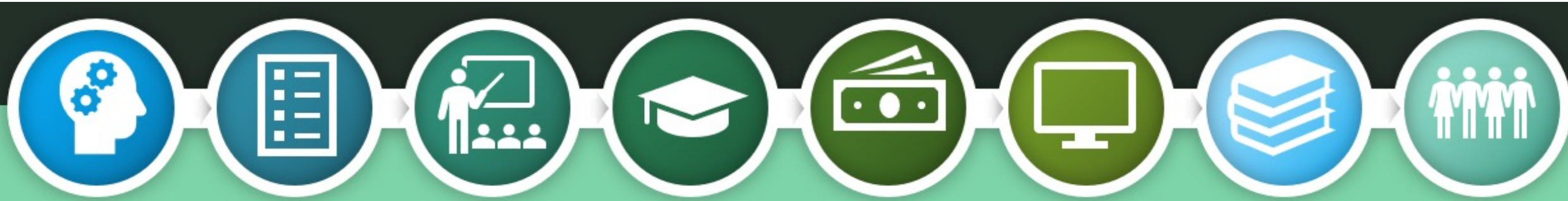
Who Needs an FSA ID Flowchart?

UCanGo2.org



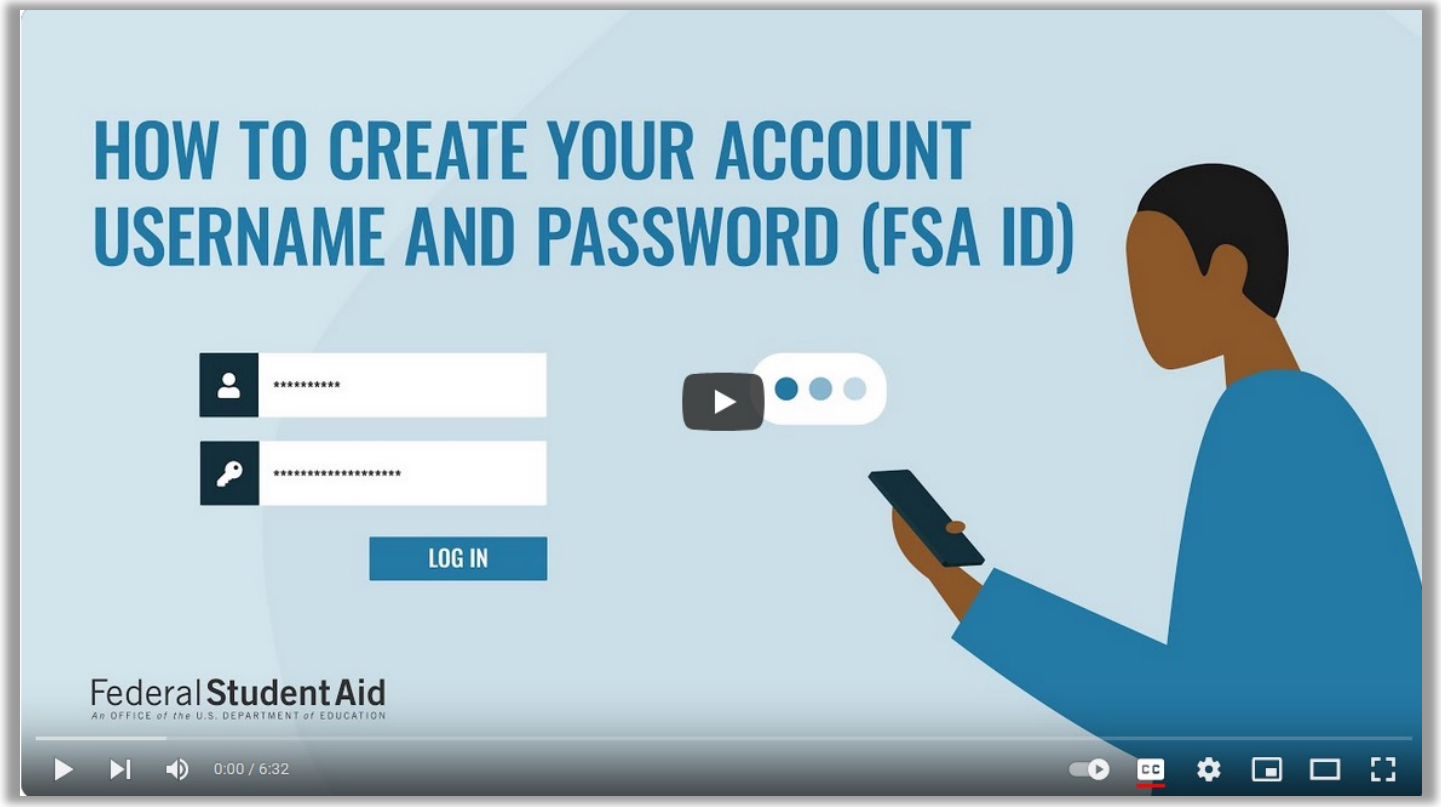
Where Can I Use My FSA ID?

