OKLAHOMA IS MAKING SURE OUR STUDENTS ARE FUTURE READY.

Postsecondary Opportunities Guidance SY 2022

OKLAHOMA Education

Table of Contents

Why Postsecondary Opportunities

In Oklahoma, we want all students to be successful after high school whether success means students can get a good job that matches their passions and interests whether they pursue a technical field, college, or military service. Postsecondary opportunities provide access to coursework and experiences that align to a student's career goals defined in their Individual Career and Academic Plan (ICAP). An ICAP gives students a personalized roadmap to use when navigating college or career plans after high school – one that ensures they are ready for their next steps and excited about the future. During the Individual Career and Academic Planning (ICAP) process, students discover the pathways that fit their unique talents and learn what academic preparation and experiences will prepare them for in-demand careers, some of which may not exist when they graduate from high school. An ICAP has a strong, intentional connection with readiness for career and college.

Individual Career Academic Plan (ICAP)

The ICAP Process Includes

Self-Awareness   Exploration   Preparation   Action

An ICAP – equips students with the awareness, knowledge, and skills to create their own individualized, meaningful exploration of college and career opportunities. The ICAP – developed with collaboration among students, family andeducators leads to a meaningful plan that charts the progress needed to prepare students for college, career and life.

A student's ICAP includes:
- Career and college interest surveys
- Written postsecondary and workforce goals that reflect progress toward these goals
- Scores on assessments (required state and federal assessments and college- and career-readiness assessments)
- Experience in service learning and/or work environments including apprenticeships, internships, mentorships, job shadowing and others
- Intentional sequence of courses that reflect progress toward the postsecondary goal (this may include identified career pathways or career endorsements)
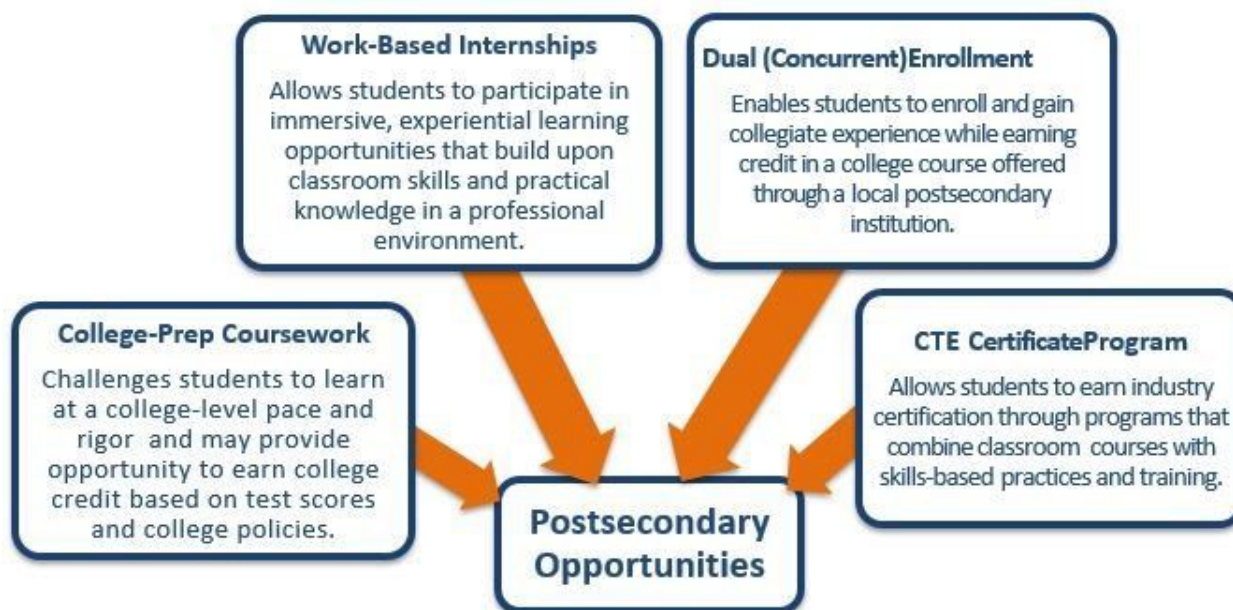- Academic progress

For more information on Individual Career and Academic Plans, please visit:
https://www.okedge.com/educators/implementing-the-icap/

Postsecondary Opportunity Indicator

Aligned with ICAP, the postsecondary opportunity indicator measured in the Oklahoma School Report Card rewards schools for providing access to opportunities that **prepare students for life after high school**. Acknowledging that students have different, individualized goals, **multiple college- and career-readiness choices** are included to empower districts to highlight local approaches that support their students' academic and career goals. Approved options include:

Work-Based Internships

Allows students to participate in immersive, experiential learning opportunities that build upon classroom skills and practical knowledge in a professional environment.

