

You received a playing card as you entered the room today. Please find the table with the number of your playing card.

**Please leave your playing card on the table when you leave today**





# FY 25 FALL Alternative Education Regional Meeting



# Alternative Education Team



**Missy Corn**  
Alternative Education  
Project Manager



**Leslie Frazier**  
Alternative Education  
Project Manager





OKLAHOMA  
ARTS  
COUNCIL

Jennifer Allen-Barron  
Arts Education Director  
405-521-2036

[jennifer.allen-barron@arts.ok.gov](mailto:jennifer.allen-barron@arts.ok.gov)

[Oklahoma Arts Council Webpage](#)



# Alternative Education

Information on coding  
students correctly



# Student participation records. Do you know how to code students correctly in your student information system, in order to receive funding?

- Districts with an Alternative Education program must have student participation records coded with Program Type 0249 and Program Type Other Code 2600 for AltEd.
- AltEd students must be reported on the AltEd tab in ASR for their high school. If your district has AltEd students, you must create a student placement record (in their SIS) to enroll the student in the AltEd program.
- Reach out to your Student Information System vendor for assistance if needed.



# Let's test your knowledge about Alternative Education



Let's look at the data now!





# We are listening to you.

- Feed back from End of Year survey
- Feed back from surveys we send out
- Feed back from ALTed talks
- Feed back from emails from you
- Feed back from the coffee with the AltEd. team
- Feed back from Fall and Spring meetings



# District feedback

- Visit other programs
- Change the format of the Fall meeting to more networking activities
- Select a region representative for each region and host monthly meetings
- Night programs need a representative
- 16 criteria folders for the next year are open early April (6 mths)
- Coffee with the AltEd. team
- Talk about the website and resources.



# ALTERNATIVE EDUCATION REGIONS



- REGION 1**  
Beaver, Cimarron, Ellis, Harper, Texas, Woods, Woodward
- REGION 2**  
Alfalfa, Garfield, Grant, Kay, Kingfisher, Logan, Major, Noble, Osage, Pawnee, Payne
- REGION 3**  
Beckham, Blaine, Caddo, Custer, Dewey, Greer, Kiowa, Roger Mills, Washita
- REGION 4**  
Comanche, Cotton, Harmon, Jackson, Jefferson, Stephens, Tillman
- REGION 5**  
Canadian, Cleveland, Grady, McClain, Oklahoma
- REGION 6**  
Adair, Cherokee, Craig, Delaware, Mayes, Muskogee, Nowata, Ottawa, Rogers, Sequoyah, Wagoner, Washington

- REGION 7**  
Tulsa
- REGION 8**  
Atoka, Coal, Haskell, Hughes, Latimer, McIntosh, Pittsburg
- REGION 9**  
Creek, Lincoln, Okfuskee, Okmulgee, Pottawatomie, Seminole
- REGION 10**  
Bryan, Carter, Choctaw, Garvin, Johnston, LeFlore, Love, Marshall, McCurtain, Murray, Pontotoc, Pushmataha

Missy Corn's Regions 1-2-3-4-5-8

Leslie Frazier's Regions 6-7-8\*-9-10



# Do you know the definition of an Alternative Education student? **What does not fit?**

1. Academic Deficiency
2. Behavioral Difficulties
3. Excessive absences
4. Pregnancy or parenting
5. Credit recovery for one class
6. Substance abuse
7. Financial issues
8. Over aged or underserved
9. In state custody
10. Juvenile justice involvement



# Credit Recovery Student

- A student who is behind one or two credits may not fit the at-risk definition of a student who might fail to successfully complete their secondary education and acquire basic life skills necessary for higher education and/or employment.



# Who is an at-risk Student

At-risk children and youth are individuals whose present or predictable status (**economic, emotional/social, academic, and/or health**) indicates that they might fail to successfully complete their secondary education and acquire basic life skills necessary for higher education and/or employment.



# Define at-risk

“At-risk student” means a student who's present or expected status indicates they might fail to complete their secondary education for reasons which may include academic deficiency, behavioral difficulties, excessive absences, pregnancy or parenting, family issues, substance abuse, financial issues, physical or mental health issues, juvenile justice involvement, or other such factors, not including disability status.




# Alternative Education program include:

- Flexible scheduling
- Small class sizes
- Youth and family involvement in goal-setting
- Learning activities based on students' interests and abilities
- Career skills training
- Service-learning opportunities
- Innovative instructional techniques
- Open communication and positive relationships with faculty
- Assistance with transitioning to college or career training





# End of Year Data Survey



**Alternative Education  
End-Of-Year Survey  
FY24**

Jul 23, 2024

End-Of-Year Data - Opens May 2,, 2024 at 8:00 a.m. and closes June 30, 2024 at 4:00.p.m.  
If you are an LEA (host school) please report all students in your cooperative program.  
(Sending schools do not report students on this report)

The graphic features a dark blue background with white text. Below the text, there are colorful silhouettes of people in a classroom setting. Some are sitting at desks with their hands raised, while one person stands at the front of the room, possibly a teacher pointing at a whiteboard. The silhouettes are in various colors including yellow, green, blue, and pink.



# END OF YEAR DATA SURVEY

---

Sent via Google/Microsoft Forms

---

44 questions

---

Confirm accuracy of demographic data!

---

Due June 30

---

Data used for

---

Professional Development

---

Resource Support

---

Program Improvement

---

State Board Meeting

---



# Program Information Count

	2019-20	2020-21	2021-22	2022-23	2023-24
Number of programs	312	316	243	249	247
Number of students served	12,104	10,942	10,599	11,066	11,714



# Student Information Count

	2019-20	2020-21	2021-22	2022-23	2023-24
Students in grades 7th-8th	836	721	819	940	909
Students in grades 9th-12th	10,983	10,182	9,648	9,537	10,578



# Gender Breakdown

	<b>MALE</b>	<b>FEMALE</b>
2019-20	6946	5103
2020-21	6095	4836
2021-22	5708	4699
2022-23	6025	5187
2023-24	6108	5492



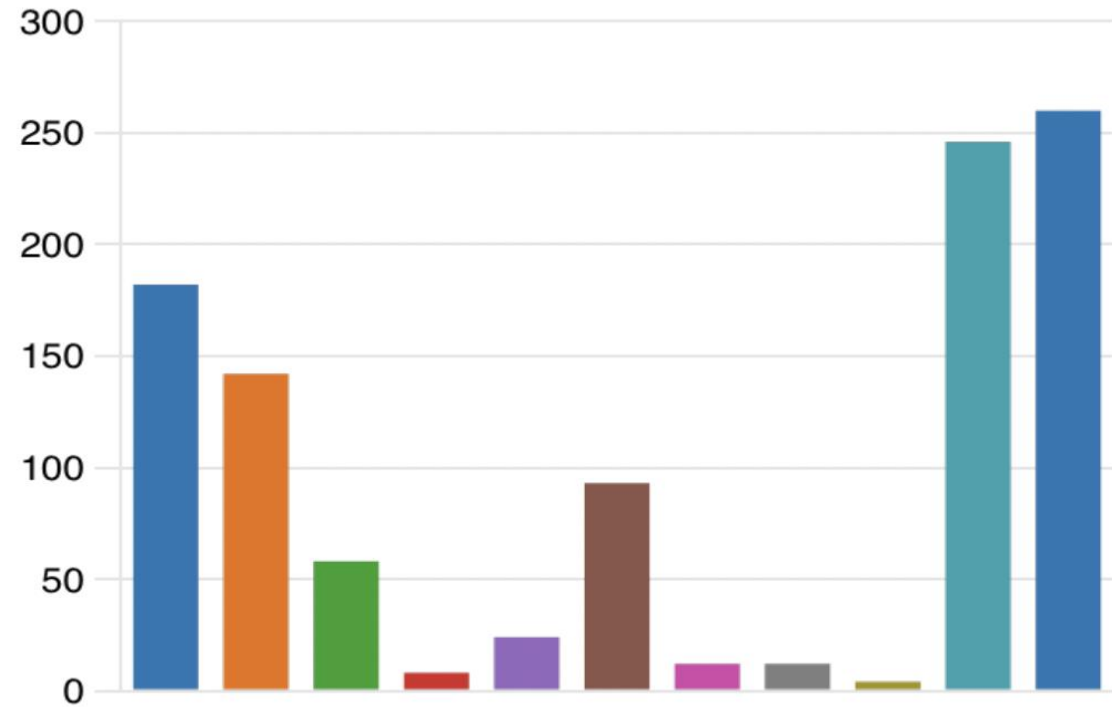
# Student Demographics

	2019-20	2020-21	2021-22	2022-23	2023-24
White	6167	5462	4585	5427	5249
Pacific Islander	52	52	549	83	70
American Indian	21751	2027	1881	1786	1648
Black	1668	1372	1398	1533	1617
Asian	42	56	66	77	83
Latino	2171	1807	1760	1979	1982
2 or more races	1275	117	1408	1433	1677



# Student Referral Reasons

Behavioral Difficulties	182
Family Issues	142
Pregnant/parenting teen	58
Court ordered placement	8
Financial issues	24
Physical or mental health issues	93
Substance abuse	12
Juvenile Justice	12
DHS state custody	4
Attendance issues	246
Credit deficiencies	260



# Graduates/Dropouts/Reengaged Students

	2019-20	2020-21	2021-22	2022-23	2023-24
Total number of graduates	3192	2745	2960	3287	3,300
Graduated ahead of cohort	976	715	269	287	344
Total number of dropouts	880	1186	1244	1138	1180
Total number of reengaged dropouts	989	249	283	745	983