- Confirmation of your FSA ID can take from 1-3 days.
- Once your FSA ID has been confirmed, you can use it to sign your FAFSA and access other Federal Student Aid websites.
  - Complete student loan paperwork and the Master Promissory Note (MPN)
  - Student loan entrance and exit counseling
  - Monitor student loan balances
  - Apply for student loan discharge under certain circumstances

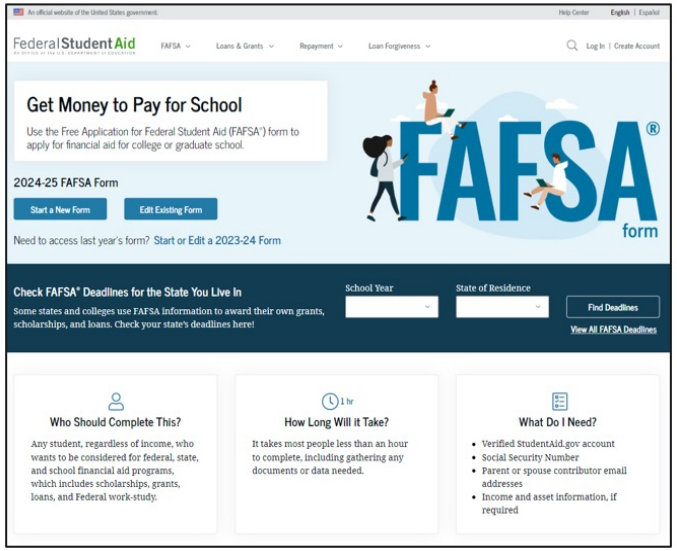


Creating My FSA ID Video

[StudentAid.gov]



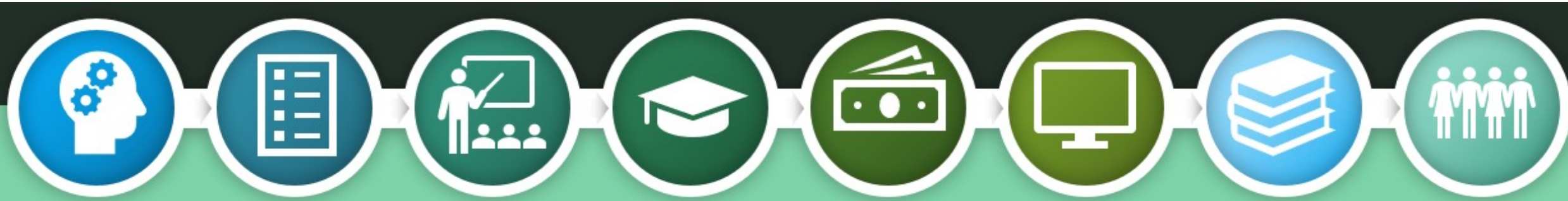
Completing the FAFSA



- The FAFSA for the 2024-25 school year will be available in December this year.
- Find the FAFSA at FAFSA.gov.
- Fill this form out every year to apply for financial assistance to help with college costs.
- When completing the FAFSA, it's best to have your parents with you. They will need to include some of their personal information.

Information you may need to complete the FAFSA

- Social Security Numbers for student and parent
- Email addresses for student and parent
- Alien Registration Number if not a U.S. citizen
- Full, legal name for student and parent
- Cell phone numbers for student and parent
- 2022 Federal Income Tax return for student and parent
- Date of birth for student and parent
- Date of marriage, divorce, separation
- Value of assets, cash and savings



Contact Us

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