Dual (Concurrent) Enrollment

Enables students to enroll and gain collegiate experience while earning credit in a college course offered through a local postsecondary institution.

College-Prep Coursework

Challenges students to learn at a college-level pace and rigor and may provide opportunity to earn college credit based on test scores and college policies.

CTE Certificate Program

Allows students to earn industry certification through programs that combine classroom courses with skills-based practices and training.

Postsecondary Opportunities

Points earned under the Postsecondary Opportunities indicator are based on the percentage of high school juniors and seniors successfully participating in at least one of the approved options. Schools receive a point when their 11th and 12th grade Full Academic Year (FAY) students **complete and pass at least one approved postsecondary opportunity by earning a D or higher**. For students participating in multiple opportunities – for example, a student enrolled in an approved CareerTech course that leads to industry certification and an Advanced Placement course – one point will be earned.

A student is considered Full Academic Year (FAY) for the Postsecondary Opportunities Indicator if he or she enrolled within the first 20 instructional days of the school year and does not have a *gap of 10 or more consecutive instructional days of enrollment* prior to the end of the school year as set by the district calendar.

The following pages detail how data feeds into the Postsecondary Indicator, reporting requirements and course codes for each Postsecondary Opportunity (PO) option to be eligible for credit in the Oklahoma School Report Card.

How data feeds into the Postsecondary Indicator

- A site's local **Student Information System (SIS)** feeds data to the **Accountability PS Coursework Report** through state certification in the **Wave.**
- The Accountability PS Coursework Report accessed through Single Sign-On provides real-time data and allows sites to monitor their data throughout the year to
    - check data from local SIS feeding into the Wave and Accountability PS Coursework Report,
    - correct data in local Student information system, and
    - confirm that data corrected in the local SIS is displaying correctly in Accountability Coursework Report after 24 hours
- The **Accountability PS Coursework Report** is used for the Postsecondary Opportunity Indicator at the end of year.

Reporting Requirements for Postsecondary Opportunities Report in the Wave

The school reports postsecondary opportunity coursework to the Wave via your local Student Information System (SIS). The report must have the following:
- Course Code and Title (from approved list for each type as shown in this guidance)
- Local Course Description
- Instructional level
    - **0575**- College Prep (Advanced Coursework)
    - **0579**- Career Tech Courses leading to Certification (**beginning SY 2020/21**)
    - **0576**- Dual (Concurrent) Courses (College Level)
    - **0571**- Internships (General)
- Term Span Code (Quarters, Semesters, Trimesters, Full Year, etc.)
- Length of Course (calculated by the Wave based on your term span code and/or instructional level)
    - The calculations are as follows, courses with:
        - Term Span code equal to 0827 (Full Year)
        - Term Span code equal to 0828 (Semester)
        - Term Span code equal to 0829 (Trimester)
        - Term Span code equal to 0830 (Quarter)
    - **Dual/Concurrent enrollment College courses (0576)** will always be one semester and we will expect ' one grade
    - Approved **CTE Courses (0579)** may be one or two semesters depending on the Career Tech. Number of grades should correspond to the number of semesters.
    - **Block Courses** - add the word "block" in the term for the length of course
    - **IB Courses** using the Instructional Level Code of **0574** indicates that it is a one semester course regardless of Term Span code.
- Grade(s): (T1-T4)- the number of grades expected are based on the combination of term span codes and length of course. The expectations are as follows
    - **T1**- One semester course (expect one grade)
    - **T2**- Two semester course (expect two grades)
    - **T3**- Trimester course (expect three grades)
    - **T4**- Yearlong course (expect four grades)

College Prep Coursework (AP/IB)

PO Type	Instructional Level	Term Span	# of Grades Expected
College Prep Coursework	**0575** *(Advanced Placement)*	*Varies by site*	*Same # as Term Span*

College-Prep Coursework challenges students to learn at a college-level pace and rigor and may provide the opportunity to earn college credit based on test scores and college policies. College-prep courses that count towards credit for the Postsecondary Opportunities Indicator are shown in the table. Reminder, a student must earn a D or higher to be eligible for credit under the PO indicator.