# Opportunities and Credits

	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>
<b>Students who attended Career Tech</b>	<b>1094</b>	<b>820</b>	<b>651</b>	<b>637</b>	<b>919</b>
<b>Students who attended Concurrent Enrollment</b>	<b>139</b>	<b>55</b>	<b>55</b>	<b>133</b>	<b>56</b>
<b>Students who participated in an Internship</b>	<b>277</b>	<b>2454</b>	<b>325</b>	<b>435</b>	<b>518</b>
<b>Students who attended Work Study</b>	<b>1081</b>	<b>9238</b>	<b>1092</b>	<b>1299</b>	<b>1032</b>
<b>Students who participated in Service Learning</b>	<b>940</b>	<b>475</b>	<b>830</b>	<b>1386</b>	<b>1226</b>



# Absences/Suspensions

	2019-20	2020-21	2021-22	2022-23	2023-24
<b>Excessive absences (more than 10 per semester)</b>	<b>2059</b>	<b>2181</b>	<b>2394</b>	<b>2403</b>	<b>2614</b>
<b>Chronic absenteeism (more than 18 per semester)</b>	<b>1022</b>	<b>1287</b>	<b>1394</b>	<b>1544</b>	<b>1645</b>
<b>Number of suspension incidents</b>	<b>1169</b>	<b>383</b>	<b>1309</b>	<b>1993</b>	<b>1392</b>



# Reasons for Leaving Alt Ed

	2020-21	2021-22	2022-23	2023-24
Dropped Out	1186	1244	1138	1180
Left District	8689	963	866	1161
Homeschool	100	161	141	161
Virtual or Online School	----	----	219	314
Back to Traditional School	783	574	534	662



# GROUP ACTIVITY

ARE YOU READY TO NETWORK NOW!



# GROUP ACTIVITY

1. Pick a discussion topic from the next slide. We will give you 15 minutes to discuss with your group.
2. Select a topic from your group discussion to present to the audience, try and select something innovative.
3. Select one person from your table to present the topic to the audience.
4. Select another person to write down your topic idea, on the blank paper at the table. We will try and add all these ideas to our website, so you can see what everyone across Oklahoma is doing.

Are you ready?



# GROUP ACTIVITY

Intake and Screening

Staff intervention strategies and meetings

My multi-tiered system of support (MTSS)

Life Skills

Counseling

Community service projects

Partnerships with an amazing agency

Fine Arts Activity

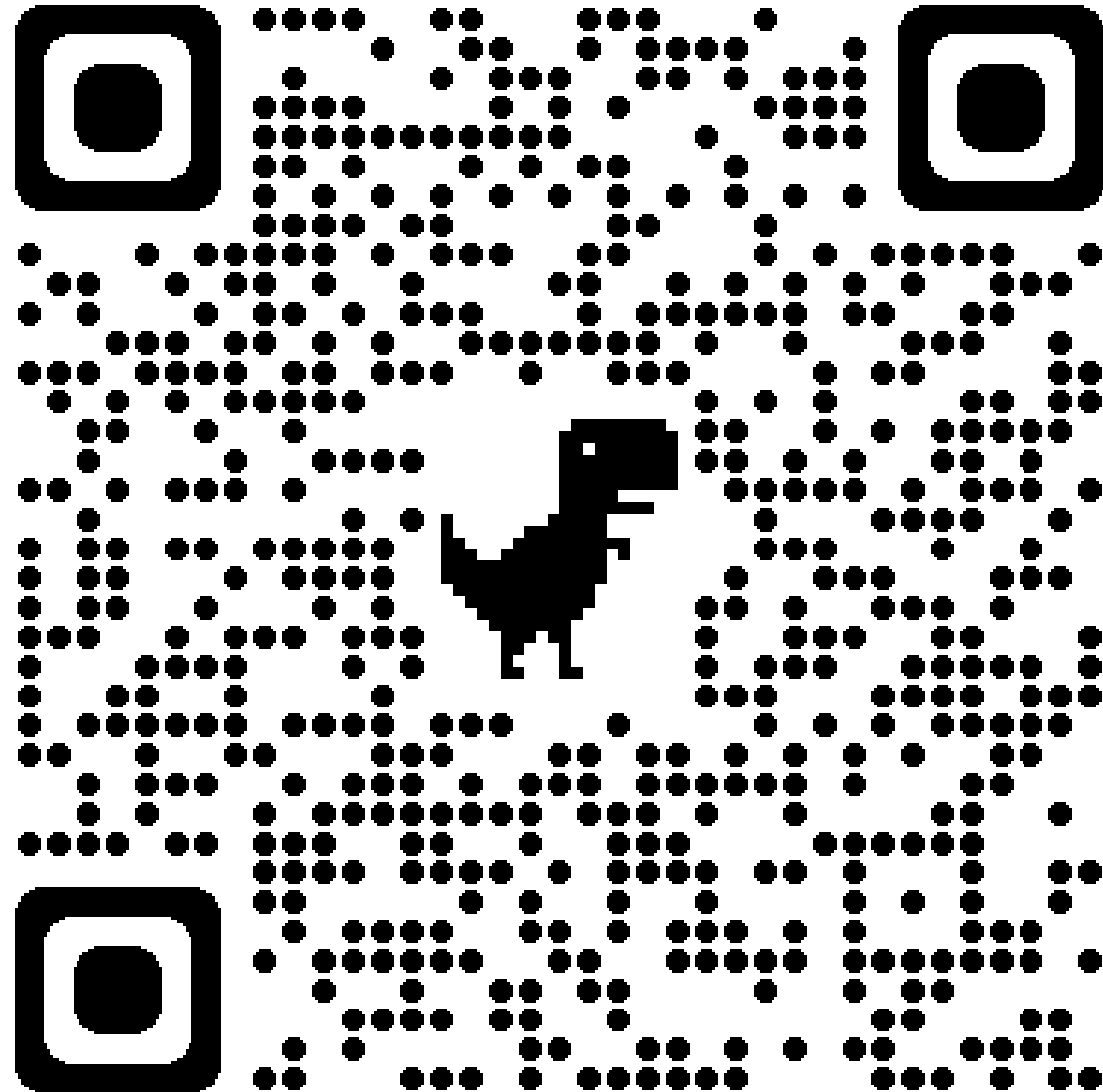
Individualized Instruction opportunities

ICAP activities

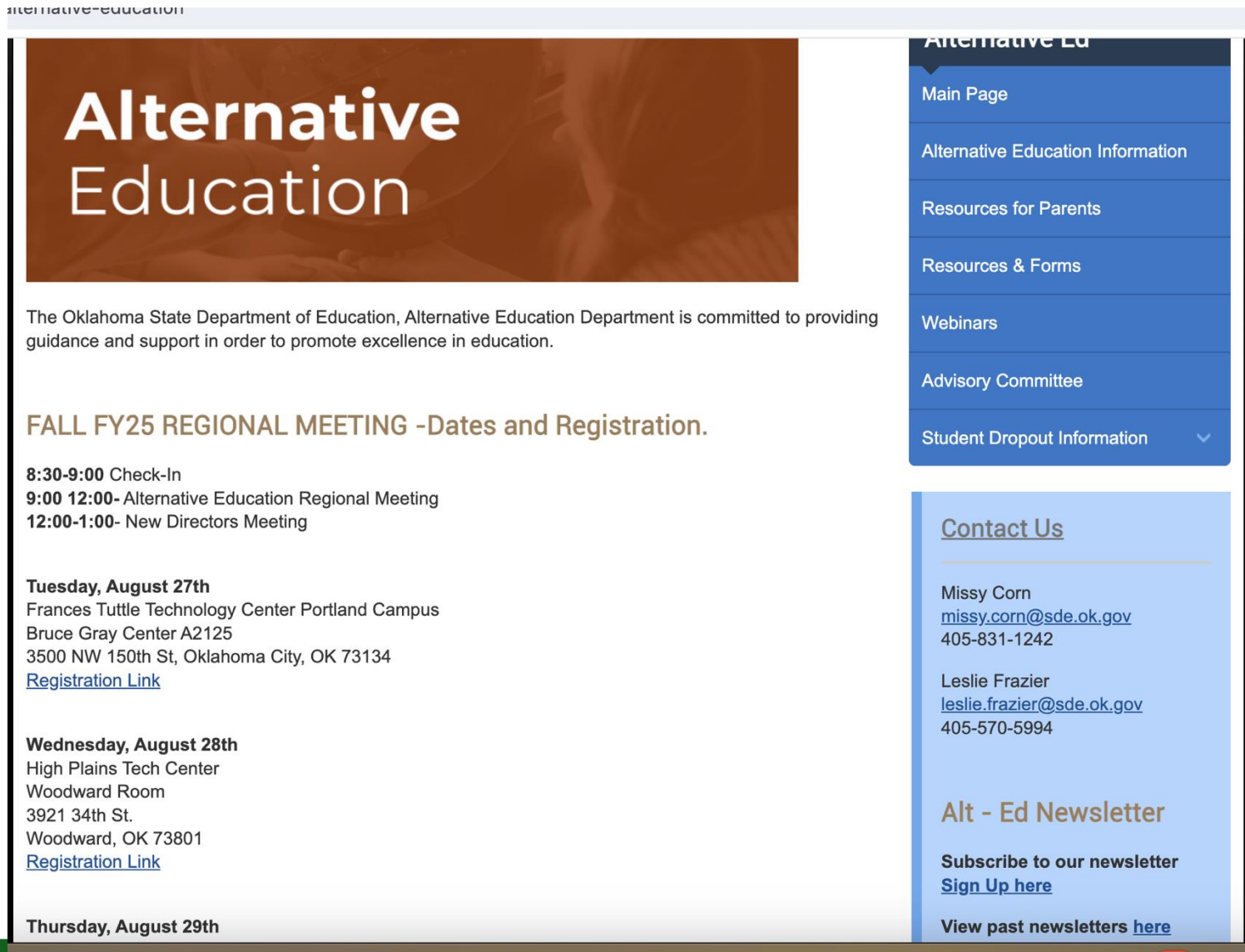
Record keeping ideas-attendance, behavior and academic



# QR Code to Alt Ed Website



# Alternative Education Website-Main page



The screenshot shows the main page of the Alternative Education website. At the top left, there is a large brown banner with the text "Alternative Education" in white. Below this banner is a paragraph stating: "The Oklahoma State Department of Education, Alternative Education Department is committed to providing guidance and support in order to promote excellence in education." To the right of the main content is a blue navigation menu with the following items: "Main Page", "Alternative Education Information", "Resources for Parents", "Resources & Forms", "Webinars", "Advisory Committee", and "Student Dropout Information" (with a dropdown arrow). Below the navigation menu is a "Contact Us" section with contact information for Missy Corn and Leslie Frazier. At the bottom of the main content area, there is a section for the "FALL FY25 REGIONAL MEETING -Dates and Registration." which lists the schedule for Tuesday, August 27th, Wednesday, August 28th, and Thursday, August 29th, including locations and registration links.