Advanced Placement (AP) OCAS Course Codes
Please note: The College Board must approve the course (e.g., not Pre-AP'). For more information on AP visit https://sde.ok.gov/accreditation-standards-division > Documents > Subject Codes.

2535 AP Computer Science Course A	5035 AP Biology
2536 AP Computer Science Principles	5055 AP Chemistry
2815 AP Drawing	5121 AP Environmental Science
2816 AP Art History	5215 AP Physics B
2838 AP Studio Art 2-D Art and Design	5216 AP Physics C – Mechanics
2839 AP Studio Art 3-D Art and Design	5217 AP Physics C - Electricity & Magnetism
3055 AP Music Theory	5213 AP Physics I - Algebra Based
3115 AP French Language & Culture	5214 AP Physics II - Algebra Based
3125 AP German Language & Culture	5415 AP U.S. History
3135 AP Latin	5525 AP Macroeconomics
3165 AP Spanish Language & Culture	5526 AP Microeconomics
3167 AP Spanish Literature & Culture	5545 AP Comparative Gov. & Politics
3180 AP Japanese Language & Culture	5546 AP US Government & Politics
3190 AP Chinese Language & Culture	5645 AP Psychology
3191 AP Italian Language/Culture	5735 AP European History
4010 AP English Lit & Comp.	5736 AP World History
4057 AP English Language & Composition	5790 AP Human Geography
4615 AP Calculus AB	5560 AP Seminar
4616 AP Calculus BC	5561 AP Research
4760 AP Statistics	

4550 *College Career Math Ready

* must be taught by an educator who has participated and completed the college and career math ready training

IB OCAS Course Codes

Please Note-Currently, the only two schools currently certified to use the IB course codes are Classen High School of Advanced Studies in Oklahoma City and Booker T. Washington High School in Tulsa.

2428 IB Business Education	4065 IB Language Arts
2558 IB Computer Education	4820 IB Mathematical Studies
2911 IB Arts	4821 IB Mathematics Standard Level
2912 IB Arts Higher Level	4822 IB Mathematics Higher Level
3042 IB Music	4823 IB Further Mathematics Advanced Level
3043 IB Music Higher Level	5305 IB Science
3118 IB French	5036 IB Biology
3126 IB German	5053 IB Chemistry
3136 IB Latin	5218 IB Physics
3168 IB Spanish	5547 IB Social Studies
3181 IB Japanese	5565 IB Theory of Knowledge
3189 IB Chinese	5751 IB World Religion

Internships

PO Type	Instructional Level	Term Span	# of Grades Expected
Internship	**05741** *(General)*	*1 or 2 semesters*	*minimum- One*

An internship (paid or unpaid) is a position for a student to work in an organization for a limited time period to gain work experience, and potentially satisfy requirements for a credential and/or course credit if enrolled in an academic institution. An internship is a component of work-based learning. Students that participate in internships can increase their professional behaviors (employability skills) and can use this experience on their resume for future employment**.** Current legislation provides authorization for schools to enter into an agreement with private or public organizations as outlined in 70 O.S. § 1210.528-1.2.

Guidelines for an internship course are as follows:
- Students must be juniors or seniors to participate in an internship.
- A maximum of 2 high school elective hours, of the 6 rigorous course hours required per school day, can be used for such programs. (The 2 hours include student travel to the internship site.)
  - A senior student may petition their local school board to increase to 3 hours if that fits into the student's schedule.
  - Semester Course (can be repeated for elective credit) – up to ½ credit per semester (per class - consistent with Dual enrollment)
- Districts should consider developing local policies and guidelines to govern internship programs.
  - Agreements between the school and business
  - Grading rubrics for school, student and business (e.g. attendance)
  - Feedback forms for business
  - Workplace Safety
- Teacher of Record
  - A teacher, administrator, or individual with adjunct certification may be the teacher of record.

Internships should be orchestrated and monitored at the local level. Schools should consider opportunities that align with a student's ICAP and/or Transition Plan for students with disabilities, as well as, discussing items such as insurance and liability with potential employers.

These course codes should be used for all approved internships. Only the following internship course codes will be used for the Postsecondary Opportunities indicator in accountability. Reminder, a student must earn a D or higher to be eligible for credit under the PO indicator.

Internship Course Codes	
2790 Internship I – Juniors **2791** Internship II – Seniors	**8102** Business Information Technology Internship **8468** Culinary Arts Internship **8622** Marketing Internship **8940** Trade and Industry Workforce Connection

Additional information on internships can be found at:
https://www.okedge.com/business-community/service-work-based-learning/

Dual (Concurrent) Enrollment

PO Type	Instructional Level	Term Span	# of Grades Expected
Dual (Concurrent) Enrollment	**0576** *(college Level)*	*1 semester*	*One*

Dual (concurrent) Enrollment enables students that meet specified criteria (GPA or ACT/SAT score) to enroll in a college course offered through a local postsecondary institution.

Guidelines for dual (concurrent) enrollment:

- Dual (Concurrent) Enrollment must:
  - include opportunities for high school students to achieve college credit
  - provide collegiate experience evidenced by the rigor of the course, the qualifications of the personnel delivering the course, and the student's readiness for college as defined by the policy of the Oklahoma State Regents of Higher Education.
- Students must have a signed statement from their high school principal or counselor stating that they are eligible to satisfy the requirements for graduations no later than spring of their senior year.
- Students cannot enroll in remedial coursework offered by colleges and universities under this program.
- Students may be able to enroll in different types of higher education institutions based on eligibility. This includes Research Universities, Regional Universities, and Community Colleges.
- Seniors who meet the eligibility requirements are entitled to receive tuition waivers for up to six hours per semester.

Dual (Concurrent) Enrollment Course Code

OCAS Subject Code = most equivalent high school course subject code

+ 0576 Instructional Level to flag as college level

> OCAS Subject Codes can be found here:
> https://sde.ok.gov/sites/default/files/9-12SubjectCodes-revised8-2019.pdf

Please Note: Students must successfully complete the course and earn a D or higher. AP course codes may not be used for concurrently enrolled courses. In addition, CareerTech course codes (8000 and 9000 courses) are strictly reserved for CareerTech courses. Please do not use these codes for concurrent enrollment.

An overview of dual enrollment can be found at https://www.okcollegestart.org/College_Planning/Prepare_for_College/concurrent_enrollment.aspx.

CareerTech

PO Type	Instructional Level	Term Span	# of Grades Expected
CareerTech	***0579** (CareerTech)*	*1 or 2 semesters*	*Same as # of Semesters*

Approved programs that lead to Industry Certification may also earn credit under Oklahoma's accountability system. In Oklahoma, the conveyor of these opportunities is the Oklahoma Department of Career and Technology Education (ODCTE), also known as CareerTech. While there are many programs offered by CareerTech, only those leading to an industry certification are approved for credit under the Postsecondary Opportunities Indicator. Approved courses combine classroom work with skill-based practices to train and develop students in preparation for workforce readiness. CareerTech opportunities are provided through two channels:

1. Students enroll and complete coursework through CareerTech programs at their local technology center.
2. Students enroll and complete coursework through CareerTech at their local high school (these courses may include internships):
3. Additional AP courses that students can take at the local technology center:
   - 8851 PLTW Computer Science Principles
   - 8853 PLTW Computer Science A

Reporting: Starting S.Y. 2021, students enrolled in and attending CareerTech courses at either their local high school or local technology center can be entered into the school's local SIS by using the appropriate CareerTech OCAS course codes (8000 and 9000 level) with the instructional level code of **(0579).**

Please Note:

9000+ subject codes can only be used for courses taught at the technology centers. High Schools **SHOULD NOT** use 9000+ subject codes for courses offered at the high school.

8000+ subject codes should be used at the high schools for courses taught by certified Career Tech Education (CTE) teachers only. Some courses at the technology centers use 8000+ codes. High schools should transcript courses taught at the technology centers using the 8000+ or 9000+ subject codes provided by the technology centers.

Approved CareerTech OCAS course codes are shown in the table. Reminder, a student must successfully complete the course by earning a D or higher to be eligible for credit under the PO indicator.