Alternative Education

The Oklahoma State Department of Education, Alternative Education Department is committed to providing guidance and support in order to promote excellence in education.

**FALL FY25 REGIONAL MEETING -Dates and Registration.**

**8:30-9:00** Check-In  
**9:00-12:00**- Alternative Education Regional Meeting  
**12:00-1:00**- New Directors Meeting

**Tuesday, August 27th**  
Frances Tuttle Technology Center Portland Campus  
Bruce Gray Center A2125  
3500 NW 150th St, Oklahoma City, OK 73134  
[Registration Link](#)

**Wednesday, August 28th**  
High Plains Tech Center  
Woodward Room  
3921 34th St.  
Woodward, OK 73801  
[Registration Link](#)

**Thursday, August 29th**

**Alternative Education**

- Main Page
- Alternative Education Information
- Resources for Parents
- Resources & Forms
- Webinars
- Advisory Committee
- Student Dropout Information

**Contact Us**

Missy Corn  
[missy.corn@sde.ok.gov](mailto:missy.corn@sde.ok.gov)  
405-831-1242

Leslie Frazier  
[leslie.frazier@sde.ok.gov](mailto:leslie.frazier@sde.ok.gov)  
405-570-5994

**Alt - Ed Newsletter**

Subscribe to our newsletter  
[Sign Up here](#)

View past newsletters [here](#)





## • Important Documents:

1. High School Support Indicator
2. Alternative Education Regions Map
3. Deregulation for Abbreviated Day
4. Statutory Waiver for Alternative Education
5. Teaching Out of Certification Exemption Form
6. 16 Criteria
7. Authorization to Pay Form
8. FY25 Alternative Education Evidence Criteria Review
9. Oklahoma Alternative Education Program Application and Review Process
10. Policies and Procedures PowerPoint
11. Alternative Education Reports
12. Frequently Asked Questions
13. FY24 To Do List
14. Behavior Attendance and Grades Report
15. Alt. Ed. Rubric
16. End of Year Survey Questions FY24
17. Sample of state and Local MOU
18. Individualized Graduation Plan
19. Sample cooperative agreement (MOU)



# Information Tab

ATTENDANCE  
BEHAVIOR  
COURSE COMPLETION

## ALTERNATIVE EDUCATION PROGRAMS

Students served in Oklahoma's Alternative Education programs are at-risk for high school failure for a variety of reasons which may include academic deficiency, behavioral difficulties, excessive absences, pregnancy or parenting, adjustment problems, or juvenile justice involvement. Alternative Education programs are specifically tailored to meet the needs of students who may be struggling with poverty, substance abuse, family dysfunction, or psychological or physical trauma. Some of the unique features of many Alternative Education programs include:

- Flexible scheduling
- Small class sizes
- Youth and family involvement in goal-setting
- Learning activities based on students' interests and abilities
- Career skills training
- Service learning opportunities
- Innovative instructional techniques
- Open communication and positive relationships with faculty
- Assistance with transitioning to college or career training

## DEFINITION: AT-RISK STUDENT

At-risk children and youth are individuals whose present or predictable status (economic, emotional/social, academic, and/or health) indicates that they might fail to successfully complete their secondary education and acquire basic life skills necessary for higher education and/or employment.

"At-risk student" means a student whose present or expected status indicates they might fail to complete their secondary education for reasons which may include academic deficiency, behavioral difficulties, excessive absences, pregnancy or parenting, family issues, substance abuse, financial issues, physical or mental health issues, juvenile justice involvement, or other such factors, not including disability status.

[Source: Added at 12 Ok Reg 31, eff 9-29-94 (emergency); Added at 12 Ok Reg 1365, eff 5-25-96; Revoked at 14 Ok Reg 3361, eff 5-5-97 (emergency); Amended at 15 Ok Reg 19, eff 10-7-97 (emergency); Amended at 15 Ok Reg 2306, eff 6-11-98; Amended at 17 Ok 2910, eff 7-13-00; Amended at 32 Ok Reg 933, eff 8-27-15]

Resources for Parents

Resources & Forms

Webinars

Advisory Committee

Student Dropout Information

## Contact Us

If you are interested in placing a student in the local Alternative Education program, please contact your high school administration office for specific program information in the school district where you reside.



# Resources for parents tab

## Frequently Asked Questions

Advisory Committee

Student Dropout Information

### What is Alternative Education?

Oklahoma's Alternative Education programs are designed to serve at-risk students failing to successfully complete their secondary education and acquire basic life skills necessary for higher education and/or employment.

### What is the difference between an alternative education program and traditional classroom settings?

Alternative Education programs are a part of the traditional school; however, they are specifically tailored to meet the needs of students who may be struggling with poverty, substance abuse, family dysfunction, or psychological or physical trauma. Some of the unique features of many programs include:

- Flexible scheduling
- Small class sizes
- Youth and family involvement in goal-setting
- Learning activities based on students' interests and abilities
- Career skills training
- Service learning opportunities
- Innovative instructional techniques
- Open communication and positive relationships with faculty
- Assistance with transitioning to college or career training

### How does a student qualify to attend an Alternative Education program?

Be an "At-risk" student. At-risk is defined as "a student whose present or expected status indicates they might fail to complete their secondary education for reasons which may include academic deficiency, behavioral difficulties, excessive absences, pregnancy or parenting, family issues, substance abuse, financial issues, physical or mental health issues, juvenile justice involvement, or other such factors, not including disability status."

### Are there different types of Alternative Education programs?

An Alternative Education program may be offered by an individual school district or may be offered jointly by school districts that have formed cooperatives.



# Resources and forms tab

## Contents

- [Planning and Design](#)
- [Intake and Screening](#)
- [Individual and Effective Instruction](#)
- [State and Local Collaboration](#)
- [Climate and Culture](#)
- [Counseling](#)
- [Graduation Plans](#)
- [Internship](#)
- [Art and Life Skills](#)
- [Life Skill Lessons](#)
- [Work Study](#)
- [Service Learning](#)
- [Self Evaluation](#)

## Planning and Design

- [Alternative Education Teaching Out of Certification Exemption Form](#)
- [Authorization to Pay Form](#)
- [Alternative Education State Laws](#)
  - [FY25 Alternative Education Evidence Criteria Review](#)
- [Oklahoma Alternative Education Program Application and Review Process](#)
- [FY25 Frequently Asked Questions](#)
- [FY24 To Do List](#)
- [Deregulation Abbreviated Day](#)
  - [Statutory Application Waiver for Alternative Education](#)
  
- [70 O.S. § 1210.568. Statewide System of Alternative Education Programs Rules and Regulations](#)
- [70 O.S. § 11-103.6. \(OSCN 2020\) Curricular Standards for Instruction of Students in Public Schools](#)

## Intake and Screening

- [High School Criteria Support Indicator](#)
- [Ardmore Enrollment Packet](#)

Resources & Forms
Webinars
Advisory Committee
Student Dropout Information 



# Webinars tab

## Upcoming Webinars FY25

### INSTRUCTIONS FOR REGISTERING FOR ALT ED TALKS:

Only teachers will register and enter participation comments/questions in the ALTed Talks chat.

Please project ALTed Talks on to a screen in your classroom.

PLEASE MAKE SURE YOUR MICROPHONE IS MUTED DURING THE PRESENTATIONS.

## FY 25 ALTed Talks

September 10th @ 10:00- Nathan Harmon-Motivational Speaker-Empowering Youth  
Registration: [LINK](#)

October 15th @10:00- Chance Solomon -Electrical Training Alliance  
Registration: [LINK](#)

November 12th @ 10:00- Theresa Shaklee- Ok College Asst. Program  
Registration: [LINK](#)

December 10th @ 10:00- Krystal Eaves- Tulsa Welding School  
Registration: [LINK](#)

January 14th @ 10:00- Brysn Hunt- Association of OK. Contractors  
Registration: [LINK](#)

February 11th @ 10:00- Dennis Parker- Building Character  
Registration: [LINK](#)

March 11th @ 10:00- Sara Lorenzen-Workforce Money Matters  
Registration: [LINK](#)

April 8th @ 10:00- Hunter Webb  
Registration: [LINK](#)

Resources & Forms

Webinars

Advisory Committee

Student Dropout Information



# **IMPORTANT REPORTS**

- ALTERNATIVE EDUCATION IMPLEMENTATION PLAN IN SINGLE SIGN-ON
- DISTRICTWIDE STUDENT NEEDS ASSESSMENT IN SINGLE SIGN-ON



 Home / Applications

**Home / Applications Applications**

 Your Account

 About This Site

 Links And Docs

Secure Documents

 Sign Out

These are your current applications



Alternative Education Implementation Plan

**SDE Administrator**



Districtwide Student Needs Assessment FY 2022-2023



# Districtwide Student Needs Assessment

- Due June 30
- Changes – Will be manually pulled from the WAVE for FY25 data
- Districts will have to review the data and make sure it is correct.
- After review, the Superintendent will be required to certify this report by June 30th.





# Districtwide Student Needs Assessment

## Welcome to the 2023-2024 Districtwide Student Needs Assessment

As required by O.S. 70 §1201.566, each year by June 30, every school district that serves students in grades seven through twelve as outlined in this section shall conduct and report to the State Department of Education a needs assessment to identify those students who are most at risk of not completing a high school education for a reason other than that identified in Section 13-101 of this title, including students under the age of nineteen (19) who reside in the district and have dropped out of school or are or have been suspended from school. The results of the needs assessments shall be reported to the Department in a format specified by the Department.

The Districtwide Student Needs Assessment is due on June 30, 2024.

1. Did your district offer an in-school suspension program for the 2023-2024 school year?

Yes  No

2. Did your district provide a Alternative Education Academy Program for the 2023-2024 school year?

**NOTE:** If your district received Alternative Education Academy funding and implemented a program or participated in a cooperative agreement for a Alternative Education Academy Program that met the requirements of O.S. 70 §1201.568 in 2023-2024, please answer "yes."

Yes  No

**This Districtwide Student Needs Assessment should be used as a tool to help you plan your district's dropout prevention and alternative education services for the following school year.**

Contact Name: |

Contact Phone: |

Format: 555-555-5555

Contact Email: |

Save



# Districtwide Student Needs Assessment

Welcome **Needs Assessment by Grade** Needs Assessment by Month Reports Return to SSO Logout

Application Status: **SUPERINTENDENT CERTIFIED**  
 Current Page Status: **SUPERINTENDENT CERTIFIED**

Legend: M=male, F=female

	Grade 7		Grade 8		Grade 9		Grade 10		Grade 11		Grade 12	
	M	F	M	F	M	F	M	F	M	F	M	F
1a. Total number of students who were not promoted to the next grade level (Grade 7-8) at the end of the 2023-2024 school year.	1	1	0	0	0	0	0	0	0	0	0	0
1b. Total number of students who did not achieve the next classification level (Grades 9-11) at the end of the 2023-2024 school year.	0	0	0	0	0	0	0	1	2	0	0	0
1c. Total number of students who did not graduate due to credit deficiency (Grades 12) at the end of the 2023-2024 school year.	0	0	0	0	0	0	0	0	0	0	0	0
2. Total number of <u>students</u> who were suspended out of school for any period of time during the 2023-2024 school year. (Example: If one student was suspended three times, only count one student.)	0	2	8	1	1	0	1	2	3	0	0	0
3. Total number of out-of-school suspensions of <u>10 or more</u> consecutive days during the 2023-2024 school year. (If the same student has multiple suspensions, please count each separate suspension.)	0	0	0	0	0	0	0	0	1	0	0	0
4. Total number of out-of-school suspensions of <u>9 days or less</u> during the 2023-2024 school year. (If the same student has multiple suspensions, please count each separate suspension.)	0	2	8	1	1	0	1	2	3	0	0	0
5. Total number of <u>in-school</u> suspensions during the 2023-2024 school year. (If the same student has multiple suspensions, please count each separate suspension.)	21	13	18	7	6	3	4	3	4	0	2	0
6. Total number of students who missed <u>18 or more</u> school days during the 2023-2024 school year (include both excused and unexcused).	2	1	1	1	2	2	3	2	10	2	3	1
7. Total number of students that earned below a 2.0 GPA during the 2023-2024 school year.	3	2	1	1	1	0	1	1	2	0	0	0

Save

For assistance, Contact Missy Corn (405) 831-1242 or Leslie Frazier (405) 570-5994.



# Districtwide Student Needs Assessment

Districtwide Student Needs Assessment - FY: 2023 - 2024

Session Timer: 35:05

Welcome Needs Assessment by Grade Needs Assessment by Month Reports Return to SSO Logout

Application Status: SUPERINTENDENT CERTIFIED

Current Page Status: SUPERINTENDENT CERTIFIED

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
8. Total number of new enrollments in your district's Alternative Education Academy Program(s) for each month of the 2023-2024 school year. Each district is responsible for reporting students, if your district participated in a coop you are responsible for reporting your districts students here.	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="0"/>

**PLEASE CONTACT YOUR SUPERINTENDENT TO CERTIFY THIS REPORT. THE SUPERINTENDENTS CERTIFICATION BUTTON IS LOCATED AT THE TOP OF THE WELCOME PAGE.**

Save

For assistance, Contact Missy Corn (405) 831-1242 or Leslie Frazier (405) 570-5994.



# Single Sign-On - Step 1



**Single Sign On**

Welcome [Leslie Frazier](#) - Sign Out

 Home / Applications

**Home / Applications Applications**

 Your Account

 About This Site

 Links And Docs

Secure Documents

 Sign Out

These are your current applications



Alternative Education Implementation Plan

**SDE Administrator**

• **DUE SEPTEMBER 1**



# New Question in Alternative Education Implementation Plan FY25- Step 2

Your Allocation Amount: **\$0.00**

A. **Only answer Yes if you do not have an Alternative Education Program.** Other wise answer No. If answering Yes, I confirm my district will not have an Alternative Education Program this year and will not enter into cooperative agreement with another district because my district has zero alternative education students. I also confirm I have completed a waiver or have an approved waiver to serve less than 10 students for this year.

Yes  No



# Implementation Plan Welcome Stand alone program - Step 3

## Welcome to the Alternative Education Plan Reporting Site

We hope you find this online data entry to be convenient and efficient. To assist you, every screen has detailed help and instructions.

If you are a district user, your password is assigned by your District Log-On Administrator. After all data entry has been completed, the DISTRICT SUPERINTENDENT must log on and CERTIFY the information reported.

Please be aware this is a DISTRICT report. Do not enter online or mail individual site reports. All sections of this report must be completed and certified by September 1st, 2024.

**This report will open August 1 2024 and is due by September 1. The tentative allocation amount listed below are calculated based on 85% of Alternative Education funding received for FY25. Schools who Co-op (LEA's and sending schools) will each receive up to \$6000.00 as an incentive payment, (this is not included in the allocation). The 15% incentive payment is calculated based on the number school districts who co-op in FY24. If the entire 15% is not used the remainder will be distributed to school districts via the Alternative Education ADM allocation after the September 1 deadline.**

**Your Allocation Amount: \$0.00**

**A. Only answer Yes if you do not have an Alternative Education Program. Other wise answer No. If answering Yes, I confirm my district will not have an Alternative Education Program this year and will not enter into cooperative agreement with another district because my district has zero alternative education students. I also confirm I have completed a waiver or have an approved waiver to serve less than 10 students for this year.**

Yes  No

**B. Do you participate in an Alternative Education Cooperative or Interlocal Cooperative for Alternative Education?**

Yes  No

**C. Is your district the Local Educational Agency (LEA) for this Cooperative?**

Yes  No

**C. Please confirm that the districts listed represent ALL of the members of your Alternative Education Cooperative and then complete your Academy Plan Questions and Estimated Budget Program.**



# Implementation Plan Welcome Coop - Step 3

## Welcome to the Alternative Education Plan Reporting Site

We hope you find this online data entry to be convenient and efficient. To assist you, every screen has detailed help and instructions.

If you are a district user, your password is assigned by your District Log-On Administrator. After all data entry has been completed, the DISTRICT SUPERINTENDENT must log on and CERTIFY the information reported.

Please be aware this is a DISTRICT report. Do not enter online or mail individual site reports. All sections of this report must be completed and certified by September 1st, 2024.

**This report will open August 1 2024 and is due by September 1. The tentative allocation amount listed below are calculated based on 85% of Alternative Education funding received for FY25. Schools who Co-op (LEA's and sending schools) will each receive up to \$6000.00 as an incentive payment, (this is not included in the allocation). The 15% incentive payment is calculated based on the number school districts who co-op in FY24. If the entire 15% is not used the remainder will be distributed to school districts via the Alternative Education ADM allocation after the September 1 deadline.**

**Your Allocation Amount: \$0.00**

**A. Only answer Yes if you do not have an Alternative Education Program. Other wise answer No. If answering Yes, I confirm my district will not have an Alternative Education Program this year and will not enter into cooperative agreement with another district because my district has zero alternative education students. I also confirm I have completed a waiver or have an approved waiver to serve less than 10 students for this year.**