CareerTech Coursework Approved for Postsecondary Opportunities	
Agriculture 8021 Employment in Agribusiness (Seniors only) **Business Information Technology** 8101 Business and Computer Technology 8102 Business Information Technology Internship 8106 Career Major Capstone 8618 International Business and Marketing 8622 Marketing Internship 8628 Digital Marketing **Family and Consumer Science** 8419 School & Community Partnership I 8420 School & Community Partnership II 8409 Teach Oklahoma	8446 FACS Ed Capstone **Health Careers** 8554 Health Careers Capstone **Pre-Engineering** 8716 Engineering Design and Development **Bio-Medical** 8719 Biomedical Innovation **STEM:** 8705 STEM Capstone 8851 AP Computer Science Principles (CSP) 8853 AP Computer Science A **Trade and Industry** 8940 Workforce Connection
CareerTech Course Codes Leading to Certification and Approved by CareerTech for PO	
Architecture and Construction 9052 Finish Carpentry 9094 Finish Carpentry Specialized 9053 Carpentry 9078 Carpentry Specialized 9054 Computer Aided Drafting-AC 9084 Computer Aided Drafting Specialized 9055 Construction Architectural Design Academy 9056 Welding- AC 9104 Welding AC Specialized 9057 Electricity 9057 Electricity 9085 Electricity Specialized 9058 Electrical Trades 9086 Electrical Trades Specialized 9059 Heating, Ventilation & Air Conditioning 9080 Heating, Ventilation & AC Specialized 9061 Heavy Equipment Operator 9089 Heavy Equipment Operator Specialized 9065 Masonry 9066 Masonry Specialized 9067 Plumbing 9095 Plumbing specialized	9074 Electronics-AC 9075 Electronics-AC Specialized 9069 CNC Woodworking 9090 CNC Woodworking Specialized 9098 Introduction to Construction 9099 Construction Technology Specialized 9107 Service Careers Maintenance 9108 Service Careers Carpentry Specialized 9076 Service Careers Maintenance Specialized **Agriculture** 9001 Agriculture Mechanics 9009 Agriculture Mechanics Specialized 9003 Floriculture 9011 Floriculture Specialized 9004 Horticulture 9020 Horticulture Specialized 9008 Service Careers- Horticulture 9014 Service Careers- Horticulture Specialized 9002 Equine Science 9010 Equine Science Specialized

Career Tech Course Codes Leading to Certification and Approved by CareerTech for PO

Arts, A/V Technology and Communications
9127 Audio and Video Technology-AR
9168 Audio and Video Technology-AR Specialized
9130 Commercial Photography
9156 Commercial Photography Specialized
9132 Fashion and Apparel Design
9169 Fashion and Apparel Design Specialized
9133 Graphic Communications
9144 Graphic Communications Specialized
9134 Interior Design
9136 Printing Technology
9150 Printing Technology Specialized
9170 Interior Design Specialized
9151 3D Gaming Design
9152 3D Gaming Design Specialized
9140 Web Design and Development AR
9141 Web Design and Development AR Specialized

Business Management and Administration
9202 Administrative Support
9226 Administrative Support Advanced
9204 Court Reporting
9223 Court Reporting Advanced
9205 Customer Service
9234 Customer Service Advanced
9206 Entrepreneurship- BA
9207 Entrepreneurship- BA Advanced
9208 Human resource Management
9209 Human Resource Management- Advanced
9210 Administrative Support Legal
9217 Administrative Support- Legal Advanced
9213 Administrative Support- Medical
9218 Administrative Support_ Medical- Advanced
9230 Business Information Management- Medical
9231 Business Information Management - Medical Advanced
9232 Business Information Management
9233 Business Information Management Advanced
9235 Hospitality Management
9236 Hospitality Management Advanced

Education and Training
9241 Teaching/Training
9244 Teaching/Training Specialized

Finance
9258 Accounting
9266 Accounting Specialized
9254 Financial Services
9267 Banking Services Specialized
9268 Financial Services Specialized
9255 Banking Services

Health Science
9312 Dental Hygiene
9311 Dental Services
9314 Diagnostic Medical Sonographer
9317 Emergency Medical Services
9323 Licensed Practical Nurse
9358 Medical Imaging
9381 Occupational Therapy Assistant
9398 Orthotic & Prosthetics
9318 Paramedic
9334 Pharmacy Services
9336 Physical Therapy Assistant
9382 Rehabilitation Services
9302 Respiratory Services
9341 Surgical Services
9343 Surgical Technologist
9345 Veterinary Services 9346 Vision Care Services
9326 Medical Services
9388 Medical Services Advanced
9301 Nursing Services (CNA)
9331 Nursing Services Advanced
9338 Radiologic Technologist
9321 Health Studies
9400 Health Studies Advanced

Hospitality and Tourism
9426 Culinary Arts
9427 Culinary Arts Specialized
9434 Service Careers Culinary Arts
9442 Service Careers Culinary Arts Specialized
9430 Lodging
9431 Lodging Specialized9446 Casino and Gaming
9428 Event Planning

Human Services
9489 Early Care and Education
9480 Early Care and Education- Specialized
9477 Barber
9487 Barber Specialized
9478 Cosmetology
9488 Cosmetology Specialized
9481 Esthetician
9490 Esthetician Specialized
9483 Manicurist/Nail Technology
9491 Manicurist/Nail Technology Specialized

Information Technology
9526 Animation Technology
9527 Animation Technology- specialized
9530 Cyber Security
9564 Cybersecurity-Specialized

Career Tech Course Codes Leading to Certification and Approved by CareerTech for PO	
9531 Database Administration Development	**Marketing, Sales and Services**
9532 Database Administration Development- Specialized	9783 Marketing Communications
9537 Digital Design and Publishing	9784 Marketing Communications Specialized
9538 Digital Design and Publishing Specialized	9787 Professional Sales
9540 Multimedia Technology	9804 Professional Sales Advanced
9541 Multimedia Technology Specialized	9789 Management
9542 Computer Network Support	9795 Entrepreneurship-MK
9543 Computer Network support-Specialized	9802 Entrepreneurship-MK Advanced
9547 Network Systems	9814 Entrepreneurship MK-Professional
9548 Network Systems- Specialized	9809 Management Specialized
9550 Programming	**STEM**
9551 Programming Specialized	9862 Pre-Engineering STEM Academy
9552 Game Design/ Development	9852 Biomedical Science and Medicine STEMAcademy
9553 Game/Design/Development Specialized	9870 Biomedical Science and Medicine STEM Academy Advanced
9554 Audio and Video Technology- IT	9872 Biotechnology STEM Academy'
9555 Audio and Video Technology- IT Specialized	9873 Biotechnology STEM Academy Advanced
9557 Web Design and Development- IT	9874 Computer Science STEM Academy
9558 Web Design and Development-IT Specialized	9875 Computer Science STEM Academy Advanced
9559 ArcGIS Support	**Transportation, Distribution and Logistics**
9560 ArcGIS Support-Specialized	9901 A & P Mechanic
9565 Computer Application Support	9922 A & P Mechanic Specialized
Law, Public Safety, Corrections and Security	9904 Automotive Collision Repair and Refinishing
9629 Criminal Justice	9905 Automotive Collision Repair and Refinishing- Specialized
9638 Criminal Justice Specialized	9906 Automotive Service Technology
9630 Firefighter	9907 Automotive Service Technology Specialized
9645 Firefighter Specialized	9910 Heavy Equipment Service and Repair
Manufacturing	9925 Heavy Equipment Service and Repair Specialized
9702 Metal Fabrication	9911 Marine Repair Technology
9714 Metal Fabrication Specialized	9926 Marine Repair Specialized
9705 Service Careers- Metal Fabrication Assistant	9912 Medium/Heavy Diesel Service
9735 Service Careers- Metal Fabrication Assistant- Specialized	9913 Medium/Heavy Diesel Service Specialized
9707 Welding -MN	9914 Motorcycle Technology
9708 Welding -MN Specialized	9927 Motorcycle Technology Specialized
9876 Applied Engineering Technology	9916 Power Products
9877 Applied Engineering Technology Specialized	9929 Power Products Specialized
9679 CNC Machining	9917 Private Pilot
9680 CNC Machining Specialized	9943 Private Pilot Specialized
9681 Computer Aided Drafting- MN	9918 Service Careers Auto Care
9682 Computer Aided Drafting- MN Specialized	9944 Service Careers Auto Care Specialized
9684 Electronics- MN	9920 Truck Driver Training
9685 Electronics-MN Specialized	9941 Automotive Refinishing Technology
9697 Manual Machinist	9942 Automotive Refinishing Technology Specialized
9698 Manual Machinist Specialized	9946 Agriculture Mechanics – TR
9676 Foundations of Manufacturing	9947 Agriculture Mechanics- TR Specialized
9734 Foundations of Manufacturing Science Specialized	9935 Pipeline Technology
9723 Mechatronics	9936 Pipeline Technology Specialized
9724 Mechatronics Specialized	

For more information on CareerTech coursework, please visit
https://www.okcareertech.org/educators/career-and-academic-connections/academics

For information on how Postsecondary Opportunities connect with high school requirements and transcripts, please see: https://sde.ok.gov/achieving-classroom-excellence-resources

For questions on Postsecondary Opportunities, please contact the Office of Accountability at accountability@sde.ok.gov or (405) 522-5169.