Yes  No

**B. Do you participate in an Alternative Education Cooperative or Interlocal Cooperative for Alternative Education?**

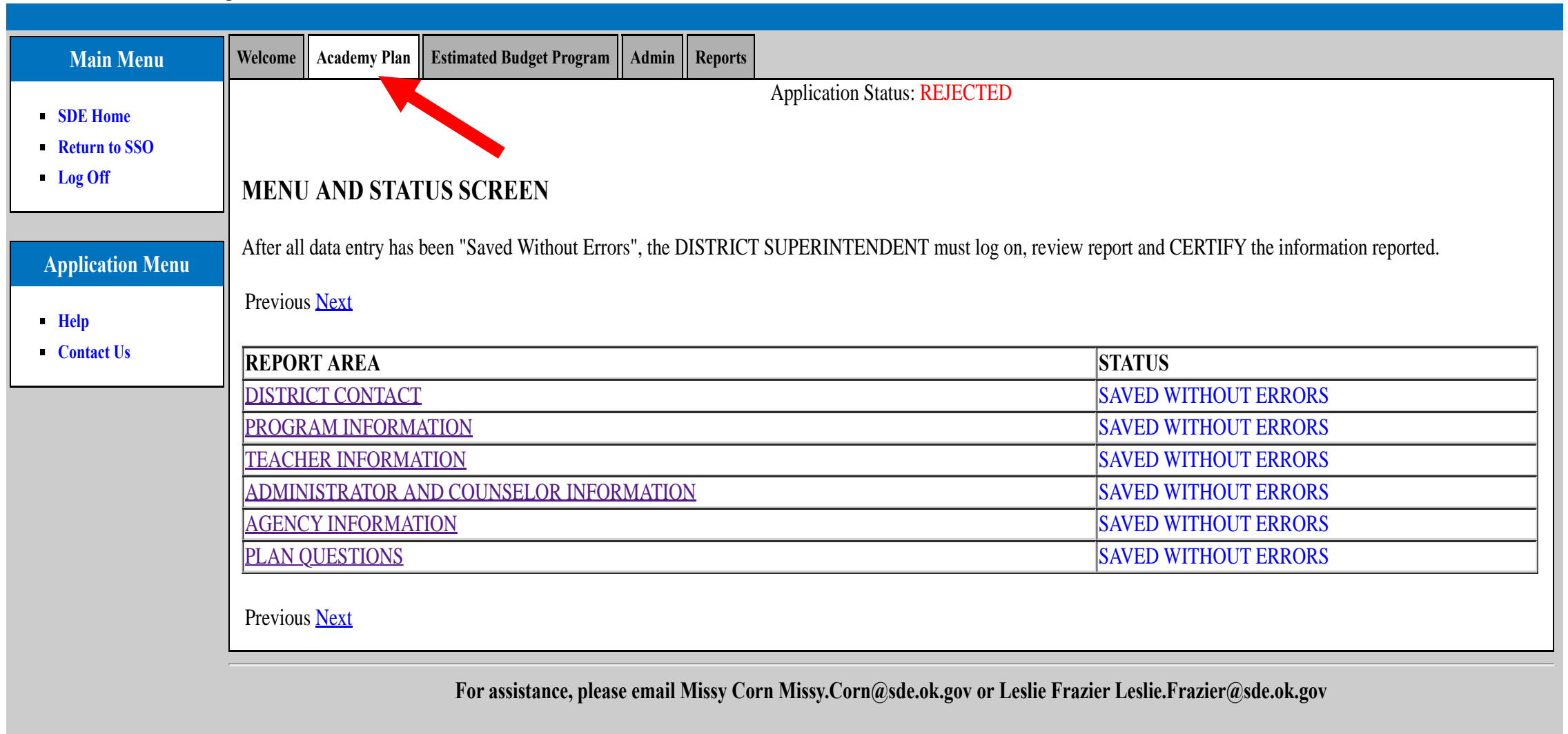
Yes  No

**C. Is your district the Local Educational Agency (LEA) for this Cooperative?**

Yes  No



# Academy Plan Tab - Step 4



The screenshot displays a web application interface for the Academy Plan Tab. At the top, a navigation bar includes tabs for 'Welcome', 'Academy Plan' (highlighted with a red arrow), 'Estimated Budget Program', 'Admin', and 'Reports'. The 'Academy Plan' tab shows an 'Application Status: REJECTED' in red text. Below this, a section titled 'MENU AND STATUS SCREEN' contains instructions for the District Superintendent to review and certify the information. A table lists various report areas, all of which are marked as 'SAVED WITHOUT ERRORS'. Navigation links for 'Previous' and 'Next' are provided before and after the table. A footer note provides contact information for assistance.

Application Status: **REJECTED**

**MENU AND STATUS SCREEN**

After all data entry has been "Saved Without Errors", the DISTRICT SUPERINTENDENT must log on, review report and CERTIFY the information reported.

Previous [Next](#)

REPORT AREA	STATUS
<a href="#">DISTRICT CONTACT</a>	SAVED WITHOUT ERRORS
<a href="#">PROGRAM INFORMATION</a>	SAVED WITHOUT ERRORS
<a href="#">TEACHER INFORMATION</a>	SAVED WITHOUT ERRORS
<a href="#">ADMINISTRATOR AND COUNSELOR INFORMATION</a>	SAVED WITHOUT ERRORS
<a href="#">AGENCY INFORMATION</a>	SAVED WITHOUT ERRORS
<a href="#">PLAN QUESTIONS</a>	SAVED WITHOUT ERRORS

Previous [Next](#)

For assistance, please email Missy Corn [Missy.Corn@sde.ok.gov](mailto:Missy.Corn@sde.ok.gov) or Leslie Frazier [Leslie.Frazier@sde.ok.gov](mailto:Leslie.Frazier@sde.ok.gov)





# Implementation Plan - Budget Page - Step 5

Oklahoma State Department of Education  
Alternative Education Plan Web Reports - FY 2023

missy.com  
SDE Administrator  
Session Timer: 44:15

Welcome Academy Plan **Estimated Budget Program** Admin Reports

Application Status: SUPERINTENDENT CERTIFIED  
Current Page Status: SUPERINTENDENT CERTIFIED

District List:  Edit

Choose File no file selected Upload File [Estimated Budget Program Expenses Template](#)

**Instructions for processing the Estimated Budget Program:**

1. Click on the "Edit" link above to the right of District List and complete those few questions.
2. Download and complete the Estimated Budget Program Expenses template above. ALL CELLS IN BUDGET MUST HAVE DATA IN THEM. (add zeros if field does not have allocation amounts)
3. Save the excel file template.
4. Select the "choose file" button. Choose your completed Estimated Budget Program Expenses file and select the "upload file" button.
5. Once you have completed both this form and the Academy Plan questions return to the Welcome page and certify these reports at the top.
6. Go to the Reports tab to view both reports as a PDF file and save it for your own records.

FY 2023 ESTIMATED BUDGET - STATEWIDE ALTERNATIVE EDUCATION DistrictName: ]  
County Name: \_\_\_\_  
FY 2023 Allocation (Project 388): 300000.00

Please select the choice below that reflects your program structure:

Single-District Program  Cooperative Program  Interlocal Cooperative (LLC) Program

(Single-District and ILC Programs should reflect all expenditures in Fund 11. Cooperative Programs should reflect all expenditures in Fund 12.)

**PLEASE NOTE:** Alternative Education Academy Program expenditures should be coded to Program Code 430, Project Code 388, and the Local District's Assigned Project Code for Alternative Education expenses that exceed the Allocation Amount.

# Edit - Top of Budget

Welcome Academy Plan Estimated Budget Program Admin Reports

Application Status: [INCOMPLETE](#)  
 Current Page Status: [INCOMPLETE](#)

District List:  [Edit](#)

No file chosen

[Estimated Budget Program Expenses Template](#)

**#1 – download budget template**

**#2 – save budget and upload here**

**#3 – choose appropriate program**

**#4 - Save and continue**

**Instructions for processing the Estimated Budget Program:**

1. Click on the "Edit" link above to the right of District List and complete those few questions.
2. Download and complete the Estimated Budget Program Expenses template above. ALL CELLS IN BUDGET MUST HAVE DATA IN THEM. (add zeros if field does not have allocation amounts)
3. Save the excel file template.
4. Select the "choose file" button. Choose your completed Estimated Budget Program Expenses file and select the "upload file" button.
5. Once you have completed both this form and the Academy Plan questions return to the Welcome page and certify these reports at the top.
6. Go to the Reports tab to view both reports as a PDF file and save it for your own records.

FY 2024 ESTIMATED BUDGET - STATEWIDE ALTERNATIVE EDUCATION

DistrictName: SDE

County Name: STATEWIDE

FY 2024 Allocation (Project 388):

Please select the choice below that reflects your program structure:

- Single-District Program    Cooperative Program    Interlocal Cooperative (LLC) Program

(Single-District and ILC Programs should reflect all expenditures in Fund 11. Cooperative Programs should reflect all expenditures in Fund 12.)

**PLEASE NOTE:** Alternative Education Academy Program expenditures should be coded to Program Code 430, Project Code 388, and the Local District's Assigned Project Code for Alternative Education expenses that exceed the Allocation Amount.

Please list your Local District's Alternative Education Project Code:

FUNCTION CODES												
OBJECT CODES	Instruction 1000	Testing/Guidance 2120	Curriculum Training 2210	Secretary 2300	Special Area Administ. 2330	Operation of Maint. 2620	Equipment/Maint. 2640	Security 2660	Transp. 2720	Special Area Adm. Train. 2573	Other	TOTAL OF ALL DISTRICT EXPENSES FOR ALTERNATIVE EDUCATION
100 Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00



Please select the choice below that reflects your program

Single-District Program
  Cooperative Program
  Interlocal Cooperative (ILC) Program

(Single-District and ILC Programs should reflect all expenditures in Fund 11. Cooperative Programs should reflect all expenditures in Fund 12.)

**PLEASE NOTE: Alternative Education Academy Program expenditures should be coded to Program Code 430, Project Code 388, and the Local District's Assigned Project Code for Alternative Education expenses that exceed the Allocation Amount.**

Please list your Local District's Alternative Education Project Code:

# Budget Template

OBJECT CODES	FUNCTION CODES											TOTAL OF ALL DISTRICT EXPENSES FOR ALTERNATIVE EDUCATION
	Instruction 1000	Testing/ Guidance 2120	Curriculum Training 2210	Secretary 2300	Special Area Administ. 2330	Operation of Maint. 2620	Equipment/ Maint. 2640	Security 2660	Transp. 2720	Special Area Adm. Train. 2573	Other	
100 Salaries												
200 Benefits												
300 Contract Prof. Serv.												
400 Property Services												
500 Travel												
560-Transp. Student Tuition												
600-Supp. & Mater. < \$2,500												
650 Furniture												
700 Property > \$2,500												
800 Other/ Registration												
TOTAL												



# Authorization to Pay - Step 5 - Sending Schools Only

Welcome LEA Admin Reports

Application Status: **INCOMPLETE**  
Current Page Status: **INCOMPLETE**

You checked that you participated in an Alternative Education Cooperative or an Interlocal Cooperative for Alternative Education.

Please select your LEA from the dropdown lists.

County: **ADAIR** ▼

Choose the school district where you are **SENDING** your students → District: **CAVE SPRINGS** ▼

Please upload your Authorization to Pay Form. (File has not been uploaded yet)

No file chosen  [Authorization to Pay Form Template](#)

**Instructions for processing Authorization to Pay Form:**

1. Download and complete the Authorization to Pay Form template.
2. Save template as a PDF.
3. Select the "choose file" button at the bottom of this page. Choose your completed Authorization to Pay Form and select the "upload file" button.
4. Return to Welcome page and certify this report at the top.
5. Send a copy of the Authorization to Pay form to your LEA district.



**AUTHORIZATION TO PAY THE FY [ ] ALLOCATION OF  
STATEWIDE ALTERNATIVE EDUCATION ACADEMY PROGRAM  
FUNDS TO THE LOCAL EDUCATIONAL (LEA) FOR THE  
COOPERATIVE**

Please complete the follow information and upload into your Alternative Education Implementation Plan in Single-Sign-On.

Plan is open from August 1 through September 1.

District Name: [ ] District Number: [ ]  
County Name: [ ] County Number: [ ]

**District listed above authorizes SDE to pay LEA 100% of Alternative Education Allocation for FY [24] to district listed below.**

We authorize the Oklahoma State Department of Education (SDE) to pay our district's FY [24] Alternative Education Academy Allocation to the LEA listed below to provide Alternative Education Services for students in our district. We understand that this form does not constitute a contractual agreement for Alternative Education Services with the LEA. We understand that the SDE encourages us to develop a contractual agreement with the LEA that describes the details of the rights and responsibilities of each member of the Alternative Education Cooperative, including the amount above the allocation that each member of the cooperative should pay to the LEA for each student served.

Superintendent's Name: [ ]  
Superintendent's Signature: [ ] Date: [ ]  
Board President's Name: [ ]  
Board President's Signature: [ ] Date: [ ]

THE DISTRICT LISTED BELOW WILL RECEIVE 100% OF OUR ALTERNATIVE EDUCATION ACADEMY ALLOCATION AND WILL SERVE AS THE LEA FOR OUR DISTRICT'S ALTERNATIVE EDUCATION COOPERATIVE PROGRAM.

LEA District Name: [ ] LEA District Number: [ ]  
LEA County Name: [ ] LEA County Number: [ ]

# Authorization to Pay Form

\*only for sending schools



# Checks and Balances

- It is very important to have checks and balances in your Alternative Education Program.
  1. Enter the student(s) in your district Student Information System\*
  2. Check the WAVE for consistency
  3. Check ASR for consistency

\*Wengage, PowerSchool, Infinite Campus, etc.



# Checking the ASR Report in the WAVE

- Log Into the WAVE
  - Reporting
    - State reporting certification
      - Select Student Level FQSR
        - Click school site
          - Reporting Tool
            - Select AltEd Student view

**MAKE SURE TO CHECK FOR ACCURACY**



# How do I get to single sign-on

The screenshot shows the top portion of the 'TEACHER of the YEAR' website. The header features the title in red and grey text with a colorful logo. Below the header is a dark blue navigation bar with white text for 'About', 'Services', 'News & Media', 'Resources', and 'Public Records'. The main content area is divided into several sections:

- Home:** Four image-based categories: 'Family' (a family of four), 'Administrators' (a school building), 'Educators' (two teachers), and 'Community' (hands stacked together).
- What's New?:** A list of three news items, each with a 'News' icon. The second item, 'Announcement: Text Communications Bill HB 3958 Information', is highlighted in a light beige box. A red arrow points from this item to the 'SINGLE SIGN-ON' tile in the 'On Spotlight' section.
- On Spotlight:** A grid of four tiles: 'SINGLE SIGN-ON' (with a mouse cursor), 'OKLAHOMA SCHOOL REPORT CARDS', 'SHARE A CONCERN' (with a butterfly logo), and 'School District Financial Information (OCAS)'.
- Featured Videos:** A section header at the bottom left of the main content area.





# How do I access the WAVE - at the very bottom of single sign-on

The screenshot shows a Chrome browser window with the URL `sdeweb01.sde.ok.gov/SSO2/`. The page displays several application links:

- [School Personnel Reports for FY 2023-2024](#) (SDE View Only)
- [School Personnel Reports for FY 2023-2024 - Secure Upload Application](#) (SDE View Only)
- [Testing Status Application \(Offline\)](#) (This application is not accepting any new requests.)
- [The Wave's portal](#) (999999) SDE (99-9999)

The 'The Wave's portal' section includes a list of links:

- Administrators
- Dropout Report State Admin
- EWI State
- FQSR/ASR State Admin
- MyDATA State
- Precode Report Access
- State Aid
- Wave Team

A red arrow points to the 'The Wave's portal' link.



# Student Level ASR

<u>Graduation Part-time Report Qtr 1</u>	Closed	Not Started	10/20/21 0:00	11/19/21 0:00	12/9/21 18:00
<u>Graduation Part-time Report Qtr 2</u>	Closed	Not Started	12/29/21 0:00	2/4/22 0:00	2/4/22 0:00
<u>Graduation Part-time Report Qtr 3</u>	Closed	Not Started	3/7/22 0:00	4/8/22 23:59	4/29/22 23:59
<u>Graduation Part-time Report Qtr 4</u>	Closed	Not Started	5/9/22 0:00	6/3/22 23:59	6/3/22 23:59
 <u>Student Level FQSR</u>	Closed	Not Started	9/7/22 7:00	11/30/22 23:59	11/30/22 23:59
<u>TLE Qualitative Report</u>	Closed	Not Started	5/3/23 13:00	6/16/23 14:00	6/16/23 14:00
<u>Student Level ASR</u>	Closed	Not Started	3/1/23 0:00	6/30/22 23:59	6/30/23 23:59



# Reporting tool

Chrome File Edit View History Bookmarks Profiles Tab Window Help zoom Tue Jul 23 11:37 AM

Sign in to your account x Mail - Missy Corn - Outl x Microsoft Forms x Alternative Education E x Oklahoma State Depart x State Reporting Certific x +

thewave.sde.ok.gov/thewave/Default.aspx?tabid=168

You are here: Reporting » State Reporting Certification

### General Instructions

[ASR Calendar Tab Guidance \[NEW, added SY 2020\]](#) - This section of the webpage provides detailed information about the Calendar tab.

[ASR Video Guidance Playlist \[NEW, added SY 2020\]](#) - This playlist provides a few brief videos covering the contents of the different ASR tabs.

[Out of Home Placement Instructions \[NEW, added SY 2020\]](#)

[Attendance Site Affidavits \[NEW, added SY 2020\]](#)

[Alt Ed Student View Edit \[NEW, added SY 2022\]](#)

Contact Information  
State Aid: (405) 521-3460 or email: [State.Aid@sde.ok.gov](mailto:State.Aid@sde.ok.gov)  
Data & Information Systems: (405) 521-3020 or email: [StudentDataInfo@sde.ok.gov](mailto:StudentDataInfo@sde.ok.gov)

### Level ASR

State Reporting Home Page

Site Selector Calendars Student View AltEd Student View Final Report Find Missing Students Reporting Tools

Notes Admin

**Calendars - You have 5 unread notes!**

Select Site: STILWELL HS (705)

Site Status: Final



# AltEd ADM Student View Report

State Reporting Home Page

Site Selector    Calendars    Student View    AltEd Student View    Final Report    Find Missing Students    Reporting Tools  
Notes    Admin

Reporting Tools - **You have 5 unread notes!**

Select Site: STILWELL HS (705) ▾

District Report

Site Status: Final

Select a Calendar: Main ▾

Select a Report: Absent Report ▾

View Report

- Select a School Year:
- Absent Report
  - AltEd ADM Student View Report
  - Audit Check Report
  - Converted Grade Report
  - Detail Status Report
  - District Calendar Report
  - District Status Report
  - Last 2 Years PK Total Comparison Report
  - Last 2 Years Total Comparison Report
  - Last 3 Years Total Comparison Report
  - Site Status Report
  - Student View Report
  - Summary Report



# Consistency in Reporting

- End-of-Year Survey - Student Count
- WAVE AltEd Student Count
- Districtwide Student Needs Assessment
  - Question 8 - AltEd Student Count – **new** additions per month (not running total)

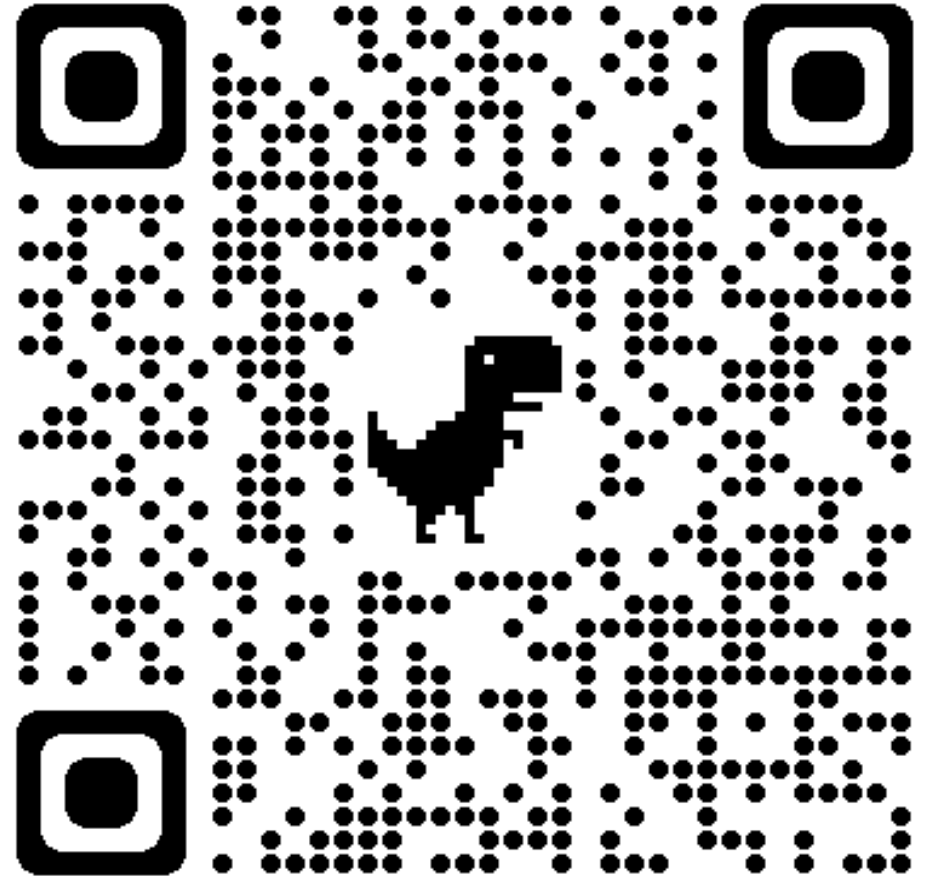
# Average Daily Membership

- ADM - An average number of students taken twice a year to arrive at a student population.
  - This is calculated by dividing the sum of enrolled students' total days present and days absent by the number of days taught.
  - The First-Quarter Statistical Report (FQSR) is completed after the first nine weeks, and the Annual Statistical Report (ASR) is completed after the school year.



# Compliance Forms

- ❖ **AltEd Implementation Plan**
  - due September 1
- ❖ **Teaching Out of Certification Form**
  - due October 1
- ❖ **Waiver for serving less than 10 Students**
  - Accepted from April to October 1
- ❖ **Deregulation for time/days**
  - Accepted from April 1 to October 1



Email original Waiver/Deregulation forms to

April Barr in Accreditation for OSDE Board Approval



# AltEd Program types

1. Your district will **not** be serving students by the Sept 1 deadline. You do not have a program. **(Waiver needed)**
2. Your district is a stand-alone districts and will be serving **more than** 10 student by Sept 1. **(no Waiver needed)**
3. Your district is a stand-alone district and will be serving **less** than 10 students by Sept 1. **(Wavier needed)**
4. Your district will join a cooperative with another school district. You are not the hosting school. **(no Waiver needed; Authorization to Pay needed)**
5. Your district is the host school for the cooperative. **(no Waiver needed)**



## STATUTORY WAIVER/DEREGULATION APPLICATION INSTRUCTIONS

(Oklahoma Deregulation Act, 70 O.S. § 3-124, et seq.)

### Accreditation Standards Division

Please email to [april.barr@sde.ok.gov](mailto:april.barr@sde.ok.gov)

Statutory Waivers/Deregulations for the next year will be accepted from April 1 through October 1, with the following exceptions:

- Resignation of staff causing changes in library media service requirements after October 1.

Other waivers/deregulations such as teachers attending school to obtain library media specialist certificates, alternative school abbreviated days, and waivers of alternative school coop agreements, should all be decided and applied for by October 1st of the current school year.

(For submission of a Statutory Waiver/Deregulation after October 1, call Accreditation, (405) 521-3335.)

**NOTE: Beginning July 1, 2018, waivers and deregulations can be requested for three years.** (Library Media Specialist Certificate Exemption must provide proof of enrollment for the applicant every year. Library Media Services must provide a schedule of operation every year.)

If you need technical assistance, please discuss the application with the Accreditation Division, (405) 521-3335.

### Preparing the Statutory Waiver/Deregulation

- 1 **Submit a cover letter on school letterhead**, with the superintendent's signature, with a brief explanation of the request for a statutory waiver/deregulation.

- 3 A Statutory Waiver/Deregulation can be requested for the following statutes and Oklahoma Administrative Codes:

### STATUTORY WAIVERS

- 70 O.S. § 1-112 - Saturday School
- 70 O.S. § 6-122.3 - Adjunct Teachers - teaching for more than three hours a day or 270 clock hours per semester.
- 70 O.S. § 3-126 - Library Media Specialist/waive certification only - teacher attending college/university to obtain Library Media Specialist certification.

- 70 O.S. § 1210.568 - Non Co-op Agreement Alternative Education - When a public school wants to serve fewer than 10 students in the alt ed program instead of Co-oping with other districts. Every district serving 7-12 grade must complete the AltEd Plan in single-sign-on by Sept. 1.

**NOTE: Statute 70 O.S. § 1-111 - Two Instructional Days in a 24 Hour Period (Parent Teacher Conference) and 70 O.S. § 1-109 - Extended/Flexible Day no longer requires a statutory waiver.**

### DEREGULATIONS

- OAC 210:35-5-71 - Library Media Services Elementary School - School is changing the standard of library services for their size school.
- OAC 210:35-7-61 - Library Media Services Middle School - School is changing the standard of library services for their size school.
- OAC 210:35-9-71 - Library Media Services Secondary School - School is changing the standard of library services for their size school.
- OAC 210:35-29-2 - Abbreviated Day Alternative Education - Use both citations for an alternative school to operate with abbreviated hours, less than four hours and 12 minutes of instruction per day, five days a week, or 756 hours per year.
- OAC 210:35-3-46 - Superintendent, Elementary & Secondary Principal certificate - serve as High School and Elementary School Principal with a school enrollment more than 500 (requires a dereg.)

**NOTE: OAC 210:35-5-42 & 210:35-9-43 - Planning Period Deregulations, no longer requires a deregulation.**

In addition, the **School District Empowerment Program**, 70 O.S. § 3-129.11, allows a local school district to request to the State Board of Education an exemption from all statutory requirements and State Board of Education rules from which charter schools are currently exempt.



# ALTERNATIVE EDUCATION EVIDENCE CRITERIA REVIEW



70 O.S. 2011- Revised May 2024

## SITE INFORMATION

District \_\_\_\_\_ District Site Code \_\_\_\_\_  
 LEA or COOP LEA Sending School(s) \_\_\_\_\_  
 Days Program Meets \_\_\_\_\_ Hours Program Meets \_\_\_\_\_  
 Date of Visit \_\_\_\_\_ SDE Specialist Leslie Frazier

## STUDENT INFORMATION

Student Slots Available \_\_\_\_\_ Number of Students Enrolled \_\_\_\_\_  
 Number in Attendance Today \_\_\_\_\_ Dropouts to Date \_\_\_\_\_  
 Number of:  
 IEP Students \_\_\_\_\_ District IEP Rate \_\_\_\_\_  
 Pregnant/Parenting Students \_\_\_\_\_ 504 Students \_\_\_\_\_  
 Concurrent Enrolled Students \_\_\_\_\_ CTE Students \_\_\_\_\_  
 Service Learning Students \_\_\_\_\_ Internships/Job Shadowing \_\_\_\_\_  
 Employed Students \_\_\_\_\_ Students Receiving Work Study Credit \_\_\_\_\_

## REQUIRED DOCUMENTS

	YES	NO	N/A
A. District Wide Student Needs Assessment - Date Certified: _____	<input type="checkbox"/>	<input type="checkbox"/>	
B. Alternative Education Plan - Date Certified: _____	<input type="checkbox"/>	<input type="checkbox"/>	
C. Approved waiver for serving fewer than 10 students (if applicable) Date Approved _____ Approval Year(s) _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. Approved Deregulation for Abbreviated Day (If applicable) Date Approved _____ Approval Year(s) _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E. Copy(ies) of Memorandum of Understanding between LEA & sending school(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
F. Copy(ies) of Authorization to Pay form from sending school(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G. Copy of District Calendar First day of school _____	<input type="checkbox"/>	<input type="checkbox"/>	

## SIGNATURES

_____ Evaluation Committee Signature	_____ Signature Date
_____ Evaluation Committee Signature	_____ Signature Date
_____ Evaluation Committee Signature	_____ Signature Date

# Alternative Education Evidence Criteria Review





## ALTERNATIVE EDUCATION EVIDENCE CRITERIA REVIEW

### CRITERIA 1 - Allow class sizes and student/teacher ratios which are conducive to effective learning for at-risk students.

- |  | YES                      | NO                       | N/A                      |
|--|--------------------------|--------------------------|--------------------------|
| A. List of names & grades of all students being served in the current year | <input type="checkbox"/> | <input type="checkbox"/> |                          |
| B. Number of students from each sending school _____                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| C. List of teachers and subjects taught                                    | <input type="checkbox"/> | <input type="checkbox"/> |                          |

### CRITERIA 2 - Incorporate appropriate structure, curriculum, interaction and reinforcement strategies designed to provide effective instruction.

- |  | YES                      | NO                       |
|--|--------------------------|--------------------------|
| A. Reward systems and motivational strategies used to provide targeted supports to struggling students, such as a multi-tiered system of supports (MTSS) | <input type="checkbox"/> | <input type="checkbox"/> |
| B. Record keeping for attendance, behavior and academic progress   | <input type="checkbox"/> | <input type="checkbox"/> |
| C. Intervention strategies and meeting agendas that reflect discussion of student progress   | <input type="checkbox"/> | <input type="checkbox"/> |
| D. Parent contact sheets with contact dates  | <input type="checkbox"/> | <input type="checkbox"/> |

### CRITERIA 3 - Include an intake and screening process to determine eligibility of students.

- |  | YES                      | NO                       |
|--|--------------------------|--------------------------|
| A. Intake packets for 25% of current students (include signed and dated contracts for current year)                                  | <input type="checkbox"/> | <input type="checkbox"/> |
| B. At-risk identification form on file for every student coded as an Alternative Education student in the WAVE student record system | <input type="checkbox"/> | <input type="checkbox"/> |

### CRITERIA 4 - Demonstrate that teaching faculty are appropriately certified teachers.

- |   | YES                      | NO                       |
|---|--------------------------|--------------------------|
| A. Copy of instructor certification or approved Teaching Out Certification form for all Alternative Education teachers. | <input type="checkbox"/> | <input type="checkbox"/> |
| 1. TOC approval date _____  |                          |                          |



## ALTERNATIVE EDUCATION EVIDENCE CRITERIA REVIEW

### CRITERIA 5 - Demonstrate that teaching faculty have been selected on the basis of a record of successful work with at-risk students, or personal and educational factors that qualify them for work with at-risk students.

- |  | YES                      | NO                       |
|--|--------------------------|--------------------------|
| A. Clearly defined professional development plan for Alternative Education teachers and support personnel (examples: trauma-informed practices, managing aggressive behavior, working with homeless youth, etc.) | <input type="checkbox"/> | <input type="checkbox"/> |
| B. Evidence of teacher participation in Alternative Education professional development (examples: sign-in sheets, agendas, participation certificates, etc.)   | <input type="checkbox"/> | <input type="checkbox"/> |
| 1. Date & location of Regional Meeting attended  |                          |                          |
| Fall _____ Spring _____  |                          |                          |

### CRITERIA 6 - Reflect appropriate collaborative efforts with state agencies and local agencies serving youth.

- |  | YES                      | NO                       |
|--|--------------------------|--------------------------|
| A. List of state and local organizations partnering with the Alternative Education program (should align with Implementation Plan in SSO)                          | <input type="checkbox"/> | <input type="checkbox"/> |
| 1. _____ 2. _____  |                          |                          |
| 3. _____ 4. _____  |                          |                          |
| B. Evidence of monthly activities with these organizations (examples: list of meeting agendas, photos, community service projects, dates and sign-in sheets, etc.) | <input type="checkbox"/> | <input type="checkbox"/> |

### CRITERIA 7 - Provide courses that meet the academic curricula standards adopted by the State Board of Education and additional remedial courses.

- |  | YES                      | NO                       |
|--|--------------------------|--------------------------|
| A. Current Oklahoma Academic Standards (OAS) curriculum being used | <input type="checkbox"/> | <input type="checkbox"/> |
| Online Curriculum _____  |                          |                          |
| Additional Curriculum _____  |                          |                          |

### CRITERIA 8 - Offer individualized instruction.

- |   | YES                      | NO                       |
|---|--------------------------|--------------------------|
| A. 25% of current students' schedules from the student information system   | <input type="checkbox"/> | <input type="checkbox"/> |
| B. Evidence of individual learning plans detailing student goals, academic plans, graduation plans, individualized instruction, (this is not ICAP). | <input type="checkbox"/> | <input type="checkbox"/> |





## ALTERNATIVE EDUCATION EVIDENCE CRITERIA REVIEW

### CRITERIA 9 - State clear and measurable program goals and objectives.

- A. Clearly stated and aligned program mission with data driven SMART \* goals that are written, published and posted  
\*Specific, Measurable, Achievable, Relevant, Time-Bound

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

### CRITERIA 10 - Include counseling and social services components.

- A. Counseling session dates and topics for academic and group sessions  
B. Copy of counseling providers certificate or license (current school counselor's teacher certification, or LPC, LADC, LCSW, LMFT of any outside provider(s) partnering with the Alternative Education program)

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

### CRITERIA 11 - Require a plan leading to graduation be developed for each student in the program which will allow the student to participate in graduation exercises at the sending school or district after meeting the requirements of the school district as specified in the individual graduation plan for that student.

- A. Compliance with 70 O.S 1210.508-4 Individualized Career Academic Plan (ICAP) (Summary from ICAP platform of completion for 25% of students)

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

### CRITERIA 12 - Offer Life skills instruction.

- A. Clearly defined curriculum to help students plan for life after high school. (self-sufficiency, employment, etc.)

Curriculum: \_\_\_\_\_

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

### CRITERIA 13 - Provide opportunities for hands-on arts education to students, including artist in residency programs coordinated with the Oklahoma Arts Council.

- A. Documentation of monthly integrated art activities (hands-on art activities, field trips or visiting artists/performers, etc.)

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>



## ALTERNATIVE EDUCATION EVIDENCE CRITERIA REVIEW

### CRITERIA 14 - Provide a proposed annual budget.

- A. Copy of annual proposed budget

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

### CRITERIA 15 - Be appropriately designed to serve middle school, junior high school, and high school students in grades seven through twelve who are most at risk of not completing a high school education for a reason other than identification as a student with disabilities under 70 O.S 13-101.

*(Identification as a student with disabilities does not in itself disqualify a student from Alternative Education services, but special education status cannot be the basis for identification as an at-risk student)*

- A. Completed end-of-year data survey from previous school year

Date Received \_\_\_\_\_

- B. Photos of Alternative Education program classroom(s), facilities, activity spaces, etc.

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

### CRITERIA 16 - Allow students in the Alternative Education program, who otherwise meet all of the participation requirements, to participate in vocational programs and extracurricular activities at the sending school or district, including but not limited to athletics, band, and clubs.

- A. Roster/schedule of students enrolled in Career Tech Education Programs or on-site vocational programs.  
B. Roster/schedule of students in athletics, band, or other activities at the sending school or district (include samples of schedules verifying enrollment activities)

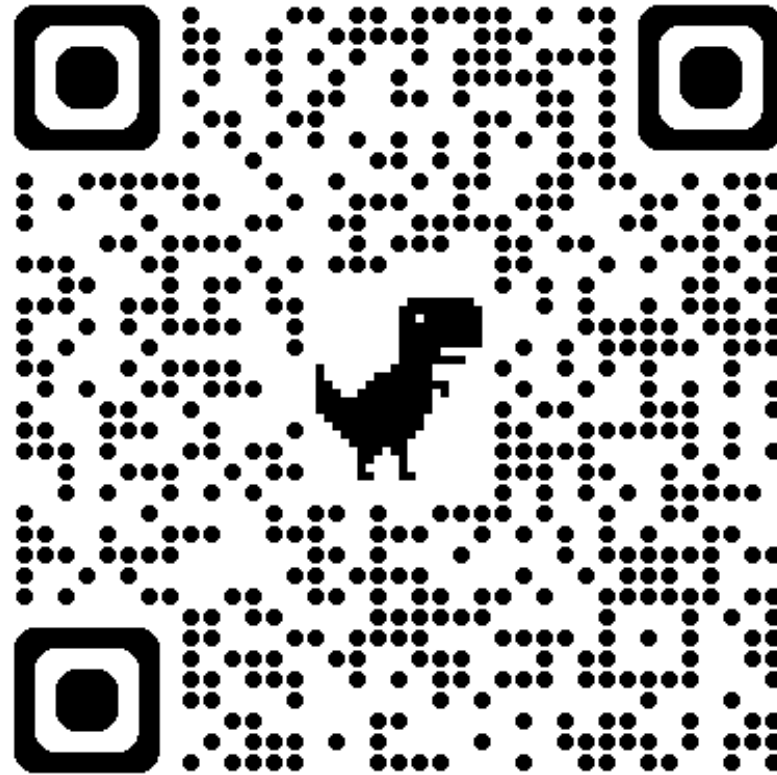
YES	NO
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

NOTES:



# Students Tuesday ALTed Talks

Register on the Alternative Education Webpage



# ALTed Talks

- September 10th @ 10:00- **Nathan Harmon-Motivational Speaker- Empowering Youth - [LINK](#)**
- October 15th @ 10:00- **Chance Solomon -Electrical Training Alliance - [LINK](#)**
- November 12th @ 10:00- **Theresa Shaklee- Ok College Asst. Program - [LINK](#)**
- December 10th @ 10:00- **Krystal Eaves- Tulsa Welding School - [LINK](#)**
- January 14th @ 10:00- **Brysn Hunt- Association of OK. Contractors - [LINK](#)**
- February 11th @ 10:00- **Dennis Parker- Building Character - [LINK](#)**
- March 11th @ 10:00- **Sara Lorenzen-Workforce Money Matters - [LINK](#)**
- April 8th @ 10:00- **Hunter Webb - [LINK](#)**



# SELECT A REGION REPRESENTATIVE

- 1-Casey Perez-casey.perez@clintonokschools.org
  - 2-
  - 3-Casey Perez-casey.perez@clintonokschools.org
  - 4-Altus-Janet Harms-jharms@altusps.com
  - 5-OKC Gina Villalva-gvillalva@okcps.org
  - 6-Tulsa meeting
  - 7-Tulsa meeting
  - 8-Atoka meeting
  - 9-Tulsa meeting
  - 10-Atoka meeting
- 
- Night program –Bridget Johnson-Lexington-bjohnson@lexington.k12.ok.us



# Evaluation



# Questions??





# Alternative Education Team Contact Information

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